

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Steve Smith
Mike Blaies
Mathew Trout
Dean Pruettt
Elizabeth Niebruegge

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Stanley Donald

VILLAGE ATTORNEY
Weilmuenster Law Group, P.C

August 12, 2013

NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Smith/Niebruegge)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, August 14, 2013, at 5:30 p.m.**

ELECTRIC COMMITTEE MEETING AGENDA

I. Items to be Discussed

A. Old Business

1. Approval of July 10, 2013 regular and executive session minutes
2. Acquiring Ameren Customers
3. HAPS/High sulfur fuel issue
4. Portable Generator replacement
5. Arc Flash
6. Safety Training
7. Charter Agreement
8. Wiegmann's project/Grade school project
9. Shed
10. Spreadsheet of agreements
11. Risk assessment conducted by insurance company
12. Doors at old power plant
13. Transformer Bids/Surplus Transformers
14. Prairie State Tour
15. LED Lighting
16. Head lineman position
17. Cold storage units

B. New Business

C. General Concerns

D. Public Participation

E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1)]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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ELECTRIC COMMITTEE MEETING
Wednesday, August 14, 2013 at 5:30 p.m.

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The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, August 14, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith, Trustee Elizabeth Niebruegge, Mayor Seth Speiser, Village Clerk Jerry Menard (5:50 p.m.), Public Works Director John Tolan via telephone, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 10, 2013 Minutes: Trustee Elizabeth Niebruegge motioned to approve the July 10, 2013 minutes and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried. Trustee Elizabeth Niebruegge motioned to approve the July 10, 2013 Exexutive Session minutes with correction and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.
2. Acquiring Ameren customers: Shane needs to go through the list more closely to see if there are other customers that might want our power. He would like to look at their specific situation and see how close our facilities are. We would have a better idea of how much money it would cost to get power to them.
3. HAPS/High sulfur fuel: We are waiting on the permit. Shane provided all the records to LaDonna Driver and she is working to logistically prove the high sulfur fuel was diluted.
4. Portable Generator Replacement: Shane talked to Craig and he had to send the fuel pump back that he was trying to replace on the portable generator. He should have a new one in a couple of weeks. He will then rig up a portable tank in the shop to make sure the generator works. We still need to figure out how we are going to feed the fuel tank. Shane said the portable generator won't have enough power to run the west plant but will be able to provide enough power to manage some of the essential tasks.
5. Arc Flash Study: John said we still need to paint the doors and order new motors on the exhaust fans.
6. Safety Training: John has training sessions scheduled for September, October and November.
7. Charter Agreement: Tony will have the complete agreement presented at the next board meeting.

8. Wiegmann's project/Grade School project: Shane said we are looking at the 1st of October for the transformer transfer. We will have to kill the power, take our transformers out and then Wiegmanns' crew does the work. He will set up a meeting towards the end of September to make sure everything is ready to go. The high school bus garage needs power for the radios and Shane said we put a meter can up for that. Shane asked how much do we bill them for the materials since we don't sell meter cans anymore. It also took about a half day to do the work. The committee discussed and agreed to bill them only for materials.
9. Shed: Tony said we need a resolution or ordinance to waive the bidding process and have the concrete floor bid accepted with a 2/3's vote at the board meeting. Tony will prepare the ordinance and have it ready for Monday's board packet. Shane is trying to contact Toennies to coordinate the radiant heat installation with the concrete floor. We will insure the contractor is paying the prevailing rate of wages on this project. Shane said the doors for the plants and shed don't use the same key. He would like to get a quote on getting the old power plant and shed on the same key.

Trustee Elizabeth Niebruegge motioned to recommend to the full Board to waive the bidding process for AKA Concrete's bid on the shed floor by a 2/3's vote of the Village Board and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.

10. Spreadsheet of agreements: Julie added the intergovernmental agreement for the Fire Department. She said the CellNet contract goes year to year once the original term expires.
11. Risk assessment conducted by insurance company: John said Shane will start working on this in the next month or so.
12. Doors at old power plant: John will call them again to try and get them out to take care of this.
13. Transformer bids/Surplus Transformers: John gave Shane the information on this. He will have the guys go through everything and see what we can surplus bid out. Some of the guys have been out checking the power poles and so far, we have about 12 in bad shape. Three of them were replaced. This will be an ongoing project. Shane likes the idea of inspecting the poles and said by replacing them, it saves a future callout. Julie will add pole condition/replacement to the agenda. Shane also is working on getting the area cleaned out on the old railroad right-of-way at the north plant for the pole storage.
14. Prairie State Tour: Everything is set for the tour on the 22nd. Shane would like to see Bob Elden go on the power plant tour. Several people offered to give up their spot for Bob. Jerry also would like to attend. Julie will check with Tammy and see if we can get them added.

15. LED Lighting: The lighting will be funded by a grant and will provide LED lights to Village Hall and the new shed. The application is in process for the grant.
16. Head lineman position: Item can be taken off the agenda.
17. Cold storage units: Elizabeth talked to Ron and was able to find out why we had units in cold storage. The cooling towers for units 1, 2 3, 4 and 7 are shot. The cost to get these units up and running as well as maintaining would be astronomical.

B. NEW BUSINESS: John said we need to review our costs for wire and labor for installations. We only charge \$3/ft. for wire and he believes we are not charging enough money. Seth said Ameren does not charge anymore to install a service for new construction. We will look at other IMEA communities to see what they charge. Shane would like to stop the policy of our personnel installing the temporary electric poles. He asked Seth how it is done in other communities. Seth said he is building a home in Glen Carbon and they require the contractor to take care of that.

Shane brought up the recreation park and the electric service out there. He and John think the park should take over the maintenance of their electric service. We would help them with projects like replacing a light bulb since we have the equipment to handle that and the committee agreed.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:29 p.m. and Trustee Elizabeth Niebruegge seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

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ELECTRIC COMMITTEE MEETING
Wednesday, July 10, 2013 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, July 12, 2013 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Steve Smith (absent), Trustee Elizabeth Niebruegge, Trustee Matt Trout, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson.

A. OLD BUSINESS:

1. Approval of June 12, 2013 Minutes: *Trustee Elizabeth Niebruegge motioned to approve the June 12, 2013 minutes with corrections and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*
2. Franchise Fee (Ameren): John said we've changed the heading of this item to, "Acquiring Ameren Customers," and reviewed the list of potential customers. We will get a letter out to everyone to gauge their interest in signing either a pre-annexation or annexation agreement and hooking up to our electric system.
3. HAPS/High sulfur fuel: We are waiting on the permit. John said Attorney Driver and Verbal from BHM&G are working on the high sulfur fuel issue. John would like to pass on the maintenance reporting onto the head lineman.
4. Portable Generator Replacement: John said Craig at Burr Oak has the motor running on the unit. It will not be able to be used as a portable generator. We will have to set it permanently at the West plant. Craig should have that work done by the next committee meeting. We need to put money in the budget for the purchase of a portable generator.
5. Arc Flash Study: John said we still need to paint the doors and order new motors on the exhaust fans.
6. Safety Training: John said the next training session is scheduled for September. We don't train over the summer months because we are too busy. Administrator Funderburg has applied for a grant for AED devices in the public works vehicles.
7. Charter Agreement: Tony provided a copy of the current contract we are negotiating with Charter. There are two issues that need to be worked out. The first issue is the language concerning use of the streets and dedicated easements on page two of the contract. Dennis had some issues with the language on the easements and wanted Charter to incorporate the language in our code but Charter is not agreeable to doing so. John is concerned with the language that stated they would trim trees and he said we need control over that. We don't

want anyone trimming near our facilities. The other issue is the fee Charter charges their customers and they are proposing a 5% fee. Our current fee is 3%. The committee did not want to raise the fee and directed Tony to work on the easement wording issue.

8. Wiegmann's project/Grade School project: John said they delivered the cabinet to Wiegmanns and we are waiting on them before we can start work on phase #2. The grade school project is complete and everything went very smoothly.
9. Shed: The bids for the concrete floor are due in this Friday. We have a couple of things that need to be cleaned up before they can start the floor. Seth reminded the committee we need a 2/3's vote at the board meeting to accept the bid. He wants the payroll on Ragland verified with respect to whether or not they paid prevailing wages on the shed.
10. Spreadsheet of agreements: Julie added the loan from Citizens on the new electric truck. The agreement for CellNet has expired and Julie will check on that.
11. Risk assessment conducted by insurance company: Nothing new.
12. Doors at old power plant: John talked to the guy that will handle this. He will take care of it soon.
13. Landmark Dividend: Tony said this company wants to take over the lease of the cell tower on Mill St. Landmark won't ask for a perpetual lease but the term of the contract is 600 months with a one-time payment of \$87,000 upfront. We have to keep in mind if we move forward with this agreement, we would no longer receive a yearly revenue for budgeting purposes. Tony said the company would be in charge of negotiating with other companies to purchase spots on the tower and we would receive 60% of any money generated by those new agreements. Seth directed this item be moved to the Finance Committee.
14. High sulfur fuel issue: Discussed above. Item will be combined with #3.
15. Transformer bids/Surplus Transformers: John had Clark and Shane check the inventory and we are okay right now. We will need to work on the surplus transformers.
16. Prairie State Tour: The tour is scheduled for August 22nd and John will have Julie copy everyone on the information.
17. LED Lighting: The lighting will be funded by a grant and will provide LED lights to Village Hall and the new shed. We would like to use a portion of the grant money and give it to Professional Metal Works so they can take advantage of the program. The committee agreed to move forward with the project.

18. Head lineman position:

**EXECUTIVE SESSION
6:12 P.M.**

Trustee Elizabeth Niebruegge motioned to enter into Executive Session citing personnel, 5 ILCS 120/2-(c)(1)a and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
6:24 P.M.**

Trustee Elizabeth Niebruegge motioned to end the Executive Session at 6:24 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried. Chairperson Blaies reconvened the Electric Committee meeting at 6:25 p.m.

Trustee Elizabeth Niebruegge motioned to recommend hiring a head lineman at the August 5, 2013 Board Meeting and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

B. NEW BUSINESS:

1. Proposals for Repairs to 412 W. High: Mayor Speiser asked for a quote to repair the roof at the old power plant. The quote came in at \$5,000 to repair the roof and \$16,000 to replace it. The committee asked John to have the repairs done internally and put money in the budget to replace it next year.

John said BHM&G was out today and conducted the annual URGE testing. We do this in order to continue receiving generation credits from IMEA. Units 8, 9, 10, 11 and 12 were tested and everything went very well.

John advised the committee he installed a LED light in the streetlight at Peabody Road and N. State Street. He put a meter on it to see how much electric this new light will use.

John said we recently met with IMEA and they informed us that we are the only community that has units in cold storage. Those units include 1, 2, 3, 4 and 7. John said we could move them to a non-emergency status. We would have to spend some money in maintenance to test the units to insure they run correctly. They do run but they don't provide enough credits or kilowatts. John is hesitant to do this and said Ron probably had a good reason why he didn't do this but he doesn't know what that reason is. Elizabeth will try to talk to Ron and see why he had the units in cold storage.

Seth brought up the ordinance that had been passed years ago providing a lower electric rate to a group of customers that had annexed into the Village. Seth said IMEA advised him that this was illegal. Seth will talk to Attorney Manion to see what we need to do about this.

Tony said if we receive any phone calls about a company wanting to provide electric service to a resident, please get their contact information and give it to him. IMEA would like to have that information.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Elizabeth Niebruegge motioned to adjourn at 6:40 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager