

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Mathew Trout  
Lisa Meehling

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Trout) Wednesday, December 27, 2017 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Wednesday, December 27, 2017 at 6:01 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Matt Trout, Mayor Seth Speiser, Trustee Denise Albers, Trustee Dean Pruett, Village Clerk Jerry Menard, Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Netemeyer Engineering has provided a proposal for the police department expansion not to exceed \$7200.00. That includes the mechanical, electrical and plumbing specifications. Mayor Speiser does not believe we need a site plan. Village Administrator Tony Funderburg advised if everyone is agreeable, this can go to the full board to hire them. Mayor Speiser said we have never had a problem with them, and their price is reasonable.

*Trustee Matt Trout motioned to recommend to the full Board Netemeyer Engineering's Proposal to Prepare the Contract and Bidding Documents for the Police Department Expansion not to exceed \$7,200.00 and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

Tony stated the plans will then be put together and sent out to bid. Chief Schutzenhofer advised they are going live next Tuesday with the new Omnigo software. This will have the business information in there as well as a drawing of the business. All the tablets and docking stations are in, and the guys have been working with them.

**B. NEW BUSINESS:** Tony stated all three unions have reached out to start negotiating. Chairperson Meehling stated the tracking reports, overtime logs and mileage sheets were emailed out to everyone.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of November 29, 2017 Minutes: *Trustee Matt Trout motioned to approve the November 29, 2017 Minutes and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*
2. Lifeguard Hires: Tony emailed the proposed rate spreadsheet. He said we have two managers coming back, and they have an idea for the third. He proposed a certain pay rate for the number of years worked.

*Trustee Matt Trout motioned to recommend to the full Board the proposed lifeguard hourly rate structure and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*

Trustee Trout questioned the internal crew worker application deadline, and Julie said it will end at 5:00 p.m. on Tuesday, January 2<sup>nd</sup>.

**B. NEW BUSINESS:** None.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet is concerned about the police department expansion not be big enough, and Chief Schutzenhofer advised that it is.

**E. ADJOURN:** *Trustee Matt Trout motioned to adjourn at 6:21 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager