

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC
CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID 212-339-876

Join URL: <https://zoom.us/j/212339876>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

March 19, 2020

**NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Meehling/Blaies/Heap/Matchett)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, March 25, 2020, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 1. Security Officer Agreement
- B. New Business
 1. Stop Sign Request at E. Mill/N. Vine
 2. Fire Department Intergovernmental Agreement
 3. Officer Marquardt Request to Cash in 52 Hours of Unused Vacation

PERSONNEL COMMITTEE:

- A. Old Business
 1. Approval of February 26, 2020 Minutes
 2. Crew Worker Hire
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or discussion of executive session minutes, 5 ILCS, 120/2-(c)(21)]

**VILLAGE OF FREEBURG
DEPARTMENT OF POLICE**

14 SOUTHGATE CENTER*FREEBURG, IL 62243 * 618/539-3132 * 618/539-9872

Car #89	2017	Unverferth
Car #90	2018	Chief (New Veh)
Car #91	2011	PT VEH.
Car #92	2016	Marquardt
Car #93	2013	Perinne
Car #94	2008	Proffitt
Car #95	2013	Whitney
Car #96	2013	Howes
Car #97	2015 K-9	Boeving
Car #99	2017, Fd Ex	Turner/Perrine
Car #100	2003	Ruhmann

**MOTO MART
FREEBURG TOWING**

Month: **FEBRUARY 2020**

CAR#	ON MILEAGE	OFF MILEAGE	TOTAL MILES	GALLONS	M.P.G.	\$ AMT
89	40206	41143	937	76.08	12.32	\$ 190.26
90	20700	21708	1008	67.3	14.98	\$ 170.00
91	99230	99833	603	54.95	10.97	\$ 133.93
92	52375	52878	503	41.14	12.23	\$ 100.01
93	63545	63895	350	30.65	11.42	\$ 79.65
94	125647	126164	517	59.28	8.72	\$ 147.81
95	80016	80847	831	51.58	16.11	\$ 163.82
96	88190	89093	860	37.69	22.82	\$ 96.47
97	70262	70901	639	74.50	8.58	\$ 195.12
99	24908	26229	1,321	106.47	12.41	\$ 266.70
100	191785	192107	322	29.21	11.02	\$ 73.00
					AVG MPG	
	XXX	XXX	7,891			\$1,616.77

Laura McGarry

c:\vehreprt Microsoft Excel

Julie Polson

From: Please Do Not Click Reply <support@govoffice.com>
Sent: Wednesday, March 4, 2020 4:15 PM
To: Julie Polson
Subject: Submit a Work Order (form) has been filled out on your site.

Your Site has received new information through a form.

Form: Submit a Work Order

Site URL: www.freeburg.com

Name: Steven Tomei

Address: .

Phone Number:

Issue/ Request: I am requesting the placement of a stop sign at the intersection of East Mill and N. Vine street. I have two small children and several of my neighbors have small children that like to play outside. The traffic on East Mill travels at a high rate of speed when heading towards and from Jack's Run rd. I think this stop sign will help greatly to reduce the speed on this road and help keeps the kids playing outside a lot safer. Thank you.

Do Not Click Reply - This e-mail has been generated from a super form.

RESOLUTION NO. 20-06

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Authorizing the Village to Enter into and the Mayor to Execute an Agreement between
the Village of Freeburg and Freeburg Fire Protection District for an Intergovernmental
Agreement Regarding Certain Property Owners' Key Lock Boxes**

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believes it is in the best interests of the Village to enter into an Agreement between the Village of Freeburg and Freeburg Fire Protection District in order to allow Village of Freeburg Police Department to have access keys to the lock boxes of certain property owners within the Village of Freeburg.

WHEREAS, certain property owners have installed key lock boxes on the exterior of structures on the owners' property which will enable the Fire and Police Departments to access the interior of the structures in order to render emergency services within the structures on the premises; and

WHEREAS, the Freeburg Police Department will abide by the conditions set forth in the Intergovernmental Agreement hereby incorporated and attached hereto as "Exhibit A."

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Intergovernmental Agreement between the Village of Freeburg and Freeburg Fire Protection District, a copy of which is attached hereto and incorporated herein as "Exhibit A."

SECTION 3: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 6th DAY OF APRIL, 2020.

Vote Recorded:

AYES: _____

NAYS: _____

ABSENT: _____

RESOLUTION NO. 20-06 cont.

ATTEST:

Seth Speiser, Village President

Jerry Menard, Village Clerk

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement is made and entered into by and between the Village of Freeburg, Illinois (Village) and the Freeburg Fire Protection District (District) as follows:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to enter into intergovernmental agreements and agree or otherwise associate among themselves in any matter not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government pursuant to agreement; and

WHEREAS, Section 5 of the Intergovernmental Cooperation Act (5 ILCS 220/5) provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental services, activity, or undertaking which any of the public agencies entering into the agreement is authorized by law to perform, provided that such agreement shall be authorized by the governing body of each party to the agreement; and

WHEREAS, the Village of Freeburg, Illinois is a municipality existing and organized under the Municipal Code of the State of Illinois (65 ILCS 5/1-1-1) which operates a Police Department and the Freeburg Fire Protection District is a public fire protection district existing and operating under the provisions of the Illinois Fire Protection District Act (70 ILCS 705/.01 et seq.) which operates a Fire Department; and

WHEREAS, certain property owners within the Village have voluntarily agreed to install and maintain key lock boxes (lock box) on the exterior of structures on the owners' property which enable the Police and Fire Departments to access the interior of such structures in order to render emergency services within the structures on the premises and the parties have made arrangements by separate agreements with those owners regarding the said key lock boxes (referred to herein as the Program) and; and

WHEREAS, the parties have determined that it is appropriate to have a defined agreement between themselves regarding the administration of the Program and the usage by each of the parties to the lock boxes which have been so installed by property owners in order to ensure the security of the Program and to avoid inappropriate access utilizing the system.

NOW, THEREFORE, THE PREMISES CONSIDERED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. It is agreed that the Fire Department will administer the Program for the parties. It is agreed that the Fire Department will maintain a log of all locations where lock boxes are installed and of the keys for those lock boxes. The Fire Department Administrator will be responsible for the administration of the Program and recordkeeping for it.
2. It is agreed that the Fire Department and the Police Department will at all times maintain their access keys to lock boxes in a secure location and will have in place policies

which will limit and control usage of the lock box for any location only by authorized personnel in circumstances where access is needed.

3. The parties agree that a log will be maintained by each of the parties' Departments listing all entries made by the Departments to a structure in the Village by means of the lock box installed on the premises.

4. It is agreed that each of the parties' respective departments will report to the Administrator of the Fire Department any entry made to a premises with a lock box utilizing that property's lock box; any inappropriate usage of a lock box for entry to a structure; and the loss of any key utilized in connection with the Program.

5. It is further agreed that during the first week in January of each calendar year, the Fire Department and the Police Department will audit the lock box keys maintained for the Program to identify any missing keys.

6. It is agreed that in the event a key is missing as a result of a report of loss or in connection with the annual audit, the party responsible for the missing key will be responsible to bear the expense incurred for the re-keying of the lock box.

7. This agreement will be effective on the first day of the month following its approval by the governing boards of each of the parties. It will remain in effect thereafter unless terminated by either party on not less than sixty (60) calendar days' written notice to the other party. The notice of termination shall be in writing and be delivered by personal delivery or certified mail.

8. It is agreed by the parties that in the event any claim is asserted by a property owner or any third party against a party arising from the act of or the omission to act by the other party in conjunction with the use of a lock box or access to a structure upon which a lock box has been installed within the Village, the party responsible for the asserted wrongful or inappropriate usage shall indemnify and hold harmless the other party with regard to any such claim asserted by the property owner or any other party.

9. The following general terms will apply to this Intergovernmental Agreement:

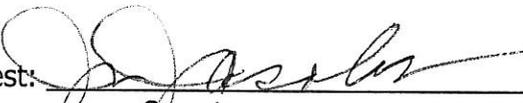
- a. This intergovernmental agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party hereto, provided, however, that this Intergovernmental Agreement and any right to responsibilities associated with it may not be assigned by a party without the prior written consent of the party.
- b. This Intergovernmental Agreement shall be governed by and construed under the laws of the State of Illinois.
- c. If, for any reason, any provision of this Intergovernmental Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable, and this Intergovernmental Agreement may be enforced with that provision severed or modified by court order.

- d. It is agreed and understood by the parties that this Intergovernmental Agreement is for the sole benefit of the parties and that it is not intended to and shall benefit any third party.
- e. Time is of the essence of this Agreement.
- f. A waiver of any performance under this Agreement on one or more occasions by a party shall not constitute or be deemed a continuing waiver of that same or any other performance under this Agreement.
- g. This Agreement constitutes the complete agreement of the parties and all prior negotiations are merged herein.
- h. This Agreement may only be amended by a writing signed by all parties to the Agreement.

IN WITNESS WHEREOF, THE PARTIES, BY THEIR DULY AUTHORIZED REPRESENTATIVES HAVE EXECUTED THIS INTERGOVERNMENTAL AGREEMENT ON THE DATES BELOW WRITTEN.

FREEBURG FIRE PROTECTION DISTRICT

By: 
President

Attest: 
Secretary

Date: 2-20-2020

VILLAGE OF FREEBURG

By: _____
President (Mayor)

Attest: _____
Clerk

Date: _____

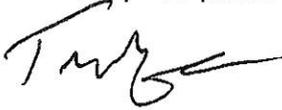
To: Chief Mike Schutzenhofer

Cc: Village Administrator Tony Funderburg / Village Board

I have 52 hours of unused vacation I am asking to cash out, due to my anniversary date upcoming. I lost track of time or I would have planned more accordingly to use it up.

Respectfully Submitted,

Terry Marquardt

A handwritten signature in black ink, appearing to read "Terry Marquardt", written in a cursive style.

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Weilmuenster & Keck, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, February 26, 2020 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, February 26, 2020 at 6:47 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer (absent), Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

A. OLD BUSINESS:

1. Security Officer Agreement: Attorney Keck finally received a call from the school's lawyer advising they are agreeable to everything except the increase. With the delay we've experienced on moving this agreement forward, Attorney Keck would like to extend the life of contract for three years at \$17 per hour, and then reassess the terms. Village Administrator Tony Funderburg will talk to them to make sure it is on their next agenda. Attorney Keck will revise the agreement terms.
2. Police Officer Grant: Tony advised this was the grant where we could get an officer, but it is an 80/20 split on the cost. He and Mike discussed this and decided not to apply. Item can be taken off the agenda.
3. Cencom Invoice: Julie advised we are waiting for the revised invoice.

Chairperson Meehling advised the overtime and mileage logs were provided.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of January 29, 2020 Minutes: Trustee Ray Matchett motioned to approve the January 29, 2020 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. On boarding program: Chairperson Meehling has provided the checklist to Tony. He wants to include some training provided by IML. Item can be taken off the agenda.
3. Part-Time Employee Raises: This was discussed in the Finance Committee. Item can be taken off the agenda.
4. Crew Worker Hire: Julie advised the crew worker position opened up today and will be advertised in this week's edition of the Tribune.

Personnel/Police Committee Meeting
Wednesday, February 26, 2020
Page 1 of 2

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: Since John will not be at Monday's meeting, he said if anyone has any questions to email him.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 7:03 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager