VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

September 18, 2019

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, September 25, 2019, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

A. Old Business
   1. Police Department Expansion
   2. Stop sign request Evergreen Acres
   3. Auto Theft Task Force

B. New Business

PERSONNEL COMMITTEE:

A. Old Business
   1. Approval of August 28, 2019 Minutes
   2. POW-MIA City Designation
   3. Onboarding program for board members

B. New Business

C. General Concerns

D. Public Participation

E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
(Meehling/Blaies/Heap/Matchett)
Wednesday, August 28, 2019 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, August 28, 2019 at 6:20 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer, ESDA Coordinator Gene Kramer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:
A. OLD BUSINESS:

1. Police Department Expansion: Chief Mike Schutzenhofer said the open house went very well, and residents commented it was very needed. Village Administrator Tony Funderburg said the sign for the police department will cost approximately $1,500.

2. Stop sign request Evergreen Acres: Nothing new.

3. Auto Theft Task Force: The County Board was supposed to vote on that last night. The start date has not been set since we are waiting on them.

B. NEW BUSINESS:

1. St. Joseph Church Parish Picnic: The committee approved St. Joseph's annual request to block off the street.

2. Possible Change to Outdoor Warning Siren Activation Procedure: ESDA Coordinator Gene Kramer explained there is a new tornado warning classification called tornado emergency which is now used by the National Weather Service. These tornadoes grow rapidly and become much more violent. Gene is requesting to send out a second warning siren for three minutes right after the first siren. He would also start educating our residents on this. Gene will look into battery backup on our sirens if power is lost.

3. VHF Equipment Testing/Starcom Trunked System: Gene is in the process of confirming all of our testing for our emergency systems is working and will document that. That includes the communication test with the schools, fire department, and us as well. He also wants to verify the inventory of all radios being used.

PERSONNEL:
A. OLD BUSINESS:

1. Approval of July 24, 219Minutes: *Trustee Ray Matchett motioned to approve the July 24, 2019 Minutes and Trustee Mike Heap seconded the motion.* All voting yea, the motion carried.

2. POW-MIA City Designation: Zoning Administrator Matt Trout is trying to set this up for the second board meeting in September.

3. Onboarding program for board members: Chairperson Meehling handed out the draft checklist and asked for any suggestions. Public Works Director John Tolan suggested a chain of command flow chart.

4. ID Badges: Badges will be complete once we get the part-time employees done. Item can be taken off the agenda.

B. NEW BUSINESS: Tony said there has been some discussion about rebidding our insurance, and advised we did this a couple years ago. Trustee Albers commented you pay for service. Tony stated the level of service we with our insurance companies is amazing. Their involvement with some of the issues we've dealt with has been outstanding. Tony said we are the only client that emails our agent with their opinion on issues we are considering, and they are very happy to review them. Trustee Meehling said that relationship is very important. Trustee Albers commented she has no problem staying with them.

Chairperson Meehling called for an executive session to discuss personnel.

EXECUTIVE SESSION
6:47 P.M.

Trustee Ray Matchett motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED
6:59 P.M.

Chairperson Lisa Meehling reconvened the regular session of the Personnel/Police Committee meeting at 7:00 p.m.

Trustee Ray Matchett motioned to recommend to the full Board to hire Buddy Lannert for the full-time crew worker position and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Trustee Ray Matchett motioned to recommend to the full Board to post the full-time position of an in-house apprentice lineman and/or lineman and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 7:01 p.m. and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.

Julie Polson

Julie Polson
Office Manager