

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Miller) Wednesday, May 29, 2024 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, May 29, 2024 at 6:04 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Bob Kaiser, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Engineer Tim Pruett, Village Administrator Matt Trout and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

Trustee Dana Miller motioned to move Police Department Secretary to the end of the meeting, and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

POLICE:

A. OLD BUSINESS:

Police Chief Mike Schutzenhofer said the golf tournament was held on May 18th and was a huge success. He wanted to thank Matt Trout for his hard work, Officers Howes, Boeving, Borger, Simburger, and Ruhmann as well as Mayor Seth Speiser and the community for all their support. He also wanted to thank Country Mart for their success on the trivia night.

He summarized the 145 calls since our last committee meeting.

B. NEW BUSINESS: Village Administrator Matt Trout said he and the Mayor received an email from ESDA Coordinator Gene Kramer, who had mentioned a couple of weeks ago the removal of having the nurse's program in the Emergency Operations Plan, that he would like to recognize and award certificates to the remaining three nurses. It will be on the board agenda for Monday night.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of April 24, 2024 Minutes: *Trustee Mike Blaies motioned to approve the April 24, 2024 Minutes, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*
2. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: Village Attorney Fred Keck said he has prepared a draft and it should be ready soon.

B. NEW BUSINESS: John stated that Paden Muskopf passed his exam. He completed his apprenticeship on May 5th and he is eligible for journeyman pay scale which is \$39.28.

Trustee Mike Blaies motioned to the full Board Paden Muskopf be moved from Apprentice Lineman to Journeyman Lineman scale at \$39.28/hr. retro to May 5, 2024, and Trustee Dana Miller seconded the motion. All voting yea, motion carried.

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John said that Shane is signed up for CDL training starting on June 3rd. Chairperson Lisa Meehling asked how many we are sending. Matt responded one at a time and that we had budgeted for five to go this year.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

POLICE:

A. OLD BUSINESS:

1. Police Department Secretary – Possible Executive Session to Discuss Personnel 5 ILCS, 120/2-(c)(1)

EXECUTIVE SESSION

6:15 P.M.

Trustee Mike Blaies motioned to enter Executive Session to discuss Personnel, 5 ILCS, 120/2-(c)(1), and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

6:27 P.M.

Chairperson Meehling reconvened the regular committee session at 6:27 p.m.

Trustee Dana Miller motioned to recommend to the full Board Laura Gavin be hired as the Police Department Secretary, and Trustee Ray Matchett seconded the motion. All voting yea, motion carried.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:29 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager