VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

May 25, 2018

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, May 30, 2018, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

A. Old Business
   1. Police Department Expansion

B. New Business

PERSONNEL COMMITTEE:

A. Old Business
   1. Approval of April 25, 2018 Minutes

B. New Business
   1. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1)

C. General Concerns

D. Public Participation

E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
(Meehling/Blaies/Matchett)
Wednesday, April 25, 2018 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, April 25, 2018 at. 6:01 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett (absent), Village Clerk Jerry Menard (absent), Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle, Mike Heap and Matt Trout.

POLICE:

A. OLD BUSINESS:

1. Police Department Expansion: Police Chief Mike Schutzenhofer has the revised plans, but they still need to be reviewed. Mike said these are the rough draft and still need minor corrections. Trustee Meehling wants to review the plans and make sure they are designed to meet our code. Once the plans are cleaned up and ready to go out for bid, Trustee Meehling said it will be advertised by SIBA. She stated we are only bidding the building and finishes right now. She would also like it noted what is and is not going to be included on the bid.

Chief Schutzenhofer advised he would like to add three part-timer officers to the force. He has met with all three and reviewed his suggestions with the staff. They are Tyler Whitney who is currently employed as a full-time office with Smithton; Josh Owens, who is coming from Missouri and is in the process of getting his certifications from Illinois; and Clayton Proffitt, who worked at SWIC.

Trustee Mike Blaies motioned to recommend to the full Board Tyler Whitney, Josh Owens and Clayton Proffitt be hired as part-time police officers and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

1. Purchase of 2018 Ford Police Interceptor: Chief Schutzenhofer would like to add another Ford Interceptor to the fleet. The cost is $34,665 plus $175 for the title. He budgeted $36,500 and stated it is last year's model. He confirmed he is continuing the program to purchase one new vehicle per year.

   Trustee Ray Matchett motioned to recommend to the full Board the purchase of a 2018 Ford Police Interceptor Utility AWD at a cost of $35,840 and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

   Trustee Ray Matchett motioned to amend the previous motion to change the purchase price not to exceed $34,840 and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

2. Executive Session to Discuss Collective Negotiating Matters Between the Public Body and its Employees or Their Representatives, 5 ILCS 120/2-(c)(2): Tony advised we do not need an executive session. He will email out the proposed red-line copy of the contract for everyone to review before the next board meeting.

Trustee Mike Blaies motioned to recommend to the full Board the Policemen's Benevolent Labor Committee's Contract for approval and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of March 28, 2018 Minutes: *Trustee Ray Matchett motioned to approve the March 28, 2018 Minutes and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.

B. NEW BUSINESS:

1. Zoning Administrator/Project Manager Position: Tony provided a copy of the Zoning Administrator/Project Manager position and said it would require a change in the code, and he will confirm the proper procedure with Attorney Keck. He asked the committee to review the proposed job description, and if there is anything that needs to be revised or added to email it to him. Trustee Meehling said the salary should pull from other department as well. Tony confirmed the bulk of the salary will be from zoning.

   Trustee Ray Matchett motioned to recommend to the full Board the Zoning Administrator/Project Manager Position for approval as a full-time appointed position with a salary of $52,500 per year with two weeks' vacation starting the first year and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Tony advised the appointments will be made at the next board meeting.

Trustee Ray Matchett motioned to recommend to the full Board Village Administrator Tony Funderburg, Public Works Director John Tolan and Police Chief Mike Schutzenhofer receive a 2.5% raise retroactive to April 1, 2018 for a length of four years and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: JB asked about Gene Kramer's salary and would like to see the new appointees when they are announced.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:43 p.m. and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.

Julie Polson

Julie Polson
Office Manager