

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING APPLICATION AND CLICKING ON THE FOLLOWING LINK:

Join URL: <https://us02web.zoom.us/j/4478727673>

Meeting ID: 447 872 7673

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

July 22, 2024

NOTICE MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE (Personnel/Police/ESDA/Fire) (Meehling/Blaies/Matchett/Miller)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, July 24, 2024, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING POLICE COMMITTEE

- A. Old Business
 - 1. SRO
- B. New Business

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of May 29, 2024 Minutes
 - 2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Miller) Wednesday, May 29, 2024 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, May 29, 2024 at 6:04 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Bob Kaiser, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Engineer Tim Pruett, Village Administrator Matt Trout and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

Trustee Dana Miller motioned to move Police Department Secretary to the end of the meeting, and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

POLICE:

A. OLD BUSINESS:

Police Chief Mike Schutzenhofer said the golf tournament was held on May 18th and was a huge success. He wanted to thank Matt Trout for his hard work, Officers Howes, Boeving, Borger, Simburger, and Ruhmann as well as Mayor Seth Speiser and the community for all their support. He also wanted to thank Country Mart for their success on the trivia night.

He summarized the 145 calls since our last committee meeting.

B. NEW BUSINESS: Village Administrator Matt Trout said he and the Mayor received an email from ESDA Coordinator Gene Kramer, who had mentioned a couple of weeks ago the removal of having the nurse's program in the Emergency Operations Plan, that he would like to recognize and award certificates to the remaining three nurses. It will be on the board agenda for Monday night.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of April 24, 2024 Minutes: *Trustee Mike Blaies motioned to approve the April 24, 2024 Minutes, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*
2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Village Attorney Fred Keck said he has prepared a draft and it should be ready soon.

B. NEW BUSINESS: John stated that Paden Muskopf passed his exam. He completed his apprenticeship on May 5th and he is eligible for journeyman pay scale which is \$39.28.

Trustee Mike Blaies motioned to the full Board Paden Muskopf be moved from Apprentice Lineman to Journeyman Lineman scale at \$39.28/hr. retro to May 5, 2024, and Trustee Dana Miller seconded the motion. All voting yea, motion carried.

Personnel/Police Committee Meeting
Wednesday, May 29, 2024
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John said that Shane is signed up for CDL training starting on June 3rd. Chairperson Lisa Meehling asked how many we are sending. Matt responded one at a time and that we had budgeted for five to go this year.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

POLICE:

A. OLD BUSINESS:

1. Police Department Secretary – Possible Executive Session to Discuss Personnel 5 ILCS, 120/2-(c)(1)

EXECUTIVE SESSION

6:15 P.M.

Trustee Mike Blaies motioned to enter Executive Session to discuss Personnel, 5 ILCS, 120/2-(c)(1), and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

6:27 P.M.

Chairperson Meehling reconvened the regular committee session at 6:27 p.m.

Trustee Dana Miller motioned to recommend to the full Board Laura Gavin be hired as the Police Department Secretary, and Trustee Ray Matchett seconded the motion. All voting yea, motion carried.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:29 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

**VILLAGE OF FREEBURG
DEPARTMENT OF POLICE**

14 SOUTHGATE CENTER * FREEBURG, IL 62243 * 618-539-3132 * FAX 618-539-9872

FORD EXPLORER	Car #89	2017	Newport/14
FORD EXPLORER	Car #90	2018	Chief /01
FORD EXPLORER	Car #91	2021	Inv. Ruhmann/03
FORD EXPLORER	Car #92	2016	Howes/07
FORD EXPLORER	Car #93	2023	Borger/15
FORD EXPLORER	Car #94	2021	Stroud/10
FORD EXPLORER	Car #95	2023	Dumstorff/08
FORD EXPLORER	Car #96	2023	Simburger/04
FORD EXPLORER	Car #97	2015 K-9	Boeving/09
FORD EXPLORER	Car #99	2017	Perrine/05
FORD EXPLORER	Car #98	2023	Borkowski/06

**CASEY'S/MOTO
FREEBURG TOWING**

Month: June, 2024

CAR#	ON MILEAGE	OFF MILEAGE	TOTAL MILES	GALLONS	M.P.G.	\$ AMT
89	83590	84127	537	44.236	12.14	\$ 166.27
90	71189	72171	982	55.739	17.62	\$ 211.00
91	24586	25426	840	45.926	18.29	\$ 176.00
92	87590	88230	640	59.362	10.78	\$ 223.01
93	7500	8375	875	75.169	11.64	\$ 282.00
94	24776	25806	1030	79.43	12.97	\$ 298.01
95	9473	10803	1330	100.477	13.24	\$ 376.05
96	2426	3013	587	60.00	9.78	\$ 225.00
97	125414	126200	786	85.17	9.23	\$ 320.01
98	6573	7384	811	73.54	11.03	\$ 276.00
99	80165	81145	980	100.747	9.73	\$ 381.17
					AVG. MPG	
	XXX	XXX	9,398			\$2,934.52

Laura Gavin