

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

## REGULAR BOARD MEETING Monday, October 21, 2013 at 7:30 P.M. Minutes

**CALL TO ORDER:** Mayor Seth Speiser called the regular Board Meeting to order at 7:35 p.m., on Monday, October 21, 2013 in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Elizabeth Niebruegge – here; Trustee Steve Smith – here; Trustee Matt Trout – here; Trustee Mike Blaies – here; Trustee Ramon Matchett, Jr. - here; Trustee Dean Pruett – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

Minutes of Previous Meeting October 7, 2013 unavailable.

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

**ESDA REPORT:** None.

**PUBLIC PARTICIPATION:** None.

### REPORTS AND CORRESPONDENCE:

#### EXHIBIT A:

Mayor Speiser stated we have Rhutasel & Associates Invoice #8 in the amount of \$7,248.17 for SRTS Project.

*Trustee Steve Smith motioned to approve Rhutasel & Associates' Invoice # 8 in the amount of \$7,248.17 and Trustee Elizabeth Niebruegge seconded the motion.* **ROLL CALL:** Trustee Steve Smith – aye; Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. - aye; Trustee Mike Blaies – aye; Trustee Matt Trout – aye; ( 6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

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**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:**

**EXHIBIT B:**

Memo from Zoning Administrator Gary Henning:

Zoning Administrator Henning stated on October 8, 2013 the Zoning Board of Appeals granted Josh & Elizabeth Niebruegge's Area Bulk Variance request to vary the terms of the Freeburg Zoning Ordinance 155.092, Lot and Building requirements, Section D (4) – Rear Lot Line Setback.

**CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS:**

**EXHIBIT C:**

Mayor Speiser said we had two bids for the replacement of the Village Hall roof. A bid from Hunter Construction in the amount of \$20, 325 and Himstedt Roofing in the amount of \$22, 230. Mayor Speiser stated that Hunter Construction of Smithton bid of \$20, 325 for a roof with a 5 year warranty and Himstedt bid included a 10 year warranty.

*Trustee Elizabeth Niebruegge motioned to accept the bid from Himstedt Roofing for the Village Hall Roof in the amount of \$22, 230 and Trustee Steve Smith seconded the motion. ROLL CALL:* Trustee Elizabeth Niebruegge – aye; Trustee Steve Smith– aye; Trustee Matt Trout – aye; Trustee Dean Pruett – aye; Trustee Mike Blaies – aye; Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT D:**

**Community Development Committee Meeting:**

Chairperson Elizabeth Niebruegge called the meeting of the Community Development Committee to order at 6:30 p.m. on Monday, September 16, 2013.

**Introduction:**

Chairperson Niebruegge had everyone present identified themselves as well as their interest in the community. The following things were discussed and talked about.

1. Gary Henning brought up helping the residents of Freeburg with yard work etc. as well as opportunities to connect the students of the High School with the community.
2. Elaine Speiser stated that she sees this committee as a first step to working towards pulling the entire community together.

3. Bev Groh talked about the opportunities and improvements for the community.
4. Mike Blaies discussed involvement and focus for senior citizens as well as involvement opportunities for residents with grown children that focus on the community as a whole.

**Committee Overview and Focus:**

Chairperson Niebruegge identified the four areas of current focus for the committee.

1. Community mentality.
2. Community events and outreach.
3. Community communication.
4. Economic development support.

Trustee Niebruegge said for anyone who would like to attend the meeting, we will be starting at 6:00 p.m. instead of 6:30 p.m. Trustee Niebruegge said we will also be meeting every other week in smaller groups for we have a lot of issues to cover and feel it can't be done by having one meeting a month.

**EXHIBIT E:**

**Committee As A Whole Meeting:**

Mayor Seth Speiser called the meeting of the Committee As A Whole Meeting to order at 5:30 p.m. on Monday, October 7, 2013.

The following items were talked about or discussed under:

**NEW BUSINESS:**

1. Tax Levy: Mayor Speiser said that Administrator Funderburg stated the first thing we have to do is project what the EAV is going to be for the upcoming year. Administrator Funderburg said at the meeting he passed out a spreadsheet that he prepared and in reflected the EAV from 2008 through 2012. Tony said the EAV is multiplied by the rate to come up with the dollar amount that will be levied. Tony said our best projection is \$80,000,000 for the 2013 EAV.

**EXHIBIT F:**

**Economic Development Committee Meeting:**

Trustee Steve Smith called the meeting of the Economic Development Committee Meeting to order at 6:38 p.m. on Monday, October 7, 2013.

The following items were talked about or discussed under:

**OLD BUSINESS:**

1. Purpose: Trustee Smith said when we started this committee our original focus of the committee was to retain existing business and attract new ones as well.

Trustee Smith stated one concern that he has had is that we need to make a decision on what the saturation point is at the Industrial Park. Trustee Smith said he wants to put together a plan that will engage the businesses and want them to participate. Trustee Smith said he would like to invite both Terry Beach and Edie Coke to an upcoming committee meeting so we can start putting together a plan. Trustee Smith would like to divide the town into quadrants and invite the business owners here to discuss their ideas long-term goals and what they need to achieve that.

2. Lights in the Park Annual Event: Trustee Smith said we will be collecting donations Friday, October 25, 2013 starting at 4:00 p.m. to 6:00 p.m. Trustee Smith said this year he would like to purchase a waving snowman or toy soldier.

#### **EXHIBIT G:**

##### **Electric Committee Meeting:**

Trustee Mike Blaies called the meeting of the Electric Committee Meeting to order at 5:30 p.m. on Wednesday, October 9, 2013.

The following items were talked about or discussed under:

##### **OLD BUSINESS:**

1. Acquiring Ameren customers: Trustee Blaies said Shane would like to address all of the customers as a study to see who would be interested in our power service. Trustee Blaies said we talked about we may be able to switch customers over who already want to annex into the village.

2. Portable Generator Replacement: Trustee Blaies stated the portable generator is up and running and stated we would like to keep it portable. Trustee Blaies said we will also get bids on another portable generator.

3. Wiegmann's project: Trustee Blaies said we have the outage scheduled for October 17<sup>th</sup> and we are going to rake out one of the transformer banks.

4. Shed: Trustee Blaies said we are working on what voltage we are going to use on the boilers. Trustee Blaies said Shane is going to rock the apron for now.

5. Transformer bids/Surplus Transformers: Trustee Blaies said we talked about the list of transformers that were tested. Most all of them came back too high to sell.

6. LED lighting: Trustee Blaies said out of the \$10,000 grant from IMEA, Professional Metals' project cost \$3,251 and we have \$2,082 to use for any lighting project. Trustee Blaies stated at this time he would like to make a motion.

*Trustee Mike Blaies motioned to pay Professional Metal Works \$1600 toward their LED Lighting and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

7. Maintenance of Caterpillar engines: Trustee Blaies said we talked a little about the maintenance of the caterpillar and Shane is working on getting quotes.

**NEW BUSINESS:**

1. Trustee Blaies said we discussed the two trenchers, one of which is old that we never use and the Public Works Department would like to surplus that one and possibly buy a better trailer for the one we do use.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Ramon Matchett called the meeting of the Personnel/Police Committee Meeting to order at 6:30 p.m. on Wednesday, October 9, 2013.

The following items were talked about or discussed under:

**POLICE: OLD BUSINESS:**

1. Police officer applications: Trustee Matchett stated this issue is on hold until we get a decision from the arbitrator.

2. Police Car: Trustee Matchett said we received the car and it looks good. Trustee Matchett said we spent \$9500 and it has 54,000 miles on it. Trustee Matchett said we still have some modifications that need to be done to get the unit on the street. Ramon said the K-9 unit will use the '94 Impala. Ramon said Village Administrator Funderburg would like us to buy one brand new car so we can make the fleet stronger.

**NEW BUSINESS:**

1. Trustee Matchett announced Police Officer Terry Marquardt will be retuning to work for the Freeburg Police Department on November 1, following a Village Board approved six-month unpaid leave of absence in May 2013.

**PERSONNEL:**

1. Health Insurance Renewal: Trustee Matchett stated we will meet one more time on this issue.

**EXHIBIT I:**

**Public Works Committee Meeting:**

Trustee Dean Pruett called the meeting of Public Works Committee Meeting to order at 5:30 p.m. on Wednesday, October 16, 2013.

The following items were talked about or discussed under:

**OLD BUSINESS:**

1. Sewer Project: Trustee Pruett said we are waiting on Helms to contact us.
2. Water main extension along Rentschler Road: Trustee Pruett said we are also waiting to hear from Ehret.
3. Resident Sewer Back Up: Trustee Pruett said the committee discussed last month taking Mr. Miller's expenses less the deductible and cost of installing the backflow prevented and reimbursing half of that.  
*Trustee Dean Pruett motioned to reimburse Mr. Miller \$1700 for his sewer backup expense and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*
4. Deduct Meter: Trustee Pruett said that Ace Hardware has six meters already on the shelf to be purchased. Trustee Pruett said we will get this information added to the website plus there will be an article in the Freeburg Tribune. Trustee Pruett stated that there will be a \$5 charge to have the meter read once a year in October.

**NEW BUSINESS:**

Trustee Pruett stated that Public Works Director John Tolan had the water towers cleaned and said the east and west towers are in pretty bad shape. John said they will need to be painted inside and out next year at a cost of \$50,000 to \$60,000 each. Dean said the committee would like to put this in the budget for next year.

Trustee Steve Smith asked why are we charging \$5 to read the deduct meter. Trustee Smith thinks this could be done when they read the residences' water meters and have no charge.

Trustee Smith asked about the 7-day hardship policy. Village Administrator Funderburg said we are in the process of working this all out.

**EXHIBIT J:**

**Public Property Committee Meeting:**

Trustee Elizabeth Niebruegge called the meeting of the Public Property Committee Meeting to order at 6:30 p.m. on Wednesday, October 16, 2013.

The following items were talked about or discussed under:

**POOL: OLD BUSINESS:**

Pool: Trustee Niebruegge said the committee had a lengthy discussion on whether or not to pay Mark Davinroy the remaining \$10,000 or hold off payment and make him fix the caulking around the pool. Trustee Niebruegge said at this time she would like to make a motion.

*Trustee Elizabeth Niebruegge motioned to pay Davinroy Mechanical the remaining \$10,000 on pool project and Trustee Mike Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – nay; Trustee Steve Smith – nay; Trustee Matt Trout – nay; Trustee Dean Pruett – nay. (2 ayes; 4 nays) Motion failed.*

After voting on motion Trustee Niebruegge expressed some concern of the failed motion. Trustee Niebruegge told the board members that it was the Village itself who offered this deal to Davinroy the contractor. Trustee Trout said he has no problem paying Davinroy some of the money, but not all of it. Trustee Trout said he thinks we should invite Mr. Davinroy to the next Public Property Committee meeting.

#### **STREETS: OLD BUSINESS:**

1. Safe Routes to School: Trustee Niebruegge stated there are three or four places on Main Street where water is pooling up and John Tolan is looking into this. Public Works Director John Tolan said he contacted TWM and H&M and they will come back when it dries up and take a look then.
2. Sidewalk repairs: Trustee Niebruegge said the sidewalk on Vine Street has been repaired.
3. Village Hall Roof Replacement: Trustee Niebruegge said this issue also was taken care of earlier on the agenda.

#### **NEW BUSINESS:**

1. Lights in the Park: Trustee Niebruegge said the Economic Development Committee has changed the collection date for the Lights in the Park due to bad weather, to Friday, October 25, 2013 from 4:00 p.m. to 6:00 p.m.
2. Purchase of Vehicles: Trustee Niebruegge said we discuss buying a dump truck. The committee decided to hold off on the dump truck at the present time.
3. Pizza Hut Collection request: Trustee Niebruegge said we had a request from Pizza Hut to collect donations for World Hunger Foundation on October 26, 2013 from 9:00 a.m. to 1:00 p.m. at the intersection of West Apple and State Street and the committee granted the request.
4. Freeburg Women's Community Club request: Trustee Niebruegge said we received the annual Halloween Parade request from the Freeburg Women's Community Club to be held Sunday, October 27<sup>th</sup> at 4:00 p.m. Trustee Niebruegge said the committee granted their request.

**UPCOMING MEETINGS:**

Plan Commission Meeting – Wednesday, October 23, 2013 – 6:30 p.m.  
Board of Appeals Hearing – Thursday, October 24, 2013 – 7:00 p.m.  
Legal/Ordinance Committee Meeting – Wednesday, October 30, 2013 – 4:45 p.m.  
Finance Committee Meeting – Wednesday, October 30, 2013 – 5:30 p.m.  
Board Meeting – Monday, November 4, 2013 – 7:30 p.m.

**VILLAGE MAYOR & TRUSTEES' COMMENTS:**

Trustee Dean Pruett – No thank you.  
Trustee Ramon Matchett – No thank you.

Trustee Mike Blaies – He said he went to the IML Conference and it was very educational and learned a lot.

Trustee Elizabeth Niebruegge – She said what a good experience it was at the IML Conference and was please that she could attend.

Trustee Steve Smith – He said don't forget we will be collecting donations for the Lights in the Park on October 25, from 4:00 p.m. to 6:00 p.m..

Trustee Matt Trout – He said it was an eye opening being part of the conference and very much educational and a lot of knowledge was there. Matt said he could of learned a ton more if we had more time. It was a great opportunity to meet other from other municipalities.

**STAFF COMMENTS:**

Village Administrator Tony Funderburg – No thank you

Village Zoning Administrator Gary Henning – He said great experience, very educational and brought back a lot of knowledge.

**ADJOURNMENT:**

Mayor Speiser called for a motion to adjourn the meeting.

*Trustee Matt Trout motioned to adjourn the meeting at 8:07 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.*

  
Jerry Lynn Menard  
Village Clerk