

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

March 10, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE

MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Niebruegge/Smith/Pruett)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, March 12, 2014 at 7:00 p.m.**

PUBLIC PROPERTY COMMITTEE MEETING AGENDA

SWIMMING POOL:

- A. Old Business
 - 1. Lifeguards/Managers hiring – Executive Session to Discuss Personnel, 5 ILCS 5-120/2-(c)1
- B. New Business
 - 1. Pricing for Pool/Pool Party sign up sheet
 - 2. PTO Request for 15th Annual Spring Carnival

- A. Old Business
 - 1. Approval of February 5, 2014 Pool minutes and February 12, 2014 minutes
 - 2. Safe Routes to School
 - 3. MFT/Ditch on N. Main
 - 4. Drainage Problem Areas/Southgate Drive/Huelsman
 - 5. Shady Lane dispute
 - 6. Cemetery Road
 - 7. Purchase of vehicles
 - 8. Grant opportunities
 - 9. Emergency call list for snow removal
 - 10. Village snow removal policy
- B. New Business
 - 1. Grass mowing bids
 - 2. Part-time help
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, April 16, 2014 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:00 p.m. on Wednesday, April 16, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Matt Trout, Trustee Mike Blaies, Trustee Ray Matchett, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Pool Manager Scott Schulz.

POOL: A. OLD BUSINESS:

1. Pool staff salary – Executive Session to Discuss Personnel, 5 ILCS 5-120/2-(c)(1): Trustee Niebruegge said we are still waiting on the union negotiations to finalize.

Elizabeth has the fliers for the pool parties done and she will get them distributed to Scott and Village Hall.

STREETS: A. OLD BUSINESS:

1. Approval of March 12, 2014 Minutes: Trustee Steve Smith motioned to approve the March 12, 2014 Minutes and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.
2. Safe Routes to School: We have a final payment request from TWM on their SRTS project.

Trustee Steve Smith motioned to approve payment of TWM's final Invoice #51165 in the amount of \$371.52 for the SFTS project and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

We also have a proposed construction agreement from Rhutasel & Associates for the Urbanna Drive Sidewalk Improvements. Tony explained he put \$11,000 in the budget for this work since Dennis was originally going to do it. We will try to get this included in the grant but have made provisions if it does not.

Trustee Dean Pruett motioned to recommend to the full Board we enter into a Construction Engineering Agreement with Rhutasel & Associates for the Urbanna Drive Sidewalk Improvements at a cost not to exceed \$18,501.39 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

5. Shady Lane Dispute: We held the public hearing on March 3rd regarding the property transfers. Tony will send letters out to the property owners advising that this is now our road.
6. Cemetery Road: John said we have not made any headway on this.
7. Purchase of vehicles: John said Shane obtained prices from several area dealers and Laura's in Collinsville has the best prices. We have the money in this year's budget to purchase two vehicles.

Trustee Steve Smith motioned to recommend to the full Board we purchase a 2014 GMC Sierra at a cost not to exceed \$31,529 and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

Trustee Steve Smith motioned to recommend to the full Board we purchase a 2014 GMC Sierra at a cost not to exceed \$30,483 and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

8. Grant opportunities: There is nothing new.
9. Emergency call list for snow removal: John said this was discussed with the other committees. We are waiting on union approval.
10. Village snow removal policy: John would like to hold off on this until the fall. Trustee Blaies requested that the first sentence of #3 be deleted.

John advised Electrico will be out to fix the light at the intersection of Belleville and W. Apple.

B. NEW BUSINESS:

1. Grass moving bids: We received two bids for the grass mowing. Huschle came in at \$310 per mowing and Regnar quoted \$685.

Trustee Dean Pruett motioned to recommend to the full Board we hire Huschle Lawn Service to mow the Village properties at \$310 per mowing and Trustee Steve Smith seconded the motion. All voting aye, the motion carried

2. Part-time help: John would like to hire two part-time workers to work the entire year. He would like to hire one in April for year-round work. He would also like to hire a part-time person to work May, June, July, be off August and September, and come back and work October, November and December. The committee agreed and we will advertise for part-time help and bring that back to the committee meeting in April.

POOL: A. OLD BUSINESS:

1. Lifeguard applications:

EXECUTIVE SESSION

7:31 P.M.

Trustee Dean Pruett motioned to recommend to enter into Executive Session citing personnel 5 ILCS 120/2 - (c) and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:49 P.M.

The meeting reconvened at 7:50 p.m.

Trustee Steve Smith motioned to recommend to the full Board we hire Emily Dircks, Erica Wangelin, Natalie Huskey and Noah Carpenter pending lifeguard certifications and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Pricing for Pool/Pool Party sign up sheet: The pool party price has been increased to \$175 for 2 hours, with \$1 charged for each person over 50. The pool party request form was passed out for comments. We will add language on the form that states the party is responsible to pay for food orders if they decide they don't want the food after it has been ordered. The committee agreed to raise the user fee to \$50. All other prices will remain the same for this year.

EXECUTIVE SESSION

8:10 P.M.

Trustee Dean Pruett motioned to recommend to enter into Executive Session citing personnel 5 ILCS 120/2 - (c) and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

8:13 P.M.

The meeting reconvened at 8:15 p.m. John is looking for a sign to the pool that says, "Welcome to the Freeburg Pool, Home of the Freeburg Waves."

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Steve Smith motioned to adjourn the meeting at 8:17 p.m. and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager

Freeburg Pool Party Reservation Form

The Freeburg Pool provides the opportunity to celebrate with a Private Pool Party with little hassle for you. Please fill out and return this form to Freeburg Village Hall and an employee will be in contact regarding your request.

Important Information

- \$175 covers the cost of the staff required and private use of the pool for up to 50 swimmers. It is an additional \$1 per additional swimmer.
- You may bring your own cake, but no other outside food or drink is permitted.
- Leave the hassle of food and drinks to us! You can purchase pizza, soda, water, and ice cream through us and we will have it ready for you at your party! See below for pricing.
- We will also keep the concession stand open for the first hour of the party to allow more items for your guests to purchase and enjoy.
- Private party time goes from 7pm-9pm each evening.
- Please make your reservation at least a week in advance.

Name: _____ Phone: _____

Name of Celebrated Group/ Birthday Person: _____
(Baseball team, Birthday Child, Organization, etc.)

Address: _____ Email: _____

Number of People Attending: _____ Requested Party Date/Dates: _____

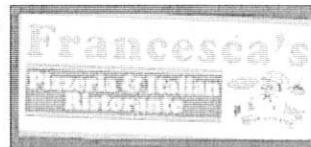
If you would like to order pizza, beverages or ice cream, please fill out the following portion

Food is priced ala cart, so you can pick and choose what and how much you want.

Pizza - Pizza is provided by Francesca's Pizzeria & Italian Restaurant located in Freeburg, IL
\$13 per large 1 topping pizza (8 large slices)

Write in the number of each pizza you want:

___ Cheese ___ Pepperoni ___ Sausage ___ Hamburger



Ice Cream - Ice Cream is provided by the local Freeburg Dairy Queen
\$1.50 per ice cream cup (single serving)

Write in number of each flavor you want:

___ Vanilla ___ Chocolate



Beverages - Soda and bottled water. \$0.75 each

___ Bottled Water ___ Pepsi ___ Diet Pepsi ___ Sierra Mist ___ Root Beer

We know each party is special, so if you want something different than what is provided here, please include that information here and we will work with you to create the event you hoped for!

Signature: _____ Date: _____

----- For Office Use Only -----

Party Confirmed by: _____ Date: _____

Deposit Paid: \$ _____ Total Cost: \$ _____ Balance Due by Party: \$ _____



RECEIVED

FEB 13 2014

February 10, 2014

To Whom It May Concern:

The Parent-Teacher Organization of Carl L. Barton Elementary School in Freeburg, Illinois, is sponsoring its **Fifteenth Annual Spring Carnival** in May 2014. The 2013 carnival was a huge success, in spite of the brief rain. The carnival consists of lunch, snacks, rides, games, photo booth and attendance prizes for over 800 children. The students have a great time and look forward to this event every year.

Please consider helping us by contributing a prize item and/or a monetary donation to be used towards the purchase of such items. As a thank you, we acknowledge donors in a letter that reaches all families of Freeburg District 70.

You may mail your contribution to Freeburg Elementary School, c/o PTO Carnival, 408 South Belleville Street, Freeburg, IL 62243. If you prefer to have your contribution picked up, please contact Kim at 539-3123.

Any proceeds from our carnival will be used by the PTO for the benefit of future carnivals.

Community involvement has allowed Freeburg Elementary School to provide this type of fun event for our students, while allowing us to continue progressing as a quality educational institution.

Thank you in advance for any contribution you may give that will make our carnival a successful event.

Sincerely,

Kim Borja
Raffle/Prize Committee

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)

Wednesday, February 5, 2014 at 5:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 5:00 p.m. on Wednesday, February 5, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Dean Pruett, Trustee Matt Trout, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Pool Managers Scott Schulz, Darren Pierce and Jill Rouse.

POOL: A. OLD BUSINESS:

1. Caregiver pass: The committee discussed offering a discounted pass to caregivers or offering the 10-day pass as an option. If we offered the caregiver pass, we would put the name of the family on that caregiver pass.
2. Shade Structures: Trustee Niebruegge said we will be visiting the Mascoutah pool to take a look at their shade structures.
3. Chairs for Pool: We need to start looking for chairs now. The managers would like to get a total of 40 chairs – 20 regular and 20 lounge chairs.
4. Pool Prices: Julie provided pricing from Mascoutah, Millstadt and New Baden's pools. We are very comparable and less expensive than any of the other pools.

The committee discussed the change in operating hours of the pool from 12:00 – 8:00 p.m. to 11:00 a.m. – 7:00 p.m. Swim parties would be held from 7:00 p.m. – 9:00 p.m. instead of 8:00 p.m. – 10:00 p.m. Tony believes this is a great idea and will get more participation. We also talked about offering a food package during the parties. We could talk to Pizza Hut and Francescas to see if they would offer special pricing. We could include pizza, ice cream cup and soda. We'd have a sign-up sheet for the pool and Julie offered to handle the food orders. We also discussed keeping the concession stand open for the first hour of the pool party.

Jill offered to take informational flyers about our pool to the surrounding towns and Tony said he would take them as well. We need to highlight that our pool parties are private.

We will revise the daily admittance checklist so the passes can be tracked. We have Tuesday, May 27th – Friday, May 30th, where Jill will be able to open the pool. We discussed offering free admission for those dates and reaching out to area groups to let them know about it. We might have someone available at the pool to sell passes during those days.

B. NEW BUSINESS:

1. Wish List: Scott presented their pool wish list:
 - a. Change the hours of operation on the signs;
 - b. Painting the floor in the bathhouse: the white paint does not hold up well. Matt suggested painting the floor Freeburg blue.
 - c. A speaker added to the baby pool area;
 - d. A way to process debit/credit cards;
 - e. More chairs;
 - f. 2 basketball hoops; 2 ropes; 4 hooks; 4 plastic trash cans with lids;
 - g. Computer/printer – this will help track attendance as well as keep everything organized.

2. EOY Review and Wrap Up: Jill asked about being a CPR certified instructor. Julie will get the list of lifeguards that need CPR certification to Scott. Matt asked if we could hold a fundraising event to attract more people to the pool. For example, donate a certain percentage to a local organization like the Booster Club or St. Joe's.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 6:02 p.m. and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, February 12, 2014 at 7:00 p.m.

The meeting of the Public Property Committee was called to order at 7:00 p.m. on Wednesday, February 12, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Matt Trout, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Lifeguard applications: Julie advised we have not received any new applications since we advertised. We will discuss lifeguard hiring at the next meeting.

B. NEW BUSINESS:

1. Pricing for Pool: Elizabeth recapped the pool meeting held 2/5/14. The committee decided to raise the pool party prices to \$175 for 2 hours, with \$1 charged for each person over 50. We will have a pool party request form, and also offer food that can be preordered – pizza, soda and ice cream cup. We are going to open the concession stand for the first hour of the party. We plan on advertising this and emphasizing the parties are private. We discussed the caregiver pass and liked the idea of adding it onto the family pass at a discounted rate. We are going to be open that week after Memorial Day and would like to be able to do so at no charge to anyone that wants to attend.

We discussed the wish list from the managers which includes additional lounge and regular chairs, roping and hooks and a basketball hoop. They would also like a computer and laptop. John said he has an old laptop and computer they can have. Trustee Trout has Attorney Manion looking into the idea of having fundraising events at the pool where a club or organization can help sponsor a day and a portion of the proceeds will be donated to that club/organization.

STREETS: A. OLD BUSINESS:

1. Approval of January 15, 2014 minutes: Trustee Steve Smith motioned to approve the January 15, 2014 minutes and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.
2. Safe Routes to School: Tony said some of the culverts need to be replaced with the Urbanna Street SFTS project. We are going to ask for them to be replaced at IDOT's expense. We have a reimbursement request from TWM for the SRTS project.

Street Committee Meeting Minutes
Wednesday, February 12, 2014

Page 1 of 3

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



Trustee Dean Pruett motioned to approve payment of TWM's Invoice #50858 in the amount of \$1,159.23 for the SFTS project and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

3. MFT/Ditch on N. Main: John will get this done by March.
4. Drainage Problem Areas/Southgate Drive/Huelsman: John has nothing new on this.
5. Shady Lane Dispute: Tony advised we need to get this situation resolved. Attorney Manion has scheduled a public hearing on March 3rd at 7:15 p.m. to address the property transfers. Tony needs to contact all the people affected by this.
6. Cemetery Road: Tony said Dale Recker advised him to write a letter to the County stating this needs to be done. Tony is going to talk to Mark Kern and Jim Fields about this situation.
7. Street banners: Elizabeth stated Sheila is taking care of this. Item can be taken off the agenda.
8. Purchase of vehicles: John said this is on hold until next year.

B. NEW BUSINESS:

1. Stop sign at Alton/High: Tony and Chief Donald drove the areas where stop signs have been requested. The Chief agrees one is needed here but not on E. St. Clair.

Trustee Dean Pruett motioned to recommend to the full Board a 4-way stop sign be posted at the intersection of N. Alton and W. High and Trustee Steve Smith seconded the motion. All voting aye, the motion carried

The committee briefly discussed changing the speed limit in town from 30 mph to 20mph. Tony would like to research this some more before a decision is made. We will take this topic to the next Personnel/Police committee for discussion.

2. Clearwave Proposal: Tony advised our phone system is starting to go out. We are looking at ways to replace it. He believes we can do better with Charter. Item can be taken off the agenda.
3. New Grant Opportunities: Tony advised we received a grant from the Metro East Parks and Recreation Program for \$12,854.75. The committee authorized Tony to sign the documents to move this grant forward. We will be using the grant money to build a gazebo in Village Park. With respect to the St. Clair County Community Development Block Grant, we don't have any areas that would qualify for one of these grants. CDBG regulations now require that any professional service like an engineer or architect must be competitively bid where that provide is to be paid with CDBG funds. We can choose to pay for the professional service with our funds as a matching contribution. When we

do so, the competitive procurement rules do not apply. The committee discussed how we could do our own sidewalks without having to go through the official bidding process. We typically budget \$4,000 yearly in sidewalk repairs. Maybe we can bump that up to \$10,000. We should be able to put in quite a bit of sidewalks with that amount of money.

Tony asked if we want to look at grants involving work on collector streets like Cemetery Road and Main Street. We would be responsible for 20% of the costs. He asked if we have \$200,000 available to spend on this kind of project.

4. Emergency call list for snow removal: John said Mayor Speiser suggested this list in last month's Water/Sewer committee meeting. When the weather gets bad and we have our guys working on electrical or water issues, it leaves us short when it comes time for snow removal. It would be great to have a list of guys that we could call to handle the snow for us. Of course, we would ask our guys first to satisfy the union. Seth said the guys would be certified and have their CDL license.
5. Village snow removal policy: John would like to put a policy together to make available to our residents so they are better informed about our snow removal policy. He would like to put it in the Tribune and on our website. He would like to adopt this as an official policy.

We are going to hold our kickoff event for the spring sweep on Saturday, April 26th which coincides with Spring Clean Up on Friday, April 25th – Monday, April 28th. The spring sweep will encourage residents to clean up their property and help their neighbors if they need it. We are going to have a free lunch at Village Park that day and are asking for people to bring a plant for Village Park.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 7:50 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager



COST PLUS FIXED FEE INVOICE

RECEIVED

MAR 10 2014

Date: 03/05/14

Invoice No. 11

Work Order No. _____

To: Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

From: Rhutasel and Associates, Inc.
Firm Address: Rhutasel and Associates, Inc.
P.O. Box 97
Freeburg, IL 62243

PTB / Item #	Project	SRTS-4009(149)	Consultant's Job Number 41712
Route	County	St. Clair	
Section	Job No.	P-98-311-12	
Phase			

For Professional Services performed as set forth in the Agreement dated: 09/07/12
& Supplemental Agreement(s) dated: _____

1) Invoice Period	From:	01/01/14	To:	02/28/14
	This Invoice	Previously Invoiced	Earned to Date	Max allowable
2) Maximum Payable				\$28,000.00
3) Direct Salaries	\$1,513.43	\$8,934.72	\$10,448.15	
4) QC/QA	\$0.00	\$0.00	\$0.00	
5) Payroll & Overhead	\$2,251.23	\$13,290.37	\$15,541.60	
this invoice				
average				148.7500%
				148.75%
6) Fixed Fee = 7.5370%	\$266.97	\$3,275.11	\$3,542.08	\$3,542.08
7) Direct Costs Prime	\$20.55	\$389.46	\$410.01	
8) Services by others				
Max Allowable	(\$1,941.84)		(\$1,941.84)	\$0.00
				\$0.00
9) Total invoiced for project including this invoice				\$28,000.00
10) Previously Invoiced		\$25,889.66		
11) Payment Due this invoice	\$2,110.34			

I have reviewed the invoice and found it in compliance with "The Simple Guide To Consultant Payments" published on the Consultant Engineering Sharepoint site. The percent of work shown as completed on this invoice matches the attached Progress Report signed by the project engineer.

I certify the costs included in this invoice have been expended and the percent of work shown as completed on this invoice is correct. As the prime consultant, work invoices included in this invoice for work done by others were reviewed and approved.

Approved IDOT Rep. _____ Date: _____
Accepted By: _____ Date: _____
Checked _____ Date: _____

Consultant: Rhutasel and Associates, Inc.
By / Date: _____
(Name) Sidney W. LeGrand
(Title) Secretary

Distribution: 2 complete packages plus 2 copies of invoice form to Liaison Engineer.

SID LEGRAND

Employee 071

Posted

Signed _____
Approved _____

Profit Center: FR:TR

	Wed 01/01	Thu 01/02	Fri 01/03	Sat 01/04	Sun 01/05	Mon 01/06	Tue 01/07	Wed 01/08	Thu 01/09	Fri 01/10	Sat 01/11	Sun 01/12	Mon 01/13	Tue 01/14	Wed 01/15
8	HOLIDAY														
Task FTR	8.00														
	FREEBURG TRANSPORTATION HOLIDAY 60305 Reg.														
40112	O'FALLON - MILBURN SCHOOL RD - PH 3&4 16505 Reg.														
Task 402	3.00				2.00										1.00
40113	O'FALLON - MSR - OCR ROUNDABOUT 16505 Reg.														
Task 401	3.00				2.00										1.00
2	GENERAL & ADMINISTRATIVE LABOR														
Task COR	13.00				2.00	2.00	2.00	2.00	2.00				2.00	3.00	2.00
	CORPORATE GENERAL & ADMIN LABOR 61105 Reg.														
10	BUSINESS DEVELOPMENT														
Task COR	5.00				2.00	2.00	1.00	1.00							2.00
	CORPORATE BUSINESS DEVELOPMENT 62105 Reg.														
40513	WASHINGTON CO - HWY 13 CONST SERVICES 16505 Reg.														
Task 450	1.00					1.00									
41413	SPARTA - JUBEL DR. RELOCATION 16505 Reg.														
Task 030	2.00					1.00	1.00	1.00				1.00			
41712	FREEBURG - SAFE ROUTE TO SCHOOLS 16505 Reg.														
Task 403	1.00					1.00									
41810	CENTRALIA - CALUMET ST & AIRPORT RD 16505 Reg.														
Task 403	3.00					1.00	1.00	1.00	1.00					1.00	
5	VACATION														
Task FTR	2.00						2.00								
	FREEBURG TRANSPORTATION VACATION 60105 Reg.														
10	BUSINESS DEVELOPMENT														
Task FRE	6.00						2.00	2.00	2.00				2.00	2.00	2.00
	FREEBURG BUSINESS DEVELOPMENT 62305 Reg.														

Timesheet for the period ending 2/15/14

Employee 086 ANTHONY SCHENK

Signed _____
Approved _____

Posted

Profit Center: FR:TR	Total	Sat 02/01	Sun 02/02	Mon 02/03	Tue 02/04	Wed 02/05	Thu 02/06	Fri 02/07	Sat 02/08	Sun 02/09	Mon 02/10	Tue 02/11	Wed 02/12	Thu 02/13	Fri 02/14	Sat 02/15
2 GENERAL & ADMINISTRATIVE LABOR																
Task FTR FREEBURG TRANSPORTATION GEN & ADMIN LABR	8.00			1.00	0.50	1.00	1.50	0.50			1.00	1.00	1.00	0.50	1.00	
41412 61115 Reg.				1.00	0.50	1.00	1.50	0.50			1.00	1.00	1.00	0.50	1.00	
0'FALLON - VENITA FACILITIES - DRAINAGE																
Task 450 BIDDING & CONSTRUCTION ASSISTANCE	7.00			3.50				2.00			1.50					
40114 21515 Reg.				3.50				2.00			1.50					
ST. CLAIR CO - FAYETTEVILLE TERMINAL RD																
Task 030 PS&E	2.50			1.00												1.50
10 BUSINESS DEVELOPMENT																
Task FTR FREEBURG TRANSPORTATION BUSINESS DEVELOP	3.00			1.00		1.00					0.50		0.50			
41713 17515 Reg.				1.00		1.00					0.50		0.50			
0'FALLON - MADISON ILLINI TRAIL CONST																
Task 451 CONSTRUCTION ADMINISTRATION	5.50			1.50	1.50			2.50								
40112 16515 Reg.				1.50	1.50			2.50								
0'FALLON - MILBURN SCHOOL RD - PH 3&4																
Task 402 PRE-FINAL ROAD PLANS	3.00															
40113 15015 Reg.																
0'FALLON - MSR - OCR ROUNDABOUT																
Task 402 PRELIMINARY ROAD PLANS	1.50															
41712 15015 Reg.																
FREEBURG - SAFE ROUTE TO SCHOOLS																
Task 403 FINAL PS&E	7.50			1.50		3.00	1.00				2.00					
41413 16515 Reg.				1.50		3.00	1.00				2.00					
SPARTA - JUBEL DR. RELOCATION																
Task 030 P,S&E	0.50															
41413 21515 Reg.																

Client: 6595 - O'FALLON, CITY OF

02/03 Timesheet, ect.
02/03 Revisions to storm and sanitary profiles due to revisions at the Clients request
02/07 Plan Revisions per new pavement
02/11 Submittal of Plan Revisions

Client: 8011 - ST. CLAIR COUNTY DEPT OF ROADS & BRIDGES

02/03 Research and coordination for potential ITEP Application for overpass over I-64
02/05 McAllister Street STP Application
02/11 McAllister Street coordination with Mayor Wilken
02/12 Evansville MFT inquiry

Client: 6595 - O'FALLON, CITY OF

02/03 Recalculating Trench Backfill quantities
02/07 Possible Storm Sewer Revisions

Client: 6595 - O'FALLON, CITY OF

Client: 6595 - O'FALLON, CITY OF

Client: 3280 - FREEBURG, VILLAGE OF

02/04 Review of IL 15 plans and revisions to plans
02/05 Revisions
02/06 Meeting with Tony Funderburg to discuss hydraulic report requirements and new developments from recently received plans
02/11 Revisions

Client: 7936 - SPARTA, CITY OF

Employee 016 MARK A. LUECHTEFELD

Posted

Signed _____
 Approved _____

Profit Center:	FR:TR	Sat 02/01	Sun 02/02	Mon 02/03	Tue 02/04	Wed 02/05	Thu 02/06	Fri 02/07	Sat 02/08	Sun 02/09	Mon 02/10	Tue 02/11	Wed 02/12	Thu 02/13	Fri 02/14	Sat 02/15
41712	FREEBURG - SAFE ROUTE TO SCHOOLS															
Task 403	FINAL PS&E							2.00								
40413	SUMMERFIELD - 2013 MFT											3.00				
11	PROMOTION															
Task FTR	FREEBURG TRANSPORTATION PROMOTION												6.00			
41908	LEBANON - US 50 / IL 4 INTERSECTIONS															
Task 401	PROJECT REPORT														1.00	
	Totals															

Client: 3280 - FREEBURG, VILLAGE OF

Client: 8125 - SUMMERFIELD, VILLAGE OF

02/11 MFT Expenditure Statement

02/12 Traffic Counts Hwy 50 and OCR

Client: 5370 - LEBANON, CITY OF

02/14 Revising Geometric Detail North Intersection

Rhutasel and Associates, Inc.
Timesheet for the period ending 2/28/14

Employee 016 MARK A. LUECHTEFELD

Signed _____
Approved _____

Posted

Profit Center: FR:TR	Total	Sun 02/16	Mon 02/17	Tue 02/18	Wed 02/19	Thu 02/20	Fri 02/21	Sat 02/22	Sun 02/23	Mon 02/24	Tue 02/25	Wed 02/26	Thu 02/27	Fri 02/28
41613 Task 030	Reg. 8.50		8.00	0.50										
Client: 5947 - CITY OF MT. VERNON														
40112 Task 402	Reg. 12.50			7.50	5.00									
Client: 6595 - O'FALLON, CITY OF														
2 Task FTR	Reg. 24.50				3.00	6.00	5.00					1.50	2.50	6.50
02/19 ACAD - Misc detail drawings 02/20 ACAD - Misc detail drawings 02/21 ACAD - Misc detail drawings 02/26 ACAD - Misc detail drawings 02/27 ACAD - Misc detail drawings 02/28 ACAD - Misc detail drawings, Time sheet														
40613 Task 402	Reg. 7.50					2.00						2.00	2.00	1.50
Client: 8012 - ST. CLAIR COUNTY														
072G Task 000	Reg. 2.50						1.00							
Client: 4940 - KASKASKIA REGIONAL PORT DISTRICT														
40413	Reg. 1.00													
Client: 8125 - SUMMERFIELD, VILLAGE OF														
5 Task FTR	Reg. 1.00						1.00							
Client: 8011 - ST. CLAIR COUNTY DEPT OF ROADS & BRIDGES														
40114 Task 030	Reg. 17.50									5.00	6.00	4.50	2.00	
Client: 3280 - FREEBURG, VILLAGE OF														
41712 Task 403	Reg. 3.50									3.00	0.50			

NEW2014GMCSIERRA 1500CREW CAB SHORT BOX 4-WHEEL DRIVE



MSRP:	\$38,830
Price:	\$30,495
Savings:	\$8,335

exterior:Summit White
 engine:4.3L
 interior:Jet Black/dark Ash
 model code:TK15543
 stock number:14330
 transmission:Automatic
 vin:3GTU2TEH4EG196247

Enlarge Photo or Video
 360 Views & Color Options



DESCRIPTION

*** REDUCED THROUGH 3/31/14 *** #1 ILLINOIS GMC DEALER! NO HOOKS!!! NO GIMMICKS!!! THESE ARE NEW TRUCKS, NO BLEMISHES, NO HAIL DAMAGE!! DON'T LET YOUR LOCAL DEALER TELL YOU OTHERWISE!!! Pricing on in stock units on a first come, first served basis. Call us to secure your truck today as these Sierras are being sold FAST! 618-344-0121. Price includes Laura's Discount, \$1750 Rebate,\$750 Bonus Cash and \$750 Laura Trade Assistance. Price good through 3/31/14. power mirrors cruise control tilt/telescope steering wheel cruise control side airbags rear 4.3 liter v6 3.42 rear gears 17 inch wheels Crew Cab 4.3 Liter V6 Sierra Appearance Package Chrome Wheels Tinted Windows Sierra Convenience Package Keyless Entry Power Mirrors 3.42 Gear Ratio Cruise Control Keyless Entry Power Locks Power Windows Side Traction Control Trailer Hitch short bed short box 5'8" bed 5'8" box 5' 8" Bed 5' 8" Power Mirrors Rear Window Defroster Tilt/Telescope Steering Wheel Side Airbags Trailer Hitch Tow Package Towing Package Trailering Package Summit White Exterior Jet Black Interior

Find It For Me Window Sticker
 Request More Information

City (MPG) Hwy (MPG)*
 17 22
 Actual Mileage Will Vary

Click here to get today's trade-in values
Black Book

WITH NO TRADE

MSRP
 38830
 - 5085

 33745
 - 1750 REBATE
 - 750 BONUS CASH

 31245
 TRANSFER 25
 TITLE 95
 DOC FEE 164

 31529

See information about the GMC Sierra 1500

Similar Vehicles Available

NEW2014GMCSierra 1500
 MSRP: \$42,525
 Price: \$32,495
 Savings: \$10,030

Double Cab Standard Box 4-Wheel Drive SLE City (MPG)16 22Hwy (MPG)*
 exterior:Summit White engine:5.3L

SEE MORE DETAILS

Modify Price Select Price

NEW2014GMCSIERRA 1500CREW CAB SHORT BOX 4-WHEEL DRIVE



MSRP: \$37,440
 Price: \$29,449
 Savings: \$7,991

exterior:Summit White
 engine:4.3L
 interior:Jet Black/dark Ash
 model code:TK15543
 stock number:14401
 transmission:Automatic
 vin:3GTU2TEH8EG210294

Enlarge Photo or Video
 360 Views & Color Options

Photos



65 more

Video



City (MPG) 17 Hwy (MPG)* 22
 Actual Mileage Will Vary

Click here to get today's trade-in values



DESCRIPTION

*** REDUCED THROUGH 3/31/14 *** #1 ILLINOIS GMC DEALER! NO HOOKS!!! NO GIMMICKS!!! THESE ARE NEW TRUCKS, NO BLEMISHES, NO HAIL DAMAGE!! DON'T LET YOUR LOCAL DEALER TELL YOU OTHERWISE!!! Pricing on in stock units on a first come, first served basis. Call us to secure your truck today as these Sierras are being sold FAST! 618-344-0121. Price includes Laura's Discount, \$1750 Rebate,\$750 Bonus Cash and \$750 Laura Trade Assistance. Price good through 3/31/14. power mirrors cruise control tilt/telescope steering wheel cruise control side airbags rear 4.3 liter v6 3.42 rear gears 17 inch wheels Crew Cab 4.3 Liter V6 3.42 Gear Ratio Cruise Control Keyless Entry Power Locks Power Windows Side Traction Control Trailer Hitch short bed short box 5'8" bed 5'8" box 5' 8" Bed 5' 8" Power Mirrors Rear Window Defroster Tilt/Telescope Steering Wheel Side Airbags Trailer Hitch Tow Package Towing Package Trailing Package Summit White Exterior Jet Black Interior

Find It For Me

Window Sticker

Request More Information

See information about the GMC Sierra 1500

WITH NO TRADE

MSRP 37440
 - 4741

 32699
 - 1750 REBAI
 - 750 BONUS

 30199
 TRANSFER 25
 TITLE 95
 DOC FEE 164

 30483

Similar Vehicles Available

Modify Price Select Price

NEW2014GMCSierra 1500
 MSRP: \$42,525
 Price: \$32,495
 Savings: \$10,030

Double Cab Standard Box 4-Wheel Drive SLE City (MPG)16 22Hwy (MPG)*
 exterior:Summit White engine:5.3L

SEE MORE DETAILS

NEW2014GMCSierra 1500
 MSRP: \$42,310

NEW2014GMCSIERRA 1500CREW CAB SHORT BOX 2-WHEEL DRIVE



MSRP: \$35,480
 Price: \$27,495
Savings: \$7,985

exterior:Summit White
 engine:4.3L
 interior:Jet Black/dark Ash
 model code:TC15543
 stock number:14525
 transmission:Automatic
 vin:3GTP1TEH0EG220494

Enlarge Photo or Video
 360 Views & Color Options

Photos



64 more

Video



City (MPG) Hwy (MPG)*
18 24
 Actual Mileage Will Vary



DESCRIPTION

*** REDUCED THROUGH 3/31/14 *** #1
 ILLINOIS GMC DEALER! NO HOOKS!!! NO
 GIMMICKS!!! THESE ARE NEW TRUCKS, NO
 BLEMISHES, NO HAIL DAMAGE!! DON'T LET
 YOUR LOCAL DEALER TELL YOU
 OTHERWISE!!! Pricing on in stock units on a
 first come, first served basis. Call us to secure
 your truck today as these Sierras are being sold
 FAST! 618-344-0121. Price includes Laura's
 Discount, \$1750 Rebate,\$750 Bonus Cash and
 \$750 Laura Trade Assistance. Price good
 through 3/31/14. Stainless Steel Wheels Tow
 Package Towing Hitch power mirrors cruise
 control tilt/telescope steering wheel cruise
 control cd player mp3 side airbags rear window
 defroster Crew Cab 4.3 Liter V6 Sierra
 Appearance Package Chrome Wheels Tinted
 Windows Sierra Convenience Package Keyless
 Entry Power Mirrors 3.42 Gear Ratio Cruise
 Control Keyless Entry Power Locks Power
 Windows Side Traction Control Trailer Hitch
 short bed short box 5'8" bed 5'8" box 5' 8" Bed
 5' 8" Power Mirrors Rear Window Defroster
 Tilt/Telescope Steering Wheel Side Airbags
 Trailer Hitch Tow Package Towing Package
 Trailering Package Summit White Exterior Jet
 Black Interior

Find It For Me

Window Sticker

Request More
 Information

See information about the GMC Sierra 1500

Similar Vehicles Available

Modify Price Select Price



NEW2014GMCSierra 1500

MSRP: \$41,025
 Price: \$30,685
 Savings: \$10,340

Crew Cab Short Box 2-Wheel Drive SLE City (MPG)18 24Hwy (MPG)*

exterior:Summit White engine:4.3L

NEW2014GMCSIERRA 1500DOUBLE CAB STANDARD BOX 2-WHEEL DRIVE



MSRP:	\$32,095
Price:	\$24,495
Savings:	\$7,600

exterior:Summit White
 engine:4.3L
 interior:Jet Black/dark Ash
 model code:TC15753
 stock number:141192
 transmission:Automatic
 vin:1GTR1TEH7EZ233736

Enlarge Photo or Video
 360 Views & Color Options

Photos



62 more

Video



City (MPG) Hwy (MPG)*
18 24
 Actual Mileage Will Vary

Click here to get today's trade-in values

DESCRIPTION

*** REDUCED THROUGH 3/31/14 *** #1 ILLINOIS GMC DEALER! NO HOOKS!!! NO GIMMICKS!!! THESE ARE NEW TRUCKS, NO BLEMISHES, NO HAIL DAMAGE!! DON'T LET YOUR LOCAL DEALER TELL YOU OTHERWISE!!! Pricing on in stock units on a first come, first served basis. Call us to secure your truck today as these Sierras are being sold FAST! 618-344-0121. Price includes Laura's Discount, \$1750 Rebate,\$750 Bonus Cash and \$750 Laura Trade Assistance. Price good through 3/31/14. Double Cab 4.3 Liter V6 Sierra Convenience Package Keyless Entry Power Mirrors 3.42 Gear Ratio Cruise Control Keyless Entry Power Locks Power Windows Side Traction Control Trailer Hitch standard bed standard box 6'6" bed 6'6" box 6' 6" Bed 6' 6" Box Long Box Long Bed Power Mirrors Rear Window Defroster Tilt/Telescope Steering Wheel Side Airbags Trailer Hitch Tow Package Towing Package Trailering Package Summit White Exterior Jet Black Interior

Find It For Me

Window Sticker

Request More Information

[See information about the GMC Sierra 1500](#)

Similar Vehicles Available

Modify Price Select Price



NEW2014GMCSierra 1500

MSRP:	\$35,480
Price:	\$27,495
Savings:	\$7,985

Crew Cab Short Box 2-Wheel Drive City (MPG)18 24Hwy (MPG)*

exterior:Summit White engine:4.3L

[SEE MORE DETAILS](#)



NEW2014GMCSierra 1500

MSRP:	\$32,980
Price:	\$25,270

Village of Freeburg

SNOW REMOVAL POLICY

The goal of the Village of Freeburg Public Works Department is to provide snow and ice control in a safe, timely and cost efficient manner to the citizens of Freeburg.

1. The Village of Freeburg has approximately 35 miles of streets and 39 cul de sacs. Snow plows will make two passes on each village street. Each pass will be 8-10 feet from the center line for a total of 16-20 feet wide.
2. Village plows could make several trips down your street in attempt to keep it clear. This may result in snow being thrown back into your driveway after you have shoveled it. This is unavoidable, and if possible, please wait until the snow has stopped and plows have completed removal of snow in your area before you clear your driveway. This will eliminate the need to shovel your driveway more than once.
3. During a snow event Village Hall will receive numerous calls regarding village snowplow trucks depositing snow at the end of driveways or in front of mailboxes. Attempts will be made to keep excessive amounts of snow from accumulating; however, this is a reality of snow plowing and cannot be helped. If our streets are to be plowed and kept safe for travel, the snow must be pushed to the side of the street and each driveway will receive a certain amount of snow. It is not practical for a snowplow driver to straighten the blade, lift the blade or maneuver the blade for each driveway in an attempt to prevent snow for accumulating on residential property. Although this is an inconvenience to the property owner the Village snowplow crews cannot respond to requests to clear driveway approaches or around mailboxes. The main priority for our crews is to keep the roads safe and passable for emergency service providers.
4. The Village will not be responsible for removal of snow or ice from sidewalks within the Village.
5. During a snow storm the main priority of the Village is to keep the primary roadways safe and passable for emergency service providers. Residential streets are our secondary goal. Cul de sacs and alleys will follow.
6. It is the Village's overall goal to clear all of its roadways of snow accumulation over two inches from primary roadways to residential streets within a 12 hour period after the snow fall has finished.

How Residents Can Help

- During a snowfall or when snow is predicted, it is especially important to remove all vehicles from the street to allow the operation of the snow removal equipment. Cul de sacs are the most time consuming area of snow removal and this is made even more difficult when vehicles are parked on the street or in the cul de sac.
- Do not push or place snow in the street, in front of a neighbor's property or on top of storm drains. Be careful not to block fire hydrants when you shovel snow.
- Please make sure basketball goals and other obstructions are not placed in or adjacent to the street. They pose a hazard to snow plowing crews and the traveling public.
- Owners of private parking lots are responsible for removing their own snow. Do not push the snow from private parking lots onto the Village streets. Snow piles pushed onto Village streets could remain there for an extended period of time causing a potential safety hazard and the possibility of liability for the property owner.
- Property owners are responsible for cleaning their driveway approaches and around their mailboxes.
- If you have a neighbor who is unable to remove the snow from their driveway or in front of their mailbox, please assist them, as the Village does not have the resources or manpower to provide this service.
- If at all possible, please stay off the streets during a snow storm, only travel out if it is an emergency. Oncoming vehicle traffic and children sledding in the streets are two of the main hazards for our snow plowing crews.

The Village of Freeburg would like to thank the residents for their patience and cooperation during the snow removal process.

February 28
Grass Mowing Bids 2014

Regnar: \$685.⁰⁰

Huschle: \$310.⁰⁰

MOWING CONTRACT PRICES FOR 2014

VILLAGE PROPERTIES:

1.	Village Park	<u>\$ 30.00</u>
2.	City Hall/All Lots	<u>\$ 40.00</u>
3.	East Water Tower	<u>\$ 15.00</u>
4.	West Water Tower/Storage Shed	<u>\$ 15.00</u>
5.	SAVE Water Tower	<u>\$ 20.00</u>
6.	SAVE Pump Station	<u>\$ 15.00</u>
7.	Meadowbrook Lift Station	<u>\$ 10.00</u>
8.	West Sewer Plant	<u>\$ 25.00</u>
9.	East Lagoon	<u>\$ 30.00</u>
10.	Wedge at State and Main Street	<u>\$ 15.00</u>
11.	Old Sewage Plant – Kessler Road	<u>\$ 15.00</u>
12.	North Power Plant	<u>\$ 30.00</u>
13.	Village Cemetery	<u>\$ 20.00</u>
14.	Village Hall Landscaping	<u>\$ 30.00</u>
	Total Mowing Charges (Add 1-14)	<u>\$ 310.00</u>

Bidders shall be required to carry liability insurance and workman's compensation coverage. **Proof of liability insurance and workman's compensation insurance must be attached to this form.** All bids shall be calculated on a per mowing basis. Successful bidder will be required to sign a one-year contract with the Village. A preliminary contract is enclosed. For additional information or to view the above properties, contact John Tolan 539-3112. Please contact Monday through Friday between 7:00 a.m. and 3:00 p.m. All bids shall be good for 90 days.

The bid price for City Hall mowing shall include monthly landscaping maintenance for weed control in planter areas, minor shrubbery trimming as needed, etc.

Regnar Incorporated 618-334-5374

MOWING CONTRACT PRICES FOR 2014

VILLAGE PROPERTIES:

1.	Village Park	\$ 100.00
2.	City Hall/All Lots	\$ 175.00
3.	East Water Tower	\$ 40.00
4.	West Water Tower/Storage Shed	\$ 30.00
5.	SAVE Water Tower	\$ 35.00
6.	SAVE Pump Station	\$ 15.00
7.	Meadowbrook Lift Station	\$ 10.00
8.	West Sewer Plant	\$ 50.00
9.	East Lagoon	\$ 55.00
10.	Wedge at State and Main Street	\$ 50.00
11.	Old Sewage Plant - Kessler Road	\$ 20.00
12.	North Power Plant	\$ 60.00
13.	Village Cemetery	\$ 45.00
14.	Village Hall Landscaping	\$ ##
	Total Mowing Charges (Add 1 - 14)	\$ <u>685.00</u>

Bidders shall be required to carry liability insurance and workman's compensation coverage. **Proof of liability insurance and workman's compensation insurance must be attached to this form.** All bids shall be calculated on a per mowing basis. Successful bidder will be required to sign a one-year contract with the Village. A preliminary contract is enclosed. For additional information or to view the above properties, contact John Tolan 539-3112. Please contact Monday through Friday between 7:00 a.m. and 3:00 p.m. All bids shall be good for 90 days.

The bid price for City Hall mowing shall include monthly landscaping maintenance for weed control in planter areas, minor shrubbery trimming as needed, etc.

Price for City Hall Includes all landscaping upkeep and shrubbery trimming throughout the mowing season.