VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling
Denise Albers
Michael Heap
Bob Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

February 24, 2020

NOTICE

MEETING OF LEGAL AND ORDINANCE COMMITTEE
Annexation; Building; Zoning; Subdivision
(Heap/Albers/Matchett/Meehling)

A Legal and Ordinance Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, February 26, 2020, at 5:30 p.m.**

LEGAL AND ORDINANCE COMMITTEE MEETING AGENDA

I. Items to be Discussed:

A. Old Business

1. Approval of January 29, 2020 Minutes
2. Zoning Report/Nuisance Properties
3. Meadow Pines/Edison Estates Subdivisions – Edison Estates Engineering Plans and IEPA Permits
4. Code Revisions/Legal Review
5. Bill's Auto Service
6. IML Drug and Alcohol Policy

B. New Business

C. General Concerns

D. Public Participation

E. Adjourn

At said Legal and Ordinance Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 – (c)(3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 – (c)(1)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS, 120/2- (c)(2), real estate transactions [5 ILCS, 120/2 - (c)(5)]; discussion of executive session minutes, [5 ILCS-120/2-(c)(21)]; discussion of purchase or lease of real property for the use of the public body, [5 ILCS-120/2-(c)(5)]; or discussion of the setting of a price for sale or lease of property owned by the public body, [5 ILCS-120/2-(c)(6)].

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Legal and Ordinance Committee Meeting
(Annexation; Building; Zoning; Subdivision)
(Heap/Albers/Matchett/Meehling)
Wednesday, January 29, 2020 at 5:30 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 5:30 p.m. by Chairperson Mike Heap on Wednesday, January 29, 2020, in the Freeburg Municipal Center. Members attending were Chairperson Lisa Meehling, Trustee Denise Albers, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Bob Kaiser, Zoning Administrator Matt Trout, Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of December 23, 2019 Minutes: *Trustee Lisa Meehling motioned to approve the December 23, 2019 minutes and Trustee Denise Albers seconded the motion.* All voting yea, the motion carried.

2. Zoning Report/Nuisance Properties: Zoning Administrator Matt Trout issued a few occupancy permits and have an electric, fence and solar permit. John is recommending we deny that permit. Trustee Blaies asked if we advise the applicant where solar panels have to be placed, and Matt advised if they are on the ground, they follow the accessory use rules. If they are on the roof, it's about facing the right way. Trustee Meehling asked about a permit being issued for a deck being built on the front of the house on the Brown property. Nuisance property letters have been sent out a couple of weeks ago. Village Administrator Tony Funderburg reviewed the ordinance code violation procedure regarding derelict properties. Tony and Matt have discussed this, and Tony asked for Matt to discuss this situation with Attorney Keck and have him generate a letter on this property.

3. Meadow Pines/Edison Estates Subdivisions: Matt sent Meadow Pines a request for a silt fence along the road during the rains, they will take care of it. With regard to Edison Estates, Mark gave Tim until the end of January to get the engineering plans to Matt. Once we receive them, Matt will send them on for an engineering review. We used TWM the last time, and the committee agreed to use them again.

4. Code Revisions/Legal Review: Matt received a quote from Municode this week.

5. Bill's Auto Service: Nothing new on this.

6. IML Drug and Alcohol Policy: Tony believes our policy is more strict that the one IML recommends. This would cover the employees not under a union contract. We need to sit down and review our code and this policy.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet had a pond before but a lake now, and it's a bigger mess than before. Public Works Director John Tolan advised there are utilities in there, the lot elevations are not the same in the back yards, contributing to the poor drainage. Tony said this is a homeowner issue since the design is not good. Matt said the house behind Janet has a silt fence and has not been final graded. Tony stated this is not ours to maintain, if we do fix it, each homeowner will have to sign a statement agreeing the grade will be maintained. John considers this a favor from the Village to help out a bad situation that encompasses 8 – 10 homes. Matt has spoken to Bill Vollmer about this, and he is pretty much done with this situation. Matt will talk to the contractor who is building the home behind Janet. We also need to wait and see what happens once the silt fence is gone and grass is growing.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 6:01 p.m. and Trustee Denise Albers seconded the motion.* All voting yea, the motion carried.

Julie Polson
Office Manager