

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Mathew Trout  
Lisa Meehling

# **VILLAGE OF FREEBURG**

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**VILLAGE ATTORNEY**  
Weilmuenster & Keck, P.C.

September 25, 2017

## **NOTICE MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE (Personnel/Police/ESDA/Fire) (Meehling/Blaies/Matchett/Trout)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, September 27, 2017, at 6:00 p.m.**

### **PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING**

#### **POLICE COMMITTEE**

- A. Old Business
  - 1. Police Department Expansion
- B. New Business
  - 1. Attorney General Opinion on 911 Call Recordings
  - 2. Drug and Alcohol Testing Policy for Officer-Involved Shootings
  - 3. Requests for Stop Signs at N. Main Street/W. St. Clair and also a School Zone Sign by St. Joseph's School

#### **PERSONNEL COMMITTEE:**

- A. Old Business
  - 1. Approval of August 30, 2017 Minutes
  - 2. Cleaning Bids for Village Hall
- B. New Business
  - 1. Job Descriptions
  - 2. Executive Session to Discuss Executive Session Minutes, 5 ILCS 120/2-(c)(21)
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

## Julie Polson

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**From:** Fred Keck <  
**Sent:** Monday, September 18, 2017 3:02 PM  
**To:** Tony Funderburg; Julie Polson  
**Subject:** New Police FOIA AG Decision

Tony/Julie -

The AG has released a new opinion re: 9-1-1 Call Recordings. I have provided the link below:

<http://foia.ilattorneygeneral.net/pdf/opinions/2017/17-011.pdf>

Consistent with many of her office's newly released opinions, the AG decision details why 9-1-1 Call Recordings related to the death of a child are subject to public disclosure under FOIA.

Of note, the AG specifically found that Will County did not present clear and convincing evidence that the disclosure of the call recordings would interfere with the investigation being conducted by the Sheriff's Dept.

Thanks. Fred.

Frederick William Keck  
Attorney at Law  
Weilmuenster & Keck, P.C.  
3201 West Main Street  
Belleville IL 62226  
(618) 257-2222 - phone  
(618) 257-2030 - fax

Website: [www.weilmuensterlaw.com](http://www.weilmuensterlaw.com)

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## Julie Polson

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**From:** Fred Keck  
**Sent:** Monday, September 18, 2017 3:01 PM  
**To:** Tony Funderburg; Julie Polson  
**Subject:** Drug and Alcohol Testing Policy for Officer-Involved Shootings

Tony/Julie – FYI – See Below.

Please pass along to Mike as well. Thanks. Fred.

Frederick William Keck  
Attorney at Law  
Weilmuenster & Keck, P.C.  
3201 West Main Street  
Belleville IL 62226  
(618) 257-2222 - phone  
(618) 257-2030 - fax

Website: [www.weilmuensterlaw.com](http://www.weilmuensterlaw.com)

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### **Drug and Alcohol Testing Policy for Officer-Involved Shootings**

SB 58 (Senator Mattie Hunter, D-Chicago/Representative Juliana Stratton, D-Chicago) was signed into law as P.A. 100-0389 on August 25, 2017. The new law ([available via this link](#)) amends the Police and Community Relations Improvement Act to mandate that law enforcement agencies adopt a written policy regarding drug and alcohol testing for law enforcement officers. The testing would be required following an officer-involved shooting. The written policy adopted by law enforcement agencies must include the following requirements: (1) each law enforcement officer who is involved in an officer-involved shooting must submit to drug and alcohol testing; and (2) the drug and alcohol testing must be completed as soon as practicable after the officer-involved shooting, but no later than the end of the involved officer's shift or tour of duty. An "officer-involved shooting" is defined as any instance when a law enforcement officer discharges his or her firearm, causing injury or death to a person or persons, during the performance of his or her official duties, or in the line of duty. The new law became effective on August 25, 2017. IML did not take a position on the bill.

## Julie Polson

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**From:** Please Do Not Click Reply <support@govoffice.com>  
**Sent:** Thursday, September 14, 2017 11:16 AM  
**To:** Julie Polson  
**Subject:** Contact Us (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Contact Us

Site URL: [www.freeburg.com](http://www.freeburg.com)

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Comments/Suggestions/Concerns: Need to have a school zone sign by St. Joseph's school. Especially between church and school. Many people drive way too fast on this street especially when school gets out around 3:30.

Name: '

Email and/or Phone Number:

Yes

Do Not Click Reply - This e-mail has been generated from a super form.

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## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Trout) Wednesday, August 30, 2017 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 30, 2017 at 6:34 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Matt Trout, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett, Village Clerk Jerry Menard (absent), Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Mayor Speiser met with Jim, Village Administrator Tony Funderburg and Chief Schutzenhofer. He is the gentleman that built our pavilion and will get us the plans by next month's meeting.
2. Part-time police hire – Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1): Tony advised Chief Schutzenhofer took a lot of time to go through the applications. Mike stated he talked to the applicants' bosses as well as each of our officers.

### EXECUTIVE SESSION 6:36 P.M.

*Trustee Matt Trout motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

### EXECUTIVE SESSION ENDED 6:41 P.M.

*Trustee Matt Trout motioned to recommend to the full Board the hires of James Perrine and Tyler Howes as part-time police officers and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

- B. NEW BUSINESS:** Chief Schutzenhofer stated we received a thank you card from O'Fallon for their eclipse visit and our department patrolling the area. Mike passed out the vehicle maintenance logs, October schedule and call log. He said Laura has been a big help in getting everything set up. He advised this information will be emailed out to everyone prior to this committee meeting. With regard to the schedule, he did include the new part-time officers. He has revised the shift times from starting at either 4a.m./4p.m. to 5a.m./5p.m. and felt it was a safer option. The new part-time hires will be partnered with a seasoned officer. The committee appreciated all of the information Mike provided. He stated he has been to all of the businesses in the Industrial Park, the banks and a couple of bars today. He will continue his meet and greets with the local businesses.

Trustee Pruett wanted to pass along a compliment to the police that he received. He stated about a month, there was a call on Sunday morning where a young lady ran off the road. Officers Flynn and Ruhmann responded, and her father told him the police treated us nice.

Mike stated he has moved Officer Marquart to days, and Officer Ruhmann will be the investigator. If Stan is on vacation, Terry will fill in as backup investigator. Mike has installed an app that links directly with the guys, and can post the calendar to that.

Trustee Meehling stated we have three requests to pay out unused vacation/comp time: Chief Schutzenhofer for 80 hours of unused vacation at his patrolman rate; Chris Flynn for 40 hours of unused vacation, and Terry Marquardt for 80 hours of compensatory time.

*Trustee Matt Trout motioned to recommend to the full Board Chief Mike Schutzenhofer be paid for 80 hours of unused vacation at his previous patrolman rate, Officer Chris Flynn be paid for 40 hours of unused vacation, and Officer Terry Marquardt be paid for 80 hours of unused compensatory time and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

**PERSONNEL:**

**A. OLD BUSINESS:**

1. Approval of July 26, 2017 Minutes: *Trustee Matt Trout motioned to approve the July 26, 2017 Minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*
2. Cleaning Bids for Village Hall: Tony stated he has not sent anything out on this.

**B. NEW BUSINESS:** None.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn at 6:53 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager