

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com
October 27, 2014

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

NOTICE
MEETING OF PERSONNEL & PUBLIC SAFETY COMMITTEE
(Personnel/Police/ESDA/Fire)
(Matchett/Trout/Blaies)

A Personnel and Public Safety Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, October 29, 2014, at 6:00 p.m.**

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING

POLICE COMMITTEE

- A. Old Business
 - 1. Status of SUV
- B. New Business
 - 1. Officer request to carry over vacation time

PERSONNEL COMMITTEE:

- A. Old Business
 - 1. Approval of September 24, 2014 minutes
 - 2. Health Insurance Renewal and Surplus Fund
- B. New Business
 - 1. Apprentice Level Increases – Executive Session to Discuss Personnel, 5 ILCS 120-2(c)(1)
- C. General Concerns
- D. Public Participation
- E. Adjourn

At said Personnel Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; real estate transactions [5 ILCS, 120/2 - (c)(5)] or collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, October 29, 2014 at 6:00 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, October 29, 2014 at 6:00 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Trustee Dean Pruet, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

OLD BUSINESS:

1. Status of SUV: Chief Donald advised the SUV was picked up today with the cage installed. It looks great. Item can be taken off the agenda.

B. NEW BUSINESS:

1. Officer Request to Carry Over Vacation Time: Officer Unverferth has requested to carry over 8 vacation hours for 60 days.

Trustee Matt Trout motioned to recommend to the full Board we grant Officer Dave Unverferth's request to extend eight hours of vacation no more than sixty days and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of September 24, 2014 Minutes: Trustee Matt Trout motioned to approve the September 24, 2014 minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. Health Insurance Surplus Fund: Tony said a decision has to be made with respect to the health insurance surplus fund. He explained we have approximately \$80,000 left over from last year. We can use a portion of that money to establish this fund. We would then contribute our leftover funds on a yearly basis into this fund. We will not know how much money we have left over from this year until the reimbursements have been paid out. We need to keep the money available for any health insurance reimbursement requests that come in for 180 days after year end. Tony would like to go self insured in a couple of years and suggested asking our agent to the next committee meeting to explain how we can get to that point. With regard to our renewal quote, it came in with a 5% increase. Julie advised the committee she has not seen such a low increase during the time she has been here. The health insurance committee reviewed the quotes received from our agent. Shane confirmed all the other quotes that came in were much higher than the 5% Coventry presented.

Trustee Mike Blaies motioned to recommend to the full Board we accept Coventry's renewal quote with a 5% increase and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.

Trustee Matt Trout motioned to amend the agenda in order to hear Public Participation prior to the Executive Session and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Janet wanted to know if we still had a police dog anymore.

B. NEW BUSINESS:

1. Apprentice Level Increases: Executive Session to Discuss Personnel, 5 ILCS 120-2(c)(1)

EXECUTIVE SESSION

6:17 P.M.

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

6:39 P.M.

Trustee Matt Trout motioned to reconvene the committee meeting at 6:39 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Trustee Mike Blaies motioned to recommend to the full Board Zach Kramper's pay be increased to \$25.89 per hour (Level 3), Tyler Isaak's pay be increased to \$26.99 per hour (Level 4), and Tyler Urbanski's pay be increased to \$28.07 per hour (Journeyman) and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.

Trustee Matt Trout motioned to recommend to the full Board Greg Eckels be paid 30 hours of accumulated compensatory time and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Discussed above.

E. ADJOURN: Trustee Matt Trout motioned to adjourn at 6:40 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.



Julie Polson
Office Manager

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Seth Speiser

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PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, September 24, 2014 at 6:00 p.m.

Acting Chairperson Mike Blaies called the meeting of the Personnel and Public Safety Committee to order on Wednesday, September 24, 2014 at 6:00 p.m. Those present were Chairperson Ray Matchett (absent), Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Trustee Dean Pruett, Village Clerk Jerry Menard, Chief Stan Donald (absent), Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

OLD BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(c)(1): No executive session needed.

Administrator Funderburg advised the committee that the SUV is in and the cage is being installed. He also said we are working to get pictures of all our officers on the website along with email addresses for them.

B. NEW BUSINESS:

1. IML Conference Recap: Trustee Blaies brought up fraud protection and said he will email the information from the conference.

Tony advised Diggitt has a hematoma on her ear and was prescribed medication. Tony said Belleville Animal Hospital will take care of any K-9 at no charge. Their services will include medications, surgeries, shots, grooming, etc. They are going to remove the hematoma from Diggitt and we will take Diggitt there from now on. Tony also reported that our police department was contacted by a company that needed to film a commercial showcasing their body cameras. Our office duty officers participated in that filming, and the company offered to buy something for the department. The purchase of a future police dog was discussed.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of August 27, 2014 Minutes: Trustee Matt Trout motioned to approve the August 27, 2014 minutes with correction and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Health Insurance Surplus Fund: Tony said this committee needs to talk about the health insurance surplus fund. We received a document from Brian Jablonski that explains the details of this fund, and that needs to be executed by Mayor Speiser. Tony will send that document to Attorney Manion for his review. This fund will consist

Personnel/Police Committee Meeting
Wednesday, September 24, 2014
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of monies left over from our health insurance budget. Julie said we always budget for maximum exposure of premiums and deductibles combined. We have not spent the maximum amount of the health insurance expenses. Tony said the committee needs to decide how much of that leftover money from last year, \$85,000, to put into the fund. Tony said our renewal quote came in with a 5% increase. Julie said that's the lowest increase she has seen. Regardless, Brian Jablonski will go out and obtain quotes from three companies, and the Health Insurance Committee will review them before a proposal is submitted to the Board for approval. Tony also said we are moving towards being self-insured and offered to have an agent come in and explain how we could do that.

B. NEW BUSINESS:

1. IML Conference Recap: None.

**EXECUTIVE SESSION
6:20 P.M.**

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS 120/2 – (C)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:26 P.M.**

Acting Chairperson Blaies reconvened the committee meeting at 6:26 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 6:27 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager

To: Freeburg Police Committee

From: Patrolman David A. Unverferth

Subject: Vacation Hours

Date: October 7, 2014

Dear Members

I am requesting an extension on the Vacation hours I have left for 2014. I still have 8 Vacation hours still left to use from 2014. My annual year closed on October 11, 2014. I am requesting a 60 day extension for the 8 hours I have left. Thank you for your time in this matter.

Yours truly,

Patrolman David A. Unverferth