

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR  
Matt Trout

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

Finance Committee Meeting  
(Finance/Industrial Park/Economic Development/Budget)  
(Carpenter/Blaies/Kaiser/Matchett)  
Wednesday, June 26, 2024 at 5:30 p.m.

Chairperson Tom Carpenter officially called the meeting of the Finance Committee to order at 5:30 p.m., on Wednesday, June 26, 2024. Those in attendance were Chairperson Tom Carpenter, Trustee Mike Blaies, Trustee Bob Kaiser, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Treasurer Bryan Vogel (absent), Trustee Dana Miller (absent), Trustee Lisa Meehling (absent), Village Attorney Fred Keck (absent), Public Works Director John Tolan (absent), Village Engineer Tim Pruett, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Finance Clerk Laura Wolf, and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

**A. REVIEW OF BOARD LISTS:** Trustee Mike Blaies questioned the following expense: Catalis LLC, \$2,645.00 – Website. Village Administrator Matt Trout added we will need to upgrade at some point to bring it more modern. Chairperson Tom Carpenter asked if this is for the year. Matt responded yes, unless we make a decision to revamp it.

**B. REVIEW OF INVESTMENTS:** Matt stated there is one coming due in August. Finance Clerk Laura Wolf added it is a \$50,000 CD in the electric fund. Matt said we are good with that one being reinvested back in a CD, if the Board agrees.

*Trustee Mike Blaies motioned to send to the full Board the Electric Fund CD for \$56,625.00 maturing on August 9, 2024 to a 6-month CD at 5% from Citizens Community Bank, and Trustee Ray Matchett seconded the motion. All voting yea, the motioned carried.*

**C. INCOME STATEMENT:** Matt said everything seems to be where it needs be. Trustee Blaies stated water and sewer seem low. Matt said ultimately when looking at the water fund, we need to be looking at the water sales. Electric sales are down and should go up within the next month. The pool numbers are up a lot sales wise.

**D. TREASURER'S REPORT:** No report.

**E. FUND AND ACCOUNT BALANCE REPORT:** Matt commented on the water number.

**F. OLD BUSINESS:**

1. Approval of May 29, 2024 Minutes. Trustee Mike Blaies motioned to approve the May 29, 2024 Minutes, and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.
2. Attorney Invoice: The invoice was reviewed by the committee. Matt commented that it's mostly FOIA requests.
3. Newsletter: Mary advised she is working on it.

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## G. NEW BUSINESS:

1. IML Conference: Matt said IML just sent out information and registration is open. The conference is the weekend of September 19<sup>th</sup> – 22<sup>nd</sup>. If interested in going, get in touch with him.
2. Resolution #24-09 Resolution for Improvement Under the Illinois Highway Code – Resurface Project for the Savannah Oaks Subdivision: Village Engineer Tim Pruett said anytime you spend money under MFT or Rebuild Illinois you have to do a resolution appropriating a certain sum of money.

*Trustee Ray Matchett motioned to send to the full Board Resolution #24-09, and Trustee Bob Kaiser seconded the motion. All voting yea, the motioned carried.*

3. Veterans Property Tax Relief Reimbursement Pilot Program - \$10,030.00: Matt stated St. Clair County along with only three other counties in Illinois were in the pilot program. We received a check in the amount of \$10,030.00 from the program. Mayor Speiser added that the reimbursement is from the federal government.
4. Burns McDonnell Invoice #113084-24: Matt stated we received the final pay request from Burns McDonnell.

*Trustee Bob Kaiser motioned to send to the full Board the Burns McDonnell invoice #113084-24 in the amount of \$23,0971.01, and Trustee Ray Matchett seconded the motion. All voting yea, the motioned carried.*

5. Executive Session Minutes: Matt said he and Mary are going to meet and come up with a plan to get this started. Chairperson Carpenter asked if we will add to certain committees. Matt responded yes, we will go through them at the end of the committee meetings. Personnel we will need to have a committee as whole for those.

Matt said he spoke to everyone earlier about Monday night. Dr. Brink is not available Monday night. She is available for the next set of committee meetings in two weeks. He will ask her to come then and add it to the electric meeting agenda.

Matt said there are a couple of things that are on the other two agendas we can talk about now or he can put them on the board meeting agenda for Monday night. Chairperson Carpenter stated we can at least get a background.

Resolution#24-08, which is the Memorandum of Understanding with the Freeburg Waves. This is something we do every year. We pay them \$200 and we run the concession stand for the swim meets.

*Trustee Tom Carpenter motioned to send to the full Board the Resolution #24-08 Memorandum of Understanding with the Freeburg Waves, and Trustee Ray Matchett seconded the motion. All voting yea, the motioned carried.*

Matt said there is a St. Clair County Zoning Board of Appeals hearing of the Ross property. They want to divide off 5 acres for their granddaughter.

Matt said Police Chief Mike Schutzenhofer did submit Project Request 24-1 & 24-2. These are to purchase radar units and Toughbooks with the golf tournament money. Chief Schutzenhofer added it's for 3 computers and 4 radars. Matt said we have allotted for this and it is in the budget.

*Trustee Mike Blaies motioned to send to the full Board the Project Request 24-1 for 4 Radar Units & Project 24-2 for 3 Toughbook Computers, and Trustee Ray Matchett seconded the motion. All voting yea, the motioned carried.*

**H. GENERAL CONCERNS:** Trustee Blaies asked if John can keep any leftover pool chemicals to use next year, still use if stored. Matt responded yes and that John does a good job at managing that.

Matt said we had another save at the pool this week. He said we had certificates printed and Mayor Speiser will sign them. They will be at the pool and presented to the lifeguard at the end of the shift. At the end of the year, we will bring in all the lifeguards. We are looking to do that at the August 5<sup>th</sup> Board meeting.

**G. PUBLIC PARTICIPATION:** Janet commented on the resurface project of Savannah Oaks.

**H. ADJOURN:** *Trustee Mike Blaies motioned to adjourn the meeting at 6:17 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen  
Office Manager