

**VILLAGE PRESIDENT**  
Ray Danford

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Corby Valentine  
Steve Smith  
Tony Miller  
Rita Baker  
Seth Speiser  
Charlie Mattern

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Dennis Herzing

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
Ronald Dintelmann

**POLICE CHIEF**  
Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**  
Stephen R. Wigginton

October 19, 2009

## NOTICE

### MEETING OF THE PUBLIC PROPERTY COMMITTEE (Streets/Municipal Center/Pool/Parks & Recreation) (Miller/Baker/Valentine)

A Public Property Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, October 21, 2009 at 6:00 p.m.**

### PUBLIC PROPERTY COMMITTEE MEETING AGENDA

#### SWIMMING POOL:

- A. Old Business
  - 1. Pool feasibility study/referendum/Bill Reichert
- B. New Business

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- A. Old Business
  - 1. Approval of September 10, 2009 minutes
  - 2. Streetscape - N. Main Street
  - 3. Swipe Card Access
  - 4. Sidewalk program
  - 5. Drainage on Wolf Road
  - 6. 709 Saxony Lane request for culvert
  - 7. Cemetery Road - St. Clair County
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Public Property Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss potential litigation [5 ILCS, 120/2 - (c)(11)]; the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)]; personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2-(c)(5)].

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Wednesday, October 21, 2009 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:15 p.m., on Wednesday, October 21, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Janet Baechle and Donna Arras.

*Trustee Rita Baker motioned to amend the agenda so Public Participation could be here for guest Donna Arras and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

Donna was present as the Chair for Relay for Life. She said this year they are participating in the Paint the Town Purple campaign. They are asking the local businesses in town to participate by decorating their windows and wanted to make sure there were no ordinances against it. Tony said temporary signs have 30 days. Donna said the teams will decorate the weekend prior to the event and it will be cleaned by the Sunday after the event. She said they would also like to do something with the banners that go down the street. They are trying to find someone to make the banner with an artist to decorate each banner. The banners would be up for two weeks. Ray said we could donate employee time to mount the banners. They would replace the current Village of Freeburg banners. They would also like a banner across the highway. There is so much traffic on the main road and if they can't, they would like our suggestion on where they could place it where it would be most visible. John said we have some old aluminum poles that we could mount the banner on in town. She will bring it to the committee or get us the dimensions as soon as possible so they can decide where to put it. She said they won't know until February 10th if they get to use the track or not and are now trying to come up with an alternate location. They may have to put the camp sites up where the homes were demolished by the high school and then would like to block Monroe off and also block off the beginning of Richland to the parking lot and use that as the walking track. They need to keep it near the school in order to feed the survivors. Ray said the big banner is the only thing we would need to work on, the rest of the requests are fine.

## POOL: A. OLD BUSINESS:

1. Pool feasibility study/referendum: Tony brought up the draft Bill prepared and said he was surprised at the cost saying he wasn't expecting that much for the price Bill quoted. The first phase of the project amounts to \$2,000,000 and the committee was happy with all the features that fit into the existing footprint. Mayor Danford said he would like to have some discussions on floor plans and logistics. For example, is the building where I want it and does it include the features I want? Ray said we may be more efficient in our space use if we move some things around a bit. The committee discussed the features of the pool and agreed they would like to invite Bill to the next meeting for a question and answer session.

Rita asked if this committee is doing the job descriptions or Personnel and Tony said we will do them. Tony said he would like to have that done before the first of the year and said that way the managers will know what the job is when they are hired. Corby asked if one of the previous pool managers that did the job very well could help write the job description. Rita will ask Gordon Butcher and Tony will ask Gary to jot down their thoughts. Julie said John and Ron would be able to contribute a lot to that. There was a discussion on having one head pool manager and two assistants or co-managers. Rita did not like the assistants and the manager. She would like to see co-managers and all have the same amount of responsibility. Ray said the problem was we couldn't hold anyone accountable. Tony said no-one knew their job responsibilities and that we will need to make the responsibilities clear. Corby disagreed and said we need someone in charge and that person can delegate what happens. Dennis said we have to have a certified pool manager. He downloaded the course work and instructed the managers two or three times and was ignored. We have to have that or we lose our DNR grant. John said it needs to be written both ways--we need one person in charge but he did not like it when we had the assistants. He said we should pay the manager in charge a little more, that manager is our point of contact, he/she comes to the committee meetings, if we have a problem, that is who we contact. It would be considered the head manager position. Ray said we have to have two lists, one that delineates the managerial responsibilities the head manager would be responsible for and in addition to that, a list of the job duties the three managers are responsible for. Right now we pay about \$10,000 between the three managers. The committee will write down some things and bring it back to the next meeting.

Dennis said the letter from the Dept. of Public Health regarding the drain is their acknowledgment of Dennis' letter to them. Bill Reichert is addressing the drain as part of his project. Dennis needs to sit down with Bill and discuss the drain issue.

**B. NEW BUSINESS:** Dennis said the office staff has been requesting ergonomic work chairs. They cost \$236 each and we need 5 to include both admin and police. We would spread the cost throughout the budget as we do with the salaries.

**STREET: A. OLD BUSINESS:**

1. Approval of September 10, 2009 minutes: *Trustee Rita Baker motioned to approve the September 10, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*
2. Safe Routes to School: Nothing new.
3. Swipe Card/Security Card Access: Ron is getting prices.
4. Sidewalk program: This will be picked back up in the spring
5. Drainage on Wolf Road: We are waiting to see how the budget works out.
6. 709 Saxony request for culvert: We are waiting to see if there is any money left in the budget.
7. Cemetery Road - St. Clair County: Dennis said we are still waiting to hear back from St. Clair County on our proposal. Frank Heiligenstein will talk to Darryl Cates.

**B. NEW BUSINESS:**

Mayor Danford asked what priority the limb cutting from around power lines has with winter approaching. John said some of that work was done over the summer and also said typically that is done once the leaves are down. John said we already pretty much addressed the problem areas. Ray said he has been adding some to the work order log but did not know if Rich Victoria's request had been addressed since his work order was put in back in June. Dennis said the guys will go out and check to see if it is a serious problem and if so, it is done right away, if not, it will be done when the workload permits. John said one of the problem areas taken care of was behind Park Street and said we will be working on the area around Westview Dr. John wasn't sure if Rich Victoria was done yet. Ray said he would like to know what isn't getting done because of scheduling and how frequent that is. Dennis said part of the problem could be the line the resident is concerned about isn't a power line, it may be cable tv. We need to be more efficient with the work order log so we can notify residents if their request has been addressed or not. We need to update the list more frequently.

The ordinance for limited parking by St. Pauls was discussed. *Trustee Rita Baker motioned to recommend to the full Board the Ordinance for limited parking on W. St. Clair Street be approved and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

C. **GENERAL CONCERNS:** Ray updated everyone on the Mac Medical building. The hearing was held and there are still some questions on what zoning will apply. He said we are discussing whether there has been a continuous use of the building since Mac Medical moved a lot of stuff out. He said the neighbors would like to see it the old usage dropped completely and keep it zoned SR-1. ray said if a special use permit is not granted, the only option would be for the current owner to prove he has not abandoned or changed the use of it to allow a new business to take over. Dennis said the neighbors want nothing to happen so the building eventually becomes derelict and would need to be demolished. The building which is 22,000 square feet, could be used for government, school or church purposes. Dennis said there are very few allowable uses in an SR-1 district. Dennis said the board has granted permits for reasonable uses but it was pointed out in the Zoning Board of Appeals meeting that they should not do that. Rita thinks we should be proactive so that we don't have another building we have to tear down. Dennis said if the owner can document that he has continued his business and remains in commercial use, he would not need a special use permit since it would still be grandfathered. Dennis thinks the current owner is going to come back and document continuous use to the Zoning Administrator. Dennis has contacted Attorney Wigginton to see what constitutes continuous use.

Julie will check with the banner company to see what their minimum order is.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Rita Baker motioned to adjourn the meeting at 7:30 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*



Julie Polson  
Office Manager



Illinois Department of  
**PUBLIC  
HEALTH**

Pat Quinn, Governor  
Damon T. Arnold, M.D., M.P.H., Director

22 Kettle River Drive • Glen Carbon, Illinois 62034-2801 • [www.idph.state.il.us](http://www.idph.state.il.us)

October 21, 2009

ST. CLAIR COUNTY - Freeburg

Freeburg Municipal Pool  
Outdoor Swimming Pool  
Licensure Inspection  
I.D. # 133-24605

RECEIVED

OCT 21 2009

Village of Freeburg  
Freeburg Municipal Pool  
310 East Hill Street  
Freeburg, IL 62243

Dear Sirs:

A licensure inspection of your swimming pool facilities was conducted on July 31, 2009 by Environmental Health Specialist Robert Winning, representing this Department.

Mr. Scott Schulz was contacted during this inspection and an inspection report form was left with him at that time. A copy of that report is enclosed for your information. Emergency rules were adopted by the Department on May 18, 2009 that require all swimming facilities to ensure that the main drain and other suction outlets in pools comply with the ASME/ANSI standard for submerged suction outlets. **Your facility indicated in a letter that in order to comply with the above mentioned emergency rules you would contact an engineer to evaluate your facility for compliance with the ASME/ANSI standard A112.19.8-2007 for submerged suction outlets. When the work has been finished please complete items # 2 and #3 on the enclosed Compliance Statement and return the form to the Department via the address or fax listed below.**

Please note any items on the enclosed inspection form that may still need to be addressed.

If you have any questions, please contact our Edwardsville Regional Office located at #22 Kettle River Drive, Glen Carbon, Illinois 62034, telephone 618-656-6680, fax 618-656-5863 (TTY 1-800-547-0466 for hearing impaired use only).

Very truly yours,



Lynne Williams, L.E.H.P.  
Regional Supervisor

Enclosure

cc: Edwardsville Regional Office  
Division of Environmental Health

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Miller/Baker/Valentine)  
Thursday, September 10, 2009 at 4:30 p.m.

The meeting of the Public Property Committee was called to order at 4:30 p.m., on Thursday, September 10, 2009, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

## POOL: A. OLD BUSINESS:

1. Pool feasibility study/referendum: Dennis has not heard back from Bill and has a call into him. He is supposed to be putting together a packet for the grants dept. which needs to be to them before October. Ron reported the pool was drained yesterday. They will start cleaning up and winterizing next week. Debbie provided a spreadsheet of the attendance record as of September 7, 2009 with a bottom line figure of -\$3,152.30 from last year. The areas down were the 10-day passes and swim lessons. The overall attendance was up this year.

Before the end of the year, we are going to have a meeting with the pool managers to recap the season. Once school started, the pool was green, the pump was off because it was clogged and the water was about 12 inches low. Ron and John said we need to create a detailed job description for whoever is in charge of the pool next season. Ron thinks we should consider one manager and two assistants so you have someone in charge of the pool. Dennis would like to see a manager at each committee meeting next year to enhance communication. Dennis also suggested a standard operating procedure manual be put together. The committee agreed we should come up with a job description and provide it to the current managers to see if they want to come back next year.

## B. NEW BUSINESS: None.

## STREET: A. OLD BUSINESS:

1. Approval of August 19, 2009 minutes: Trustee Rita Baker motioned to approve the August 19, 2009 minutes and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.

Street Committee Meeting Minutes  
Thursday, September 10, 2009  
Page 1 of 3

2. Streetscape - N. Main Street: We will change this heading to Safe Routes to School. Corby is worried about bringing a sidewalk to the highway with no safe way for the kids to cross the highway. He doesn't think we need one by the school that was requested for in the grant proposal. It was intended to be put in mid-block by the school and library. Tony said we already have a stop sign 30 feet from that area and it will cause a huge problem. Ron said we could probably get IDOT to participate to convert an existing light over to a crosswalk. Dennis said nothing is designed yet.
3. Swipe Card/Security Card Access: Nothing new.
4. Sidewalk program: Ron said this is for projects we want to do if we have any money.
5. Drainage on Wolf Road: Ron said we will try to do some more this fall.
6. 709 Saxony request for culvert: Ron said we'll know where we are with MFT money to see if we can do anything this year by next meeting.

Tony asked where we are with mosquito spraying. John advised we have enough for tonight, tomorrow and Saturday. We will be out after that. John said August and September is West Nile peak and there is a confirmed case in St. Clair County. It is \$3100 for one barrel and it should last through the middle of October. Dennis advised we don't have any money in the budget. Ron said we can go back to three times a week and will be able to make it with one barrel. John is concerned about the liability if we stop spraying and someone contracts West Nile. He said we should cut other services before this one.

*Trustee Rita Baker motioned to recommend to the full Board we continue mosquito spraying and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

## **B. NEW BUSINESS:**

1. Sidewalk request - Railroad motel project: Dennis said Crawford took out all the old sidewalks. He came in and asked if the Village had any program to help pay for new sidewalks. Dennis told him we do but wasn't sure about how the Board would feel about doing that for a development rather than a residence. Dennis advised him the committee probably wouldn't agree to the 50/50 split of the project. The concrete material costs about \$5.50 per lineal foot. Ron said we have enough in the sidewalk program to pay for the Follen, Crawford and Niemann request. For Crawford and Niemann, we would only be paying for the concrete. Tony would like all three to be done.

*Trustee Rita Baker motioned to recommend to the full Board the Village pay for the concrete for the three sidewalk requests - Follen, Crawford and Nieman, and provide the labor for the Follen sidewalk, and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

2. Cemetery Road - St. Clair County: We had the meeting with Frank Heiligenstein, the Township and the County. The County would like for us to take ownership of Cemetery Road and we don't want it. The county asked us what they need to do in order for us to agree to take it. Dennis said maybe we could take maintenance on the road but we want nothing to do with the bridge. Ron suggested we make an agreement with the County where they pay us each year, they own the road and the bridge and we will only maintain the road. Ron will try and figure out what a fair number would be. Ron would like for the County to come out and fix the road before we start this. Dennis will send them a letter with our proposed arrangement.
3. St. Clair County Walk to Prevent Suicide: This was put in the packet for informational purposes. Julie will check with them to see where they are walking in order to let Mel know.

A copy of IDOT's letter approving the Final Pay Estimate for the Cemetery Road and West Street culverts was passed out.

Rita requested a 10-day pass for the Optimist Club's Trivia Night. Rita advised the proceeds will go towards Toys for Tots. *Trustee Rita Baker motioned to recommend to the full Board a 10-day pass be donated for the Optimist Club's Trivia Night and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*

Dennis said John Dittman is concerned about high school kids walking on Apple Street and has asked in the past for a sidewalk along Apple Street from Renner's garage to Railroad Street. Tony asked what kind of easement we have and Ron said it is a county road and will need their permission. Corby said to ask Mel and see what he thinks about this. Dennis and Ron will look at it to see if it is even feasible.

C. **GENERAL CONCERNS:** See pool discussion above. The committee agreed they liked beige better than white for the recycling fence.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Rita Baker motioned to adjourn the meeting at 5:30 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*

Julie Polson  
Office Manager



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE VII, CHAPTER 73 OF THE REVISED  
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR  
COUNTY, ILLINOIS (TRAFFIC SCHEDULES)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF  
TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

SECTION 1. TITLE VII, CHAPTER 73, SCHEDULE II, LIMITED PARKING, is  
hereby amended to **include**:

<u>Street – Side</u>	<u>Location</u>
West St. Clair St. – South Side	From 80 feet west of N. Belleville St. to 20 feet west of N. Belleville St. 8:00 AM to 4:00 PM Monday through Friday, 8:00 AM to 11:00 AM Sunday.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,  
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS

\_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

AYES \_\_\_\_\_  
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NAYS \_\_\_\_\_  
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ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
Jerry Menard, Village Clerk