

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING  
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

**Meeting ID 447 872 7673**

**Join URL: <https://us02web.zoom.us/j/4478727673>**

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)

February 12, 2024

## **NOTICE MEETING OF THE ELECTRIC COMMITTEE (Blaies/Carpenter/Kaiser/Meehling)**

An Electric Committee Meeting of the Village of Freeburg will be held at the Municipal Center, Executive Board Room, on **Wednesday, February 14, 2024, at 5:30 p.m.**

### **ELECTRIC COMMITTEE MEETING AGENDA**

- I. Items to be Discussed
  - A. Old Business
    1. Approval of January 10, 2024 Minutes
    2. Customer Issues
    3. IMEA Energy Efficiency Grant
    4. Cemetery Road Line Extension
    5. South Substation Switchgear Preventative Maintenance
    6. BHMGM Cost of Service Study
    7. Versalift and Worthington Turbo Charger Service Update
    8. CDL
  - B. New Business
    1. Fire Department Internet
    2. BHMGM – CAAPP Renewal
    3. BHMGM Invoice #E03244-3
    4. BHMGM Memorandum of Agreement
    5. FY25 Budget
  - C. General Concerns
  - D. Public Participation

## E. Adjourn

At said Electric Committee Meeting, the Village Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c) (3)], litigation [5 ILCS, 120/2 - (c)(11)] personnel [5 ILCS, 120/2 - (c)(1)], collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2) or real estate transactions [5 ILCS, 120/2 - (c)(5)].

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## ELECTRIC COMMITTEE MEETING (Blaies/Carpenter/Kaiser/Meehling) Wednesday, January 10, 2024 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 10, 2024 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Village Attorney Fred Keck (absent), Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Julie Polson and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

### A. OLD BUSINESS:

1. Approval of December 13, 2023 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the December 13, 2023 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss advised no issues to report. Will have to clear some of the (Creed) property in order to trench, looking to start that. Project.
3. IMEA Energy Efficiency Grant: John Tolan advised IMEA is trying to get a federal grant for mutual aid for all IMEA communities. Both John and Shane will sit in on those meetings. They will have a central location for the equipment to share. It is a matching \$1,000,000 grant, and IMEA will match \$480,000. John and Shane thinks it will be located in Springfield. John said he and Matt met with Rodd Wheatley and Shawn McCarthy on solar/energy efficiency. John said we had a solar customer questioned if he was paying a tax on the energy he pushed back. IMEA did a lot of research and said we are doing it right. The customer is taxed on all the energy you purchase, and it doesn't matter what you push back. The 2035 contract renewal will be discussed at the January 25<sup>th</sup> meeting.
4. Cemetery Road Line Extension: Discussed above.
5. South Substation Switchgear Preventative Maintenance: The breaker checked out well. This will be a budget item and/or on the 3- to 5-year plan. Item can be taken off the agenda.
6. BHMG Cost of Service Study: Village Administrator Matt Trout advised he, John and Shane met with BHMG yesterday. They are very close but needed a few more pieces of information which Jane has provided. We will meet in the next week or two.

7. Versalift and Worthington Turbo Charger Service Update: The Versalift is finally in their shop. The Worthington repair should be done very soon, and we will get that tested once it has been received.

**B. NEW BUSINESS:**

1. Shane Krauss Request to Cash Out 100 Compensatory Hours: *Trustee Lisa Meehling motioned to recommend to the full Board Shane Krauss be paid 100 hours of compensatory time, and Trustee Bob Kaiser seconded the motion.* All voting yea, the motion carried.

Shand sai the diaelectric samples for transformers has been done, but he has not reviewed the results. The truck, sticks, and gloves testing went very well. John said he, Shane and Matt met regarding the upcoming budget and 3- to 5-year plan. He further said the cost of service study will really come into play with that.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Dana Miller motioned to adjourn at 5:44 p.m., and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.



Julie Polson  
Office Manager



BHMg Engineers, Inc.

9735 Landmark Parkway Drive  
Suite 110A  
St. Louis, MO 63127

John Tolan

January 15, 2024

Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

Ref: CAAPP Renewal

Dear Mr. Tolan:

The Clean Air Act Permit Program (CAAPP) Permit for the Freeburg Power Plant expires on June 29, 2025. The permit requires a timely renewal application to be submitted no less than 9 months prior to the permit expiration date. This means a renewal application must be submitted to the Illinois EPA on or before September 29, 2024 for continued operation of the electric plant.

BHMg has prepared a lump sum cost estimate of \$10,000 for the preparation of the CAAPP permit renewal application.

Any follow up activities such as: responding to the permit writer during the permit review phase, review of the draft permit, discussions with legal (if necessary) regarding permit conditions, etc. would be charged separately on a time and materials basis.

Should the Village of Freeburg choose to have a legal review of the draft permit application or of the draft permit, those services are to be contracted separately by the Village of Freeburg.

BHMg appreciates the opportunity to provide the Village of Freeburg with this proposal. Should you have any questions, please contact me at 636-333-3782 at your convenience.

Sincerely,

A handwritten signature in black ink that reads "Rita Buechter". The signature is written in a cursive, flowing style.

**Rita Buechter**  
Engineer

bhmg.com  
636.296.8600

*Empowering teams that develop successful relationships for the future.*

RECEIVED  
FEB 07 2024



**BHM ENGINEERS, INC.**

9735 Landmark Parkway Suite 110A St. Louis, MO 63127

**Freeburg**

14 Southgate Center  
Freeburg, IL 62243

Invoice Number E03244-3

Date 01/31/2024

Project E03244 Freeburg Electric COSS

Billing Cutoff: 1/31/2024

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**Professional Services**

Description	Contract Amount	% Complete	Fee Earned	Prior Billing	Invoice Amount
Freeburg Electric COSS	\$34,900.00	80.00	\$27,920.00	\$3,315.00	\$24,605.00
Total	\$34,900.00		\$27,920.00	\$3,315.00	\$24,605.00
			Invoice Amount		\$24,605.00

Approved by:

Jason Jackson

Project Manager

Thank You for your patronage.

**Please remit to: BHM Engineers**

**MEMORANDUM OF AGREEMENT**

**PROJECT DATA**

Date: \_\_\_\_\_

Project Name Village of Freeburg – Retained Services for Electric Utility

Owner's Project Number \_\_\_\_\_

BHMG Project Number \_\_\_\_\_

Description of Service – See Exhibit "A", attached

**AGREEMENT DATA**

Name Village of Freeburg

Address 14 Southgate Ctr.

City Freeburg, IL 62243

Phone 618-539-5545

Status:  Estimate  
 Quotation  
 Revision to Original

Fee Basis:  Cost Multiplier  
 Lump Sum  
 Other

Dates: Start Upon Approval Complete Upon Termination by Either Party

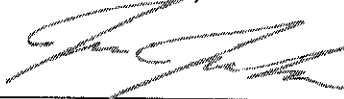
If the above status is indicated as an estimate, our fee will be based upon the time expended and unusual problems or difficulties may necessitate a higher fee. The terms and conditions under which we are providing these services shall apply. Such terms and conditions are set out on the reverse side of this page and incorporated herein by reference.

**BILLING DATA**

Monthly 30 days net  
 Other (explain)

The above is intended as a summary of our agreement for the performance of the work described. Please examine it carefully and, if accurate, indicate your approval and acceptance in the space provided below.

**BHMG ENGINEERS, INC.**

By  \_\_\_\_\_  
Jason Jackson, Consulting Department Manager

**ACCEPTED**

The undersigned hereby states that they represent the owner(s) of the above-described project and that the terms and conditions stated above are understood by them and are herewith agreed to and accepted. You are hereby authorized and directed to proceed with the work outlined above.

Date \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_  
(Print Name & Title)

Date \_\_\_\_\_

Attest \_\_\_\_\_

\_\_\_\_\_  
(Print Name & Title)

## Exhibit A

This Exhibit is attached to and made part of the Memorandum of Agreement dated \_\_\_\_\_ between the Village of Freeburg, Freeburg, Illinois (Owner) and BHMG Engineers, Inc. (Engineer or BHMG) providing for professional services.

**Description of the Project:**      General Retainer Services

The Owner has a regular and continuing need for engineering services related to its municipal electric utility to be provided by Engineer.

**Scope of Professional Services:**

Assist in the preparation and/or filing of semi-annual and annual reports as may be required by the Illinois Environmental Protection Agency and U.S. Department of Energy, as identified per the following:

- IEPA Semi-annual RICE NESHAP reports
- IEPA Semi-annual CAAPP monitoring reports
- IEPA Annual Compliance Certification
- IEPA Annual Emissions Report
- IEPA CPMS Annual Audit
- IEPA Emissions Calculation Spreadsheet
- Annual Method 9 Opacity Observations
- USDOE EIA-860 Annual Electric Generator Report
- USDOE EIA-861 Annual Electric Power Industry Report
- USDOE EIA-923 Power Plant Operations Report

Provide casual telephone and email support for addressing day to day environmental compliance problems and/or emissions reporting that do not require technical calculations, reports or research.

All services shall be performed by an Illinois registered professional engineer or other qualified professional employee under the supervision and direction of an Illinois registered professional engineer.

**Owner Participation:**

The Owner is requested to assist the Engineer by placing at his disposal all available information pertinent to the electric system, including previous reports, designs, records, drawings, maps, and other data which may be useful to the Engineer in the course of the work.

The Owner is requested to designate a person or persons to act as the Owner's representative with respect to the work to be performed under this agreement; and such person or persons should have the authority to transmit instructions, receive information, interpret and define the Owner's policies and decisions pertinent to the work covered by this agreement.



**Engineer's Compensation:**

Compensation for the retained services, in accordance with the Memorandum of Agreement shall be a fixed monthly charge of \$1,200.00. The fixed fee includes out of pocket expenses in support of the retained services. The Engineer shall submit invoices for payment on a monthly basis. The fixed fee shall be reviewed on May 1 each year by Engineer and adjusted upward by no more than five percent.

**Additional Services of Engineer:**

At the request of the Owner, the Engineer can provide additional services, either directly or through its affiliates, at regular hourly rates for such work plus out of pocket expenses. Such work may include items not otherwise provided for by this agreement including requests for additional site visits, inspection support and training of new staff on environmental issues.

## CDL – Class A

- Class is 4 wks
- Classes start every week
- 1<sup>st</sup> wk in Belleville with Virtual Option 8-4:30
- 3 wks Behind the Wheel in Centerville 7-3:30
- Max 12 per class
- Will provide truck for test
- Cost is \$5,100; If register before Feb 29<sup>th</sup> there is a \$500 discount - \$4,600
- Schedule appointment