

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

March 17, 2009

AMENDED NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Miller/Baker/Valentine)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, March 18, 2009 at 6:30 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Pool feasibility study/referendum
- B. New Business
 - 1. 2009 Pool Pass Prices and Dates Open
 - 2. Employee pay rates

- A. Old Business
 - 1. Approval of February 4, 2009 minutes
 - 2. Streetscape – N. Main Street
 - 3. Swipe Card Access
 - 4. Rogers home
 - 5. Available land - 25 acres across from Dollar General
 - 6. Sidewalk program
 - 7. Lawn mowing bid
 - 8. 2010-2013 TIP Local Grant Application
- B. New Business
 - 1. IEMA Subgrant Closeout
 - 2. Spring Clean up
 - 3. Resident request for street sign in Sugar Creek
 - 4. 312 Glenrock

C. General Concerns

D. Public Participation

E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Miller/Baker/Valentine)
Wednesday, March 18, 2009 at 6:30 p.m.

The meeting of the Public Property Committee was called to order at 6:31 p.m. on Wednesday, March 18, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Corby Valentine, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Kathy Alt, Janet Baechle and Mike Blaies.

POOL: A. OLD BUSINESS:

Kathy Alt of the Swim Team was present and advised the committee she has a full slate of coaches for the 2009 season and two certified lifeguards on staff. She asked if they can have a pool key and also have the pool ready by 7:15 a.m. for swim team practices which run from 7:30 a.m. - 10:00 a.m. Tony will have the co-managers at the next Streets meeting to discuss having the water tested and ready by 7:15 a.m. so the swim team can get the lanes ready in time for practice at 7:30 a.m. Kathy also asked for a manager to be present at the swim meets. She did not think they should be responsible for closing down the pool after the meets. Swim team registrations will be held on April 6th and probably the 18th. Julie will be present at the 4/6 registration. Kathy talked about Freeburg hosting the conference meet in 2010 and Tony advised her she would have to take her request to the park board.

Trustee Corby Valentine motioned to amend the original agenda and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

1. Pool feasibility study/referendum: Dennis said Bill Reichert has talked to DNR and stated it is not out of the realm of possibility to get the grant extended. He is waiting to see what we are going to do with his proposal. Dennis wanted to wait and see what direction we were going to go before he sent in the paperwork for the grant extension. Corby said we need to discuss Bill's proposal in the Committee as a Whole on March 23rd. The committee requested this be put on the agenda. Tony asked Julie to get everyone a copy of Bill's proposal for the pool.

B. NEW BUSINESS:

1. 2009 Pool Pass Prices and Dates Open: Tony talked about the prices for the pool and asked the committee if they should be adjusted for this year. The daily admission price is \$6 for adults and \$5 for kids 12 and under. Ray believes we have to be sensitive with the prices of the passes this year. After a lengthy

discussion, the committee decided to lower the price of the passes by \$5 for passes under \$100 and lower the passes over \$100 by \$10.00. The daily admission will be lowered to \$5 for adults and \$4 for kids. Ron brought up the idea of a 5-day pass but the committee decided against it. The committee also decided to have a free family swim day each month and could possibly have a barbeque to go along with it.

Trustee Corby Valentine motioned to recommend to the full Board to reduce the fees for swimming pool passes by \$5.00 for passes valued less than \$100 and reduce the fees for passes more than \$100 by \$10.00; lower adult daily admission to \$5.00 and lower the children daily admission to \$4.00 and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

Janet commented about the concession stand offerings at the swim meet stating they were lame compared to the other area meets. Tony said we are limited on what we can serve.

2. Employee pay rates: We will discuss at the next meeting.

Ron will check into umbrella prices. The last time he checked, the larger commercial umbrella cost about \$350.00.

STREET: A. OLD BUSINESS:

1. Approval of February 4, 2009 minutes: *Trustee Rita Baker motioned to approve the January 14, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

2. Streetscape – N. Main Street: Nothing new.

3. Swipe Card Access: Nothing new other than Ron will contact the school to get a bid from the company they used.

4. Rogers home: Mayor Danford said she will bring the signed contract very soon.

5. Available land - 25 acres across from Dollar General: The cost for the land is \$150,000 per acre.

6. Sidewalk program: Will discuss next month.

7. Lawn mowing bids: KMK was the low bid at \$325.00 per mowing and they are based out of Freeburg. They are the firm that took over last year. Mike Kennedy would like to mow before the next board meeting on April 6th because he doesn't want to get behind. Dennis said we have a little money left over in last year's budget. Mike asked if he has to do the mowings at last year's prices. John brought up the Village Square and all the gumballs. Julie asked if the church that offered to do community service could clean up that park. The committee agreed

to have Julie call them. Ray said we just have to check last year's budget and as long as we aren't over budget, we'll have him mow the essential sites (Village Hall, Save site, East and West plants).

Trustee Corby Valentine motioned to recommend to the full Board to accept KMK Lawn for the 2009 Grass Mowing Contract with a bid amount of \$325.00 per mowing of the Village of Freeburg properties and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

8. 2010 - 2013 TIP Local Grant Application: Nothing new.

MFT: Dennis advised we received approval from IDOT today. Ron said the steel mills are not working so we may end up with limestone this year as there is no slag. IDOT told Dennis they are seeing sky-high prices on oil. We will be setting the date to go out for bid shortly.

B. NEW BUSINESS:

1. IMEA letter: This is the final closeout on the ice storm. No action needed.

2. Spring Clean up: Ron would like to hold the spring clean up on April 24, 25, 26 and 27th this year.

Trustee Corby Valentine motioned to recommend to the full Board the 2009 Spring Clean Up be held April 24, 25, 26 and 27th and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

3. Resident request for street sign in Sugar Creek: Corby asked if Mel has seen this letter and Dennis advised he didn't know. Ron said our policy in the past has been to put up the signs for special needs children. Ron will get together with Mel to decide the location of the signs. This request will go the Personnel/Police Committee for review.

Trustee Corby Valentine motioned to recommend to the full Board to have two "child with special needs" signs be posted in Sugar Creek and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.

4. 312 Glenrock: Ron received a call from the resident who said she has a storm sewer at the south side of her lot that drains Chimney Rock and Sleeping Indian. It has eroded a huge hole before it gets to the creek. Ron said it is a situation where it is all on her property in the drainage easement. Dennis said the hole needs to be backfilled, it needs to be a constant slope from the bed of the creek up to the pipe and the entire length needs to be rip-rapped. Ron told her he would bring it to committee. Dennis said in the past we have offered suggestions on how to repair the problem and also offered to find lower cost materials to help the resident but not perform the work. Tony said to proceed with it that way.

Tony asked if we could check to see what we need to do to replace the driveway out here and Ron replied it was included in the recycling grant application. Tony also said there are a few spots in Meadowbrook and asked Ron to take a look at them. Tony said Jim Huffman talked to him about a drain pipe on Wolf Road. Ron said it has not been ignored and asked for it to be put on next month's agenda.

Ray asked about the stoplights at the high school with the north/south timing holding the vehicles longer than necessary. Ron said the detector loop did get torn up by the county snow plow and was fixed a couple of weeks ago.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: See above.

E. ADJOURN: *Trustee Corby Valentine motioned to adjourn the meeting at 7:45 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



February 6, 2009

RECEIVED
FEB 10 2009

Village of Freeburg

14 Southgate Center

Freeburg, IL 62243

Attn: Mr. Ray Danford, Mayor

Re: Freeburg Municipal Swimming Pool – Master Plan

Dear Mayor and Board Members:

EWR Associates, Inc. (EWR) is pleased to have this opportunity to submit our proposal to you to prepare a phase master plan for the Freeburg pool re-development.

From our prior discussions and subsequent to the feasibility study just completed, it is apparent that while there are many things that you and the residents would like to do at the pool, the budget limitation of about \$2,000,000 will only provide some improvements. The objective of this master planning will be to create a plan, which can be phased to ultimately provide Freeburg with a far more enhanced outdoor aquatic facility and potential indoor community recreation facility as well.

Project Objectives:

Develop a phased master plan which is achievable over a period of time as follows:

Phase I - \$2,000,000 Construction Budget

- 1) Renovate/modify existing pool to conform to current IDPH Pool Code and acceptable aquatic standards. Remove existing wading pool. Add spray ground and/or other leisure aquatic toys and features such as slides, splash, jets, vortex, current channel as budget allows.
- 2) Repair/reconstruct or line the existing tank, replace gutter, main drain, piping and treatment system.
- 3) Repair/replace and enhance deck areas, fencing, lighting and provide deck features and shade structures as budget allows.
- 4) Renovate/modify bath house and concession area including possible expansion to enhance aesthetics and function as budget allows.
- 5) Generally provide new features and a new "look" to the facility to attract move families, seniors and youth as well as meet the minimum needs of the swim team.

Phase II – Budget (To be determined)

- 1) Develop expanded aquatic features in a separate leisure pool with amenities not able to be completed in Phase I.

Phase III – Budget (To be determined)

- 1) From discussion with Village staff and other interested parties, prepare a space program for an indoor recreation facility to potentially include:
 - fitness facility
 - gym – multi-purpose
 - running track
 - aerobics/floor exercise room (s)
 - locker rooms – restrooms
 - offices
 - serving kitchen
 - customer service/check-in counter and lobby
 - game room
 - senior activity area
 - other functions as desired
 - potential indoor aquatic facility (Phase II)

The result of the study will show initial, intermediate and ultimate phasing possibilities in a master plan.

Scope of Work:

- 1) Visit the existing pool site and through observation, inspection and discussion with the Village Staff and Board, and a review of existing plans (as available), determine the validity of repair and renovation versus re-construction.
- 2) Meet with the Village's personnel as required to discuss current conditions and problems and potential desires.
- 3) Indicate prioritization of individual features including those absolutely required and those which are optional or desired improvements.
- 4) Measure the existing facilities and prepare an existing plan layout of the pool, the bath house and the existing features. Utilize existing pool renovation plans prepared by the Village as much as possible.
- 5) Review of Building Code, ADA and IL Accessibility Code, and Illinois Department of Public Health Swimming Pool and Bathing Beach Code to identify any code deficiencies and current standards required. Discuss objectives of the rehab project with the State Pool Inspector to validate the viability of proposed solutions.
- 6) Prepare a master plan of improvements including a pool site plan, descriptive narrative report, an itemized plan of renovation and new facilities with cost estimates of work items. Prepare a concept plan of a new facility and a rendered sketch of the proposed phased improvement plan.
- 7) Prepare a report of the study and furnish ten (10) copies of the report to the Village.
- 8) Present the above report, concepts and options to the Village Board for review and acceptance.
- 9) Prepare the final master plan documents (new or renovated existing), cost estimate and narrative report suitable for use in fund-raising, grant application and public presentations.

Fees:

The Village of Freeburg agrees to pay EWR a **fixed fee of \$15,600.00** plus reimbursable expenses of printing, as required (estimate to be \$500). Color 3-D rendering – add \$2,400.

Invoicing shall be monthly for work completed the prior month. Payments shall be due on receipt and are to be paid within 30 days.

Time of Completion:

EWR shall complete the study within sixty (60) calendar days.

Limits of Liability:

The Owner agrees to limit the Design Professional's liability to the Owner and to all construction Contractors and Sub-Contractors on the project, due to the Design Professional's negligent acts, errors, or omissions, such that the total aggregate liability of the Design Professional to all those named shall not exceed Fifty Thousand Dollars (\$50,000.00) or the Design Professional's total fee from services rendered on this project, whichever is greater.

Acceptance:

If this agreement is acceptable, please execute below and return one (1) copy to EWR.

We appreciate the opportunity to submit our proposal and look forward to working with you, if this proposal is accepted. Should you have any questions about this proposal, please call on me.

Sincerely,

EWR ASSOCIATES, INC.



E. William Reichert III, AIA
President

EWR/lm

Enclosure

VILLAGE OF FREEBURG

Accepted –

Date

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Miller/Baker/Valentine)
Wednesday, February 4, 2009 at 4:30 p.m.

The meeting of the Public Property Committee was called to order at 4:30 p.m. on Wednesday, February 4, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann and Office Manager Julie Polson. Guests present: Bill Reichert, Darren Pierce and Marc Derwort.

POOL: A. OLD BUSINESS:

1. Pool feasibility study/referendum: Dennis invited Bill Reichert to the meeting to see if he could provide a more detailed set of drawings, or a model, to be able to present that to the public. Ron said the board talked about Option 2 and wanted to know if the \$5.4 million a realistic dollar amount. If we decide to go with Option 2, what costs are we looking at to get a rendering to make it work on that site. Ron said we even talked about Option 3 as a long-term phase project. Bill said we responded to several levels of interested parties. Bill said within the dollar numbers provided, there were dollar amounts listed to renovate the bath house, features, etc. It also included site construction costs. Bill said he could see taking the existing pool, adding in some features, fix the bathhouse with some features in there for the kids (i.e. video games), and fixing those now, with looking in the future to add an indoor facility. Bill said it makes sense to utilize the same site and parking area. Bill said we need to decide what we want in the short and long term, identify those two dollar numbers and plan to make that happen over time. Mayor Danford asked Bill if he had any comments on the revenue projections and Bill said those numbers are based upon what the belief of the market area is and what their history has been. Ray believes we need to choose a financial picture from a - d that we can financially plan on meeting. That may dictate on the timing of each phase that we want to implement. Bill said the one thing they didn't do was an analysis of the existing pool and its condition. Bill said it would be cheaper to fix the existing pool rather than to tear it out and start over.

Bill would like the Village to come up with a master plan for the pool. He wants us to identify the immediate fix as phase one with the possibility of adding an indoor component which would be done in one of the later phases. For the initial phase, Bill will take his ideas of fixing the pool, adding a leisure component, shade area, renovate the bathhouse, leaving in the parking, expanded the deck, to bring the project cost to somewhere around \$2,000,000. We want to be able to use incorporate this phase into future phases. Ray asked Bill if he could look at Dennis' original plan and possibly be able to use the grant money. Dennis said as it stands

right now the project has to be built and paid for by the end of this year. We would have to ask for an extension. Dennis said they have been told we haven't gone ahead with the project because we are considering a new project. Bill thinks we should get the extension. Dennis will get a copy of the plans to Bill and can then talk in more detail.

B. NEW BUSINESS:

1. Co-Manager Interviews: Darren Pierce and Marc Derwort were both interviewed for the co-manager position at the pool. Tony explained the responsibilities to both managers. Their qualifications and schedules were discussed.

Trustee Rita Baker motioned to recommend to the full Board that Marc Derwort be hired as a pool co-manager at a salary of \$3,080 and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

STREET: A. OLD BUSINESS:

1. Approval of January 14, 2009 minutes: *Trustee Rita Baker motioned to approve the January 14, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

2. Streetscape – N. Main Street: Nothing new.

3. Swipe Card Access: A copy of the quote was included and will be discussed later.

4. Rogers home: Mayor Danford is working on this.

5. Available land - 25 acres across from Dollar General: Not discussed.

6. Sidewalk program: Nothing new.

7. Dambacher parking issue: Mayor Danford said he would like to plant a line of trees. Ron said we may be able to get IDOT to do that.

Trustee Corby Valentine motioned to recommend to the full Board a beautification project for planting trees in the triangle and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Lawn mowing bid: After reviewing the proposed bid, the committee agreed to move the bid opening to Friday, March 13, 2009 at 2:00 p.m. It will be published in the February 19th edition of the Tribune.

Trustee Corby Valentine motioned to recommend to the full Board we go out for bid on the 2009 Lawn Mowing Contract with the bid opening to be March 13, 2009 at 2:00 p.m. and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.

2. STP-S Grant Information: Dennis said this is a long-term project and Rhutasel is asking if we want them to put together a package without charging us and stay with them if we get the project. The target of these grants would be collector streets, i.e., Main Street, Cemetery Road, Westview, Kessler. Corby asked if you can do more than one street and Dennis advised not really. If we get much bigger than \$600,000, the chances go down to receive grant money. That \$600,000 equates to about 1/2 mile of street. We still have a chance on the application TWM prepared for us on Main Street. We should hear something shortly on that. The committee agreed Kessler Road might be a good street to pursue with this one. Mayor Danford commented we have no funding for Kessler. Dennis advised there is a 1/2% application fee. If we don't get selected for funding, it gets refunded. If we receive the grant, we would receive 75% of the cost and we would have to fund the remaining 25% of the cost. Ron does not believe the Kessler Road would cost \$600,000. He thinks it would be more in the range of \$300,000 - \$400,000. This project falls in the FY 2010 - 2013. We will have a few years to build up the reserve for the project.

Trustee Rita Baker motioned to recommend to the full Board to have Rhutasel put together a grant package for 2010 - 2013 TIP Local Project Application and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

MFT: Dennis provided copies of the expenditure statement from last year. We spent approximately \$39,000 less than what we had approved. We have the resolution and the estimate for this year. It is a little less than previous years because of the culvert projects and also because we plan on buying less rock. That does not apply to the oil and chip. Dennis said he kept the cost to under \$150,000 so it gets approved and put it at \$140,000.

Trustee Rita Baker motioned to recommend to the full Board authorizing the Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code and also going out for bid on the 2009 MFT Program and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

Ron would like to know if it would be possible to get a pickup truck this year. We have budgeted \$23,000 and the state bid cost is \$21,250. It is a F350, one ton pickup with 4-wheel drive. Ron would like to take one of the snow plows off of the leaf truck onto the new pickup. Ron would like to put a small dump truck in the budget for next year.

Trustee Corby Valentine motioned to recommend to the full Board a 2009 pickup truck by state bid at a cost of \$21,250 and Trustee Rita Baker seconded the motion.

Julie wanted the probation period discussed for the swimming pool employees. Tony thinks the probation period should be for all employees as it was discussed in the last meeting. Tony stressed the need for a handbook. Dennis said right now there is nothing in our code about part-time employees and probation. Ray feels it gives us a time period to make sure everyone comes back qualified and said the pool managers have the latitude to pick the best qualified for the job. The trustees agreed to have the pool managers hold a meeting and advise them there is a two-week probation period. Ray said the pool managers would advise the lifeguards the final hirings will be determined at the end of that two-week period. Dennis asked Attorney Wigginton for his help on the handbook who emailed it to us. He wrote a complete handbook for Maryville and said we should go through it, revise it to our rules and Julie is working on that right now. Tony would like to see it as soon as possible.

Jerry provided a copy of the easement in question. Dennis said this document provides an easement for the 20 x 25 foot square at the end of the culvert. That area was designed to give access to that area to maintain and repair the culvert itself. Jerry said all the water that runs out of Deerfield runs by Jerry's property and backs up onto her property. Dennis said it sounds like the ditch has silted in. Ray said we've never resolved how to handle a length of ditch on private property. Dennis said a typical scenario is you have back to back lots, you take 10 feet from the back of each lot for easement and the drainage ditch runs down the middle. He said in our code book, property owners are responsible to maintain them. The committee decided to have Ron go out and look at the culvert and determine if it is the ditch or the culvert that is causing the problem.

The committee discussed raises for the current pool managers. Tony has had discussions with the pool managers regarding raises and they told Tony they would like to see about \$150 raise. *Trustee Rita Baker motioned to recommend to the full Board the current pool co-managers receive a \$150 raise for the 2009 pool season and Trustee Corby Valentine seconded the motion.* All voting aye, the motion carried.

The committee agreed we really need to have the managers complete the online training to become certified and have this incorporated into our policy.

C. GENERAL CONCERNS: Corby asked the public works guys to pick up the table and chairs for the executive board room.

D. PUBLIC PARTICIPATION: See above.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 6:57 p.m. and Trustee Corby Valentine seconded the motion.* All voting aye, the motion carried.



Julie Polson
Office Manager

February 17, 2009

Mr. Dennis R. Herzing
Freeburg, Village of
14 Southgate Center
Freeburg, IL 62243-1541

RECEIVED

FEB 28 2009

Subject: Freeburg, Village of
FEMA-1681-163-27806-00
Subgrant closeout

Dear Mr. Herzing:

The Illinois Emergency Management Agency (IEMA) has received the "Subgrant Closeout Certification" form certifying the completion of all projects approved under your subgrant. Upon review of your organization's file, it has been determined that all Federal share payments have been made and the required documentation has been submitted for the closeout of the subgrant. The Public Assistance Program subgrant for your organization is now closed.

A payment is being processed for the remaining administrative allowance under your subgrant. You should receive this payment in 3-4 weeks. Your organization is required to maintain all records pertinent to the subgrant for a period of three years from the date you receive the final administrative allowance payment. During this period, your records are subject to inspection by the IEMA or the Federal Emergency Management Agency (FEMA).

If you have any questions, please contact me or any member of the Public Assistance team at (217) 782-8719.

Sincerely,



Curtis Caldwell
Public Assistance Officer



Company/Name	Amount Bid
Yankey Lawn Care	\$725.00
DDM, Inc. Lawn Service	\$355.00
A - Z Lawn Care & Landscape	\$340.00
Vasquez Outdoor Services	\$375.00
KMK Lawns	\$325.00
Munie Greencare Professionals	\$448.00

Stephanie Henschen

Freeburg, IL 62243

Village of Freeburg
Municipal Center
14 Southgate Center
Freeburg, IL 62243

RECEIVED

MAR 03 2009

March 2, 2009

Dear Board Members:

I am writing to request that signs, identifying that a Child with Special Need lives in the area, be placed at the entrance of Sugar Creek Estates and on the street in which I live. I have a seven year-old son with Down Syndrome, and I feel this would help to protect him when he is outside playing and while getting on and off the school bus.

The streets in which I am requesting that signs be placed are on the stretch of Sugar Lake Drive north-west of the stop sign from the corner to the cul-de-sac, and near the corner of Cinnamon Drive and Country Side Lane.

There have been several occasions I have witnessed incidents in which motorists are driving too fast and ignoring traffic signs. I have also had to contact the Freeburg Police Department twice to report motorists, who also happen to be residents in the Sugar Creek Estates subdivision, blatantly ignoring the law, and not stopping when children are boarding the school bus. The Freeburg School District has also made reports to the police department concerning these traffic violations.

As previously mentioned, I have already been in contact with the Freeburg Police Department, who recommended that I write to you. I am also going to present my concerns at our Home Owners Association meeting, which is scheduled for 7 pm Tuesday, March 3rd in the library at Freeburg High School. If you can provide me with any additional information concerning this matter it would be very helpful.

Thank you for your prompt attention to this matter. I feel certain that the safety of my son and the other children in the Sugar Creek Estates neighborhood would make this request a top priority for the city's use of our tax dollars. Please feel free to contact me by phone at (

Sincerely,



Stephanie Henschen



Illinois Department of Transportation

Division of Highways / District 8
1102 Eastport Plaza Drive / Collinsville, Illinois / 62234-6198

March 16, 2009

MUNICIPAL MFT
Village of Freeburg
Section 09-00000-00-GM
2009 Maintenance

RECEIVED

MAR 18 2009

Ms. Jerry Lynn Menard
Village Clerk
14 Southgate Center
Freeburg, IL 62243

Dear Ms. Menard:

The resolution adopted by the President and Board of Trustees on February 17, 2009 appropriating \$140,000.00 of Motor Fuel Tax funds for the maintenance of municipal streets from January 1 to December 31, 2009 is approved.

The municipal estimate of maintenance costs in the amount of \$138,935.75 is also approved and your file copies are returned herewith.

Expenditure of funds in the amount of \$138,935.75 for maintenance is hereby authorized and will be so indicated on your next monthly report of allotment and transactions.

The following changes were made to the material proposal:

1. Updated St. Clair County prevailing Wage to March.
2. Revised Schedule of Prices to include alternate bid for limestone.

It appears that the above maintenance will exceed the anticipated Motor Fuel Tax allotments during 2009. Approval is given with the understanding that work will be conducted so as not to exceed the total of your unobligated balance and the remaining 2009 allotments or that other arrangements have been made to finance the additional cost.

All materials incorporated into a construction or maintenance project, financed in full or in part with MFT funds, shall be inspected and tested for compliance with the requirements of the Standard Specifications or the project Special Provisions. The inspection and testing shall be accomplished before any material is incorporated into the work. Compliance with this requirement is a prime responsibility of the awarding agency.

Please contact this office to schedule a letting date.

MFT funds may not be expended for maintenance operations not covered in the approved estimate, without approval of the Department.