

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

January 26, 2015

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, January 28, 2015, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Employee Return to Work
- B. New Business
 - 1. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(c)(1)
 - 2. In-Car Computers

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of December 17, 2014 Minutes
 - 2. Health Insurance Surplus Fund
 - 3. Job Descriptions/Handbook
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, January 28, 2015 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, January 28, 2015 at 6:27 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Trustee Dean Pruet, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

OLD BUSINESS:

1. Employee Return to Work: Officer Ruhmann has returned to work with no restrictions. He started teaching DARE at St. Joseph's School.

B. NEW BUSINESS:

1. Executive Session to Discuss Personnel:

EXECUTIVE SESSION 6:28 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED 6:41 P.M.

The committee reconvened at 6:42 p.m.

2. In-Car Computers: Tony said we have 2 shared computers currently in our cars and are looking at purchasing more. We would like to start using tablets which would work better for reporting purposes. We would like to buy one to see how it works at a cost of about \$3389. Tony said for now, we would like for the committee to review the quote and advise what direction they would like us to go. Office Schutzenhofer has researched this and can answer any questions.

Trustee Matchett told Chief Donald that Randy Stevenson and Jason Wernle came to the Legal/Ordinance Committee meeting and requested 2a.m. closings on Friday and Saturdays. Trustee Trout said people are leaving their bars to go to other towns and asked the Chief's opinion. Chief Donald said longer hours mean more drinking and more trouble. He's seen the result of drunk driving too many times.

Chief Donald left the meeting at 6:51p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of December 17, 2014 Minutes: *Trustee Mike Blaies motioned to approve the December 17, 2014 Minutes and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*
2. Health Insurance Surplus Fund: *tony said this can be taken off the agenda.*
3. Job Descriptions/Handbook: *Tony said this is something that was discussed when we first started and needed to get done. Attorney Manion said that we shouldn't do anything until new codebook was in place. Job descriptions have to be tied to code book. Committee directed Tony to get them to them for review.*

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 6:53 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

Julie Polson
Office Manager

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, December 17, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, December 17, 2014 at 6:00 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard (absent), Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

OLD BUSINESS: Trustee Trout asked about Stan's return status, and Chief Donald advised he is scheduled to come back January 2, 2015. Trustee Trout was concerned what would happen if Stan hurt himself on the job. Chief Donald said he is under a doctor's care and participating in work rehabilitation. He doesn't think the doctor or the rehabilitation facility would release him if he wasn't ready. Trustee Blaies said a work hardening program is very rigorous. Julie said she will receive paperwork that will release him to full duty without restrictions and a copy of that will go in his file.

B. NEW BUSINESS:

1. Reduction in Speed Limit for Side Streets from 30 to 25 or 20: Chief Donald believes 30 mph is too fast for our residential streets. Tony said we need to keep our children safe. Currently, the speed limit is 30 mph unless otherwise posted. A change in the speed limit would require an ordinance. Mayor Speiser said he was in Belleville and Lebanon and they both have 25 mph limits on their streets. The committee agreed the speed limit should be lowered to 25 mph and Julie will prepare an ordinance for the next board meeting.

Chief Donald left the meeting at 6:15 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of November 19, 2014 Minutes: Trustee Matt Trout motioned to approve the November 19, 2014 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. Health Insurance Surplus Fund: A spreadsheet showing the past five years of health insurance expenses was provided to the committee. Previous year's monies have remained in the general fund. We previously talked about taking some of those savings and starting a surplus fund. Mayor Speiser said we have talked about this in the health insurance committee, and he suggested taking 50% of the savings from last year to start the fund. Tony advised the committee you cannot touch any of this year's money until 180 days after the end of the fiscal year. Tony said Highland is self-insured and is very happy with the program. Trustee Niebruegge said we aren't

Personnel/Police Committee Meeting
Wednesday, December 17, 2014
Page 1 of 2

making a decision now on a plan. We are just putting money aside in case we go that route. Trustee Trout said he has no problem putting aside 50% of our health insurance savings each year.

Trustee Trout motioned to recommend to the full Board we take 50% of the \$70,803.93 remaining from the 2013-2014 health insurance budget to be placed in the health insurance surplus fund and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

John left the meeting at 6:18 p.m.

B. NEW BUSINESS:

1. Employee Promotion: Trustee Matchett stated Tyler Isaak has completed his lineman training and is in line for promotion to journeyman.

Trustee Matt Trout motioned to recommend to the full Board Tyler Isaak move to journeyman status as of January 1, 2015 at \$28.07 per hour and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 6:35 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager



Quotation

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Date: 1/21/2015

Quotation # 99022F

Customer: Freeburg Police Department
 14 Southgate Center
 Freeburg, IL 62243

Vendor: Computron Incorporated
 6 Sunset Hills Professional Centre
 Edwardsville, IL 62025
 618-656-3440

1010 Market St.
 St. Louis, MO 63101
 1-800-824-1988
 www.computron.com

Terms: Payment Due 14 Calendar Days From the Date on Invoice

QTY	PART #	DESCRIPTION	PRICE	EXT
HARDWARE/SOFTWARE				
1	FUJBQAAD	Fujitsu Q704 WIN7/8, I5, 4GB, 128GB SED SSD, Touch, 4G, CAM	\$1,625.00	\$1,625.00
1	FUJFUJ38	3 YR Accidental Damage Protection for the Stylistic Q704	\$139.00	\$139.00
1	FUJFPCCC	Q704 Protective TPU Cover w/Handstrap - Std Shell	\$89.00	\$89.00
1	ACCNU406	Nushield-Fujitsu Q704 TPU Case Daylight Screen Protector	\$22.50	\$22.50
MOUNTING				
1	ACCLIND7	Lind AC Adapter for Fujitsu Q704 Active Dock w/Straight Barrel Bare End	\$87.54	\$87.54
1	LUNCGX	Charge Guard	\$77.00	\$77.00
1	KEYSB87T	iKey Skinny Mobile Silicone Rubber Keyboard w/Touchpad-LED backlit IP65-3YR	\$260.00	\$260.00
1	LUNUNVSA	Q704 Swing Away w/Active Dock, Thin Keyboard Tray 3YR	\$950.00	\$950.00
ACCESSORIES				
1	FUJFPCPR	Q704 Performance Docking Cradle	\$139.00	\$139.00
SECURITY - FOR POLICE DEPARTMENT, VILLAGE, AND PUBLIC WORKS				
1	PC0091	Cisco ASA 5512X Network Security Appliance	ADD \$3,499.00	
1	PA9968	Cisco 250 Concurrent VPN Licenses	ADD \$150.00	
1	PE521T	SmartNET 24x7x4 Support	ADD \$799.00	
LABOR				
Labor for the project will be billed at our hourly rate of \$129.00 per hour				

COMMENTS

Note: Any additional parts or labor that are not specifically mentioned above will be billed additionally. All phone system configurations are for only Basic phone system configuration. Custom phone system configurations will be billed additionally.

SUBTOTAL	\$3,389.04
TAX RATE	7.10%
TAX	TE
S & H	
LABOR	
TOTAL	\$3,389.04

VILLAGE OF FREEBURG

Meeting: Personnel/Police

Date: January 28, 2015

Name:

Elizabeth Niebma

Steve Smith

Matt Trout

Jerry Menard

SETH SPEISER

MIKE BLAIES

Ray Matchett

Deon Pruitt

Tom Fuld

John Tolau

Stacy Brule

