

REGULAR BOARD MEETING AGENDA – FEBRUARY 18, 2014 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. February 3, 2014 – Regular Board Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report
9. Public Participation
10. Reports and Correspondence – None.
 - 10 – 1. Zoning Administrator’s Report – **Exhibit B**
11. Recommendations of Boards and Commissions – None.
12. Contracts, Releases, Agreements and Annexations – None.
13. Bids – None.
14. Resolutions – None.
15. Ordinances –
 - 15 – 1. Ordinance #1485 – An Ordinance Authorizing the Village to Enter into and the Mayor to Execute a Loan Agreement with IEPA – **Exhibit C**
 - 15 – 2. Ordinance #1486 – An Ordinance Amending Title VII, Chapter 73 of the Revised Code – **Exhibit D**
16. Old Business –
17. New Business – Consideration of Recommendation to Deny Business Registration Application
18. Appointments – None.
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Pool Committee Meeting – Wednesday, February 5, 2014 – 5:00 p.m. – **Exhibit E**
 - 19 – 2. Community Development Committee Meeting – Tuesday, February 11, 2014 – 6:00 p.m. – **Exhibit F**
 - 19 – 3. Electric Committee Meeting – Wednesday, February 12, 2014 – 5:30 p.m. – **Exhibit G**
 - 19 – 4. Water/ Sewer Committee Meeting – Wednesday, February 12, 2014 – 6:15 p.m. – **Exhibit H**
 - 19-4a. Recommend authorizing Mayor to sign IEPA Loan Documents for Sewer Project – see Item#15-1.
 - 19 – 5. Streets Committee Meeting – Wednesday, February 12, 2014 – 7:00 p.m. – **Exhibit I**
 - 19-5a. Recommend 4-way stop sign at Alton/High – see Item #15-2.
 - 19 – 6. Community Development Committee Meeting – Tuesday, February 18, 2014 – 6:00 p.m. - unavailable
20. Upcoming Meetings
 - 20 – 1. Community Development Committee Meeting – Tuesday, February 25, 2014 – 6:00 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, February 26, 2014 – 4:45 p.m.
 - 20 – 3. Finance Committee Meeting – Wednesday, February 26, 2014 – 5:30 p.m.
 - 20 – 4. Personnel/Police Committee Meeting – Wednesday, February 26, 2014 – 6:15 p.m.
 - 20 – 5. Economic Development Committee Meeting – Monday, March 3, 2014 – 6:30 p.m.
 - 20 – 6. Board Meeting – Monday, March 3, 2014 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

FREEBURG REGULAR BOARD MEETING **Monday, February 3, 2014 at 7:30 P.M.** **Board Meeting Minutes**

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 3, 2014 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGINANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Dean Pruett – here; Trustee Ramon Matchett, Jr. – here; Trustee Mike Blaies – here; Trustee Matt Trout - here; Trustee Steve Smith – here; Trustee Elizabeth Niebruegge – here; Mayor Seth Speiser – here; (7 present, 0 absent). Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes for approval from the Regular Board meeting Wednesday, January 8, 2014.

Trustee Steve Smith motioned to accept the minutes from the Regular Board Meeting Wednesday, January 8, 2014 and Trustee Dean Pruett seconded the motion with corrections. All voting aye, the motion carried.

FINANCE:

1. Review of Board Lists: Trustee Smith said we reviewed the Board List.
2. Review of Investments: Trustee Smith said we don't have anything until 2015 on this.
3. Income Statements: Trustee Smith said we talked about items in the Income Statements.

Trustee Smith said next year we are really going to have to look at the expenses when we develop the budget.

OLD BUSINESS:

1. TIF: Trustee Smith said the TIF bond closing is scheduled for March 26, 2014. Trustee Smith said the rates drop a little so we should have a little more in the savings from refinancing.
2. Website update: Trustee Smith said there is another company with the Website development that we are looking at.

Village of Freeburg Board Meeting Minutes
Monday, February 3, 2014
Page 1 of 6

3. American Tower Offer: Trustee Smith said we talked about the American Tower offer. We are waiting on Attorney Manion to review the agreement before we do anything.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: Attorney Manion said we are scheduled for negotiations on collective bargaining agreements with the office workers union and the public workers union on February 12, 2014.

EDA REPORT: None.

PUBLIC PARTICIPATION: Mayor Speiser called for Public Participation.

1. Janet asked if Gene sent anything over about the bad weather coming this week. Mayor Speiser said we received an email from Gene letting us know there is nasty weather on the way.

2. Rita Boyd President of Get Up & Go was present to talk about the Get Up & Go Program. Rita passed out information on What Is Get Up & Go. Rita said she noticed the plaque hanging in the lobby. This was the plaque that was awarded to the Village of Freeburg as a Get Up & Go Community. Rita went through the information she passed out on how Get Up & Go Program works and what it can do for a community.

EXHIBIT C:

REPORTS AND CORRESPONDENCE: Mayor Speiser said next we have our Zoning Administrator's Report.

1. Zoning Administrator Henning said as of the first of 2014, the Federal Government issued an order to monitor compliance with Federal Laws prohibiting discrimination against applicants applying for any type permit. They will have to complete a questionnaire about Ethnicity, Race, and Gender before a permit is issued. Zoning Administrator Henning said the applicants will have the option to mark they do not wish to furnish this information. We will then attach questionnaire to our copy of the permit to keep on file in case we are audited by the Federal Government.

2. Zoning Administrator Henning said we have a meeting scheduled with the Plan Commission on March 6. We are going to go over our new zoning purpose changes to the code. We are only going to tackle subdivisions and the zoning portions of those codes at this meeting. Gary said Julie has made copies and mailed to all members of the Plan Commission giving them time to complete their review before we meet.

3. Zoning Administrator Henning said that Tony is working with the owner of the Ernest Building and it will be coming down shortly.

4. Zoning Administrator Henning said the tractor trailer has been moved. Gary said the old G&S Foundry is now listed for sale on internet by owner. He believes the asking price \$102,000 as is.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT D:

ORDINANCES:

Mayor Speiser stated we have Ordinance #1483, An Ordinance Amending Section 155.094 of the Code of Ordinances of the Village of Freeburg, County of St. Clair, State of Illinois, to Establish Two-Family Dwellings as a Special use for Property Zoned SR-1.

Trustee Elizabeth Niebruegge motioned to adopt Ordinance #1483 by title only and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Elizabeth Niebruegge – aye; Trustee Dean Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Steve Smith – aye; Trustee Matt Trout – aye; Trustee Mike Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

EXHIBIT E:

ORDINANCES:

Mayor Speiser stated we have Ordinance #1484, An Ordinance Amending the Rules of the Board, Section 30.48 of the Code of Ordinances of the Village of Freeburg, County of St. Clair, State of Illinois, to protect the Confidentiality of Executive Session Discussions.

Trustee Matt Trout motioned to table Ordinance #1484 for more discussion on this issue and Trustee Dean Pruett seconded the motion. ROLL CALL: Trustee Matt Trout – aye; Trustee Dean Pruett – aye; Trustee Elizabeth Niebruegge – aye; Trustee Mike Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Steve Smith – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

OLD BUSINESS: Trustee Smith asked John and Shane if they have started to look at the 3 to 5 year plan, since Tony has started working on the budget. Village Administrator Funderburg said he has been updating it.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORT:

EXHIBIT F:

Mayor Speiser stated we held a Committee As A Whole Meeting Wednesday, January 8, at 5:30 p.m.

Village of Freeburg Board Meeting Minutes

Monday, February 3, 2014

Page 3 of 6

NEW BUSINESS:

1. Village of Freeburg Code Revision: Mayor Speiser said this meeting was called to go over the code revision. We are taking a chapter at a time. Mayor Speiser asked does anyone have any questions. Trustee Smith said he has a couple of corrections on it. Mayor Speiser said to pass them to Jerry and they will be looked at.

EXHIBIT G:

Community Development Committee Meeting:

Chairperson Elizabeth Niebruegge called the meeting of the Community Development Committee Meeting to order at 6:00 p.m. on Tuesday, January 21, 2014.

The following items were talked about or discussed:

1. Welcome to Freeburg Sign: Trustee Niebruegge said that she met with representative from IDOT who provided some great information regarding potential locations for the North end Welcome to Freeburg Sign.

2. Flag Memorial/Honorary: Trustee Niebruegge said that the Flag Memorial/ Honorary are collaboration between the Park District and the Village which as part of the master plan for the Village Park is the item that realistically could be finished first for the upcoming Memorial Day. Trustee Niebruegge said that Sheila Gallagher on behalf of the Freeburg Chamber of Commerce applied for and received the Rotary Club Spring Brunch split profits. It was written for all proceeds awarded to the Chamber from the brunch would go to the Flag Memorial/Honorary.

3. Spring Sweep: Trustee Niebruegge said the Spring Sweep will focus on getting the residents to clean up their area and helping out neighbors if needed. The committee decided on Saturday, April 26, 2014. Trustee Niebruegge said we will all meet at the Village Park at noon for a cook out. Trustee Niebruegge said after cleaning up around one's home then everyone can come up to the Village Park and bring a plant/flower to put into designated beds at the park. Trustee Niebruegge said also we would invite community groups that does service or some sort, can have a table at the event to talk about their service projects and thus promote their group. Trustee Niebruegge said she will move forward in getting all the information out.

4. Fall Fix-Up: Trustee Niebruegge said we talked about collaboration with other Freeburg Organizations if possible.

EXHIBIT H:

Legal/Ordinance Committee Meeting: (Annexation; Building, Zoning; Subdivision)

Trustee Matt Trout called the meeting of the Legal and Ordinance Committee to order at 4:45 p.m. on Wednesday, January 29, 2013.

The following items were talked about or discussed:

OLD BUSINESS:

1. Ordinance: Trustee Trout stated we talked about the ordinance that we tabled tonight. We will talk about it again at the next Legal/Ordinance meeting.
2. Status of Public Hazard Home: Trustee Trout stated Zoning Administrator Henning talked about the Public Hazard home on the Ernst Building. We still have plans for it to come down.
3. Update Code Book: Trustee Trout said we talked about the Plan Commission going over the code book and having a meeting on that.
4. Nuisance Abatement Code: Trustee Trout stated the trailer at 600 N. Main has been moved.
5. Use of golf carts on streets: Trustee Trout said the committee decided to take golf carts off the streets and to take it off of the agenda.
6. ECode 360: Trustee Trout said we are looking at a couple different options on ECode 360. We talked about a searchable format when it comes to our code book.

NEW BUSINESS:

1. Request County to perform occupancy inspections: Trustee Trout said we had some discussion about the County to perform the occupancy inspection or if we are going to revise how it is written in our code book. We are just in the early stage of talking about this issue.

EXHIBIT I:

Personnel/Police Committee Meeting:

Trustee Ramon Matchett called the meeting of the Personnel/Police Committee Meeting to order at 6:15 p.m. on Wednesday, January 29, 2013.

The following items were talked about or discussed under:

POLICE:

OLD BUSINESS:

1. Stop Sign request: Trustee Matchett stated we asked the Chief Donald to take a look at the stop sign request on Vine St/ St. Clair Ct.

NEW BUSINESS:

1. Crimestoppers tip Hotline Program Dues/Donations: Trustee Matchett said the committee agreed to donate \$150 to Crimestoppers for dues donations.
2. Trustee Matchett said we talked about how we need to look into additional room for our permanent evidence.
3. Trustee Matchett said Chief Donald would like to purchase a software program that would allow the officers to write reports in their car rather than having to come back to the Village Hall to do so. This way they would still be out on the streets.

4. Trustee Matchett stated we were able to purchase 6 tasers with a grant from the insurance company.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS: None.

Mayor Speiser stated we held an Economic Development Committee Meeting at 6:45 p.m. this evening and minutes will not be available until next meeting.

UPCOMING MEETINGS:

Pool Committee Meeting – Wednesday, February 5, 2014 – 5:00 p.m.

Community Development Committee Meeting – Tuesday, February 11, 2014 – 6:00 p.m.

Electric Committee Meeting – Wednesday, February 12, 2014 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, February 12, 2014 – 6:15 p.m.

Streets Committee Meeting – Wednesday, February 12, 2014 – 7:00 p.m.

CLOSED IN OBSERVANCE OF PRESIDENT'S DAY – Monday, February 17, 2014

Community Development Committee Meeting – Tuesday, February 18, 2014 – 6:00 p.m.

Board Meeting – Tuesday, February 18, 2014 – 7:30 p.m.

VILLAGE MAYOR & TRUSTEES' COMMENTS:

Trustee Dean Pruett – No. thank you.

Trustee Ramon Matchett – No thank you.

Trustee Mike Blaies – No thank you.

Trustee Matt Trout – John and Shane hope your guys and the police department stay safe with the bad weather coming in.

Trustee Steve Smith – No thank you.

Trustee Elizabeth Niebruegge – No thank you.

Village Clerk Jerry Menard – No thank you.

Mayor Seth Speiser – He would like to thank Julie for getting the grant for the tasers. If anyone sees Julie be sure you thank her for doing that.

STAFF COMMENTS:

Village Administrator Tony Funderburg No thank you.

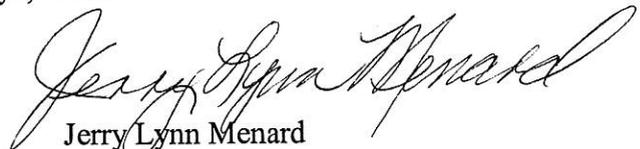
Public Works Director John Tolan: - No thank you.

Zoning Administrator Gary Henning - No thank you.

ADJOURNMENT:

Mayor Speiser called for motion to adjourn the meeting.

Trustee Matt Trout motioned to adjourn the meeting at 8:01 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, motion carried.


Jerry Lynn Menard
Village Clerk

Village of Freeburg Board Meeting Minutes

Monday, February 3, 2014

Page 6 of 6

**ZONING REPORT
VILLAGE BOARD MEETING
FEBRUARY 18, 2014**

Gary Henning Zoning Administrator

A meeting has been set for the Planning Commission to go over our Comprehensive plan and also to review proposed changes in the zoning code. Julie has made copies and mailed to all members of the Planning Commission giving them a month to complete their review before the meeting on Thursday March 6, 2014—starting at 6:30 pm at Village Hall.

A public hearing before the Zoning Board of Appeals set for Thursday, March 27, 2014, at 7:00 p.m., in the Freeburg Municipal Center, 14 Southgate Center, Freeburg, IL. Leon and Jenny Furtak are requesting a special use permit pursuant to Freeburg Zoning Ordinance 155.094, SR-1 Special Uses, (G)(1)(2). Applicant is requesting a special use permit to allow a two-family dwelling in the SR-1 Zoning District—address 113 E. Apple Street, Freeburg IL.

Occupancy Permits issued in February—8

Building Permits issued February—4

- 2-New Signs (Apex Physical Therapy)
- 1-House Addition—(New Room with Patio)
- 1-Electrical—Service Upgrade

Nuisances Corrected in February: 4

Nuisance Complaints with action to be taken to correct:

1. Met with owner of 924 Promatory Pines, he retired as of January 1, 2014 and will have final inspection by May 31, 2014.

2. RW Ernest Building behind Gary's. The owner has obtained a wrecking permit. All utilities have been shut off. I talked with owner and Company will be taking down the building. Demolition work contracted to Larry Eitzenhefer Excavating. Mr. Eitzenhefer called on January 15th concerning gas meters and gas not yet shut off to the three-story building and I informed him it was their responsibility to get it shut off--The Village had completed their shut offs months ago and the building demolitions must be completed by January 0.31, 2014. Tony received call from EPA January 21st (date both building were to be demolished) stating owners needed an EPA inspection for asbestos before building could be demolished. Notified Wrecking Company not to tear down. Tony is working with owner and EPA to work out a solution.
3. Received some complaints about old G&S Foundry. It has been vacant since 1998. It is now listed for sale on internet by owner. I believe asking price is \$102,000 as is.
4. Two weeks ago received complaint 408 N. Main--Old Junk car outback, along with sofa and mattress outside of house. Went into foreclosure no one lives there presently. I called number posted on door which was LS Field. They have work order in and waiting for break in weather.

New Businesses Working:

O'Reilly Auto Parts--everything is up to code including free standing sign requirement (amended to read 13 feet instead of 12)--waiting on O'Reillys to pick up permit and begin building.

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE A LOAN AGREEMENT BETWEEN THE VILLAGE OF FREEBURG, ILLINOIS AND THE STATE OF ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into a Loan Agreement with State of Illinois Environmental Protection Agency as described in the attached Loan Agreement, and

WHEREAS, pursuant to the Illinois Municipal Code, the Village is authorized to enter into the Agreement attached hereto and made apart hereof.

NOW THEREFORE, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois, as follows:

SECTION 1. The recitals set forth above are hereby adopted, found true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2. The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into the Loan Agreement attached hereto and made a part hereof.

SECTION 3. The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Loan Agreement attached hereto as "Exhibit A" and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Loan Agreement.

SECTION 4. This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 18TH DAY OF FEBRUARY, 2014.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Approved this 18th day of February, 2014.

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

LENDER:

Illinois Environmental Protection Agency
Bureau of Water
Infrastructure Financial Assistance Section
P.O. Box 19276
1021 North Grand Avenue, East
Springfield, IL 62794-9276

RECIPIENT:

Village of Freeburg
14 Southgate Center
Freeburg, IL 622431541

FEIN: 376001961

TERMS OF THE LOAN

Previous Loan Amount:	\$606,763.00	Construction start:	11/01/2012
This Action:	\$-29,066.24	Construction complete:	09/30/2013
Loan amount:	\$577,696.76	Initiation of operation:	09/30/2013
Annual fixed loan rate:	2.2950%	Initiation of repayment period:	09/30/2013
Term:	19.5 years	First repayment due:	03/30/2014
Repayments:	Semi-Annual	Final repayment due:	03/30/2033

LOAN OFFER AND ACCEPTANCE

Offer by the State of Illinois Environmental Protection Agency

Except as provided herein, and in the accompanying Letter of Transmittal, all terms and conditions of the original Loan Agreement, including prior amendments, remain unchanged and in full force and effect.

<u> Lisa Bonnett </u>	Director	Lisa Bonnett	<u> 2/3/14 </u>
Agency Signature	Title	Name	Date
By: <u> Carol Radwine </u>	Chief Financial Officer	Carol Radwine	<u> 2/3/14 </u>
Agency Signature	Title	Name	Date

This offer must be accepted, if at all, on or before 03/03/2014.

Acceptance on behalf of the Borrower

Authorized Representative (Signature)

Date

Name and Title of Authorized Representative (Type or Print)

PROJECT DESCRIPTION

The recommended project consists of the following specific improvements:

- The Cherry Tree Lane/High Street Sewer consisting of 944 linear feet (l.f.) of 8-inch gravity sewer, three manholes and all wye/lateral connections.
- Upgrade/rehabilitation of the Swimming Pool and Pitts Street Lift Stations including two each new three horsepower pumps, a new valve vault for each and new control panels for each.
- Upgrade of the East Treatment Plant consisting of rehabilitation of the lagoon cell #1 and cell #2 effluent structure walkways, the cell #2 high water stop plank overflow system and walkway, rip rap for slope protection and sludge removal from lagoon cell #1 and cell #2.
- All necessary electrical, site preparation and site restoration to make the project complete and operational.

This work is covered by IEPA Construction Permit Number 2011-IA-1283. This work is covered by IEPA Permit Number 2011IA1283.

PROJECT BUDGET

	TOTAL	ELIGIBLE
Design Engineering	\$155,400.00	\$40,404.00
Construction Engineering	\$95,650.00	\$24,869.00
Construction - Moniger Excavating, Inc.	\$525,718.00	\$525,718.00
Other - LOAN APPLICATION ASSISTANCE	\$10,000.00	\$0.00
Contingency	\$15,772.00	\$15,772.00
TOTAL	\$802,540.00	\$606,763.00

The loan amount is \$577,696.76.

OTHER FUNDING SOURCES/COSTS EXCLUDED

None

FINANCIAL SUMMARY

Total Disbursements	\$577,696.76
Construction Period Interest	\$5,976.93
Total Amount Financed	\$583,673.69

SPECIAL CONDITIONS

None

STANDARD CONDITIONS

Please see Attachment A.

Attachment A

Loan Recipient: Village of Freeburg
L173647

Loan Agreement - Standard Conditions Illinois EPA Water Pollution Control Loan Program

1. PROJECT SCHEDULE

For the purposes of this agreement, the start date will be the date the agreement is executed by the governmental entity and the complete date will be the date of final repayment. Any obligation of the State of Illinois and the Agency to make any disbursement of loan funds shall terminate unless this project work is initiated and completed in accordance with the schedule contained in the Loan Agreement.

2. DISBURSEMENTS

Disbursement requests for project work will be processed based on costs incurred, subject to the appropriation of funds by the Illinois General Assembly. Such disbursement requests will be monitored for compliance with applicable state and federal laws and regulations, including Section 705/4(b)(2) of the Illinois Grant Funds Recovery Act (30 ILCS 705), and shall constitute quarterly reports as required therein by describing the progress of the project and the expenditure of the loan funds related thereto. Any loan funds remaining unexpended in the project account after all application loan conditions have been satisfied and a final loan amendment has been executed shall be returned to the State within forty-five (45) days of the execution date on the final loan amendment.

3. REPAYMENT SCHEDULE – Nature of Obligations, Fixed Loan Rate, Interest, Loan Support and Principal Payments.

a) In accordance with Ill. Adm. Code 365.440, the fixed rate is comprised of interest and loan support, both of which are established annually and reported at the Agency's public hearing. The term "interest" is used in this Loan Agreement as well as future correspondence, repayment schedules, etc. to reflect both interest and loan support.

b) This Loan Agreement has been issued and entered into pursuant to an authorizing ordinance of the loan recipient. The recipient recites that it has taken all required actions to enter into the Loan Agreement and has complied with all provisions of law in that regard.

c) By this Loan Agreement, the loan recipient agrees to repay to the Agency (or, upon notice by the Agency to the loan recipient, the Agency's assignee) the principal amount of the loan with interest on the outstanding and unpaid principal amount of the loan from time to time until repaid in full, all as provided in this Loan Agreement.

d) For purposes of determining the repayment amount, the principal amount of the loan shall be the total amount of loan disbursements made by the Agency under this Loan Agreement, plus interest treated as principal as provided in paragraph (g) below. The amount financed shall not exceed the amount identified in the approved authorizing ordinance.

e) The final principal amount will be determined by the Agency after a final disbursement request, final inspection and project review have been made to ensure all applicable loan conditions have been satisfied.

f) Simple interest on each loan disbursement will begin on the day after the date of the issuance of a warrant by the Comptroller of the State of Illinois.

g) Interest and principal on the loan will be due on the dates and in the amounts as set forth in repayment schedules provided for in this paragraph. Upon the initiation of the loan repayment period, the Agency shall establish and notify the loan recipient of an interim repayment schedule in accordance with the terms of this loan. After the Agency conducts the final review of the costs of the project to establish the final principal amount, the Agency shall establish and notify the loan recipient of a final repayment schedule. For purposes of calculating the repayment schedules, the Agency shall consider principal of the loan to consist of all unrepaid disbursements plus all unrepaid interest accrued on these disbursements at the time the schedule period begins. Each of these repayment schedules shall provide for repayment installments consisting of principal plus simple interest on the unpaid principal

balance. The installment repayment amount may change when the interim repayment schedule is replaced by the final repayment schedule.

h) Interest on each loan disbursement shall be calculated on the basis of the total number of days from the date the interest begins to accrue to the beginning of the repayment period and will be calculated on a daily basis using a 365 day year. All interest due on the principal of the loan during the repayment period is calculated on a periodic basis.

i) The Loan Agreement shall be subject to prepayment at any time in whole or in part, at the option of the loan recipient, by payment of the outstanding principal plus accrued and unrepaid interest on that principal accrued to the date of prepayment.

4. MODIFIED OR SUBSEQUENT ORDINANCES

The ordinance authorizing entry into this Loan Agreement or dedicating the source of revenue shall not be amended or superseded substantively or materially without the prior written consent of the Agency.

5. DBE REPORTING REQUIREMENTS

The loan recipient is required to comply with the Disadvantaged Business Enterprise (DBE) reporting requirements as established and mandated by federal law and implemented in federal code: 40 CFR Part 33. Compliance with the code will necessarily involve satisfaction of the six (6) good faith efforts as set forth in the federal DBE program, and will require the use of the particular contract specifications and language for advertising of the project. More information and guidance on the DBE requirements is available on the IEPA web site at:

<http://www.epa.state.il.us/water/forms.html#financial-assistance>

6. COMPLIANCE WITH ACT AND REGULATIONS

The Agency shall not make any payments under this loan offer if the construction project has been completed and is being operated in violation of any of the provisions of the Clean Water Act, Environmental Protection Act (415 ILCS 5/1 et seq.) or Water Pollution Control Regulations of Illinois (Title 35: Subtitle C: Chapter I: Pollution Control Board Regulations and Chapter II: Agency Regulations) adopted thereunder.

7. FINAL INSPECTION

The loan recipient must notify the Agency in writing within 30 days of the completion of project construction and submit the final change order, along with the contractor's final costs. The plans of record should be forwarded to the appropriate Agency regional field office. The Agency will schedule the final inspection within 60 days of the receipt of the notice, provided all necessary change orders have been submitted and approved by the Agency.

8. OPERATION AND MAINTENANCE OF THE PROJECT

The Agency shall not approve the final inspection for the project unless the loan recipient has certified that the training and operation and maintenance documents have been provided in accordance with 35 Ill. Adm. Code 365.740.

9. FLOOD INSURANCE

Evidence must be provided that flood insurance has been acquired on eligible structures constructed under this Loan Agreement as soon as structures are insurable.

10. DELINQUENT LOAN REPAYMENTS

a) In the event that a repayment is not made by a loan recipient according to the loan schedule of repayment, the loan recipient shall notify the Agency in writing within 15 days after the repayment due date in accordance with 35 Ill. Adm. Code 365.1120 Delinquent Loan Repayments.

b) After the receipt of this notification, the Agency shall confirm in writing the acceptability of the loan recipient's response or take appropriate action.

c) In the event that the loan recipient fails to comply with the above requirements, the Agency shall promptly issue a notice of delinquency which requires a written response within 30 days.

d) Failure to take appropriate action shall cause the Agency to pursue the collection of the amounts past due, the outstanding loan balance and the costs thereby incurred, either pursuant to the Illinois State Collection Act of 1986 (30 ILCS 210) or by any other reasonable means as may be provided by law.

11. SINGLE AUDIT ACT

Federal funds from Capitalization Grants for the Clean Water State Revolving Fund (i.e. see Catalogue of Federal and Domestic Assistance number 66.458), which the Agency receives from the U.S. Environmental Protection Agency, may be used for this loan. Receipt of federal funds may require an annual audit which conforms to the Single Audit Act and O.M.B. Circular A-133. If a Single Audit is required, all loans from both the Clean Water and Drinking Water State Revolving Fund receiving federal funds must be audited and included in the audit report. The Agency will notify the recipient of any federal funds disbursed during the recipient's fiscal year.

12. SUBCONTRACTS UNDER CONSTRUCTION CONTRACTS

The award or execution of all subcontracts by a prime contractor and the procurement and negotiation procedures used by such prime contractor in awarding or executing such subcontracts shall comply with:

- a) All provisions of federal, State and local law.
- b) All provisions of 35 Ill. Adm. Code 365 with respect to fraud and other unlawful or corrupt practices.
- c) All provisions of 35 Ill. Adm. Code 365 with respect to access to facilities, records and audit of records.

13. REQUIREMENTS OF BOND ORDINANCE

If the dedicated source of revenue is pledged in a subordinate position to an existing revenue bond ordinance, the covenants regarding coverage and reserve shall be in accordance with 35 Ill. Adm. Code 365.940.

14. RECORDS RETENTION

The loan recipient agrees to establish and maintain the books and other financial records pertaining to this project in accordance with Generally Accepted Accounting Principles. The loan recipient shall maintain all books and records pertaining to this project for a period not less than 3 years from the date of the final loan closing. All records pertaining to the issuance of bonds and the repayment of this loan shall be maintained for a period not less than 3 years from the final repayment date. The loan recipient agrees to permit the Agency or its designated representatives, including the Illinois Auditor General and the Illinois Attorney General, to inspect and audit the books and financial records pertaining to the project and the expenditure of the loan funds related thereto.

15. CONTINUING DISCLOSURE

The recipient covenants and agrees that, if at any time the Agency shall notify the recipient that the recipient is deemed to be an "obligated person" for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (the "Rule"), the recipient shall promptly execute an undertaking in form acceptable to the Agency in compliance with the Rule in which the recipient shall agree, among other things, to provide annual financial information (as defined in the Rule) with respect to the recipient to all required information repositories for so long as the recipient shall be deemed an obligated person. The recipient shall be deemed to be an obligated person at any time the aggregate principal amount of one or more of the recipient's outstanding loans with the Agency, which are pledged to secure bonds issued on behalf of the Agency, exceeds a percentage (currently 20%) of the aggregate principal amount of all loans of the Agency pledged to secure such bonds.

16. WAGE RATE REQUIREMENTS

The loan recipient is required to comply with Wage Rate requirements established in rules issued by the U.S. Department of Labor to implement the Davis-Bacon Wage Act and other related acts (29 CFR Parts 1, 3 and 5). These rules require a number of specific actions by the federal funding recipient (the IEPA), the sub-recipient (the loan recipient) and the contractor, including payroll record certification and reporting as required. More information and guidance on the Davis-Bacon Wage Act requirements are available on the IEPA web site at: <http://www.epa.state.il.us/water/forms.html#financial-assistance>

17. REPORTING REQUIREMENTS

The loan recipient will be required to comply with the volume and frequency of reporting requirements that may be required by the federal or State funding authority.

18. ADDITIONAL COMPLIANCE ITEMS

The loan recipient, prime contractor(s) and subcontractor(s) shall comply with applicable federal funding certifications, non-discrimination statutes, regulations and environmental standards, including but not limited to the following:

- a) The Americans with Disabilities Act of 1990, as amended, and 42 USC 12101
- b) New Restrictions on Lobbying at 40 CFR, Part 34
- c) Immigration and Naturalization Service Employment Eligibility Rules, (I-9 Forms)
- d) False Claims Act – Prompt referral to USEPA’s Inspector General of any credible evidence of a false claim or criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving funds under this loan (Loan Recipient Only)
- e) The Coastal Zone Management Act of 1972, 16 U.S.C. 1451 (Loan Recipient Only)

19. CERTIFICATION

By accepting this loan offer, the loan recipient certifies under oath that all information in the loan agreement and the related loan application is true and correct to the best of the loan recipient’s knowledge, information and belief, and that the loan funds shall be used only for the purposes described in the loan agreement. This offer of loan funds is conditioned upon such certification.

Jerry Menard, Village Clerk

Approved this _____ day of _____, 2014

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)

Wednesday, February 5, 2014 at 5:00 p.m.

EXHIBIT E

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

The meeting of the Public Property Committee was called to order at 5:00 p.m. on Wednesday, February 5, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Dean Pruett, Trustee Matt Trout, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Pool Managers Scott Schulz, Darren Pierce and Jill Rouse.

POOL: A. OLD BUSINESS:

1. Caregiver pass: The committee discussed offering a discounted pass to caregivers or offering the 10-day pass as an option. If we offered the caregiver pass, we would put the name of the family on that caregiver pass.
2. Shade Structures: Trustee Niebruegge said we will be visiting the Mascoutah pool to take a look at their shade structures.
3. Chairs for Pool: We need to start looking for chairs now. The managers would like to get a total of 40 chairs – 20 regular and 20 lounge chairs.
4. Pool Prices: Julie provided pricing from Mascoutah, Millstadt and New Baden's pools. We are very comparable and less expensive than any of the other pools.

The committee discussed the change in operating hours of the pool from 12:00 – 8:00 p.m. to 11:00 a.m. – 7:00 p.m. Swim parties would be held from 7:00 p.m. – 9:00 p.m. instead of 8:00 p.m. – 10:00 p.m. Tony believes this is a great idea and will get more participation. We also talked about offering a food package during the parties. We could talk to Pizza Hut and Francescas to see if they would offer special pricing. We could include pizza, ice cream cup and soda. We'd have a sign-up sheet for the pool and Julie offered to handle the food orders. We also discussed keeping the concession stand open for the first hour of the pool party.

Jill offered to take informational flyers about our pool to the surrounding towns and Tony said he would take them as well. We need to highlight that our pool parties are private.

We will revise the daily admittance checklist so the passes can be tracked. We have Tuesday, May 27th – Friday, May 30th, where Jill will be able to open the pool. We discussed offering free admission for those dates and reaching out to area groups to let them know about it. We might have someone available at the pool to sell passes during those days.

Street Committee Meeting Minutes
Wednesday, February 5, 2014

Page 1 of 2

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

B. NEW BUSINESS:

1. Wish List: Scott presented their pool wish list:
 - a. Change the hours of operation on the signs;
 - b. Painting the floor in the bathhouse: the white paint does not hold up well. Matt suggested painting the floor Freeburg blue.
 - c. A speaker added to the baby pool area;
 - d. A way to process debit/credit cards;
 - e. More chairs;
 - f. 2 basketball hoops; 2 ropes; 4 hooks; 4 plastic trash cans with lids;
 - g. Computer/printer – this will help track attendance as well as keep everything organized.

2. EOY Review and Wrap Up: Jill asked about being a CPR certified instructor. Julie will get the list of lifeguards that need CPR certification to Scott. Matt asked if we could hold a fundraising event to attract more people to the pool. For example, donate a certain percentage to a local organization like the Booster Club or St. Joe's.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 6:02 p.m. and Trustee Matt Trout seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

VILLAGE OF FREEBURG

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Community Development Committee Meeting (Welcome to Freeburg Sign)
Niebruegge/Blaies/Funderburg
Tuesday, February 11, 2014 6pm

EXHIBIT F
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Signy Donald
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Chairperson Elizabeth Niebruegge officially called the meeting of the Community Development Committee to order at 6:07p.m. on Tuesday, February 11, 2014. Those in attendance were Chairperson Elizabeth Niebruegge, Resident Elaine Speiser, Resident Gloria Niebruegge, Resident Janet Baechle and Village Clerk Jerry Menard.

A. Old Business:

- a. **Meeting Minutes:** Elaine Speiser asked if there were any minutes to approve, but Elizabeth Niebruegge stated that the only minutes ready to be approved will be done at the general community development committee meeting on the 17th because it was from a general committee meeting that discussed a number of topics including the welcome to Freeburg sign.
- b. **Location:** Elizabeth mentioned that Frank Kakoski had told her that he had been unable to speak with the Dambachers due to them being out of town. It was discussed that the group will need to hear from them before moving forward with any location. Elaine asked why we were reaching out to the Dambachers and Elizabeth explained that due to the "island" location being unable to house the electronic sign, the group previously had decided to see if the Dambachers would be interested in working with the Village to house the Welcome Sign on their company property located on the south side of the Main Street and 15 stoplight. Elaine mentioned that they have been willing to house election signs previously and have been good to work with and supportive of building community. Elaine then offered to reach out to them as well to discuss the possible collaboration.
- c. **Look:** Elaine asked for specifications to take to the Dambachers and the group decided that they could show the couple of signs that the group liked previously to give an idea of structure type, etc. but that if the Dambachers were interested in this opportunity that it should be a collaboration with them to determine the sign size and look that would best fit that location and purpose. Additionally, it was stated that electric to the sign would be covered by the Village. Elaine brought up possible incentives for the Dambachers and it was agreed that the possibility of materials needed for landscaping for the sign, etc could be purchased from Dambacher. Another potential would be a "thanks to Dambachers for donation of sign location" somewhere on the sign which would provide benefit for each party. Elaine then asked if there would be a fee for groups to use the electronic sign and Elizabeth said that there would be no sign so it would be available to any approved Freeburg group and organization.

Elaine then asked about the size of the sign that the group was originally looking at and Elizabeth said that it was a 12foot long 5foot high sign, but again that given the potential new location and uniqueness of that location, the sign size and look would most likely be adjusted. It was agreed by the group that something similar to the Fairview Heights sign at Frank Scott Pkwy and N. Illinois St would be wonderful. Gloria Niebruegge brought up the material of the

current wall and having the welcome sign in front of the current wall that is there, but have a curved top and height and look so that it blends with the surrounding.

B. New Business:

a. Community Organization Sign

- i. **Look:** Elizabeth brought up that previously the group had agreed that a separate sign/ structure would be best to house the community group emblems and school sport accomplishments. She provided some pictures of examples from other towns and the group liked the ones that had a uniform size to each piece. They liked for them to include the colors, etc of the groups. One sign of interest had uniform sized squares that each groups pieces would be placed on, thus providing a uniform look while still using the actual pieces from the groups.
- ii. **Which Groups:** Elizabeth next asked the group who this should be available to. She said that some towns have churches, groups, etc while others just have community groups. Elaine asked if there is a way to get group interest first and do a smaller sized sign and then move larger later. She also brought up a sign she had seen on the way to Springfield where it was sign with posts attached to fencing that signs could easily be added and removed and adjusted as needed.
- iii. **School Athletic Accomplishments:** The School Sport Accomplishment signs were brought up and Gloria inquired as to the length of time that those typically stay up. All the current signs go back to early 2000. The group decided that it would be great to have those placed on the sign coming into town from the West on Apple St towards the schools with another set maybe on the sign on 15 coming in from the East. That would leave the North and South locations for the community clubs and organizations, etc.

Elaine brought up a past case where storage of past trophies and awards, etc had been thrown away without reaching out to the residents. She said we could look into seeing if any past signs still existed and if there was enough room on the Apple St. sign that we could place more of the record signs up. Elaine mentioned that she knew someone who might know if anything like that still exists and will get back to the group.

b. Project Sites for Fall Fix Up

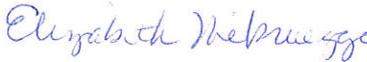
- i. Elizabeth brought up thinking about locations involved with the sign locations, etc that could be project sites for future beautification projects. Elaine brought up that Red Bud has a nice spot coming into town where each season is decorated/ landscaped appropriately (mums in the Fall, greenery for winter, etc.) She mentioned how it gives such a nice and homey feel coming into town which would be nice if we could do something like that on the "island" spot at the stoplight. Elizabeth said that there is a round-a-bout in O'Fallon that is similar and the O'Fallon Gardening Club maintains it.

C. General Concerns

- a. **Memorial Day:** The group talked about the Memorial Day Celebration and that Elaine and Elizabeth met with VFW and Legion to bring up suggestions from the committee. They said both groups were interested in the ideas and were bringing them up at their next meetings. Gloria asked if Ladies Auxiliary had been contacted and Elizabeth thought that Sheila had talked to them but wasn't sure. Gloria wanted to make sure that they knew that the committee is wanted to help and that nothing is based on wanting to do away with the refreshments

following the Memorial Day Celebration. Gloria offered to reach out to the Ladies Auxiliary to make sure they knew that group was interested in helping them with their event.

D. **Adjourn:** Gloria Niebruegge motioned to adjourn the meeting at 7:07p.m. and Elaine Speiser seconded the motion. All voting aye, the motion carried.


(P)

Elizabeth Niebruegge
Village Trustee and Committee Chair

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruett
Elizabeth Niebruegge

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ELECTRIC COMMITTEE MEETING
Wednesday, February 12, 2014 at 5:30 p.m.

EXHIBIT G
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 12, 2014 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Trustee Matt Trout, Trustee Dean Pruett, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS

1. Approval of January 15, 2014 Minutes: Trustee Elizabeth Niebruegge motioned to approve the January 15, 2014 minutes and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.
2. Portable Generator Replacement: Shane said he is waiting on this until the next budget. If he gets a full-sized truck, he would be able to put the tank on that.
3. Wiegmann's project: Shane said we are waiting on the weather to cooperate.
4. Shed: Shane stated he is very discouraged with the heating company. They were here about two weeks ago and were supposed to finish up in two days. He has called their office and expressed his frustration with the situation. They sent 3 guys out the next day and the work is still not done. We received a bill today and obviously we are not going to pay it until the work has been completed to our satisfaction. Mayor Speiser stated he will give the company a call.
5. Risk assessment conducted by insurance company: Shane said he has condensed the checklists into one monthly checklist to cover everything and also said the assessments are being conducted. John commented this is a good tool for preventative maintenance monitoring. Item can be taken off the agenda.
6. Rate Study: John said we had an informational meeting with Verbal. There isn't much for us to do right now on this.
7. IMUA Scholarship Program: Julie said the deadline for the applications is March 7th. We have not received any yet.

Electric Committee Meeting Minutes
Wednesday, February 12, 2014
Page 1 of 2

8. Surplus Temporary Service Equipment: Shane would like to hold off on this for now. He said we have quite a few temps out in service. Once we get all the good ones back, he will advertise for this.

Trustee Smith asked about the bushing leak and Shane stated it should be repaired next week. Shane said we had the oil changed and coolant flushed out of units 8 and 9. They hauled off about 500 gallons of each. This is work done as a result of the 3-year maintenance plan we executed with BHM&G. Once this service plan is over, we may want to look at addressing one for the newer units.

B. NEW BUSINESS:

1. True up of utility accounts: Village Administrator Tony Funderburg advised the committee we are having some problems with the budget billing. If a customer is late paying, there is no way to charge a late fee. Our billing system can't handle it. We cannot manually go in and charge a late fee. The committee discussed changing the policy to make direct debit a requirement moving forward. That change will be made effective immediately. The committee also decided to waive the first true up in March due to the record cold winter we experienced. If a customer wishes to true up in March, they may do so. The committee also decided to have one true up a year which will coincide with the November 7th bill and any customer not on direct debit, must do so by that time. For any current budget billing customers, if they are late once, they have to go on direct debit at that time. Tony will work with Jane to send out a letter to our current budget billing customers advising them of the changes in this policy.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:15 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Steve Smith

Mike Blaies

Mathew Trout

Dean Pruett

Elizabeth Niebruegge

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VILLAGE ADMINISTRATOR

Tony Funderburg

VILLAGE TREASURER

Bryan A. Vogel

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Stanley Donald

VILLAGE ATTORNEY

Weilmuenster Law Group, P.C.

PUBLIC WORKS COMMITTEE MEETING

Trash/Water/Sewer

(Pruett/Matchett/Blaies)

Wednesday, February 12, 2014 at 6:15 p.m.

The Public Works Committee Meeting was called to order at 6:17 p.m. on Wednesday, February 12, 2014, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Ray Matchett, Trustee Mike Blaies, Mayor Seth Speiser, Trustee Elizabeth Niebruegge, Trustee Steve Smith, Trustee Matt Trout, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of January 15, 2014 minutes: Trustee Ray Matchett motioned to approve the January 15, 2014 minutes with correction and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Sewer project: Village Administrator Tony Funderburg had a conversation with Fred Helms last week and has not heard back from him.
3. Sewer issues: John passed out a copy of his letter to Brian Eckert of the St. Clair County Health Dept. advising of our plan of action regarding Mr. Fischer's sewer. We are requesting a 90-day extension from the County to get this done. Tony and Attorney Manion are working on the Letter of Agreement that states the grinder pump system becomes his responsibility once the work is complete. Mayor Speiser said TWM has offered to pay \$1500 of this project and we will be paying about \$2500. This should have been dealt with in the SRTS project and wasn't.
4. Water main extension along Rentschler Road: Seth said Mark Ehret is definitely moving forward with the project.
5. Cross connection control surveys: John is continuing to work on this project.
6. Emergency call list for snow removal: John said Mayor Speiser brought this up in the last month's Street committee meeting. When the weather gets bad and we have our guys working on electrical or water issues, it leaves us short when it comes time for snow removal. It would be great to have a list of guys that we could call to handle the snow for us. Of course, we would ask our guys first to satisfy the union. Seth said the guys would be certified and have their CDL license.

Water/Sewer Committee Meeting

Wednesday, February 15, 2014

Page 1 of 2

7. Water break on County property: John stated we repaired the culvert and need to go back and install concrete collars. We are going to send Jim Fields a bill for half of the cost.
8. Leaks in SAVE water tower: John advised the tower is leaking again due to the cold weather. He had a guy come out to look at the leaks. It will cost about \$3968 to fix them. He suggested we get the tower completely resealed. That should be done every ten years. The SAVE tower was built in 1998.

We have the Wastewater Project Loan Offer and Acceptance Contract that needs to be executed. That project consisted of the Cherry Tree Lane/High Street sewer, upgrades to the swimming pool and Pitts Street lift stations, upgrade of the lagoon, sludge removal and installation of rip rap for a loan amount of \$577,696.76 to be repaid in semi-annual payments of 18,648.07. Administrator Tony Funderburg confirmed the amounts due with Tim Pruett of Rhutasel.

Trustee Ray Matchett motioned to the full Board to authorize Mayor Speiser to execute the Loan Offer and Acceptance from the Illinois Environmental Protection Agency on Phase 1 of the Sewer Project and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS: John advised the spring cleanup has been scheduled for Friday, April 25th – Monday, April 28th to coincide with the Clean Sweep of Freeburg event hosted by the Community Development Committee. John will talk to Pickers to see if they can help during spring cleanup and will come up with a plan so that area doesn't get so congested. Tony advised Waste Management is requesting to change Wednesday's trash pickup day to Friday because they need that Wednesday in Smithton.

John attended the FSH meeting and they have hired Rhutasel to conduct a future plan study on Karch Road. They are also looking into having an emergency connect with Illinois American Water either in Freeburg or Smithton. FSH advised Freeburg's water consumption is down about 17,000,000 gallons which means our revenues will be down.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: See Item #3 above. Janet thanked the guys for plowing the street.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn at 6:44 p.m. and Trustee Ray Matchett seconded the motion. All voting aye, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
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Elizabeth Niebruegge

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EXHIBIT I
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Stanley Donald
VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Niebruegge/Smith/Pruett)
Wednesday, February 12, 2014 at 7:00 p.m.

The meeting of the Public Property Committee was called to order at 7:00 p.m. on Wednesday, February 12, 2014, in the Municipal Center. Those in attendance were Chairperson Elizabeth Niebruegge, Trustee Steve Smith, Trustee Dean Pruett, Mayor Seth Speiser, Trustee Matt Trout, Trustee Mike Blaies, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

POOL: A. OLD BUSINESS:

1. Lifeguard applications: Julie advised we have not received any new applications since we advertised. We will discuss lifeguard hiring at the next meeting.

B. NEW BUSINESS:

1. Pricing for Pool: Elizabeth recapped the pool meeting held 2/5/14. The committee decided to raise the pool party prices to \$175 for 2 hours, with \$1 charged for each person over 50. We will have a pool party request form, and also offer food that can be preordered – pizza, soda and ice cream cup. We are going to open the concession stand for the first hour of the party. We plan on advertising this and emphasizing the parties are private. We discussed the caregiver pass and liked the idea of adding it onto the family pass at a discounted rate. We are going to be open that week after Memorial Day and would like to be able to do so at no charge to anyone that wants to attend.

We discussed the wish list from the managers which includes additional lounge and regular chairs, roping and hooks and a basketball hoop. They would also like a computer and laptop. John said he has an old laptop and computer they can have. Trustee Trout has Attorney Manion looking into the idea of having fundraising events at the pool where a club or organization can help sponsor a day and a portion of the proceeds will be donated to that club/organization.

STREETS: A. OLD BUSINESS:

1. Approval of January 15, 2014 minutes: Trustee Steve Smith motioned to approve the January 15, 2014 minutes and Trustee Dean Pruett seconded the motion. All voting aye, the motion carried.
2. Safe Routes to School: Tony said some of the culverts need to be replaced with the Urbanna Street SFTS project. We are going to ask for them to be replaced at IDOT's expense. We have a reimbursement request from TWM for the SRTS project.

Street Committee Meeting Minutes
Wednesday, February 12, 2014

Page 1 of 3

VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH



Trustee Dean Pruett motioned to approve payment of TWM's Invoice #50858 in the amount of \$1,159.23 for the SFTS project and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

3. MFT/Ditch on N. Main: John will get this done by March.
4. Drainage Problem Areas/Southgate Drive/Huelsman: John has nothing new on this.
5. Shady Lane Dispute: Tony advised we need to get this situation resolved. Attorney Manion has scheduled a public hearing on March 3rd at 7:15 p.m. to address the property transfers. Tony needs to contact all the people affected by this.
6. Cemetery Road: Tony said Dale Recker advised him to write a letter to the County stating this needs to be done. Tony is going to talk to Mark Kern and Jim Fields about this situation.
7. Street banners: Elizabeth stated Sheila is taking care of this. Item can be taken off the agenda.
8. Purchase of vehicles: John said this is on hold until next year.

B. NEW BUSINESS:

1. Stop sign at Alton/High: Tony and Chief Donald drove the areas where stop signs have been requested. The Chief agrees one is needed here but not on E. St. Clair.

Trustee Dean Pruett motioned to recommend to the full Board a 4-way stop sign be posted at the intersection of N. Alton and W. High and Trustee Steve Smith seconded the motion. All voting aye, the motion carried

The committee briefly discussed changing the speed limit in town from 30 mph to 20mph. Tony would like to research this some more before a decision is made. We will take this topic to the next Personnel/Police committee for discussion.

2. Clearwave Proposal: Tony advised our phone system is starting to go out. We are looking at ways to replace it. He believes we can do better with Charter. Item can be taken off the agenda.
3. New Grant Opportunities: Tony advised we received a grant from the Metro East Parks and Recreation Program for \$12,854.75. The committee authorized Tony to sign the documents to move this grant forward. We will be using the grant money to build a gazebo in Village Park. With respect to the St. Clair County Community Development Block Grant, we don't have any areas that would qualify for one of these grants. CDBG regulations now require that any professional service like an engineer or architect must be competitively bid where that provide is to be paid with CDBG funds. We can choose to pay for the professional service with our funds as a matching contribution. When we

do so, the competitive procurement rules do not apply. The committee discussed how we could do our own sidewalks without having to go through the official bidding process. We typically budget \$4,000 yearly in sidewalk repairs. Maybe we can bump that up to \$10,000. We should be able to put in quite a bit of sidewalks with that amount of money.

Tony asked if we want to look at grants involving work on collector streets like Cemetery Road and Main Street. We would be responsible for 20% of the costs. He asked if we have \$200,000 available to spend on this kind of project.

4. Emergency call list for snow removal: John said Mayor Speiser suggested this list in last month's Water/Sewer committee meeting. When the weather gets bad and we have our guys working on electrical or water issues, it leaves us short when it comes time for snow removal. It would be great to have a list of guys that we could call to handle the snow for us. Of course, we would ask our guys first to satisfy the union. Seth said the guys would be certified and have their CDL license.
5. Village snow removal policy: John would like to put a policy together to make available to our residents so they are better informed about our snow removal policy. He would like to put it in the Tribune and on our website. He would like to adopt this as an official policy.

We are going to hold our kickoff event for the spring sweep on Saturday, April 26th which coincides with Spring Clean Up on Friday, April 25th – Monday, April 28th. The spring sweep will encourage residents to clean up their property and help their neighbors if they need it. We are going to have a free lunch at Village Park that day and are asking for people to bring a plant for Village Park.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 7:50 p.m. and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

