

**VILLAGE PRESIDENT**  
Ray Danford

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Rita Baker  
Charlie Mattern  
Kevin Groth  
Corby Valentine  
Steve Smith  
Tony Miller

# VILLAGE OF FREEBURG

**FREEBURG MUNICIPAL CENTER**  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Dennis Herzing

**VILLAGE TREASURER**  
Bryan A. Vogel

**PUBLIC WORKS DIRECTOR**  
Ronald Dintelmann

**POLICE CHIEF**  
Melvin E. Woodruff, Jr.

**VILLAGE ATTORNEY**  
Stephen R. Wigginton

April 6, 2009

## NOTICE

### MEETING OF THE ELECTRIC COMMITTEE (Valentine/Smith/Miller)

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, **Wednesday, April 8, 2009, at 5:30 p.m.**

#### ELECTRIC COMMITTEE MEETING AGENDA

##### I. Items To Be Discussed

##### A. Old Business

1. Approval of March 11, 2009 minutes
2. Switchover of Ameren to Freeburg power
3. Village of Freeburg utility needs analysis
4. Replacement of old power plant doors
5. Arc flash study
6. Loss Control Inspection

##### B. New Business

1. IMUA Annual Conference
2. BHM&G Reliability Study
3. Repair of breakers

##### C. General Concerns

##### D. Public Participation

##### E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c) (1) a.]; or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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## ELECTRIC COMMITTEE MEETING Wednesday, April 8, 2009 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:37 p.m. on Wednesday, April 8, 2009 by Chairman Corby Valentine. Committee members present were Chairman Corby Valentine, Trustee Steve Smith, Trustee Tony Miller, Mayor Ray Danford, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson.

### A. OLD BUSINESS:

1. Approval of March 11, 2009 minutes: *Trustee Steve Smith motioned to approve the minutes of March 11, 2009 and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*
2. Switchover of Ameren to Freeburg power: Ron had a face-to-face meeting with Ameren who said it will be a couple of weeks before they get back to us. Ron will call them and find out what is going on. Corby said after this next contact with them, if we have some customers ready to go at a minimal expense, let's get started with them.
3. Village Utility Needs Analysis: Ron talked to Ron Earl at IMEA who has promised to schedule a meeting about this to coincide with the newly elected officials meeting. He thinks it is either June 4th or June 9th at the Collinsville Convention Center.
4. Replacement of old power plant doors: Ron will continue to work on this item.
5. Arc flash study: Ron received some information from Corby. Ron also received a quote from another company of approximately \$10,000 - \$15,000. He will have something for the next meeting.
6. Loss Control Inspection: Ron has tried to contact John Osseck regarding the crankshaft deflection test but John has not returned his call. The lube analysis is in process. Ron said under new business, he has a proposal to fix problems with some of the switchgear. When the company is out to do this, he will have the testing of the switchgear done and also the megger testing. The repair to the breakers is scheduled for May 11th. While the switchgear is open, Ron will also have the infrared testing done. Ron will ask John on whether to include the Catepillars and the cold storage units as well.

### B. NEW BUSINESS:

1. IMUA Annual Conference: Ron would like to attend the conference. The committee agreed to send him at a cost of \$185.00 plus hotel costs.

2. BHM&G Reliability Study: Ron explained BHM&G sent this out in response to the ice storms in Missouri. They are trying to get people trained to assist at other power plants in emergencies. Ron is not interested in doing this study. Ron said he has three trained operators other than himself.

3. Repair of breakers: Eaton will be here on May 11th to repair the breakers. Ron said he is being told the preventative maintenance should be done every three years. It is a safety issue for everyone. Ron said the timing was critical before it got hot outside and the load was too high.

Ron talked to the committee about some additional training he felt Tim Kunkelmann should have in preparation for the upcoming Lab C training in October. He prepared a memo and provided it to the committee for review. They instructed Ron to make the training mandatory and not optional. Ron advised he would also take this to the Personnel Committee.

Ron advised Randy Kasper will have surgery on his knee and off work for about 4 - 8 weeks.

C. **GENERAL CONCERNS:** Tony advised a request has been made for a street light on Apple Street by Willow Springs Road. The committee agreed it would be a good idea and to put one between Mathews and Rudy. Dennis said he has received a request from Ken Bald for a street light on Cemetery Road around his house and the committee agreed to install one there also. Ron said they will also do some ditch work when that culvert on Cemetery is being worked on.

Ron advised West Street will be closing Monday for the culvert work and Cemetery Road will close on the 20th. West Street and Cemetery Road can be closed up to 20 days each for the culvert work.

John reported the meters at Deerfield have all been replaced with the radio read meters. Ron reported three of the meter bases (in service) had burned up our meters that will need to be changed. Dave can change them out but they have to get a permit and be inspected by the County.

Tony asked if there was a problem with the Meadowbrook lift station and Ron advised no. He said John put the basket in and it has to be cleaned at least once a week.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Tony Miller motioned to adjourn at 6:33 p.m. and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*



Julie Polson  
Office Manager

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Ray Danford

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## ELECTRIC COMMITTEE MEETING Wednesday, March 11, 2009 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, March 11, 2009 by Chairman Corby Valentine. Committee members present were Chairman Corby Valentine, Trustee Steve Smith, Trustee Tony Miller, Mayor Ray Danford, Village Clerk Jerry Menard, Administrator Dennis Herzing, Public Works Director Ron Dintelmann and Office Manager Julie Polson. Guest present: Janet Baechle.

### A. OLD BUSINESS:

1. Approval of February 12, 2009 minutes: *Trustee Steve Smith motioned to approve the minutes of February 12, 2009 as corrected and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*
2. Switchover of Ameren to Freeburg power: Ron said he will be meeting with Ameren this Friday. After they have reviewed the sites and see what we want to keep, they will come back to us with a price. Ron told the committee Chris Joseph will be hooked up Monday or Tuesday to our power because he is putting in a new service on his home.
3. Village Utility Needs Analysis: A meeting of the interested groups in this will be held on March 25, 2009. A decision will be made at that meeting on the best way to handle this issue. Ron also said IMEA is conducting a school on June 4th which will address the electric industry and how things are going.
4. Replacement of old power plant doors: Ron will continue to work on this item.

### B. NEW BUSINESS:

1. IMEA - Federal Climate Change Legislation: Ron said this is the new administration's proposed climate change bill that would impact the Village by increasing our energy cost by 75 - 100%. Ron said the carbon tax was a big top in Washington, D.C. APPA's feeling is this is another way for President Obama to generate money for the stimulus package and also feels the technology is not there. Ron said 70% of the carbon emitted in the world is by plants and animals. Ron said we will need to seriously look at our rates in a year or two. Corby asked what HB722 is. Ron said a lot of cities are aggregating their citizens together and going out and buying block energy for them. Ron said the proposed ordinance in the packet tonight will prevent utility customers from going out and buying blocks of energy on their own and not from the Village of Freeburg. Ron said we operate under a different set of rules because we are

a municipality and are governed by ourselves. Ron said it is not a big issue for Freeburg as we do not have many large utility customers.

*Trustee Tony Miller motioned to recommend to the full Board An Ordinance to Protect the Village of Freeburg against the Potential Adverse Economic Impact of Ferc Order 719 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

2. Riverton Approval Ordinance: Ron explained Riverton used to be a non-purchasing member of IMEA and would now like to join IMEA once again as a socialized agency. The ordinance and supplement were attached for the committee's review. Ron said they will pay a premium for their power.

*Trustee Steve Smith motioned to recommend to the full Board the Ordinance to Approve the Admission of the Village of Riverton, Sangamon County, Illinois, as a Member of the Illinois Municipal Electric Agency and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*

Ron also provided copies of IMEA's letters regarding the stimulus package funding of energy efficient programs and also the stimulus package funding of broadband projects. Ron said the energy-efficiency money can only be used for that and not for system expansion. He said the big topic talked about in Washington, D.C., is wind generation. The government's plan is to build a giant transmission system out in the Dakotas and bring it to the east coast. Ron said it is about 1.5 million dollars a mile to build this system. The broadband project only applies to rural areas. Steve asked what happens if someone wants to put up a wind tower in town and Dennis said we only have an ordinance in place that would address it if it is more than 35 feet in height. Ron said he has a sample ordinance that addresses if someone wants to generate energy and we need to work on that.

Ron said we have not done our arc flash study which is a new regulation that says if you are working inside an electrical panel, you have to figure out the explosion potential, and the panel has to be labeled how far away you have to be and what type of protective clothing is required. Dean Park of BHM&G will get us a price. He thinks it will be around \$30,000 to conduct this study. This will include both power plants, all the switchgear, city hall, both sewer plants, water pump station at Save and the water tower, the eight lift stations. The study needs to be done now and the cost of this study will need to be included in the budget. Ron said there is some money in the engineering portion of the electric budget.

Ron reviewed the annual inspection from Chubb Insurance. Their recommendations include: lube oil analysis (will be done); web deflection on the crankshaft (we always argue this one); meggar testing (we did that about 5 years ago and said BHM&G did it last time); and infrared testing of the switchgear (Ron thinks he can get one from IMEA). Ron said he will do the others and wait on the web deflection and see what Chubb says. The web deflection test would cost about \$10,000. Ron said the units are exercised monthly and he will talk to John Osseck at Chubb to see if they will exempt the Catepillars.

C. **GENERAL CONCERNS:** Steve asked if anyone had heard from Chad Rhutasel. He thought Chad was going to be here tonight. Dennis advised that he came to the Legal & Ordinance Committee meeting on March 4, 2009. Dennis said the committee will talk about this

but have not made any decisions. Tony expressed his concern with the situation at the last board meeting where Chad Rhutasel voiced his opinion on landlords being responsible for unpaid renter utility bills. He said we can't have that happen again and should send it off to committee. Ray said you need to remember he was offered an opportunity to go to a committee meeting. Tony thought discussion about finances should be done in committee. Ray said Chad brought it up at the meeting. He feels if Chad wants to choose that forum, he has the right to choose that. Dennis said when things are said to him that are not correct, he said they need to be responded to. Corby said Chad picked the fight and made it look like the utility department didn't know what they were doing and felt Dennis had to say what he had to say. Ray said the only control he has is the number of questions the trustees keep asking. They could say no comment to end the conversation. Ray said his policy is he will keep the conversation open as long as the trustees keep asking questions.

D. **PUBLIC PARTICIPATION:** None.

E. **ADJOURN:** *Trustee Tony Miller motioned to adjourn at 6:32 p.m. and Trustee Steve Smith seconded the motion. All voting aye, motion carried.*



Julie Polson  
Office Manager



# CHUBB GROUP OF INSURANCE COMPANIES

8000 Maryland Ave., Suite 1500, St. Louis, MO 63105

Telephone (314) 889-4400  
Facsimile (314) 889-4455

March 24, 2009

Village of Freeburg  
Power Plant  
Attn: Mr. Ron Dittlemann  
14 Southgate Center c/o Power Plant  
Freeburg, IL 62243

RECEIVED

MAR 30 2009

Subject: Loss Control Inspection  
Date of Report: January 30, 2009  
Recommendation(s): 2009-02-1  
Policy No.: 78314649

Dear Ron:

This letter is to follow up on the recommendation(s) submitted in our loss control visit report of January 30, 2009. We requested a response as to your compliance with the recommendation(s). To date, we have not received a reply.

We ask that you seriously consider these recommendations, which are presented for the continued reliable operation of your equipment and personal safety. Please contact us in writing by **April 17, 2009**, regarding the status of the recommendation(s).

Thank you for your cooperation. If you should have any questions, please call John A. Osseck at (314) 889-4449.

Sincerely,

John A. Osseck  
Senior Risk Consultant  
Loss Control Division

Attachment

## RECOMMENDATIONS

### Village of Freeburg

Power Plant  
412 W. High St.  
Freeburg, IL 62243

Attention: Ron Dittlemann

Date of Report January 30, 2009

Policy Number: ATD Mono 78314649

**Rec. No.:** 2009-02-1    **Category:** Code Mandated    **Response Time:** 30 – Days

**Equipment:** Air Tank IL 101903

It is recommended that you install a new safety valve on this tank with one that doesn't exceed 250 PSI. It should bear the ASME or National Board approval.



Our evaluations, reports and recommendations are made solely to assist the insurer in underwriting and loss control. No warranties or representations of any kind are made to you or any other party. Evaluation for any hazard or condition does not mean that it is covered under any policy. Any reports or certificates we provide in connection with any state-required pressure vessel inspection do not mean that all hazards or conditions were under control at the time of the inspection. Neither we nor the insurer shall be liable to you or any other person for the use of any information provided or statements made by any of our employees or agents during the performance of an evaluation.

Chubb & Son is a division of Federal Insurance Company



# CHUBB GROUP OF INSURANCE COMPANIES

8000 Maryland Ave., Suite 1500, St. Louis, MO 63105

Telephone (314) 889-4400

Facsimile (314) 889-4455

March 24, 2009

Village of Freeburg  
c/o Power Plant  
Attn: Mr. Ron Dittlemann  
14 Southgate Center  
Freeburg, IL 62243

RECEIVED

MAR 20 2009

Subject: Loss Control Inspection  
Date of Report: Feb. 6, 2009  
Recommendation(s): 2009-02-1, 2009-02-2, 2009-02-3, 2009-02-4  
Policy No.: ATD Mono 78314649

Dear Ron:

This letter is to follow up on the recommendation(s) submitted in our loss control visit report of February 6, 2009. We requested a response as to your compliance with the recommendation(s). To date, we have not received a reply.

We ask that you seriously consider these recommendations, which are presented for the continued reliable operation of your equipment and personal safety. Please contact us in writing by **April 17, 2009**, regarding the status of the recommendation(s).

Thank you for your cooperation. If you should have any questions, please call John A. Osseck at (314) 889-4449.

Sincerely,

A handwritten signature in black ink that reads "John A. Osseck". The signature is written in a cursive, flowing style.

John A. Osseck  
Senior Risk Consultant  
Loss Control Division

Attachment

## RECOMMENDATIONS

### Village of Freeburg, Freeburg Light and Power

Power Plant  
412 W. High St.  
Freeburg, IL 62243

Attention: Ron Dittlemann

Policy Number: ATD Mono 78314649

Date of Report: February 6, 2009

**Rec. No.:** 2009-02-1    **Category:** Mandatory    **Response Time:** 30-Days  
**Equipment:** All Internal Combustion Engines

It is recommended that you run a lube oil analysis on all engines. Please submit your results to our office.

**Rec. No.:** 2009-02-2    **Category:** Mandatory    **Response Time:** 45-Days  
**Equipment:** All internal Combustion Engines

You need to conduct a web deflection test on the main crankshaft of all engines. This will assure the crankshafts are in proper working order.

**Rec. No.:** 2009-02-3    **Category:** Mandatory    **Response Time:** 45-Days  
**Equipment:** All Generators

You will also need to run a meggar test for all generators. This will assure you have proper insulation on your coils and they are in satisfactory working order.



Our evaluations, reports and recommendations are made solely to assist the insurer in underwriting and loss control. No warranties or representations of any kind are made to you or any other party. Evaluation for any hazard or condition does not mean that it is covered under any policy. Any reports or certificates we provide in connection with any state-required pressure vessel inspection do not mean that all hazards or conditions were under control at the time of the inspection. Neither we nor the insurer shall be liable to you or any other person for the use of any information provided or statements made by any of our employees or agents during the performance of an evaluation.

Chubb & Son is a division of Federal Insurance Company

Rec. No.: 2009-02-4 Category: Mandatory

Response Time: 60-Days

Equipment: Main switch gear infrared testing

Failures in electrical systems do not normally occur in a sudden manner. In most instances, they develop over a long period of time through a gradual deterioration process. During this process, heat is emitted from the system at a point where the defect or problem is present. Early identification of this condition through detection of the telltale heat emitted will allow corrective action to be implemented prior to failure.

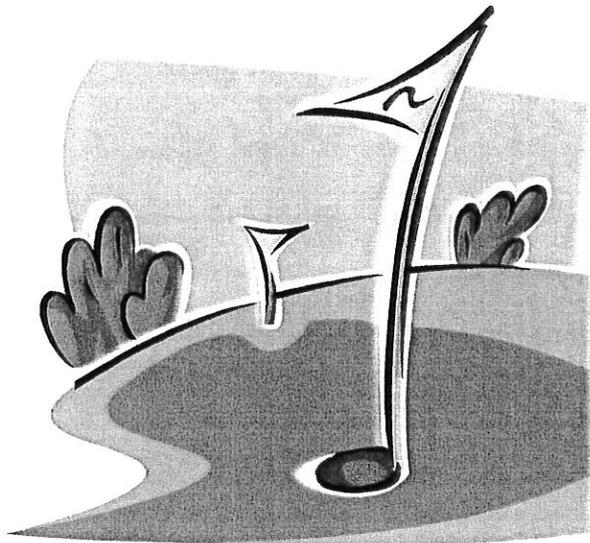
Schedule and conduct a comprehensive infrared inspection of your electrical system. Additionally, periodic infrared testing should be incorporated into your facility's maintenance program at an interval not to exceed one year.

Reference: Electrical Equipment Maintenance, NFPA 70b, Chapter 18  
National Electrical Testing Association, Maintenance Test Specifications



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Chubb & Son is a division of Federal Insurance Company



**2009 IMUA Open  
Quail Meadows Golf Course  
East Peoria, Illinois  
Tuesday, May 12, 2009**

**REGISTRATION FEE:  
\$80 per person**

**Schedule of Events**

- 9:00 am - Registration at Quail Meadows  
10:00 am - Shotgun Start (Lunch Provided)  
5:00 pm - Hospitality Reception  
(Presentation of Awards and Prizes at  
the Par-A-Dice Hotel)

Quail Meadows is a challenging, scenic and mature public golf course located just minutes from the Par-A-Dice Hotel. Quail Meadows does not allow metal spikes, so please be sure your golf shoes are appropriate. Registration and cart assignments begin at 9 a.m. sharp, so please be prompt!

The 2009 IMUA Open will follow a scramble format, with teams randomly selected from all registered golfers. Teams will not be changed once names are drawn.

Also, please be sure to join your fellow IMUA Associate Members for the Hospitality Reception to be held from 5:00 - 7:00 p.m. in the hotel's Exhibit Hall. Prizes for the first and second place teams will be awarded. All other golfers must be present to receive additional prizes.

**To sign up, complete the IMUA Open Registration Form and return to IMUA no later than April 21, 2009. Please include a check for \$80 per person made payable to the Illinois Municipal Utilities Association.**

**Quail Meadows Golf Course** is located at **2215 Centennial Drive, East Peoria (Washington), Illinois**. The telephone number there is **(309) 694-3139**. Take Rt. 116/US 150 north of the hotel and turn right on Centennial Drive. The course is the third left turn past Illinois Community College and is less than four miles from I-74.

**Cancellation Policy:** 100% refund – by April 21, 2009  
50% refund – by April 28, 2009  
No refund after May 5, 2009



March 16, 2009

Mr. Dennis Herzing  
Village Administrator  
Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

Ref: Power Plant and Substation Engineering Survey

Dear Dennis:

The recent ice storms in the southern area of our region took their toll on many electric utilities. The devastation to the municipal electric systems reminds us just how important mutual aid programs can be and what an amazing effort local communities put forth in providing aid and assistance during a disaster. It is refreshing to witness so many people working together and the selfless effort dedicated to helping one another. We were contacted by a number of our southern clients and BHM&G was able to participate in the recovery effort providing assistance with equipment repairs, power plant operations, substation repairs, circuit restoration, planning and coordination.

During the recovery effort it became quite obvious that many electric operating systems were not adequately prepared for such a storm. An ice storm with such magnitude places an enormous strain on personnel, equipment, materials acquisition and facilities. In reviewing some of the equipment failures and operational anomalies at various locations, many of the problems encountered may be attributed to equipment that has been sitting basically idle for many years and subsequently operated in an extreme service environment. With enhanced maintenance, procedures and periodic testing many of the problems could possibly have been avoided.

Oftentimes another set of eyes can offer a different perspective when evaluating an electric operating system. BHM&G would like to offer the Village of Freeburg our services and conduct an engineering survey of the power plant and substation facilities. The objective of the survey is to identify system limitations, equipment anomalies, and procedural issues, provide recommendations to improve system reliability, enhance personnel response, and establish adequate spare parts and material inventories; all in an effort to reduce outages and

improve system performance. In addition to repair costs, the cost of lost sales during an extended outage may be hundreds or even thousands of dollars per hour; even a small reduction in outage time will improve customer relations as well as pay great dividends to the Village and its customers.

During the survey we will conduct a walk through of each power plant and substation, interview staff, schedule and operate selected power plant generators, witness procedures during switching operations and load transfers, record plant operating parameters, review and record thermal imaging of the substation, distribution bus and generator breakers, and as applicable, review standby electric power availability and emergency electrical services at various support facilities. The scope of the survey and the associated cost can be adjusted to satisfy your requirements and meet the Village's expectations.

Before the memories of this latest storm fade, I would appreciate the opportunity to meet with you and discuss just how an engineering survey of the Village's electrical system might better prepare Freeburg for that eventual or even inevitable disaster. I will be contacting you soon to see if this service would be of interest and to schedule a meeting to discuss the details of the engineering survey.

Sincerely,

**BHMG Engineers, Inc.**

A handwritten signature in cursive script that reads "David E. Stephens".

David E. Stephens, P.E.

cc: Ron Dintelmann



## "Fast Quote"

MAIN PHONE: 636-717-3501

FAX: 636-717-3590

Date: March 5, 2009

TO: Mr. Chuck Fiessinger  
BHMG Engineers

(CH) NEGOTIATION NUMBER: ST090102

All pricing contained in this offer subject to the terms and conditions set forth in Selling Policy 25-000. Unless otherwise stated, prices do not include any applicable sales tax, shipping or handling, which will be added to our invoice. This offer is valid for 30 days. Our firm price quotation has been offered with the understanding that no services or drawing approvals are included with this quote, but can be supplied if requested for an additional charge.

Subject: VCP-W Work

<u>QTY</u>	<u>DESCRIPTION</u>
1lot	<i>Qualified Eaton Service engineer to perform PM on 11ea VCP-W circuit breakers in Freeburg, IL. Estimated time of work – 3 to 4 days. A written report of test results will be provided after the testing. Repair of breakers is not included in the scope of this quote. BHMB will be advised of the cost of any repair work before this work would be done. (Pricing based on standard labor time).</i>
	<i>\$5,400.00/lot</i>
1ea	<i>Trip Coil - #3759A76G02</i>
	<i>\$271.75ea Standard Delivery: 2 to 4 weeks ARO</i>

QUOTED BY Kelly Hagan  
Sales Engineer Cell 314-971-5177  
Direct 636-717-3426  
Emergency Phone No. 1-800-498-2678

Eaton Electrical Service & Systems, 62 Soccer Park Road, Fenton MO 63026