

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mathew Trout
Dean Pruett
Lisa Meehling
Ray Matchett, Jr.
Mike Blaies
Denise Albers

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Trout/Blaies/Meehling/Pruett) Wednesday, March 29, 2017 at 6:00 p.m.

Acting Chairman Trustee Mike Blaies called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 29, 2017 at 6:05 p.m. Those present were Chairman Matt Trout (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Ray Matchett, Village Clerk Jerry Menard, Chief Stan Donald, Public Works Director John Tolan, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POLICE:

A. OLD BUSINESS:

1. Part-time Police Hire: Chief Donald provided four applications for part-time hires. There are two applicants that he would recommend. The committee will wait until the next meeting in order to give Chairman Trout a chance to review the recommendations and review them with Chief Donald if needed.
2. Police Department Expansion: Mayor Speiser hasn't had a chance to work on this. He will get to it as soon as possible.
3. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1):

EXECUTIVE SESSION 6:11 P.M.

Trustee Dean Pruett motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Lisa Meehling seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED 6:54 P.M.

Acting Chairman Mike Blaies reconvened the committee meeting at 6:55 p.m.

B. NEW BUSINESS: None.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 22, 2017 Minutes: Trustee Lisa Meehling motioned to approve the February 22, 2017 Minutes and Trustee Dean Pruett seconded the motion. All voting yea, the motion carried.
2. Entry Level Engineer or Project Manager Hire: Trustee Meehling liked the job description from Columbia but said we still need to know what Tony and John are looking for. John said he is okay. Tony said he needs someone to be able to read and write and understand our code and enforce it. He also stated we need to protect the Village. Attorney Keck suggested

preparing a job description. If we have a current job description in our code, we may need to change it.

Mayor Speiser left the meeting at 6:57 p.m. and Village Clerk Jerry Menard left the meeting at 7:11 p.m.

B. NEW BUSINESS:

1. Sample Emergency Action Plan: Public Works Director John Tolan advised this plan was suggested by OSHA. This will be incorporated into the new employee orientation package. All employees will be given a copy of the plan. Attorney Keck stated our insurance company will like the Village having this in place as well.
2. Hepatitis B Vaccine: John said we need to offer these shots to the public works employees.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn at 7:27 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager