

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, February 27, 2019 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, February 27, 2019 at 6:18 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser (absent), Trustee Denise Albers, Trustee Bob Kaiser, Village Attorney Fred Keck, Village Clerk Jerry Menard, Police Chief Mike Schutzenhofer (absent), Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Village Administrator Tony Funderburg reviewed the engineering invoice from Netemeyer Engineering. He advised that he had asked for additional work, and that is what the extra charge for. He asked for the change order, and he will bring it to the committee as well as email it out to everyone. Rodney Nevois has stepped in to help out on the phone and security systems. Trustee Meehling again asked for the costs to be broke out.

Trustee Albers said she has reached out to Tony and Matt regarding software to track projects. This way, the board can know at any time what is going on. We can track the budget, who is responsible for what portion of the project, etc. She further said we hired Matt to be a project manager, and we need to make better use of that. This will also eliminate some of the workload for Tony and John. This will, in turn, help keep them focused on their jobs. Trustee Albers also asked for a project calendar in conjunction with the project software. She would like to see a weekly meeting for Tony, John and Matt to review the schedule.

The committee discussed the Old Freeburg Road waterline, and are in agreement for John to bring an option back with TWM on Old Freeburg Road. Julie advised we have a proposal for the evidence lockers that Chief Schutzenhofer would like to purchase.

*Trustee Mike Blaies motioned to recommend to the full Board Bradford System's Proposal for the Police Department Evidence Lockers not to exceed \$16,988 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

#### B. NEW BUSINESS: None.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of January 30, 2019 Minutes: *Trustee Ray Matchett motioned to approve the January 30, 2019 Minutes and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

**B. NEW BUSINESS:** John would like to advertise for summer help in the Tribune for two weeks. Julie stated we have received three lifeguard applications and we would like to hire the applicants.

*Trustee Mike Heap motioned to recommend to the full Board the Village hire Claire Mullins, Reid Bittle and Irelynne Loesche as lifeguards for the 2019 pool season and Trustee Ray Matchett seconded the motion.*

Tony asked for everyone to start thinking about projects we need to do since grant money should be released by Governor Pritzker. He then called for a personnel executive session.

**EXECUTIVE SESSION**

**6:36 P.M.**

*Trustee Mike Blaies motioned to enter Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*

**EXECUTIVE SESSION ENDED**

**7:02 P.M.**

Chairperson Lisa Meehling reconvened the regular session of the Personnel/Police Committee meeting at 7:03 p.m.

*Trustee Mike Blaies motioned to recommend to the full Board Chief Mike Schutzenhofer be paid for 60 hours of compensatory time and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 7:04 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager