

VILLAGE PRESIDENT  
Ray Danford

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Corby Valentine  
Steve Smith  
Tony Miller  
Rita Baker  
Seth Speiser  
Charlie Mattern

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Dennis Herzing

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
Ronald Dintelmann

POLICE CHIEF  
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY  
Stephen R. Wigginton

November 16, 2009

## NOTICE

### MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Miller/Baker/Valentine)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, November 18, 2009 at 5:00 p.m.**

### PUBLIC PROPERTY COMMITTEE MEETING AGENDA

#### SWIMMING POOL:

- A. Old Business
  - 1. Pool feasibility study/referendum/Bill Reichert
  - 2. Job descriptions for pool managers
- B. New Business

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- A. Old Business
  - 1. Approval of October 21, 2009 and November 10, 2009 minutes
  - 2. Safe Route to School
  - 3. Swipe Card Access
  - 4. Drainage on Wolf Road
  - 5. 709 Saxony Lane request for culvert
  - 6. Cemetery Road - St. Clair County
  - 7. Street banners
- B. New Business
  - 1. Jurisdictional Transfer of Access Roads
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Wednesday, November 18, 2009 at 5:00 p.m.

The meeting of the Public Property Committee was called to order at 5:02 p.m., on Wednesday, November 18, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing and Assistant Public Works Director John Tolan. Guest present: Bill Reichert of EWR.

## SWIMMING POOL: OLD BUSINESS:

1. Pool feasibility study/referendum: Bill Reichert was present to discuss the added fee for the rendering. He said we have a single view aerial rendering in 3-D that was included in the Master Plan. Bill said they will only model the front sides. The additional cost will come in by adding the capability to view from all sides--aerial, ground level, walk up to the front, go around the back side. That was offered to us if we needed it for a Chamber meeting, school, show to the public, etc., in order to create more support for the project. Mayor Danford thinks it is important to show all phases of the project. The marketing of the bond is an important issue and he wants all of the interested groups to be able to envision the later phases of the project and how it will look at the end product. He said maybe it could be presented in a compact fashion where you have Phase I laid out, then put an overlay on top it showing Phase 2 and then another overlay showing Phase II and be able to take that to different locations to display the project. Bill said they put the boards together all the time. He said right now at the site level, they have the blank site with the existing pool, they have the site with the new pool and they have the site with the new pool and recreation center. At the building level, they have the existing buildings and the new building layout for the bath house and recreation building. Under the current contract, they would project the building in 3-D and could show the recreation building in the background which would give everyone the feeling of the final phase included in the project.

Corby said we need to let Bill give us what we paid for in the contract and decide whether or not that is good enough. We may decide we need more, we may not. Tony and Rita agreed. Bill will finalize it and get it in electronic form to us.

2. Job descriptions: Discussed at next meeting. Rita talked to Gordon and needs to talk to him again.

B. **NEW BUSINESS:** None.

**STREET: A. OLD BUSINESS:**

1. Approval of minutes: *Trustee Rita Baker motioned to approve the October 21, 2009 and November 10, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*
2. Safe Routes to School: Nothing new.
3. Swipe Card/Security Card Access: Nothing new.
4. Drainage on Wolf Road: Ron said this is ongoing. Corby commented it is better.
5. 709 Saxony request for culvert: Look at next time.
6. Cemetery Road - St. Clair County: We are still waiting to hear back from St. Clair County. Dennis will try to call on this.
7. Street banners: The committee agreed to sell the ad banners at the same price we sold the original ad banners to.

B. **NEW BUSINESS:**

1. Jurisdictional Transfer of Access Roads: For informational purposes.

C. **GENERAL CONCERNS:** Corby asked how we are doing with the recycling and Dennis advised it is done except for the fence. He distributed the flier that will be passed out at the township showing what can be recycled.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Corby Valentine motioned to adjourn the meeting at 5:42 p.m. and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by  
Julie Polson  
Office Manager

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Wednesday, October 21, 2009 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:15 p.m., on Wednesday, October 21, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Janet Baechle and Donna Arras.

*Trustee Rita Baker motioned to amend the agenda so Public Participation could be here for guest Donna Arras and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

Donna was present as the Chair for Relay for Life. She said this year they are participating in the Paint the Town Purple campaign. They are asking the local businesses in town to participate by decorating their windows and wanted to make sure there were no ordinances against it. Tony said temporary signs have 30 days. Donna said the teams will decorate the weekend prior to the event and it will be cleaned by the Sunday after the event. She said they would also like to do something with the banners that go down the street. They are trying to find someone to make the banner with an artist to decorate each banner. The banners would be up for two weeks. Ray said we could donate employee time to mount the banners. They would replace the current Village of Freeburg banners. They would also like a banner across the highway. There is so much traffic on the main road and if they can't, they would like our suggestion on where they could place it where it would be most visible. John said we have some old aluminum poles that we could mount the banner on in town. She will bring it to the committee or get us the dimensions as soon as possible so they can decide where to put it. She said they won't know until February 10th if they get to use the track or not and are now trying to come up with an alternate location. They may have to put the camp sites up where the homes were demolished by the high school and then would like to block Monroe off and also block off the beginning of Richland to the parking lot and use that as the walking track. They need to keep it near the school in order to feed the survivors. Ray said the big banner is the only thing we would need to work on, the rest of the requests are fine.

## POOL: A. OLD BUSINESS:

1. Pool feasibility study/referendum: Tony brought up the draft Bill prepared and said he was surprised at the cost saying he wasn't expecting that much for the price Bill quoted. The first phase of the project amounts to \$2,000,000 and the committee was happy with all the features that fit into the existing footprint. Mayor Danford said he would like to have some discussions on floor plans and logistics. For example, is the building where I want it and does it include the features I want? Ray said we may be more efficient in our space use if we move some things around a bit. The committee discussed the features of the pool and agreed they would like to invite Bill to the next meeting for a question and answer session.

Rita asked if this committee is doing the job descriptions or Personnel and Tony said we will do them. Tony said he would like to have that done before the first of the year and said that way the managers will know what the job is when they are hired. Corby asked if one of the previous pool managers that did the job very well could help write the job description. Rita will ask Gordon Butcher and Tony will ask Gary to jot down their thoughts. Julie said John and Ron would be able to contribute a lot to that. There was a discussion on having one head pool manager and two assistants or co-managers. Rita did not like the assistants and the manager. She would like to see co-managers and all have the same amount of responsibility. Ray said the problem was we couldn't hold anyone accountable. Tony said no-one knew their job responsibilities and that we will need to make the responsibilities clear. Corby disagreed and said we need someone in charge and that person can delegate what happens. Dennis said we have to have a certified pool manager. He downloaded the course work and instructed the managers two or three times and was ignored. We have to have that or we lose our DNR grant. John said it needs to be written both ways--we need one person in charge but he did not like it when we had the assistants. He said we should pay the manager in charge a little more, that manager is our point of contact, he/she comes to the committee meetings, if we have a problem, that is who we contact. It would be considered the head manager position. Ray said we have to have two lists, one that delineates the managerial responsibilities the head manager would be responsible for and in addition to that, a list of the job duties the three managers are responsible for. Right now we pay about \$10,000 between the three managers. The committee will write down some things and bring it back to the next meeting.

Dennis said the letter from the Dept. of Public Health regarding the drain is their acknowledgment of Dennis' letter to them. Bill Reichert is addressing the drain as part of his project. Dennis needs to sit down with Bill and discuss the drain issue.

**B. NEW BUSINESS:** Dennis said the office staff has been requesting ergonomic work chairs. They cost \$236 each and we need 5 to include both admin and police. We would spread the cost throughout the budget as we do with the salaries.

**STREET: A. OLD BUSINESS:**

1. Approval of September 10, 2009 minutes: *Trustee Rita Baker motioned to approve the September 10, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*
2. Safe Routes to School: Nothing new.
3. Swipe Card/Security Card Access: Ron is getting prices.
4. Sidewalk program: This will be picked back up in the spring
5. Drainage on Wolf Road: We are waiting to see how the budget works out.
6. 709 Saxony request for culvert: We are waiting to see if there is any money left in the budget.
7. Cemetery Road - St. Clair County: Dennis said we are still waiting to hear back from St. Clair County on our proposal. Frank Heiligenstein will talk to Darryl Cates.

**B. NEW BUSINESS:**

Mayor Danford asked what priority the limb cutting from around power lines has with winter approaching. John said some of that work was done over the summer and also said typically that is done once the leaves are down. John said we already pretty much addressed the problem areas. Ray said he has been adding some to the work order log but did not know if Rich Victoria's request had been addressed since his work order was put in back in June. Dennis said the guys will go out and check to see if it is a serious problem and if so, it is done right away, if not, it will be done when the workload permits. John said one of the problem areas taken care of was behind Park Street and said we will be working on the area around Westview Dr. John wasn't sure if Rich Victoria was done yet. Ray said he would like to know what isn't getting done because of scheduling and how frequent that is. Dennis said part of the problem could be the line the resident is concerned about isn't a power line, it may be cable tv. We need to be more efficient with the work order log so we can notify residents if their request has been addressed or not. We need to update the list more frequently.

The ordinance for limited parking by St. Pauls was discussed. *Trustee Rita Baker motioned to recommend to the full Board the Ordinance for limited parking on W. St. Clair Street be approved and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

C. **GENERAL CONCERNS:** Ray updated everyone on the Mac Medical building. The hearing was held and there are still some questions on what zoning will apply. He said we are discussing whether there has been a continuous use of the building since Mac Medical moved a lot of stuff out. He said the neighbors would like to see it the old usage dropped completely and keep it zoned SR-1. ray said if a special use permit is not granted, the only option would be for the current owner to prove he has not abandoned or changed the use of it to allow a new business to take over. Dennis said the neighbors want nothing to happen so the building eventually becomes derelict and would need to be demolished. The building which is 22,000 square feet, could be used for government, school or church purposes. Dennis said there are very few allowable uses in an SR-1 district. Dennis said the board has granted permits for reasonable uses but it was pointed out in the Zoning Board of Appeals meeting that they should not do that. Rita thinks we should be proactive so that we don't have another building we have to tear down. Dennis said if the owner can document that he has continued his business and remains in commercial use, he would not need a special use permit since it would still be grandfathered. Dennis thinks the current owner is going to come back and document continuous use to the Zoning Administrator. Dennis has contacted Attorney Wigginton to see what constitutes continuous use.

Julie will check with the banner company to see what their minimum order is.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Rita Baker motioned to adjourn the meeting at 7:30 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager

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Pool Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Tuesday, November 10, 2009

The meeting of the Pool Committee was called to order at 5:31p.m. on Tuesday, November 10, 2009, in the Municipal Center. Those in attendance were Chairman Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Trustee Charlie Mattern, Public Works Director Ron Dintelmann, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Bill Reichert of EWR Associates and Mike Blaies.

## OLD BUSINESS:

1. Pool Feasibility Study: The purpose of this meeting is to review the draft of EWR's Master Plan for the Municipal Pool renovation. Bill Reichert went over the draft plan, a copy of which is attached.

Bill explained the footprint will have to be expanded and additional land will be needed. The site location within the park is good and in a prominent location. To rehab the existing pool, create a separate zero entry pool with a slide, create a circular zero entry pool for the small kids, renovate the bath house and concession building; build new pump house, repair/replace and enhance deck areas to promote a more resort-type atmosphere will cost \$2,089,472. See attachment for the more specific detailed project scope for all phases.

Bill said the project has been broken out into different phases if money is an issue. Phase 2, which is the community center that includes a fitness area with locker rooms, office, service kitchen, game room, senior activity area and a gym, would cost \$3,441,921 and to add an indoor pool in Phase 3 would cost an additional \$1,783,152 bringing the total cost of all phases to \$7,314,545. The difference between the previous cost of this project which was \$13,000,000 - \$14,000,000 is that Bill utilized the existing pool and bath house. Bill said there is another option which would be to eliminate the middle pool and put the slide in the existing pool which would save about \$100,000 - \$125,000.

Bill said they tried to come up with a better area for the bleachers but decided to keep them where they are now. They added a manager's office off the bath house with windows on three sides that overlooks the pool area. Bill said they have added some interior planting areas which would add to the resort-type feel of the layout. With the design of the plan, Bill said we can decide what to build when depending on the funding.

Pool Committee Meeting  
Tuesday, November 10, 2009  
Page 1 of 2

Tony asked if the pool with the lanes will require an ADA entrance and Bill advised it won't be required to have a zero entrance but it will be required to have a lift. Dennis said the guy that is administering the pool grant absolutely hates the lifts. He likes to see the portable lifts utilized. The committee agreed to have Bill revise the plan to include a waterway from the zero-entry slide pool over to the lap pool to accommodate the handicap requirement for the lap pool. Corby said he thinks Bill provided what we asked for, a concept that the public can look at and see what we want to do with the pool.

Corby asked if there might be any new money out there and bill said he hasn't talked to anyone at DNR. He said there has been some given out to the libraries. He wouldn't be surprised if something came out and thinks there may be more coming from the government. Dennis advised Bill that we did receive an extension on the grant until December, 2011. Tony asked if we do a bond referendum, do we do it in the spring or fall and Dennis said we'll have to do it in the fall since the high school has one in the spring. The bond issue would have to be done in November, 2010, and when it passed, the pool would be shut down for the 2011 season in order to complete the work before the expiration of the grant. Bill said it is constructible in 8 or 9 months. Corby asked Mike how he feels about the pool upgrade and Mike likes it and said it is a good concept.

The committee discussed having Bill prepare renderings that we could put around town for the residents to see the plan. The master rendering could be taken to the different meetings. They can be done as fixed sketches with different views or an animated viewing. The committee liked the idea of the 3-D view. Corby asked if it could be put on the website and Dennis said we may not have the room on the website to do that. We could put multiple static views on the website. Bill said if we model with a couple of views it would be around \$1,000 - \$1,500 and a true animation of this might be \$6,000 - \$7,000. The \$1,500 version is like a multiple view slide show. Corby said it is important that this Board be united in this effort.

*Trustee Corby Valentine motioned to recommend to the full Board the Village pay up to \$2,500 for EWR Associates to provide a rendering of the proposed Master Plan for the Freeburg Municipal Pool and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*

**NEW BUSINESS:** None.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** See above.

**ADJOURN:** *Trustee Rita Baker motioned to adjourn at 6:45 p.m. and Trustee Tony Miller seconded the motion. All voting aye, motion carried.*



Julie Polson  
Office Manager



# Illinois Department of Transportation

Division of Highways / Region 5 / District 8  
1102 Eastport Plaza Drive / Collinsville, Illinois / 62234-6198

**COPY**

October 29, 2009

Notification: Date of Jurisdictional Transfer  
State-Village of Freeburg Agreement  
State Section: 27-IR  
St. Clair County  
FAP 103  
Contract: 76300

**CERTIFIED**  
**RECEIVED**

NOV 04 2009

Re: Jurisdictional Transfer of Access Roads LT 2, Access Road RT 2, RT 2A & 2B  
and RT 3 & LT 3.

The Honorable Raymond Danford  
Village Board President  
14 Southgate Center  
Freeburg, IL 62243

Dear Mayor Danford:

In accordance with the terms of the agreement executed on August 9, 2005, the transfer of highway jurisdiction from the State of Illinois to the Village of Freeburg is confirmed to have occurred on August 14, 2009. Maps are attached showing the locations of the affected highway.

Sincerely,

Mary C. Lamie, P.E.  
Deputy Director of Highways  
Region Five Engineer

Lora S. Rensing, P.E.  
Acting District Engineer of  
Local Roads and Streets

LCT:mc:102809  
Attachments

cc: Ms. Jerry Lynn Menard, Village Clerk  
Ron Dintelmann, Public Works Director  
Mr. Bob Delaney, St. Clair County Clerk



