

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

July 28, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, July 30, 2014, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
- B. New Business
 - 1. Costs to repair 2004 Chevy Impala

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of June 25, 2014 minutes
- B. New Business
 - 1. Raise for Non-Union Employees
 - 2. Cell phones
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 – (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, July 30, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 30, 2014 at 6:25 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

OLD BUSINESS: Trustee Blaies asked Stan if Joel is done with K-9 training and Stan said yes, he certified today. Trustee Matchett asked about Stan Ruhmann and Stan advised he is on disability. His doctor is pleased with his progress.

B. NEW BUSINESS:

1. Costs to repair 2004 Chevy Impala: Three repair quotes were presented. Tony does not like the idea of putting another \$3,000 - \$6,000 in repairs on a car that has 116,000 miles. He would rather purchase a new vehicle and suggested taking one of the cars from next year's budget and do that. He and Stan presented options for new Impalas (\$18,000) or a 4WD Chevy Tahoe at a price of \$30,425 or a 2WD Ford Explorer at a price of \$27,800. Stan said the Dept. of Corrections can outfit the back of the car for the K-9 at a cost of \$2,000. The committee decided to go with the 4WD Chevy Tahoe and finance the purchase.

Trustee Matt Trout motioned to recommend to the full Board the Village purchase a 2014 4WD Chevrolet Tahoe at a cost of \$30,425.60 and all accessories to outfit the vehicle and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Chief Donald advised that Belleville has an old canine unit that we could possibly use until we get a new car. Julie will check with the insurance company to see if we could get a 30-day binder on that. Chief Donald left the meeting at 6:53 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of June 25, 2014 Minutes: Trustee Matt Trout motioned to approve the June 25, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Raise for Non-Union Employees: Julie stated the non-union employees normally receive the same raise as the union employees. This would include Tony, John, Stan and Gary.

Trustee Matt Trout motioned to recommend to the full Board Tony Funderburg, Stan Donald, John Tolan and Gary Henning receive a 2.5% raise retroactive to April 1, 2014 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

2. Cell phones: Tony would like to propose reimbursing Gary and Stan for their personal cell phone use for Village business. We currently pay a portion of the employees' cell phones, \$23 per month, and he would like to pay Gary and Stan that same amount instead of placing them on the Village plan. The committee was fine with the request.

Tony advised the committee that he met with Brian Jablonski of CBIZ, our health insurance agency. Brian said since we are considered an HRA (Health Retirement Account), that there are certain agreements that have to be executed. Tony said this agreement details the benefits of the employee's health insurance program. Eventually these benefits will be reported to and taxed by the government. Tony told the committee there is about \$89,000 left over from last year that was budgeted for health insurance. We can take that amount, or any part of that money and put it into the health insurance fund that would be part of this agreement. Each year, we can take the surplus amount and put it into this fund to help build it. Tony would eventually like the health insurance plan to become a self-insured program.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:07 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

JIM'S AUTOMOTIVE INC.
705 NORTH STATE ST.
FREEBURG, IL 62243
(618) 539-4700

Customer: Freeburg Police #97 (ENG)
Address:
City, State:
Day Phone: 539-3132
Night Phone: 539-9872
Fax: 973-1460 Stan
Estimate Ref: 12017
Date: July 23, 2014
Time: 11:15 AM

Service Writer:
Service Tech:
VID: 04 Impala
Mileage: 116330

Vehicle: 2004 Chevrolet Impala V6-3.8L VIN K

Description	Part #/Labor Rate	Qty	Price/Time	Extended
Engine				
Engine Assembly				
Federal (Used Engine) (70,000 miles on engine) (6 month warranty) Does Not Include: Engine Electrical Or Exhaust Manifolds,	89017861	0	1295.00	0.00
Engine				
Replace				
Complete Assembly With Transfer of Parts (B) Includes: Transfer All Fuel & Electrical Units. Does Not Include Transfer Of Optional Equipment.	Labor 90.00 / hr	1	20.00	1800.00
Misc				
Miscelanous		1	250.00	250.00
(Jasper)New Engine (Warranty 18 mo/100,000 miles) Brain x6413	\$2530.00	1	2530.00	2530.00
Install Kit	347.00 231.00	1	347.00	347.00
OL, Test Lower Intake manifold		1	65.00	65.00
Intake Manifold				
Lower Intake Manifold	24508923	1	515.00	515.00
Engine Core		1	300.00	300.00
			Labor Total	2165.00
			Parts Total	3642.00
			Sub-Total	5807.00
			Total	\$ 5807.00

* New Motor, with
 New Lower Intake?
 + Possible Core Charge

Signature

Date

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705 NORTH STATE ST.
FREEBURG, IL 62243
(618) 539-4700

Customer: Freeburg Police #97 (ENG)
Address:
City, State:
Day Phone: 539-3132
Night Phone: 539-9872
Fax: 973-1460 Stan
Estimate Ref: 12017
Date: July 23, 2014
Time: 11:14 AM

Service Writer:
Service Tech:
VID: 04 Impala
Mileage: 116330

Vehicle: 2004 Chevrolet Impala V6-3.8L VIN K

Description	Part #/Labor Rate	Qty	Price/Time	Extended
Engine				
Engine Assembly				
Federal (Used Engine) (70,000 miles on engine) (6 month warranty) Does Not Include: Engine Electrical Or Exhaust Manifolds.	89017861	0	1295.00	0.00
Engine				
Replace				
Complete Assembly With Transfer of Parts (B) Includes: Transfer All Fuel & Electrical Units. Does Not Include Transfer Of Optional Equipment.	Labor 90.00 / hr	1	20.00	1800.00
Misc				
Miscellaneous		1	250.00	250.00
(Jasper)New Engine (Warranty 18 mo/100,000 miles) Brain x6413	\$2530.00	1	2530.00	2530.00
Install Kit	347.00 231.00	1	347.00	347.00
OL, Test Lower Intake manifold		1	65.00	65.00
Intake Manifold				
Lower Intake Manifold	24508923	0	515.00	0.00
Engine Core		0	300.00	0.00
			Labor Total	1865.00
			Parts Total	3127.00
			Sub-Total	4992.00
			Total	\$ 4992.00

K New Motor, IF Lower INTAKE IS OK, & Engine Core IS OK

Signature _____ Date _____

**JIM'S AUTOMOTIVE INC.
705 NORTH STATE ST.
FREEBURG, IL 62243
(618) 539-4700**

Customer: Freeburg Police #97 (ENG)
Address:
City, State:
Day Phone: 539-3132
Night Phone: 539-9872
Fax: 973-1460 Stan
Estimate Ref: 12017
Date: July 23, 2014
Time: 11:17 AM

Service Writer:
Service Tech:
VID: 04 Impala
Mileage: 116330

Vehicle: 2004 Chevrolet Impala V6-3.8L VIN K

Description	Part #/Labor Rate	Qty	Price/Time	Extended
Engine				
Engine Assembly				
Federal (Used Engine) (70,000 miles on engine) (6 month warranty) Does Not Include: Engine Electrical Or Exhaust Manifolds,	89017861	1	1295.00	1295.00
Engine				
Replace				
Complete Assembly With Transfer of Parts (B) Includes: Transfer All Fuel & Electrical Units. Does Not Include Transfer Of Optional Equipment.	Labor 90.00 / hr	1	15.00	1350.00
Misc				
Miscelanous, fluids, gaskets, parts		1	500.00	500.00
(Jasper)New Engine (Warranty 18 mo/100,000 miles) \$2530.00		0	2530.00	0.00
Brain x6413				
Install Kit 347.00 231.00		0	347.00	0.00
OL, Test Lower Intake manifold		0	65.00	0.00
Intake Manifold				
Lower Intake Manifold	24508923	0	515.00	0.00
Engine Core		0	300.00	0.00
			Labor Total	1350.00
			Parts Total	1795.00
			Sub-Total	3145.00
			Total	\$ 3145.00

** USED MOTOR*

Signature

Date

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, June 25, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, June 25, 2014 at 6:04 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Dean Pruet, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

OLD BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(c)(1):

EXECUTIVE SESSION

6:04 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

6:07 P.M.

Chairperson Matchett reconvened the committee meeting at 6:08 p.m.

Trustee Matt Trout motioned to recommend we hire Terry Hammond, Cameron Reid and Lewis Wilson as part-time police officers and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Chief Donald advised the committee that Officer Boeving took Diggitt to the regular monthly training session with Officer Dowdy. Diggitt passed all of the tests, however, she needs to lose about 5 – 10 pounds. Trustee Matchett asked if the dog is serviceable for another 3 – 4 years and Chief Donald said yes. She will not need any training but Officer Boeving will. Joel should be able to complete that training within a 2-week period. Chief Donald advised Joel has no concerns handling both the evidence and K-9. Chief said Joel was able to obtain additional evidence lockers and said only Mike and Joel will have keys to the evidence lockers. He stated he did not want one and the less people that have them the better.

B. NEW BUSINESS:

1. Request for Compensatory Time Reimbursement: Officer Turner has requested to cash in 40 hours of his compensatory time. The committee was fine with this request.

Trustee Matt Trout motioned to approve Officer Dan Turner's request to cash in 40 hours of compensatory time and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

Mayor Speiser advised Chief Donald of Brad Clossen's availability to work. Chief Donald left the meeting at 6:21 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of May 28, 2014 Minutes: Trustee Matt Trout motioned to approve the May 28, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: Mayor Speiser advised we had an employee snap chatting. He reviewed the situation with the employee and advised him that a formal complaint was made to the Village regarding this. Mayor Speiser said this will be placed in the employee's file.

John Tolan said our new public works employee will start Monday.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Matt Trout motioned to adjourn at 6:25 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.



Julie Polson
Office Manager