

REGULAR BOARD MEETING AGENDA – JULY 15, 2013 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. July 1, 2013 – Regular Board Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report
9. Public Participation
10. Reports and Correspondence – None.
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – None.
13. Bids –
 - 13 – 1. Bids for Shed Concrete Floor – **Exhibit B**
14. Resolutions –
 - 14 – 1. Resolution #13-09: A Resolution Authorizing the Village to Enter into and the Mayor to Execute an Agreement with Metropolitan Enforcement Group of Southwestern IL – **Exhibit C**
 - 14 – 2. Resolution #13-10: A Resolution Authorizing the Village to Enter into and the Mayor To Execute an Intergovernmental Agreement with Freeburg Fire Protection District – **Exhibit D**
15. Ordinances –
 - 15 – 1. Ordinance #1466: An Ordinance Repealing Ordinance #1379 Regarding Residency and Commercial Legacy Electric Rates – **Exhibit E**
16. Old Business –
17. New Business –
18. Appointments –
 - 18 – 1. Mayoral appointment of John Tolan to FSH Water Commission
19. Committee Meeting Minutes/Recommendations
 - 19 - 1. Committee as a Whole Meeting – Monday, June 1, 2013 – 6:30 p.m. – **Exhibit F**
 - 19-1a. Recommend to Enter into Intergovernmental Agreement with Freeburg Fire Protection District to Install Antenna on Save Water Stand Pipe – see Item #15-2.
 - 19 – 2. Electric Committee Meeting – Wednesday, July 10, 2013 – 5:30 p.m. – **Exhibit G**
 - 19-2a. Recommend Hire of Head Lineman at August 5, 2013 Board Meeting
 - 19 – 3. Personnel/Police Committee Meeting – Wednesday, July 10, 2013 – 6:30 p.m. – **Exhibit H**
 - 19-3a. Recommend Hire of Two Part-time Police Officers Joe Berry and Chris Flynn
 - 19-3b. Recommend Approval of Megsi Contract – see item #15-1 above.
20. Upcoming Meetings
 - 20 – 1. Water/Sewer Committee Meeting – Wednesday, July 17, 2013 – 5:30 p.m.
 - 20 – 2. Streets Committee Meeting – Wednesday, July 17, 2013 – 6:30 p.m.
 - 20 – 3. Board of Appeals Meeting – Thursday, July 25, 2013 – 7:00 p.m.
 - 20 – 4. Legal/Ordinance Committee Meeting – Wednesday, July 31, 2013 – 4:45 p.m.
 - 20 – 5. Finance Committee Meeting – Wednesday, July 31, 2013 – 5:30 p.m.
 - 20 – 6. Plan Commission Meeting – Wednesday, July 31, 2013 – 7:00 p.m.
 - 20 – 7. Board Meeting – Monday, August 5, 2013 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT A
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

FREEBURG REGULAR BOARD MEETING Monday, July 1, 2013 at 7:30 P.M. Board Meeting Minutes

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 1, 2013 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth Niebruegge - here; Trustee Steve Smith - here; Trustee Matt Trout - here; Trustee Mike Blaies - here; Trustee Raymond Matchett, Jr. - here; Trustee Dean Pruett - here; Mayor Seth Speiser - here; (7 present, 0 absent). Mayor Seth Speiser announced there is a quorum.

EXHIBIT A: MINUTES OF PREVIOUS MEETING:

Trustee Steve Smith motioned to approve the Regular Board Minutes of Monday, June 17, 2013 with corrections and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried

EXHIBIT B:

FINANCE: Trustee Smith stated that Joe Koppies and Keith Brinkman were present at the Finance Meeting to discuss the TIF. Trustee Smith said they suggested refinancing the TIF bonds in order to lower the interest rate. Trustee Smith said he told them we would look into that.

OLD BUSINESS:

1. Review of Board Lists: Trustee Smith said we talked about the board list.
2. Income Statement: Trustee Smith said we discuss the Income Statement.
3. Sign at Industrial Park: Trustee Smith stated that Tony needs to talk to Phillips Co.
4. Bucket truck loan: Trustee Smith said we reviewed the three bids for the bucket truck loan.

Village of Freeburg Board Meeting Minutes
Monday, July 1, 2013
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Trustee Steve Smith motioned to accept the bid from Citizens Bank for the financing of the electric truck for a term of 7 years at an interest rate of 3.1825% with an annual payment of \$36,464.45 and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Matt Trout - aye; Trustee Dean Pruett - aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye, Trustee Raymond Matchett, Jr. - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

NEW BUSINESS:

1. Video gaming: Trustee Smith said we talked about the video gaming and we received \$526 from the State.

Trustee Steve Smith motioned that any money the village receives from the video gaming go toward a community project and Trustee Matt Trout seconded the motion. ROLL CALL: Trustee Steve Smith – aye; Trustee Matt Trout - aye; Trustee Mike Blaies – aye, Trustee Raymond Matchett, Jr. - aye; Trustee Dean Pruett - aye; Trustee Elizabeth Niebruegge – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

2. Fleet program: Trustee Smith said we talked about the Fleet program and this is about the State of Illinois regarding their program which provides a 1% savings in gas purchases.

Trustee Smith stated Treasurer Vogel said it is time to renegotiate the contract with CJ. Schlosser; which is our auditing firm for the village.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None

ESDA REPORT: ESDA Coordinator Gene updated us on his ESDA Report that he passed out to the Board.

PUBLIC PARTICIPATION: None

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

Mayor Speier stated we have a request from the Lupus Foundation to use the Village Park as their rest stop. Trustee Trout said before we vote on this, have they gave us any time that the port-a-potty will be removed from the park. Village Administrator Fundenberg said no; we did not asked that question as for as he anticipates it will only be there for the weekend. Village Clerk Menard asked was there a reason they did not want to use the other park. Tony said because of safety reason about crossing the highway.

Trustee Matt Trout motioned to grant permission to the Lupus Foundation of America Heartland Chapter to use the Village Park on Saturday, August 3, 2013 as a rest stop for cyclist's participation in the WolfRide GranFondo and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.

EXHIBIT D:

Mayor Speiser said next we have Exhibit D a Pay Request No. 4 from Contractor Moniger Excavating Inc. Trustee Smith said before voting upon paying request No. 4 he has a question from the Public Works meeting that was held. Steve said there was a problem at the lagoon was \$3500 for pumps. John said it was for the aerator. John said Tim said there were some issues on West Street that cost approximately \$3200. Steve said then we can consider it as a wash. John said yes.

*Trustee Raymond Matchett motioned to approve Payment No. 4 to Contractor Moniger Excavating Inc. in the amount of \$132,753 and Trustee Dean Pruett seconded the motion. **ROLL CALL:** Trustee Raymond Matchett - aye; Trustee Dean Pruett - aye; Trustee Mike Blaies - aye; Trustee Matt Trout - aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruegge - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASE, AGREEMENTS and ANNEXATIONS: None.

EXHIBIT E:

BIDS:

Mayor Speiser stated we have MFT Bids.

Village Public Works Director John Tolan said these three are the low bids and have been approved by IDOT.

Trustee Elizabeth Niebruegge motioned to accept the bid for Crushed Stone CA6 from Beelman Logistics at the cost of \$4,246 and Trustee Steve Smith seconded the motion.

ROLL CALL: Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Matt Trout - aye; Trustee Mike Blaies - aye; Trustee Raymond Matchett - aye; Trustee Dean Pruett - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

*Trustee Elizabeth Niebruegge motioned to accept the bid for Bituminous Materials HFE 150, & Applied at the cost of \$25,898.75 from Mike Maedge Trucking and Trustee Steve Smith seconded the motion. **ROLL CALL:** Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Matt Trout - aye; Trustee Dean Pruett - aye; Trustee Raymond Matchett - aye; Trustee Mike Blaies - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Trustee Elizabeth Niebruegge motioned to accept the bid for PCC from Concrete Supply of Illinois at the cost of \$12,700 and Trustee Steve Smith seconded the motion.

ROLL CALL: Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Mike Blaies - aye; Trustee Dean Pruett - aye; Trustee Raymond Matchett - aye; Trustee Matt Trout - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

RESOLUTIONS: None.

ORDINANCES: None

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: Mayor Speiser said this appointment is to replace Sam Nold who passed away. This appointed position will be good until 2015 on the Plan Commission Board.

Trustee Raymond Matchett motioned to appoint Lee Smith to the Plan Commission to serve now through 2015 and Trustee Matt Trout seconded the motion. **ROLL CALL:** Trustee Raymond Matchett - aye; Trustee Matt Trout - aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruegge - aye; Trustee Mike Blaies - aye; Trustee Dean Pruett - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

COMMITTEE MEETING REPORTS:

EXHIBIT G:

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Dean Pruett called the Public Property Committee Meeting to order on Wednesday, June 19, 2013 at 5:30 p.m.

Trustee Pruett said we motioned to amend the agenda in to hear Dean Gauch. Dean told the committee he had a sewer backup in his basement. Public Works Director John Tolan told the committee he did confirmed there was blockage in our line causing it to back up into Dean's basement. Dean asked if the Village would be willing to pay for the cleaning and damage to his basement. The committee told Dean to submit his costs to the Village once he has all of the bills.

OLD BUSINESS:

1. Sewer Project: Trustee Pruett stated on the sewer project we are close to closing out the 1st phase. Trustee Pruett said pay request #4 for Moniger Excavating Inc. was taken care of earlier on the agenda tonight. Trustee Pruett said Larry Rhutasel talked to us about the costs involved to reactivate the project to plan for the sewer expansion at north of town eventually to the Helms property. Trustee Pruett stated that we would incur additional engineering costs of approximately \$20,000 - \$25,000 which a significant portion of those costs should be able to be included in the IEPA loan.
2. Sewer problem areas: Trustee Pruett said the sewer was lined under West Apple Street. We televised from West Apple to the sewer plant and did not find any infiltration. Trustee Pruett said we will be televising East Mill Street, Pitts Streets and Cedar Lane shortly.

3. Water main extension along Renchler Road: Trustee Pruett stated that Tony Erwin, Mark Ehret and son attended our meeting to discuss this project.

4. Budget billing: Trustee Pruett said we discuss budget billing and the guidelines were presented to us and the committee was fine with them. We will get the budget billing in place before the October billing goes out. Trustee Pruett said he would like to make a motion. Trustee Smith asked what are the guidelines. Mayor Speiser said the guidelines were passed out at the committee meeting.

*Trustee Dean Pruett motioned the Village of Freeburg offer budget billing to its residential customers and Trustee Raymond Matchett seconded the motion. **ROLL CALL:** Trustee Dean Pruett - aye; Trustee Raymond Matchett - aye; Trustee Mike Blaies - aye; Trustee Matt Trout - aye; Trustee Steve Smith - aye; Trustee Elizabeth Niebruegge - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

Trustee Dean Pruett said he would also like to present another motion.

*Trustee Dean Pruett motioned to have Mayor Speiser authorization on all sewer loan documentations for the North project and Trustee Raymond Matchett seconded the motion. **ROLL CALL:** Trustee Dean Pruett - aye; Trustee Raymond Matchett - aye; Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Matt Trout - aye; Trustee Mike Blaies - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.*

NEW BUSINESS: None.

Exhibit H:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation) Trustee Elizabeth Niebruegge called the Public Property Committee Meeting to order on Wednesday, June 19, 2013 at 6:30 p.m.

Trustee Niebruegge said we amend the agenda to hear Public Participation first. Bobby and Georgia Huelsman attended the meeting to present their case to the board regarding the poor storm water drainage affecting their property. The committee is moving forward into figuring out the best way route to fix the issue out there.

POOL OLD BUSINESS:

1. Pool: Trustee Niebruegge stated in case anyone has not been out to the pool we do have the baby pool up and running.

Trustee Niebruegge said we have applied for a \$19,000 St. Clair County Parks grant for shade structures at the pool and we did receive the grant.

Trustee Elizabeth Niebruegge motioned to purchase four umbrellas for the Village Park Swimming Pool from Traube Tents and Structures Company for the cost of \$15,400 and Trustee Steve Smith seconded the motion.

ROLL CALL: Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; Trustee Matt Trout - aye; Trustee Mike Blaies - aye; Trustee Raymond Matchett - aye; Trustee Dean Pruett - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser said he would like to thank Julie, for when Dennis left before he took office there was no one here to do the grants and Julie got it taking care of before Tony came aboard. He thanked Julie again.

NEW BUSINESS:

1. Caregiver Pass: Trustee Niebruegge said the committee talked about the caregiver pass to the swimming pool and this issue will be look at for next year.

STREET: OLD BUSINESS:

1. Safe Routes to School: Trustee Niebruegge stated we are moving forward on this project.
2. Welcome to Freeburg Sign: Trustee Niebruegge said we are still looking for the best opinions on the Welcome to Freeburg sign.
3. MFT: Trustee Niebruegge stated the oiling and chipping have been scheduled for August 21st and 22nd.
4. East Emily Street: Trustee Niebruegge said Public Works Director and the Public Works Department did a great job on E. Emily Street and it seems to have resolve the issue there.
5. Shady Lane Dispute: Trustee Niebruegge stated we are getting the deeds from the County then we can start working on getting the land transfer done.

NEW BUSINESS:

1. Crew Worker Position: Trustee Niebruegge said we are moving forward in trying to fill the Crew Worker Position.

GENERAL CONCERNS: Trustee Niebruegge said we discuss the condition of sidewalks. We would like to start with the inner part of town and work our way out from there. Trustee Niebruegge said she making a list of sidewalks that are in serious need of work.

Trustee Blaies asked John what areas are you going to oil and chip. John said we will do the worse areas; they cut back on the gallons of oil so they could do a concrete apron at Main Street by the Fire Department and Peabody Road. John said we will pick out few of the hard hit roads and four alleys for this year.

Exhibit J:

Legal/Ordinance Committee Meeting: Trustee Matt Trout called the Legal/Ordinance Committee meeting to order on Wednesday, June 26, 2013 at 4:45 p.m.

OLD BUSINESS:

1. Status of Public Hazard Homes: Trustee Trout said at the Hazard Home at 111 South Walnut Street is being leveled out. After that they plan on selling the property.
2. Update Code Book: Trustee Trout stated that we meet with Frank Heiligenstein prior to this meeting. We are going to move forward on updating the Code Book little by little.
3. 101 East Hill St: Trustee Trout said we talked about this property which is located behind Gary's Restaurant. Zoning Administrator Henning said the owner has contact a realtor to sell the property by August 30th. Gary said in the contract it states whoever buys it will have it demolished. The owner said if it isn't sold by August the 30th she will have it demolished herself.
4. Complaints regarding Pickers on Wheels: Trustee Trout stated Gary and Ann Mordis were present to discuss their purchase of 707 N. State Street for their new location. Trustee Trout said the committee voiced their concerns and they voiced their concerns. Trustee Trout said Zoning Administrator Henning is going to go and talk to the neighbors and get their concerns if they have any. Trustee Trout said that Zoning Administrator Henning told them the storage area must be screened from the adjoin neighbors, he also told them they could not put items out in front for sale. Trust Trout said there are a few parking concerns with the place. Trustee Trout said Mayor Speiser said as long as they follow the rules he doesn't see a problem.

NEW BUSINESS:

1. Furtak property 113 East Apple: Trustee Trout said we sent this issue back to the Plan Commission to see if we can rezone the property to all multi-family use.
2. Increase in fees: Trustee Trout said we talked about increasing police report fees, tow release fees and business registration fees.

Trustee Trout motioned the police report fee be increased from \$5 to \$10; the tow release fee be increased from \$0.00 to \$25; the business registration fee be increased from \$10 to \$25 and Trustee Raymond Matchett seconded the motion. ROLL CALL: Trustee Matt Trout - aye; Trustee Raymond Matchett - aye; Trustee Mike Blaies - aye; Trustee Dean Pruett - aye; Trustee Elizabeth Niebruegge - aye; Trustee Steve Smith - aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

GENERAL CONCERNS:

Trustee Trout said under general concerns, Zoning Administrator Henning would like to see flat fee for asphalt improvements.

Trustee Smith said we talked about this in past when a business doesn't register should we have some kind of fine. Mayor Speiser said there is, he thinks they can be fine with an Ordinance violation which could be up to \$750.

Mayor Speiser said just about every business owner pretty much pays and the ones that haven't; Julie usually told Mel and he would go by there and they come up to the Village and take care of it.

Village Administrator Funderburg asked will these fees be affected immediately. Mayor Speiser said yes.

Committee As A Whole Meeting: Mayor Speiser said we held the Committee As A Whole Meeting prior to this meeting at 6:30 p.m. and the minutes are not available.

UPCOMING MEETINGS

CLOSED IN OBSERVANCE OF INDEPENDENCE DAY - Thursday, July 4, 2013

Electric Committee Meeting – Wednesday, July 10, 2013 – 5:30 p.m.

Personnel/ Police Committee Meeting – Wednesday, July 10, 2013 - 6:30 p.m.

Board Meeting - Monday, July 15, 2013 – 7:30 p.m.

VILLAGE BOARD AND STAFF COMMENTS:

Trustee Elizabeth Niebruegge: She would like to thank Julie and Tony for getting all the grants done.

Trustee Steve Smith: No thank you.

Trustee Matt Trout: He would like to thank Gary for all of his hard work; it has made everything a lot easier on us.

Village Clerk Jerry Menard: She would like to thank Gary we have not had reports like this before. She also welcomed Lee Smith to the Plan Commission Board.

Mayor Speiser: He also welcomed Lee Smith to the Plan Commission Board and added he thinks he will be a big asset to the Plan Commission being the Fire Chief of the Village of Freeburg Fire Department. He would like to thank Tony and Gary for all of their hard work they are doing for the Village. He would also like to thank the Sam Nold family for Sam service of 30 years on the Plan Commission Board.

Trustee Mike Blaies: No thank you.

Trustee Raymond Matchett: No thank you.

Trustee Dean Pruett: No thank you.

Village Administrator Tony Fundberger: No thank you.

Village Public Works John Tolan: – No thank you.

Zoning Administrator Gary Henning: He would like to thank everyone in here that he works with. He is most enjoying it.

Chief of Police Stan Donald: –

ADJOURN: *Trustee Steve Smith motioned to adjourn the meeting at 8:10 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard
Village Clerk

RESOLUTION NO. 13-09

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Authorizing the Village to Enter into and the Mayor to Execute an Agreement
between the Village of Freeburg and Metropolitan Enforcement Group
of Southwestern Illinois Intergovernmental Agreement**

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believes it is in the best interest of the Village to enter into an Agreement between the Village of Freeburg and Metropolitan Enforcement Group of Southwestern Illinois in order to combat the multi-jurisdictional illegal trafficking of narcotics, controlled substances and dangerous drugs.

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believe it is in the best interest of the citizens of Freeburg and in the interest of public health and safety to enter into an Intergovernmental Agreement with the Metropolitan Enforcement Group of Southwestern Illinois.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor and Chief of Police of the Village of Freeburg, Illinois, are hereby authorized to execute an Intergovernmental Agreement between the Village of Freeburg and the Metropolitan Enforcement Group of Southwestern Illinois, a copy of which is attached hereto and incorporated herein as "Exhibit A."

SECTION 3: Per the terms of the Intergovernmental Agreement, the Village of Freeburg will contribute \$1 per capita, or \$4,354.00, for the term 7/1/13 - 6/30/14.

SECTION 4: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 15th DAY OF AUGUST, 2013.

Vote Recorded:

AYES: _____	NAYS: _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

RESOLUTION No. 13-09 cont.

ABSENT: _____ ABSTAIN: _____

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Metropolitan Enforcement Group of Southern Illinois

Intergovernmental Agreement

III. ORGANIZATION (cont.)

A. OPERATING DIRECTOR

The Policy board shall designate by majority vote an Operating Director who shall be responsible for the daily operations of MEGSI. He shall report and be accountable to the MEGSI Policy Board.

IV OPERATIONS:

A. Each participating Unit of local Government shall contribute to MEGSI personnel, equipment or cash as directed by the Policy Board.

B. It is expressly understood by and between the parties that the policy power of each member of MEGSI is extended to all officers of MEGSI operating pursuant to the terms of this agreement as provided for in the Illinois Revised Statutes, Chapter 127, Section 743.

C. A Sworn Law Enforcement Officer recommended by the Director of MEGSI and appointed as Inspector by the Director of the Illinois State Police, shall continue to be an employee of the participating Unit and shall be compensated by the Unit in accordance with their regular procedures.

D. Personnel contributed by participating Units who are not sworn Law Enforcement Officer shall be recommended by the Director of MEGSI and shall continue to be regular employees of the participating Units and shall be compensated in accordance with their Units regular procedures.

E. Non-sworn personnel employed by MEGSI shall be subject to the rules and regulations promulgated pursuant to the terms of this agreement and such other regulations which may be promulgated by MEGSI or the Illinois State Police.

V. FISCAL YEAR:

The fiscal year of MEGSI shall commence on July 1st and terminate on June 30th of each year.

VI. EQUAL EMPLOYMENT OPPORTUNITY:

The undersigned participating Units of local government are Equal Opportunity Employers and agree to subscribe to and comply with any and all laws, rules and regulations of the Equal Employment Opportunity Commission (EEOC) and the Illinois Fair Employment Practices Commission (FEPC).

VII. AMENDMENT:

This agreement may be amended at any time by written agreement of a majority of all the participants named herein.

r/11/2009

Metropolitan Enforcement Group of Southwestern Illinois

Intergovernmental Agreement

I. PURPOSE:

In order to combat the multi-jurisdictional illegal trafficking of narcotics, controlled substances and dangerous drugs, the undersigned Law Enforcement Agencies; hereby, agree to pool and integrate law enforcement resources into the METROPOLITAN ENFORCEMENT GROUP OF SOUTHWESTERN ILLINOIS (hereafter, referred to as MEGSI) to coordinate the enforcement of drug laws without regard to jurisdictional boundaries and to cooperate with State and Federal Enforcement Groups.

II. AUTHORITY

This agreement is entered into by the undersigned pursuant to the provisions of Article VII, Section 10, 1970 Constitution of the State of Illinois; the Intergovernmental Cooperation Act, Illinois Revised Statutes, Chapter 127, Section 743 (1990); and the Intergovernmental Drug Law Enforcement Act, Illinois Revised Statutes, Chapter 562, Section 1701 (1977) (P.A. 80-617, effective July 1, 1977).

III. ORGANIZATION:

A. POLICY

The undersigned agree that effective use of its personnel, in the enforcement of drug laws, requires that a Policy Board shall be established. The MEGSI Policy Board shall be composed of an elected public official, or his designee, and the Chief Law Enforcement Office, or his designee, from all participating local units of government. The Policy Board shall supervise and oversee the operations of MEGSI, make such reports to the Director of the Illinois State Police as that Department may require. Consonant with the expressed legislature intent in the Intergovernment Drug Law Enforcement Act, the Policy Board shall determine that MEGSI operations are limited exclusively to enforcement of drug laws of this State, sister States or of the United States.

- B. To qualify as a voting member of the MEGSI Policy Board the participating member with a population of over 15,000 residents must contribute personnel (either sworn or nonsworn) and said personnel must be assigned full time to MEGSI, OR, members with a population with less than 15,000 residents must contribute one (1) dollar per capita

A. FISCAL OFFICER

An elected official of a participating unit of local government shall be designated Fiscal Officer for MEGSI by appointment of the Policy Board. The Fiscal Officer shall function as the sole Fiscal Officer for all participating Agencies in MEGSI. The Director of the Illinois State Police shall monitor MEGSI and determine its eligibility to receive State Funding.

Metropolitan Enforcement Group of Southwestern Illinois **Intergovernmental Agreement**

VIII. CANCELLATION:

This agreement may be canceled at any time by written agreement of a majority of all participating, herein named. In such event of the dissolution of the Metropolitan Enforcement Group of Southwestern Illinois (MEGSI) and the termination of the MEGSI Policy Board; and after all claims against MEGSI Policy Board; and after all claims against MEGSI are satisfied, the material benefits realized from the liquidation of any and all MEGSI assets, shall be determined by the MEGSI Policy Board.

IX. EFFECTIVE DATE:

This agreement shall become effective when subscribed by two or more participating Units of government.

X. INSURANCE:

The Operating Director shall not permit the assignment of any sworn personnel employed by any Unit of local government until such time as MEGSI has obtained liability insurance for the Policy Board, each Unit of government, and said sworn personnel, that insurance to be approved as to coverage and limits by the Policy Board.

XI. SOCIAL SECURITY and IMRF BENEFITS:

It is agreed by all participating Units of local government that for all non-sworn personnel, whose salary is paid by MEGSI, that MEGSI will pay the employers share of Social Security and IMRF. It is also agreed, that upon the dissolution of MEGSI, if there is any further contribution that must be made to IMRF for its non-sworn employees, that each participating Unit of local government at the date of dissolution will share in the payment of such contribution.

SIGNATORIES

LOCAL UNIT OF GOVERNMENT CONTRIBUTION

Freeburg Police Department _____
Agency

Mayor Date

Stevy Keenan 6-21-13
Chief of Police Date

RESOLUTION NO. 13-10

**A Resolution of the Board of Trustees of the Village of Freeburg, Illinois,
Authorizing the Village to Enter into and the Mayor to Execute an Agreement between
the Village of Freeburg and Freeburg Fire Protection District for an Intergovernmental
Agreement for the Purpose of Installing Antennas on the Save Water Stand Pipe**

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believes it is in the best interests of the Village to enter into an Agreement between the Village of Freeburg and Freeburg Fire Protection District in order to provide up to six antennas on the Save water stand pipe in order to coincide with Freeburg Fire Protection's plan to upgrade its communication system that handles the emergency dispatching and radio communications for the Fire District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Intergovernmental Agreement between the Village of Freeburg and Freeburg Fire Protection District, a copy of which is attached hereto and incorporated herein as "Exhibit A."

SECTION 3: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 15th DAY OF JULY, 2013.

Vote Recorded:

AYES: _____ NAYS: _____

ABSENT: _____

ATTEST:

Seth Speiser, Village President

Jerry Menard, Village Clerk

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement is made and entered into by and between the Freeburg Fire Protection District and the Village of Freeburg, Illinois pursuant to the provisions of the Illinois Governmental Cooperation Act (5 ILCS 220/1 et seq.) as follows:

1. The Freeburg Fire Protection District is in the process of acquiring radio equipment including radio antennae for the purpose of upgrading its communication system for the handling of emergency dispatching and radio communications for the District in connection with the operation of its Fire Department.

2. The Village of Freeburg has a water storage tower located at the commonly known address of 3001 Save Road, Belleville, Illinois (LAT) (NAD 83): 38-28-32.4N (LONG) (NAD 83): 089-54-13.3W) which can be effectively utilized by the District as the location for the radio antennae to be utilized by the District in connection with the foregoing radio system.

3. The Village of Freeburg has agreed to permit the Freeburg Fire Protection District to install up to 6 antennas on the water storage tower located at the above commonly known address and to install a concrete base and cabinet for the operation of such equipment at the same location and for the installation of electrical service by the District to provide power to the equipment at that location.

4. It is agreed and understood that the District will be allowed to utilize the water storage tower for this purpose subject to payment by the District of a fee of \$1.00 annually.

5. It is agreed and understood that the District's use of the water storage tower and site for its antenna and radio equipment shall not interfere with the Village's use, operation, and maintenance of the tower and site and District will at all times reasonably cooperate with Village as may be required with respect to Village's operations. Village agrees to provide reasonable notice to District of any maintenance or other activities at the water storage tower or site which can be expected to interfere with District's radio communications operations.

6. It is agreed and understood that District's use of the water storage tower for its radio antennae and the site for its radio equipment will be essential to its emergency communications and Village agrees that it will at all times cooperate with District to assure that the District's radio system will remain in operation.

7. It is agreed and understood that Village may also use the water storage tower as the location for radio antennae in connection with its operations and/or it may permit other users to locate antennae on the tower. It is agreed and understood that the parties will cooperate to eliminate any interference which may occur by reason of such multiple uses. In the event that District's antennae are determined to be the cause of interference, it will be responsible for correction of same. In the event that any other use of the water storage tower or site would materially interfere with or prevent the District's emergency radio communications, Village would not allow such use to be made of the water storage tower or site.

or steps taken to cure the breach within a reasonable time (not to exceed 5 days), the non-breaching party may terminate this Agreement by written notice and in that case, the non-breaching party will have no further obligation under the Agreement.

14. The parties agree to do such further, or other, acts or to execute any additional instruments which may be reasonably necessary or convenient to effect the purposes of this Agreement.

In witness whereof, the parties, by their undersigned duly authorized officers, have set their hands and seals the dates below written, the latest of which will be the effective date of this Agreement.

VILLAGE OF FREEBURG, ILLINOIS

BY: _____
MAYOR (VILLAGE PRESIDENT)

ATTEST:

CLERK

DATE: _____

FREEBURG FIRE PROTECTION
DISTRICT

BY: _____
PRESIDENT

ATTEST:

SECRETARY

DATE: _____

EXHIBIT E

ORDINANCE BEING WRITTEN BY ATTORNEY MANION AND
WILL BE AVAILABLE AT THE BOARD MEETING

VILLAGE OF FREEBURG

ORDINANCE NO. 1466

**AN ORDINANCE REPEALING ORDINANCE #1379 REGARDING
RESIDENCY AND COMMERCIAL LEGACY RATES**

July 15, 2013

Return To:

**Village of Freeburg
14 Southgate Center
Freeburg, IL 62243**

ORDINANCE NO. 1379

AN ORDINANCE AMENDING TITLE XV, CHAPTER 51 OF THE REVISED
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR
COUNTY, ILLINOIS (Electric System)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

TITLE V, CHAPTER 51, Section 51.45, ELECTRIC RATES, is hereby amended to add two new rates as follows:

(G) Residential Legacy Electric Service (**Rate 6**). Available only to former customers of AmerenIP who became Village of Freeburg customers on or after November 30, 2010.

(1) Customer must utilize electricity as the exclusive method for space heating of the premises and must have an annual average usage of more than 15,000 kw-hr. The electric heating unit or units in service at the effective date of service under this rate must remain the exclusive space heating equipment throughout the term of service under this rate. Complete or substantial replacement of heating units must be immediately reported to the Village. The dwelling may utilize multiple space heating units. Upon complete or substantial replacement of heating units serving forty (40) percent or more of the gross conditioned area of the dwelling, this rate will cease to be available. Effective with the next utility billing cycle following such partial or complete replacement, customer shall commence service under Single Phase Service (Rate 1).

(3) Rates for service shall be substantially equivalent to AmerenIP rate schedules under which customer was served immediately prior to customer's conversion to service from Village of Freeburg including all rates, riders, taxes, and fees. Village rate shall be updated from time to time to remain substantially equivalent to such rate schedules until such time, if any, as AmerenIP no longer offers same; at which time customer will revert to service under Single Phase Service (Rate 1).

(4) Village of Freeburg fuel adjustment charge does not apply to this rate.

(5) Net Rate. The charge per customer per month shall be:

Customer and Meter Charge - \$19.05

June through September:

All kilowatt hours: \$0.09636 per kwh

October through May:

1st 800 kilowatt hours: \$0.09579 per kwh

All over 800 kilowatt hours: \$0.04044 per kwh

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT F
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

COMMITTEE AS A WHOLE MEETING
Monday, July 1, 2013
6:30 p.m.

The Committee as a Whole Meeting was called to order at 6:37 p.m. on Monday, July 1, 2013, by Mayor Seth Speiser. Members present were Mayor Seth Speiser, Trustee Steve Smith (absent), Trustee Mike Blaies, Trustee Ray Matchett, Trustee Elizabeth Niebruegge, Trustee Matt Trout, Trustee Dean Pruett, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg, Zoning Administrator Gary Henning and Office Manager Julie Polson. Guests present: Frank Heiligenstein, Larry Rhutasel and Tom Carpenter.

A. OLD BUSINESS:

1. Approval of May 15, 2013 Regular and Executive Session Minutes: Unavailable.
2. Approval of June 12, 2013 Minutes: *Trustee Ray Matchett motioned to approve the June 12, 2013 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*

B. NEW BUSINESS:

1. Review of Village of Freeburg Code of Ordinance: Frank was present to provide an overview of his update of our code. He said he is finishing up the preliminary work and getting our code more organized. Our purpose is to make good business decisions so they fit Freeburg's needs. We will have meetings to review and finalize the changes to the code. He hopes to have that done within a year. The code will be pared down to 40 chapters. He gave suggestions on items that needed to be addressed such as the zoning map, terms of the Board of Appeals and Plan Commission members, etc. We will bring the revisions to the Legal/Ordinance committee.
2. Rentchler Road Water Line Project: Administrator Funderburg revised the letter that he would like to send out to the affected residents on Rentchler Road and also in Covered Bridge. He wanted the letter to be clear that Ehret was in charge of the project and we assume responsibility of the line once the project is over. Larry Rhutasel was present to discuss the concerns that are listed on the handout in the committee packet. Namely, we should not be waiving tap-on fees at the start of the project. If we need to secure an easement, that may be used as a bargaining tool to obtain it. We also want to make sure that we aren't responsible to bid any portion the project. We also need to look at Covered Bridge because the residents own to the middle of the road. If they all want to annex, how do we handle the

Committee as a Whole Meeting
Monday, July 1, 2013
Page 1 of 2

road? Mayor Speiser asked if Attorney Manion had seen this letter and Tony said no, but he had seen prior versions of the letter. Trustee Blaies asked Tony to talk to Attorney Manion about the bidding process. We also need to keep in mind that while we have appropriated money for the project, we need to be able to fund it if it moves forward.

Larry also spoke about the sewer expansion project. The EPA is treating the sewer extension to Parrish Trucking as a new project, and therefore, we need a new loan for that portion of the project. Larry provided a spreadsheet of the costs incurred on the existing project as well as the additional ones for the extension to Parrish. Overall, we will see an increase in costs of approximately \$25,000. He said our existing loan's interest rate is 2.29% and the new loan rate is at 1.93%.

Trustee Matt Trout motioned to recommend to the full Board we authorize Seth Speiser as the authorized agent to execute the new EPA loan documents and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.

Administrator Funderburg advised the committee he met with the Fire Department and they agreed to a payment of \$9,000 to place the antenna on the Save water stand pipe.

Trustee Ray Matchett motioned to recommend to the full Board we enter into an Intergovernmental Agreement with the Freeburg Fire Protection District to install the antenna on the SAVE water stand pipe at a cost of \$9,000 and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.

Zoning Administrator Gary Henning brought up the Pickers purchase of the building on N. State Street and has a packet of information for everyone to review.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:25 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

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Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING
Wednesday, July 10, 2013 at 5:30 p.m.

EXHIBIT G
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, July 12, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith (absent), Trustee Elizabeth Niebruegge, Trustee Matt Trout, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of June 12, 2013 Minutes: Trustee Elizabeth Niebruegge motioned to approve the June 12, 2013 minutes with corrections and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Franchise Fee (Ameren): John said we've changed the heading of this item to, "Acquiring Ameren Customers," and reviewed the list of potential customers. We will get a letter out to everyone to gauge their interest in signing either a pre-annexation or annexation agreement and hooking up to our electric system.
3. HAPS/High sulfur fuel: We are waiting on the permit. John said Attorney Driver and Verbal from BHM&G are working on the high sulfur fuel issue. John would like to pass on the maintenance reporting onto the head lineman.
4. Portable Generator Replacement: John said Craig at Burr Oak has the motor running on the unit. It will not be able to be used as a portable generator. We will have to set it permanently at the West plant. Craig should have that work done by the next committee meeting. We need to put money in the budget for the purchase of a portable generator.
5. Arc Flash Study: John said we still need to paint the doors and order new motors on the exhaust fans.
6. Safety Training: John said the next training session is scheduled for September. We don't train over the summer months because we are too busy. Administrator Funderburg has applied for a grant for AED devices in the public works vehicles.
7. Charter Agreement: Tony provided a copy of the current contract we are negotiating with Charter. There are two issues that need to be worked out. The first issue is the language concerning use of the streets and dedicated easements on page two of the contract. Dennis had some issues with the language on the easements and wanted Charter to incorporate the language in our code but Charter is not agreeable to doing so. John is concerned with the language that stated they would trim trees and he said we need control over that. We don't

want anyone trimming near our facilities. The other issue is the fee Charter charges their customers and they are proposing a 5% fee. Our current fee is 3%. The committee did not want to raise the fee and directed Tony to work on the easement wording issue.

8. Wiegmann's project/Grade School project: John said they delivered the cabinet to Wiegmanns and we are waiting on them before we can start work on phase #2. The grade school project is complete and everything went very smoothly.
9. Shed: The bids for the concrete floor are due in this Friday. We have a couple of things that need to be cleaned up before they can start the floor. Seth reminded the committee we need a 2/3's vote at the board meeting to accept the bid. He wants the payroll on Ragland verified with respect to whether or not they paid prevailing wages on the shed.
10. Spreadsheet of agreements: Julie added the loan from Citizens on the new electric truck. The agreement for CellNet has expired and Julie will check on that.
11. Risk assessment conducted by insurance company: Nothing new.
12. Doors at old power plant: John talked to the guy that will handle this. He will take care of it soon.
13. Landmark Dividend: Tony said this company wants to take over the lease of the cell tower on Mill St. Landmark won't ask for a perpetual lease but the term of the contract is 600 months with a one-time payment of \$87,000 upfront. We have to keep in mind if we move forward with this agreement, we would no longer receive a yearly revenue for budgeting purposes. Tony said the company would be in charge of negotiating with other companies to purchase spots on the tower and we would receive 60% of any money generated by those new agreements. Seth directed this item be moved to the Finance Committee.
14. High sulfur fuel issue: Discussed above. Item will be combined with #3.
15. Transformer bids/Surplus Transformers: John had Clark and Shane check the inventory and we are okay right now. We will need to work on the surplus transformers.
16. Prairie State Tour: The tour is scheduled for August 22nd and John will have Julie copy everyone on the information.
17. LED Lighting: The lighting will be funded by a grant and will provide LED lights to Village Hall and the new shed. We would like to use a portion of the grant money and give it to Professional Metal Works so they can take advantage of the program. The committee agreed to move forward with the project.

18. Head lineman position:

**EXECUTIVE SESSION
6:12 P.M.**

Trustee Elizabeth Niebruegge motioned to enter into Executive Session citing personnel, 5 ILCS 120/2-(c)(1)a and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:24 P.M.**

Trustee Elizabeth Niebruegge motioned to end the Executive Session at 6:24 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried. Chairperson Blaies reconvened the Electric Committee meeting at 6:25 p.m.

Trustee Elizabeth Niebruegge motioned to recommend hiring a head lineman at the August 5, 2013 Board Meeting and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Proposals for Repairs to 412 W. High: Mayor Speiser asked for a quote to repair the roof at the old power plant. The quote came in at \$5,000 to repair the roof and \$16,000 to replace it. The committee asked John to have the repairs done internally and put money in the budget to replace it next year.

John said BHM&G was out today and conducted the annual URGE testing. We do this in order to continue receiving generation credits from IMEA. Units 8, 9, 10, 11 and 12 were tested and everything went very well.

John advised the committee he installed a LED light in the streetlight at Peabody Road and N. State Street. He put a meter on it to see how much electric this new light will use.

John said we recently met with IMEA and they informed us that we are the only community that has units in cold storage. Those units include 1, 2, 3, 4 and 7. John said we could move them to a non-emergency status. We would have to spend some money in maintenance to test the units to insure they run correctly. They do run but they don't provide enough credits or kilowatts. John is hesitant to do this and said Ron probably had a good reason why he didn't do this but he doesn't know what that reason is. Elizabeth will try to talk to Ron and see why he had the units in cold storage.

Seth brought up the ordinance that had been passed years ago providing a lower electric rate to a group of customers that had annexed into the Village. Seth said IMEA advised him that this was illegal. Seth will talk to Attorney Manion to see what we need to do about this.

Tony said if we receive any phone calls about a company wanting to provide electric service to a resident, please get their contact information and give it to him. IMEA would like to have that information.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Elizabeth Niebruegge motioned to adjourn at 6:40 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
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EXHIBIT H
VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING Wednesday, July 10, 2013 at 6:30 p.m.

Chairperson Ray Matchett called the meeting of the Personnel and Public Safety Committee to order on Wednesday, July 10, 2013 at 6:42 p.m. Those present were Chairperson Ray Matchett, Trustee Matt Trout, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Dean Pruett, Trustee Elizabeth Niebruegge, Chief Stan Donald, Village Administrator Tony Funderburg, Public Works Director John Tolan and Office Manager Julie Polson. Guest present: Janet Baechle.

POLICE:

A. **OLD BUSINESS:** None.

B. **NEW BUSINESS:**

1. Policy on taking cars home: Administrator Funderburg said we have 3 cars being taken home and may need our fleet to grow stronger if we have cars at home. The trustees liked seeing the patrol cars around town and also liked the fact that they were taken home. They felt the community likes having the police presence in the neighborhoods. We still have money budgeted for a new car.
2. Towing Issue: Chief Donald said Rogers doesn't staff their tow lot and when you call to have a car released, you have to wait 30 – 45 minutes before they get someone there. The committee directed Stan to call Casey and voice his concerns to him. He did say he hasn't had a problem yet but foresees it happening. He understands the car was towed for a reason but also believes someone should be there to release the car.
3. Stop signs at Emily/Vine and Emily/Cherry: Chief Donald was fine with the two stop sign requests and would like to add another one at Mill/Cherry and also St. Clair/Belleville. We will forward these requests to the Streets committee and Tony will prepare the ordinance.
4. Part-time officer hire: Chief Donald continues to have overtime issues with the schedule and would like to hire two additional part-time police officers. Julie will get the applications copied and put in everyone's box before Monday's board meeting in case anyone has any questions and need to talk to Stan.

Trustee Matt Trout motioned to recommend to the full Board we hire two part-time police officers and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

5. Megsi renewal: This is the yearly renewal for St. Clair County's enforcement group and this year's cost is \$4,354.

Personnel/Police Committee Meeting
Wednesday, July 10, 2013
Page 1 of 3

Trustee Mike Blaies motioned to recommend to the full Board Resolution 13-09 be approved and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.

6. Transmission repair on 2009 car: Tony advised one of our better patrol cars needs the transmission fixed. We are waiting on an estimate to repair it.

Chief Donald left the meeting at 7:10 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of June 12, 2013 Minutes: Trustee Mike Blaies motioned to approve the June 12, 2013 minutes and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.
2. Employee handbook: A copy of the handbook was provided to the committee. We had stopped working on it when the public works employees unionized but would like to start on it again.
3. Job descriptions: Tony sent the job descriptions to Attorney Manion today.
4. Plaques for Gene and Ron: Julie will work on this. Seth would like to add Sam Nold.
5. Full-time hire of Crew Worker:

**EXECUTIVE SESSION
7:13 P.M.**

Trustee Matt Trout motioned to enter into Executive Session citing personnel, 5 ILCS, 120/2-(c)(1) and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
7:30 P.M.**

Trustee Matchett reconvened the meeting at 7:30 p.m.

6. Time Clock Policies: Tony has a meeting with Greg, Julie and Jim Beck on July 16th at 10:00 a.m.
7. Office Cleaning: Tony has the proposal for cleaning in this week's edition of the Tribune. Seth asked Tony to prepare the 60-day notice to the administrative staff. Tony said we might have a problem if we don't agree on any firm to do the cleaning but have already provided notice to the staff. Julie said we will continue to clean the office until the cleaning firm is hired.

The ads for police chief and village administrator are in this week's edition of the Tribune. Julie said they will also be posted on our website.

B. NEW BUSINESS:

1. Request to carry over vacation: Public Works Director Tolan requested that his vacation be extended to the fall. The committee agreed and extended it to December 31, 2013.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Matt Trout motioned to adjourn at 7:38 p.m. and Trustee Mike Blaiies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager