

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Bob Kaiser  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Monday, December 17, 2018 at 6:00 p.m.

Chairperson Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Monday, December 17, 2018 at 6:00 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers, Trustee Bob Kaiser, Village Clerk Jerry Menard, Police Chief Mike Schutzenhofer, Public Works Director John Tolan (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson.

### POLICE:

#### A. OLD BUSINESS:

1. Police Department Expansion: Chief Schutzenhofer stated they are moving along very well. The sally port area was poured today. They are waiting on the steel to lay the floor above the basement.
2. Use of Force Update to Policy Manual: Village Administrator Tony Funderburg said we normally do not provide updates to the policy manual, but he wanted everyone to know the use of force update has been done. He also commented that some of the policies will be included in the employee handbook. Chief Schutzenhofer said the policy manual is on their new software system, and it verifies that the officer has read it. It also provides a date and time stamp for any updates or information. This will also be included in their personnel file.

**B. NEW BUSINESS:** Chief Schutzenhofer stated they brought two people back with Narcan in one week.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of November 28, 2018 Minutes: Trustee Ray Matchett motioned to approve the November 28, 2018 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

#### B. NEW BUSINESS:

1. All the Queen's Horses Seminar: Office Manager Julie Polson recently attended this seminar. It addressed the \$54,000,000 theft by the Village Clerk in Dixon, Illinois. Julie stated we have several safeguards in place because of the past theft from the Village.

Tony said the \$318 raised at the Christmas party was divided up between 3 families for Christmas.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 6:15 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager