

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, July 24, 2019 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 24, 2019 at 6:32 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Bob Kaiser, Village Clerk Jerry Menard, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Lt. Matt Jany and Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Chief Schutzenhofer advised the concrete work is done, the dehumidifier was purchased today and is in place. Mike also said that Joe Koppeis donated the shelving for the evidence room and basement, and our guys started working on that last night. He is waiting for a bench to mount in the booking room and two counters. Village Administrator Tony Funderburg stated we have an invoice from Bel-Clair which includes the \$9,000 in work previously discussed. The last three items were added and had to be done. Our public works crew will move the dirt and then seed the area. Zoning Administrator Matt Trout asked if everyone would be available on August 19<sup>th</sup> from 5:30 – 7:00 p.m. for the open house.

*Trustee Mike Blaies motioned to recommend to the full Board payment of Bel-Clair's invoice for the police expansion in the amount of \$19,995 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

2. Parking on Westview: Attorney Keck has not been contacted by the other attorney. Matt said everyone has been pulled off the road. Mike advised if we receive another complaint, we will put up a no parking sign. Item can be taken off the agenda.

3. Stop sign request Evergreen Acres: After much discussion, Mayor Speiser asked Mike to take the diagram showing where he would place stop signs and see how the residents feel about the proposed locations.

4. Auto Theft Task Force: Lt. Jany explained this task force is fully funded, they pay the officer's wages and benefits, and provide a vehicle. The officer would be working full time out of the St. Clair County Sheriff's office. We would have to show that we hired someone to replace the officer participating in the program. The risk to us would be if the program ended, and we would to terminate the youngest officer. Mike confirmed we have an officer who would qualified for this and has the training. Mike believes this would be an incentive to other officers, and Mike said he can rotate the officers. Lt. Jany stated most task force officers stay 4 - 5 years. Trustee Albers confirmed with Lt. Jany that we can leave the program whenever we choose.

#### B. NEW BUSINESS:

1. Full- and Part-time Police Hire: Discussed below.



**PERSONNEL:**

**A. OLD BUSINESS:**

1. Approval of June 26, 2019 Minutes: *Trustee Ray Matchett motioned to approve the June 26, 2019 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*
2. POW-MIA City Designation: *At the present time, the only purple heart recipient he knows about is Ray's son.*
3. Onboarding Program for board members: *Chairperson Meehling said Trustee Albers compiled the list along with info from Matt. She will the information out to everyone.*
4. ID Badges: *Laura continues to work on them, some were handed out at tonight's meeting.*

**B. NEW BUSINESS:** *Tony called for an executive session to discuss personnel.*

**EXECUTIVE SESSION**

**7:06 P.M.**

*Trustee Ray Matchett motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*

**EXECUTIVE SESSION ENDED**

**7:29 P.M.**

*Chairperson Lisa Meehling reconvened the regular session of the Personnel/Police Committee meeting at 7:29 p.m.*

*Trustee Ray Matchett motioned to recommend to the full Board to post in-house two part-time police officer positions, one full-time police officer position and one full-time crew worker position and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

*Trustee Ray Matchett motioned to recommend to the full Board to authorize the Village of Freeburg to participate in the Auto Theft Task Force with Chief Mike Schutzenhofer to choose the appropriate officer for that assignment and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

**C. GENERAL CONCERNS:** *None.*

**D. PUBLIC PARTICIPATION:** *None.*

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 7:31 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager