

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com  
November 8, 2013

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Stanley Donald

**VILLAGE ATTORNEY**  
Weilmuenster Law Group, P.C

**NOTICE**  
**MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE**  
**(Personnel/Police/ESDA/Fire)**  
**(Matchett/Trout/Blaies)**

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, November 13, 2013, at 6:30 p.m.**

## **PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING**

### **POLICE COMMITTEE**

#### **A. Old Business**

1. Police officer applications
2. Police cars

#### **B. New Business**

1. Executive Session to discuss personnel, 5 ILCS 120/2-(c)1a
2. Golf carts on streets

### **PERSONNEL COMMITTEE:**

- A. Old Business
  1. Approval of October 9, 2013 minutes
  2. Plaques for Gene, Ron and Sam
  3. Health insurance renewal
- B. New Business
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

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## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, November 13, 2013 at 6:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, November 13, 2013 at 6:48 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Chief Stan Donald, Village Clerk Jerry Menard, Village Administrator Tony Funderburg and Office Manager Julie Polson.

### **POLICE: OLD BUSINESS:**

1. Police officer applications: Chairperson Matchett said this is on hold until we get a decision from the arbitrator.
2. Police cars: Chief Donald said the cars are falling apart and we are spending too much money in repairs. The monthly mileage average for each car was provided. Administrator Funderburg said Millstadt has a program on replacing their fleet that he would like to look into.

### **B. NEW BUSINESS:**

1. Executive Session to discuss personnel, 5 ILCS 120/(C)1:

### **EXECUTIVE SESSION 6:55 P.M.**

*Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

### **EXECUTIVE SESSION ENDED 7:23 P.M.**

Trustee Matchett reconvened the meeting at 7:24 p.m.

*Trustee Mike Blaies motioned to recommend to the full Board Tyler Urbanski be promoted to Level IV Apprentice Lineman at the hourly rate of \$26.33 effective October 18, 2013 and Zach Kramper be promoted to Level II Apprentice Lineman at the hourly rate of \$24.18 effective October 21, 2013 and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*

*Trustee Matt Trout motioned to recommend to the full Board Bill Donald be moved to full-time status effective November 20, 2013 and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

Personnel/Police Committee Meeting  
Wednesday, November 13, 2013  
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2. Golf carts on streets: Chief Donald stated nothing good can come out of allowing golf carts on streets. He worked in Albers and they had nothing but problems with allowing them. Trustee Niebruegge said the benefits do not outweigh the risks.

Trustee Trout said there are people going outside with drinks at Skooters after the allowed time. Mayor Speiser will address that. He also said we are going to check the restaurants with liquor licenses to insure they meet the requirement that food sales must exceed 50%. Chief Donald left the meeting at 7:38 p.m.

**PERSONNEL:**

**A. OLD BUSINESS:**

1. Approval of October 9, 2013 Minutes: Trustee Mike Blaies motioned to approve the October 9, 2013 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.
2. Plaques for Gene, Ron and Sam: Mayor Speiser said they are in and we will invite the recipients to the December 2<sup>nd</sup> board meeting.
3. Health insurance renewal: Item can be taken off the agenda.

**B. NEW BUSINESS:** Tony stated Mayor Speiser did a great job recording the holiday greeting from the Village of Freeburg. It will air on the Charter channel.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Matt Trout motioned to adjourn at 7:45 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.



Julie Polson  
Office Manager

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## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, October 9, 2013 at 6:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, October 9, 2013 at 6:30 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Chief Stan Donald and Village Administrator Tony Funderburg. Guest present: Janet Baechle.

### **POLICE: OLD BUSINESS:**

1. Police officer applications: Chairperson Matchett said this is on hold until we get a decision from the arbitrator.

Trustee Blaies asked if we received the car and Chief Donald said yes, it looks good. We spent \$9500 and it has 54,000 miles on it. Stan said the Missouri Highway Patrol spent more than \$1,000 fixing problems they were aware of before they sold us the car. Stan will absolutely use them to purchase a vehicle again. We still have some modifications that need to be done to get the unit on the street. The K-9 unit will use the '94 Impala. The Explorer is done and Tony will start the process to get the ordinance ready to surplus the vehicle. Tony looked into brand new cars from the state bid process and it's around \$15,000 - \$16,000. He would like us to buy one brand new car so we start making the fleet stronger. Mayor Speiser asked how many miles we put on a car each year and Chief Donald did not know. He will get Seth an answer on that.

### **B. NEW BUSINESS:**

1. Executive Session to discuss personnel, 5 ILCS 120/(C)1: Tony said Terry will be coming back November 1<sup>st</sup>. He is available to work anytime if we need someone to fill in prior to that date. He would retain the same rate of pay and Stan said he will lose six months of seniority.

Janet asked him about the stop sign in her neighborhood and that discussion can take place outside of this committee meeting. Chief Donald left the meeting at 6:42 p.m.

### **PERSONNEL:**

#### **A. OLD BUSINESS:**

1. Approval of September 11, 2013 Minutes: Trustee Matt Trout motioned to approve the September 11, 2013 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Employee handbook: We will take this item off the agenda.
3. Job descriptions: We will take this item off the agenda.
4. Plaques for Gene, Ron and Sam: Tony said we've made progress on this and are waiting on a couple of items.

Personnel/Police Committee Meeting  
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5. IML Conference: Tony said all of the reservations are made. We will decide who is going to go to which session. The committee discussed the amount of money to given to each person for the conference. They decided to have everyone keep the receipts and turn them in for reimbursement as long as they are reasonable. If there are reference materials that should be purchased to help someone's job, we should do that.

**B. NEW BUSINESS:**

1. Health Insurance Renewal: Tony explained to the committee we had three agents come in and present today to the health insurance committee. Tony explained the premium renewal numbers will be the same because they are federally mandated. Each agent may charge an amount to handle your account. One agent will provide their service free of charge and the other agent will charge \$2500. The one agent the committee liked only handles municipalities. Tony said when it comes to municipal insurance, we need to make sure we are compliant. Trustee Niebruegge said the committee will be meeting one more time to discuss the presentations by each agent and then choose. Since we did renew recently at that 8.7% increase, we have another year before we have to make a decision. If we wouldn't have taken that increase, our premiums would have increased by 100%. The rates are based on where we live. The committee consists of Tony, Elizabeth, Matt, Jane, Debbie, Mike S., Stan R., Shane, Gregg B., and Mayor Speiser. Tony said the insurance numbers can't be changed. It's a matter of what your agent can do you above and beyond that. We need to make sure we have an agent that works on a daily basis to make sure we are compliant. The retiree pays the premium. They receive the same benefit the current employees do.

**C. GENERAL CONCERNS:** Mayor Speiser expressed his concern with the arbitrator receiving an additional 30 days to make his decision on the police matter.

**D. PUBLIC PARTICIPATION:** Trustee Blaies asked about the time clocks and Tony said it is moving along pretty well. Ray asked if we've had anyone past the 7 minutes and Tony said no. We had two instances where employees were 1 minute late.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn at 7:03 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Transcribed from tape by  
Julie Polson  
Office Manager

FREEBURG POLICE DEPARTMENT

MILEAGE AVERAGE FROM AUGUST 2012 TO AUGUST 2013

<u>VEHICLE #</u>	<u>AVERAGE MILEAGE FOR THE YEAR</u>
90	522
91	1284
92	1275
93	1221
94	1249
95	324 (SINCE MAY OF 2013)
97	1323
98	1777
99	992

ENDING VEHICLE MILEAGE AS OF SEPTEMBER 2013

90	52,024
91	42,209
92	124,774
93	137,268
94	146,860
95	5,472
96	OUT OF SERVICE
97	112,235
98	119,845
99	82,823

brought by the registered owner, former registered owner or his legal representative, lienholder, or any other person legally entitled to the possession of a vehicle when the vehicle was processed and sold or disposed of as provided by this Chapter.

## ARTICLE VIII - GOLF CARTS AND UTILITY-TERRAIN VEHICLES

**24-8-1** **GENERALLY.** Golf carts and utility-terrain vehicles, as defined and qualified herein shall be allowed on City streets under the conditions as stated herein.

### **24-8-2** **DEFINITIONS.**

(A) A "Golf Cart", as defined herein, means a vehicle specifically designed and intended for the purposes of transporting **one (1)** or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play of golf or maintaining the condition of the grounds on a public or private golf course.

(B) "Utility-Terrain Vehicle" shall mean a self-propelled, electronically powered four-wheeled motor vehicle or a self-propelled gasoline powered four wheeled motor vehicle with an engine displacement under **one thousand two hundred (1,200) cubic centimeters** which is capable of attaining in **one (1) mile** a speed of more than **twenty (20) miles per hour** but not more than **twenty-five (25) miles per hour** and which conforms to the federal regulations under Title 49 C.F.R. Part 571.500.

(C) "City Streets" means any of the streets within the boundaries of the City.

**24-8-3** **REQUIREMENTS.** All persons wishing to operate a golf cart or a utility-terrain vehicle on the City streets must ensure compliance with the following requirements:

(A) Proof of current liability insurance.

(B) Must be certified with the City and have the vehicles certified with the City by inspection by the Police Chief or designated representative.

(C) Must comply with the published "Rules Concerning Alternate Transportation for the City of Breese" as periodically updated.

(D) Must display City decal on the rear of the vehicle.

(E) Must have a current, valid Illinois drivers license.

(F) Golf carts must be equipped as follows:

(1) Horn;

(2) Brakes and brake lights;

(3) Turn signals;

(4) A steering wheel apparatus;

(5) Tires;

(6) Rearview mirror;

(7) Approved "Slow Moving Vehicle" emblem on the rear of the vehicle (**625 ILCS 5/12-709**);

(8) Headlight that emits a white light visible from a distance of **five hundred (500) feet** to the front which must illuminate when in operation;

(9) Tail lamp that emits a red light visible from at least **one hundred (100) feet** from the rear which must be illuminated when in operation;

(10) Any additional requirements which may be amended to **65 ILCS 5/11-1428** or the Illinois Motor Vehicle Code.

(G) Utility-Terrain Vehicles must be equipped as follows:

(1) Brakes and brake lights;

- (2) Turn signals on the front and rear;
  - (3) A steering wheel apparatus;
  - (4) Tires;
  - (5) Rearview mirror;
  - (6) Approved "Slow Moving Vehicle" emblem on the rear of the vehicle (**625 ILCS 5/12-709**);
  - (7) Headlight that emits a white light visible from a distance of **five hundred (500) feet** to the front which must illuminate when in operation;
  - (8) Tail lamp that emits a red light visible from at least **one hundred (100) feet** from the rear which must be illuminated when in operation;
  - (9) Any additional requirements which may be amended to **65 ILCS 5/11-1426.1** or the Illinois Motor Vehicle Code.
- (H) Must obey all traffic laws of the State of Illinois and the City of Breese.
- (I) Must be **twenty-one (21) years** of age.
- (J) Must be operated only on City streets, except where prohibited.
- (K) May not be operated on US Highway 50, Germantown Road, Jamestown Road/Walnut Street and Mater Dei Drive, except at specifically designated crossing points.
- (L) Must not be operated in excess of posted speed limit and, with respect to utility-terrain vehicles, may not exceed **thirty-five (35) miles per hour**.
- (M) May only be operated between sunrise and sunset.
- (N) A person operating or who is in actual physical control of a golf cart or utility-terrain vehicle as described herein on a roadway while under the influence is subject to Section 11-500 through 11-502 of the Illinois Compiled Statutes (**625 ILCS 5/11-500 - 11-502**).
- (O) Golf carts and utility-terrain vehicles shall not be operated on sidewalks or in City Parks other than parking areas.
- (P) Golf carts and utility-terrain vehicles may not be operated on streets and highways and roads under the jurisdiction of the Illinois Department of Transportation (US Highway 50) or the County Highway Department (North Walnut Street and Germantown Road) except to cross at designated streets.

#### **24-8-4 PERMITS.**

- (A) No person shall operate a qualified golf cart or utility-terrain vehicle without first obtaining a permit from the City Clerk as provided herein. Permits shall be granted for a period of **one (1) year** and renewed annually. The cost of the permit is **Thirty-Five Dollars (\$35.00)**. Insurance coverage is to be verified to be in effect by the Police Department when obtaining and renewing a permit.
- (B) Every application for a permit shall be made on a form supplied by the City and shall contain the following information:
- (1) Name and address of applicant;
  - (2) Name of liability insurance carrier;
  - (3) The serial number, make, model and description of golf cart or utility-terrain vehicle;
  - (4) Signed Waiver of Liability by applicant releasing the City and agreeing to indemnify and hold the City harmless from any and all future claims resulting from the operation of their golf cart or utility-terrain vehicle on the City streets;
  - (5) Photocopy of applicable liability insurance coverage card specifically for the vehicle to be operated pursuant to the permit;
  - (6) Such other information as the City may require.
- (C) No permit shall be granted unless the following conditions are met:

- (1) The vehicle must be inspected by the Chief of Police (or designee) to insure that the vehicle is safe to operate on City streets and is in compliance with this Article and with the State of Illinois Motor Vehicle Code;
- (2) A physically handicapped applicant must submit a certificate signed by the physician, certifying that the applicant is able to safely operate a qualified golf cart or utility-terrain vehicle on City streets;
- (3) The applicant must provide evidence of insurance in compliance with the provisions of the Illinois Statutes regarding minimum liability insurance for passenger motor vehicles to be operated on the roads of the State of Illinois.

(D) The City may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any provision of this Article or there is evidence that permittee cannot safely operate a qualified golf cart or utility-terrain vehicle on the designated roadways.

**24-8-5 VIOLATIONS.** Any person who violates any provision of this Article shall be guilty of a petty misdemeanor and shall be punished by a fine of **Seventy-Five Dollars (\$75.00)**. Any second or subsequent offense shall result in the revocation of the permit for a period of not less than **three (3)** nor more than **five (5) years**. To the extent that any violation of this Article also constitutes a violation of a criminal statute of the State of Illinois, then the violator shall also be subject to criminal prosecution.

**24-8-6 MISCELLANEOUS.**

(A) In the event that a court of competent jurisdiction declares any particular provision of this Article to be invalid or unenforceable, the remaining provisions of this Article shall be construed to be valid and enforceable. The invalidity of any part of this Article shall not affect any part or parts thereof.

(B) This Article shall be in full force and effect from and after passage and approval as provided by law.

(C) Any Article, or portion thereof, of the City which is contrary to this Article shall be deemed to be repealed.

**(Ord. No. 1167; 05-06-08)**