

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett)

Wednesday, March 25, 2020 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, March 25, 2020 at 6:20 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Chief Mike Schutzenhofer, Public Works Director John Tolan, Crew Worker Trevor Breitwieser, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

A. OLD BUSINESS:

1. Security Officer Agreement: Attorney Keck sent a follow up email and has not heard back from their attorney. He will reach out tomorrow and advise her we need a response in 14 days. Chief Schutzenhofer said our officer hasn't been working since school has been out. He is available to work for us if we need him.

B. NEW BUSINESS:

1. Stop Sign Request at E. Mill/N. Vine: Chief Schutzenhofer commented we already have a stop sign a block before this one at Mill and Cherry. He does not think this is a feasible location. He has asked the resident to contact him when something happens. Trustee Albers commented there shouldn't be kids playing in the street. The committee agreed to have Mike keep an eye on the area.
2. Fire Department Intergovernmental Agreement: Trustee Meehling said this agreement would allow our police access to the businesses in town that have lock boxes. Chief Schutzenhofer said Hans reached out to him and advised this could be used in emergency situations. Attorney Keck reviewed the agreement, and said we are good to go.

Trustee Ray Matchett motioned to recommend to the full Board Resolution 20-06, A Resolution Authorizing an Intergovernmental Agreement with the Freeburg Fire Department Regarding Business Key Lock Boxes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

3. Officer Marquardt Request to Cash in 52 Hours of Unused Vacation: Chief Schutzenhofer stated Terry has been busy with the task force and unable to use his vacation.

Trustee Ray Matchett motioned to recommend to the full Board Terry Marquardt be paid for 52 unused vacation hours and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Mayor Speiser commented at the present time, our local bars/restaurants cannot serve alcohol to consume on premise. Matt delivered a letter to them that states no food or alcohol can be consumed on premise. Their liquor and business license can be taken away of that happens.

Personnel/Police Committee Meeting

Wednesday, March 25, 2020

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PERSONNEL:

A. OLD BUSINESS:

1. Approval of February 26, 2020 Minutes: *Trustee Ray Matchett motioned to approve the February 26, 2020 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*
2. Crew Worker Hire: Village Administrator Tony Funderburg said now is not a good time to move forward with hiring a crew worker. Julie will send a letter to the applicants advising them that we are extending this process a while.

B. NEW BUSINESS: Tony advised we received three bids for the Village Hall window tinting: Bi-State Glass, \$2,470; Total Eclipse, \$1,479; and Auto Accents, \$1,491. Total Eclipse tinted the windows for the City of Columbia, and we are recommending going with since they use the correct product. Trustee Blaies has only heard good things about them. Chief Schutzenhofer said Absolute Clean came in and disinfected all the police cars and gave us Tyvek suits for the officers so they are protected. Laura brought in a steam cleaner to clean the uniforms. Mike said we received masks a while back from ILEAD and are a lot better shape than the county. Each squad car has a box that contains gloves, masks, etc. We will receive the sanitizer tomorrow from the county, and also from Country Mart. Trustee Albers said she can get us masks if we need them. Trustee Blaies thanked Gene for everything that he is doing, as well as Denise and Lisa too.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet said she can help deliver food. Chief Schutzenhofer stated he and Matt talked to Kathy at Country Mart today, and she has a lot of volunteers helping with that. Matt would like to see Country Mart recognized after this since they went out of their way to make sure they got Freeburg what was needed. Matt said Joe Koppeis has been in there stocking shelves and going above and beyond as well. Trustee Albers asked Matt to write a letter of appreciation. Gary' Restaurant is remodeling, and Matt asked Shane to talk to them about the IMEA grant.

Tony emailed everyone about what we are doing with our employees right now. Mayor Speiser thinks that will continue another 4 – 5 days. He is waiting to see what comes out on March 30th. Right now, the current status extends to next Wednesday. Tony asked John about the pool, and John said we could start on the pool the last week in April and have it ready to go. Trucks have been cleaned. Shane is checking the power plants every day, Bob Elden is doing the locates; Trevor ran samples to the lab and will check lift stations; Bob Jenkins cleaned the shop and trucks; and Gregg is checking the plants. We expect employees to be ready if needed. Mayor Speiser said we met with the workers on Monday and explained our concerns about their safety. Mayor Speiser advised them that if we need you, we will call you in, and if you feel sick, stay home. We are going to suspend leaf pickup, and John said he doesn't feel comfortable with all the guys in one truck. Attorney Keck asked if there have been any issues with our essential and non-essential businesses, and Mike has talked to one business.

E. ADJOURN: *Trustee Ray Matchett motioned to adjourn at 6:55 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager