

REGULAR BOARD MEETING AGENDA – SEPTEMBER 18, 2017 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. September 5, 2017 – Board Meeting Minutes – Unavailable
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for September 18, 2017 – **Exhibit A**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
11. Recommendations of Boards and Commissions –
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
14. Resolutions –
15. Ordinances –
 - 15 – 1. Ordinance #1637: An Ordinance Authorizing the Sale by Public Auction of Personal Property Owned by the Village of Freeburg – **Exhibit C**
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, September 13, 2017 – 5:30 p.m. – **Exhibit D**
 - 19-1a. Recommend Surplus of 1984 Harley Davidson through Purple Wave - see Item #15-1 above
 - 19-1b. Recommend Midwest Machinery Repair of Generator #6 not to exceed \$20,000 – **Exh. E**
 - 19-1c. Recommend Max Sallman Step Level Increase to Level 2 Apprentice at \$26.69 per hour Retroactive to August 23, 2017
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, September 13, 2017 – 5:45 p.m. – **Exhibit F**
 - 19 – 3. Streets Committee Meeting – Wednesday, September 13, 2017 – 6:00 p.m. – **Exhibit G**
 - 19-3a. Recommend Advertising for Part-Time Leaf Help
20. Upcoming Meetings
 - 20 – 1. Legal/Ordinance Committee Meeting – Wednesday, September 27, 2017 – 5:30 p.m.
 - 20 – 2. Finance Committee Meeting – Wednesday, September 27, 2017 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, September 27, 2017 – 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, October 2, 2017 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE BOARD MEETING

SEPTEMBER 18th, 2017

Gary Henning Zoning Administrator

5-Occupancy Permits issued to date in September

4-Building Permits issued to date in September:

- 1-Deck/Sunroom
- 1-Fence
- 2-Wrecking Permits

Nuisances Corrected to date in September - 12.

Tony will email the board members the updated spreadsheet on current nuisances.

ORDINANCE NO. 1637AN ORDINANCE AUTHORIZING THE SALE BY PUBLIC AUCTION OF
PERSONAL PROPERTY OWNED BY THE VILLAGE OF FREEBURG

WHEREAS, the Illinois Municipal Code, in pertinent part, provides and allows that an Illinois municipality having a population of less than 500,000, by simple majority vote of its corporate authorities, may by ordinance authorize the sale of items of its surplus personal property in such manner as said corporate authorities may designate, with or without advertising the same for sale (65 ILCS 5/11-76-4);

WHEREAS, the Village owns and possess certain items of personal property, including several vehicles, which the Board of Trustees of the Village has determined to be surplus property, which is no longer necessary or useful to the Village to continue to own and are listed as follows:

1. 1984 Harley Davidson Motorcycle, VIN: 1HD1DBL33EY501563.

WHEREAS, the Board of Trustees of the Village has found and determined and does hereby declare that it is in the welfare and best interest of the Village to employ Purple Wave to sell the Village's surplus personal property for and on behalf of the Village.

WHEREAS, this Ordinance is enacted in order to authorize the sale of the Village's surplus personal property and to authorize various Village employees to execute the documents necessary to accomplish the sale of such surplus personal property for and on behalf of the Village.

NOW, THEREFORE BE IT ORDAINED BY THE CORPORATE AUTHORITIES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1. The recitals contained above are hereby incorporated herein by reference, the same as if set for in this Section of this Ordinance verbatim, as findings of the Village Board of Trustees of the Village of Freeburg, Illinois.

SECTION 2. The Board of Trustees of the Village of Freeburg (i) does hereby authorize the employment of Purple Wave to provide auctioneering services for the sale of the Village's surplus personal property identified above, by public auction, either with or without a minimum reserve price, to the highest qualified bidder; and (ii) does further authorize any Village Officer, or the Department Head of the department from which the surplus property is being sold, the make the determination as to whether or not a minimum

ORDINANCE #1637 cont.

reserve price is to be required, and if so, to set the minimum reserve price to be obtained; and (iii) does further authorize and direct the Village Administrator to execute and deliver the "Personal Property Auction Contract."

SECTION 3. Effective Date. This Ordinance shall be in full force and effect forthwith upon its passage by the Corporate Authorities and signing and approval by the Village President.

PASSED BY THE CORPORATE AUTHORITIES OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 18th DAY OF SEPTEMBER, 2017.

Vote Recorded:

AYES _____	NAYS _____
ABSENT _____	ABSTAIN _____
ABSENT _____	ABSTAIN _____

Seth E. Speiser, Village President

ATTEST:

Jerry L. Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
(Trout/Albers/BlaiesMeehling)
Wednesday, September 13, 2017 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, September 13, 2017 by Chairman Matt Trout. Committee members present were Chairman Matt Trout, Trustee Denise Albers, Trustee Mike Blaies, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dean Pruett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of August 16, 2017 Minutes: Trustee Lisa Meehling motioned to approve the August 16, 2017 minutes and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Head Lineman Shane Krauss advised we have two trucks and two cars on the Purple Wave auction site. It will run through the beginning of October. Julie stated we received the title for the motorcycle that was seized by the police department.

Trustee Lisa Meehling motioned to recommend to the full Board Ordinance #1637 for approval and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

3. New Electric Customers: Shane reported nothing new on this.
4. Customer Issues: No issues.
5. Electric Infrastructure for New Subdivisions: Item can be taken off the agenda.
6. Black Start Handbook: John advised BHM&G is working on the handbook.
7. Urge Testing: Shane advised we have a few minor issues with the last round of MISO urge testing but worked through them. John said we did not receive any penalties from IMEA. Other municipalities did experience problems. John advised IMEA expects us to have money in reserves for generators. He also said IMEA has changed their policy where if a unit drops out while the municipality is trying to generate, they will only lose half of the generating credit. If IMEA can go on the grid and buy somewhere else, we wouldn't be penalized.

B. NEW BUSINESS:

1. Village Hall Parking Lot Lights: Shane said Tony had looked into painting the poles and replace the lights with led fixtures, but it was extremely high. He had a vendor do a study to make sure we can put new fixtures on those light standards. The total to do that would be \$5,175 for 3 poles and 3 led light fixtures. Shane confirmed they will work with our existing structures, and Tony stated it is in the admin budget. The committee agreed to the purchase.

Trustee Blaies asked if Freeburg Care Center would be eligible for IMEA grant money. They recently replaced all their indoor lights with LED. John asked Mike to have them get in touch with him, and he will have Rod fill out the application.

Shane stated the cooling tower for unit #6 which is the oldest unit that we received IMEA credits, needs to be repaired. Midwest Machinery will redo everything and build it to spec. The cost to do that including labor and materials is \$13,339.

Trustee Lisa Meehling motioned to recommend to the full Board Midwest Machinery repair Unit #6 cooling tower not to exceed \$20,000 and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

Shane advise Max Sallman completed his level 1 on August 23rd, and is not ready for a step increase.

Trustee Lisa Meehling motioned to recommend to the full Board Max Sallman receive his step increase to Level 2 Apprentice retroactive to August 23, 2017 at \$26.69 per hour and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.

Shane stated the diesel fuel tanks for both plants are getting rusty. He will start researching companies to sandblast them. He advised the big oak tree on Wolf Road needs to be cut down. It is becoming a safety concern. Shane said we did get hit by lightning here and lost some equipment. He will be working to get some ground rods installed.

John said IMEA sent some linemen for hurricane relief efforts.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet said it's very dark on State Street when you turn right out of Moto by the primary center.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 6:01 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager



August 24, 2017

Mr. Shane Krauss
 Village of Freeburg
 Freeburg Municipal Center
 14 Southgate Center
 Freeburg, IL 62243

Reference: Cooling Tower Repair
 Marley Model 8704
 Serial Number 1-1457-72

Shane:

Thank you for requesting our assistance with your cooling tower needs. As the first Marley cooling tower representative, established in 1923, Midwest Machinery Company is uniquely qualified to address all aspects of your cooling tower operation.

The referenced cooling tower is a single cell unit that was installed in 1972. The cooling tower is in remarkably good condition for a unit of this age. However, some items need to be addressed. The hot water distribution basins are fabricated from treated Douglas Fir plywood. The hot water basins are rotted and require replacement. The access ladder and handrails are also fabricated from lumber and are rotted as well. The cooling tower has plywood at the concrete collection basin that serve as air seals and walking surface. The plywood is deteriorated and needs to be replaced. The side outlet pipe is corroded and we suggest replacing with PVC. Additionally, we suggest relocating to the bottom of the cooling tower.

We offer the following for your consideration to remedy identified deficiencies:

Scope of Work

We will need the concrete collection basin isolated and drained or pumped out prior to commencing work. The cooling tower will be electrically isolated and locked out. The existing hot water distribution basins will be removed and replaced. New basins will be Marley OEM units that are fabricated prior to pressure treatment. The post fabricated treatment ensures all cuts and holes are treated and not exposed. This process is the reason the existing basins lasted some 45 years. The new basins will be outfitted with new PVC metering nozzles. The existing handrail system will be replaced with new treated Douglas Fir, including posts and mid-rails. The access ladder will be replaced with a fiberglass unit. The existing outlet pipe will be removed and blanked off with a PVC blind flange. A new outlet will be installed in the center of the cooling tower basin floor. Outlet will be 10" PVC pipe 5' long. The plywood air seal and walking surface will be removed and replaced with ¾" treated Douglas Fir. The cooling tower will be placed in service and observed for proper operation.

Labor and Materials \$13,339

The price does not include taxes or freight, and will be added to the invoice, at cost, if applicable. Terms of payment are net 30 days from project completion. This quote is valid for 30 days and subject to review thereafter. Additional terms and conditions are attached.

Please do not hesitate to call with any questions you may have.

Regards,

Robert Stortz
 Senior Technical Advisor



MIDWEST MACHINERY COMPANY

CONDITIONS OF SALE

These, as well as any other conditions or provisions attached, are to be considered a part of this contract:

The title and right of possession to the equipment or material we furnish remains in us until full purchase price (including any modification or extension of payments, whether evidenced by notes or otherwise) shall have been fully paid in cash: and purchaser will do all acts necessary to perfect and maintain such retention of title in us.

No part of the equipment furnished under this proposal shall be considered a fixture or incorporated into the realty by reason of its being attached to real estate, and any part may be separated from such real estate for purpose of repossession by us or our agents, without liability for such removal on our part, if purchaser has defaulted in payment of the purchase money.

Time assigned for shipment is to commence from receipt of all approved data and is subject to fires, strikes, accidents or other delays unavoidable or beyond our reasonable control. We assume no liability for damages due to delays or in erection. The receipt of the equipment by purchaser shall constitute its acceptance of delivery, and waiver of any and all claims for loss or damage due to delay. We will not make allowance for repairs or alterations unless made with our written consent or approval. If shipment or erection of the equipment or any part thereof, shall, when ready, be delayed on your account, it is understood that payments shall be due as though shipment had been made or erection completed. In case of such delay in shipment, it is also agreed that charge will be made for storage and/or any other expenses incurred by us.

Workmen's compensation, public liability and property damage insurance are provided for all labor and superintendence furnished by us under this contract. No other form of insurance will be provided unless herein specified or unless cost of premium is paid by the purchaser. Fire insurance in an amount sufficient to protect our interests in the material or equipment sold is to be taken out and maintained by purchaser and the policies of insurance are to be made payable to us as our interests may appear at the time of loss. Purchaser will assume all loss in the event of not having affected such insurance.

It is expressly agreed that there are no promises, agreements or understandings outside of this contract: That no agent or salesman has any authority to obligate this company by any terms, stipulations or conditions not herein expressed: and that no modification of this contract shall be binding on us unless the same is in writing and approved by an executive officer.

Unless specifically stated, this quotation does not comply with any local ordinance or regulation.

The working days and hours of the superintendent and of such labor as we may supply on this contract will be on a standard work week of 40 hours, on an 8 hour day Monday through Friday. If overtime is necessary or requested, cost shall be absorbed by the purchaser at regular overtime rate for the class of work required.

Where state laws or municipal ordinances require permits to install equipment covered by this proposal, the purchaser assumes the responsibility for securing the approval of said plans and specifications from the proper state or municipal authorities and for payment of any required fees. If any changes are required in the equipment covered by this proposal to meet the approval of said authorities, the purchaser shall inform us of such changes and shall reimburse us for changes actually made to comply with the requirements of said authorities.

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
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EXHIBIT F
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Blaies/Meehling/Pruett/Trout)
Wednesday, September 13, 2017 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 6:01 p.m. on Wednesday, September 13, 2017, by Chairman Mike Blaies. Members present were Chairman Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present:

A. OLD BUSINESS:

1. Approval of August 16, 2017 minutes: *Trustee Matt Trout motioned to approve the August 16, 2017 minutes and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.
2. Sewer project: Public Works Director John Tolan said this project is finished other than we may do some seeding and strawing. He will televise the line in the fall. Village Administrator Tony Funderburg advised we will pay Haier and Rhutasel once the money is received from EPA. TWM is working on new sewer plant plan.
3. Sewer issues/Sewer Fuel Odors: John is going to have Gregg pop the manholes around town and see if there are any odors.
4. FSH Minutes: Nothing to report.
5. Sewer Main – Jacks Car Wash: John advised it is on the list to fix.
6. W. Apple St. Water Line Extension: Since we have not received all of the easements to run this line, John and Tony met with the engineer to work on running the line from the bus garage to the Dotson property to get them water. John met with Mike Heap yesterday to discuss timing of the project. He hopes to start after the 29th when street sweeping is done. Tony stated he will reach out to the property owners on the south side of Apple to see if they will grant an easement. John confirmed this project has already been approved by EPA.
7. Private Sewer at Potter/West Street: John stated TWM is working on this project.
8. East Water Tower Work: John will talk to Suez soon.

B. NEW BUSINESS: Tony advised he received a call today from a resident on Old Freeburg Road wanting water. He stated it is on the list look at doing next year. We were going to go to Schiermemer next.

John said he is in discussions with SLM since the chlorine residuals are not good in town. With that, we need to flush the rest of our hydrants before the end of the year and Jesse will start shortly. John is pushing SLM to switch over to free residuals again. He advised we had a large water main break on Rogers Drive last week. Our guys worked hard to fix the break.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet still has water in her backyard.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn the meeting at 6:10 p.m. and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Mike Blaies

Denise Albers

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FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

Public Property Committee Meeting
 Streets/Municipal Center/Pool/Parks & Recreation
 (Matchett/Albers/Pruett/Trout)

Wednesday, September 13, 2017 at 6:00 p.m.

VILLAGE ADMINISTRATOR
 Tony Funderburg

VILLAGE TREASURER
 Bryan A. Vogel

PUBLIC WORKS DIRECTOR
 John Tolan

POLICE CHIEF
 Michael J. Schutzenhofer

VILLAGE ATTORNEY
 Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:11 p.m. on Wednesday, September 13, 2017, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Dean Pruett, Trustee Matt Trout, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool/St. Clair County Parks Grant: Village Administrator Tony Funderburg received a call from Herb Simmons stating our grant application didn't make sense. Tony reminded him that he spoke to Herb prior to submitting the grant, and Herb told him he would approve it for a handicap surface. Herb also told Tony that he didn't do the first grant paperwork correctly, but we have a letter approving it. After conversations with the County, Tony said it will get approved. He made his point that handicapped kids shouldn't be penalized because of politics. He is waiting on an official letter that we received second grant.

B. NEW BUSINESS: John said they are winterizing the pool and bathhouse. The parking lot is done and looks good. They will fix the slide over the winter.

STREETS: A. OLD BUSINESS:

1. Approval of August 16, 2017 Minutes: *Trustee Dean Pruett motioned to approve the August 16, 2017 minutes and Trustee Matt Trout seconded the motion.* All yea, the motion carried.
2. MFT/Ditch on N. Main: John said they used 22,000 gallons of oil, and was very happy with the slag. He thought it covered very well. They will start sweeping the 25th to get rid of the excess rock. He is going to rent a machine from Woodys. We are going to work four 12-hour days to get that done. He further said the guys worked really hard and did a great job.
3. Drainage Problem Areas/Stormwater Run-Off: John said they are working on West St. Clair Street from Belleville to Main, installing a culvert and fixing it.
4. E. Apple Issues: Nothing new.
5. Hill Mine Road Repair: The work is done. We will see what happens when it rains.
6. Customer Issues: None at this time.
7. IDOT Concerns: Tony will be talking to them these along with some other issues. He did confirm they are not going to do anything about the reduction of speed by the Industrial Park.

B. NEW BUSINESS:

1. St. Joseph 5K Run/Walk October 14, 2017: The committee agreed to the request.
2. Resident Request for Audio Warnings on Crosswalks: Tony will add this request to his IDOT letter. He said they are doing a bunch of stuff for sight and hearing impaired. He will send a letter to so we have a paper trail.

John reported they are repairing the sidewalks by the pharmacy. He will be starting leaf pickup soon and needs to advertise for help. We will place an ad in the paper. Kids for Christ run is this Saturday. He will be setting up the barricades Friday. Trustee Trout stated they have a band advertised until 10:00 p.m. Julie advised their rental form states they have the gazebo rental until 9:00 p.m., although our rental policy states there can be amplified sound until 10:00 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: John told Janet he will get to her water problem in her backyard.

EXECUTIVE SESSION

6:35 P.M.

Trustee Dean Pruett motioned to enter into Executive Session citing discussion of executive session minutes, 5 ILCS 120/2-(c)(21) and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

7:01 P.M.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn the meeting at 7:01 p.m. and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager