

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Steve Smith  
Mike Blaies  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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Finance Committee Meeting  
(Finance/Industrial Park/Economic Development/Budget)  
Smith/Niebruegge/Trout  
Wednesday, March 25, 2015 at 5:30 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

Chairperson Steve Smith officially called the meeting of the Finance Committee to order at 5:30 p.m. on Wednesday, March 25, 2015. Those in attendance were Chairperson Steve Smith, Trustee Matt Trout, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Treasurer Bryan Vogel, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dean Pruett, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg, Village Attorney Brian Manion, Finance Clerk Debbie Pierce and Office Manager Julie Polson. Guest present: Janet Baechle.

**A. REVIEW OF BOARD LISTS:** The Board Lists were reviewed by the committee. The following expenses were questioned: Delta Mobile Testing, \$2,762 – John advised that was for testing of the electric truck equipment, hot sticks to make sure everything is grounded; Water Movers, \$468 – John said when we had the sewer problem at plant, we needed a machine would split the flow and had to rent one for 7-8 days; AIS Speciality Products, \$556.05 – hand santizier and gloves for plant; Freeburg Waves, \$1000.00 - last year's concessions; Durkin Equipment, \$374.00 – company that calibrates flow meter at sewer plant, it was off for 3 weeks and needed to be recalibrated; Hach, \$448.34 – meters for lab; payroll exchanges, Debbie decided to clean up the payroll accounts and said these were old payroll checks that haven't been cashed.

**B. REVIEW OF INVESTMENTS:** Julie confirmed with Treasurer Vogel that he is going out for bid and will have that information before the cd renews.

**C. INCOME STATEMENT:** Trustee Smith said the simplified telecommunications tax is very low and Debbie will look at that one. Streets health insurance is high and Julie explained our payroll audit was done after the budget was passed and we can't do anything about that. Tony said we should be in a better place this year. Electric overtime was questioned and John said we have had some pretty big call outs on this year. Tony said we need to update the budget on comp time being cashed in and plan for our employees cashing that in. Debbie said we can set up an accrued vacation line item, what you owe for all the vacation, sick, comp time. Tony will get this incorporated into the budget before it is presented for approval.

**D. TREASURER'S REPORT:** Trustee Matt Trout motioned to recommend to the full Board the Treasurer's Reports for July 31, 2014; August 31, 2014 and September 30, 2014 for approval and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.

**E. OLD BUSINESS:**

1. Approval of February 25, 2015 Minutes: *Trustee Elizabeth Niebruegge motioned to approve the February 25, 2015 minutes and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*
2. Attorney Invoices: Copies were provided.
3. Sign at Industrial Park: John talked to Jerry who is still working on the design. We should have something by the end of this week to look at and approve.
4. Website Update: Item can be taken off the agenda.
5. Economic Development: Tony is starting to receive some calls on available properties.
6. 3-to-5 Year Plan: Tony will have this in every Finance packet. There are some items that need to be updated, let Tony know if there are any other updates. Elizabeth asked about sewer. Tony said we are going to need to raise sewer rates. He is going to combine the sewer line and the plant expansion into the increase. Larry Rhutasel is updating the sewer plant numbers. Since prices have increased, John said we are going to revise some items and bring it back to committee. We are looking at a smaller plant expansion, one that we can add onto.
7. Update on Insurance Claims: Julie advised all three claims have been successfully subrogated and we received the \$2,500. Item can be taken off the agenda.

**F. NEW BUSINESS:**

1. FY2015 Bugeet: Tony said in the sewer department, the loan for the project will now be as high as \$1.2M, which is a lot higher than what was originally budgeted. The budget needs to be passed at the next board meeting. Mayor Speiser asked for a Committee as a Whole meeting to review this. It was set for Monday, March 30<sup>th</sup> at 6:00 p.m.
2. Phone system: Tony advised our phone system is close to being dead. We can go through Hursey/Telcom which works with our current phones, and get our system updated at a cost of \$6,7000 - \$7,000. Tony would like Hursey/Telcom to manage our phones which will make our phone bill go down about \$300 a month. We should have the update by the end of next week.

**G. PUBLIC PARTICIPATION:** Janet sees problems with the website.

**H. ADJOURN:** *Trustee Elizabeth Niebruegge motioned to adjourn the meeting at 5:55 p.m. and Trustee Matt Trout seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager