

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Mike Blaies

Denise Albers

Bob Kaiser

Michael Heap

Lisa Meehling

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG**FREEBURG MUNICIPAL CENTER**

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VILLAGE ADMINISTRATOR

Tony Funderburg

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

ZONING ADMINISTRATOR

Matt Trout

VILLAGE ATTORNEY

Weilmuenster & Keck, P.C.

Committee as a Whole Meeting**Monday, March 4, 2019****6:00 p.m.**

The Committee as a Whole meeting was called to order at 6:00 p.m. on March 4, 2019 by Mayor Seth Speiser. Members present were Mayor Seth Speiser, Trustee Denise Albers, Trustee Mike Blaies, Trustee Mike Heap, Trustee Bob Kaiser, Trustee Ray Matchett, Trustee Lisa Meehling, Village Clerk Jerry Menard, Chief Mike Schutzenhofer (absent), Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent).

I. Items to be Reviewed**A. OLD BUSINESS:**

1. Approval of April 17, 2018, September 17, 2018, September 18, 2018 and September 25, 2018 Minutes: Trustee Ray Matchett motioned to approve the April 17, 2018, September 17, 2018, September 18, 2018 and September 25, 2018 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

1. FY20 Budget: Village Administrator Tony Funderburg provided the FY2020 budget to everyone. He noted the cover page which provides a summary of every fund since 2013. provided a copy of the worksheet that Debbie gives Tony when he is preparing the budget which explains how the numbers are derived.

General Fund: He stated the first two pages of the budget are the general fund revenue numbers which includes admin, police, streets and zoning. There is \$19,000 in for sidewalks because he believes there might be money being opened up by Governor Pritzker. Trustee Albers asked if we have a sidewalk targeted, and Tony advised this money will be used for any in the sidewalk program or ones targeted by John. Under the police expansion, Tony has \$200,000 budgeted and a corresponding \$340,000 going out (\$200,000 tower money and \$140,000 loan). Tony reminded everyone for any expenses in the general fund, they have to be paid for by March 31st or they go on the next fiscal year budget. Trustee Blaies asked Tony where he came up with the increases in the sales and local use taxes. He advised it is a guess but used the projected numbers from IML. He stated the grocery store and Dollar Tree have helped. He stated we are also supposed to get our full funding back. The property tax number comes from the levy.

Admin Expenses: Tony has placed \$10,000 in the budget for new carpet and security cameras for Village Hall as well as desks and chairs for the front office. He would also like to update the board room including new chairs for the trustees. There is a \$40,600 transfer to the pool fund to be used if needed. Trustee Blaies questioned if the elected salaries should be going up instead of down. Tony thinks the \$25,000 from the previous year is too high and the current projection of \$18,525 is correct. He will double check those numbers as well as the health insurance numbers. When we are audited by IPRF, they can mess up the budget by changing how our employees are classed in each

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department. Trustee Meehling questioned why the employee bonuses went down, and Tony advised that depends on where the employee is categorized.

Zoning: Tony explained the inspections are an in and out revenue and expense. We had some large projects last year, and does expect to be the revenue to be higher than \$15,000. Trustee Blaies questioned the \$2,000 in engineering. Tony advised it is not only for Meadow Pines. Zoning Administrator Matt Trout advised there could be some engineering costs for them once Phase 2 starts. Tony confirmed any furniture costs will be divided between the departments.

Police: Trustee Albers questioned the \$4,000 decrease in general insurance. Tony stated the insurance is broken down by percentage into each fund, and he over-budgeted last year. We do not have the new addition in that number yet. We will add 25% to the police department in janitorial costs and those cover the general cleaning. The large fuel increase was questioned and Tony does not know why it is so high. He believes it may be due to the extra officer on duty at night. Tony said Mike has budgeted \$13,000 for new radios and this will enable them to communicate with Gene, the schools and public works. There are grants available but the County would receive that. This is also needed as part of the critical incident plan. The money is in the police budget for the addition.

Audit/TIF: The TIF income is for the property taxes the businesses pay. This is the summer where we may be able to call some of the bonds. There may be an expense to do that. We are getting very close to the end of this bond repayment.

Streets: Tony stated the budget does contain some money in there for projects but is not quite sure what ones we want to do. He further said when we are going into these projects, we need to ask how are we going to fund that project. John explained the request for the gator as being used for taking lab samples at the West plant, and used in town when doing the GPS locating. He is not asking for a new one. The trustees questioned whether those would be allowed in town. Tony stated they can't be driven on private property or across the highway. Tony further said it could be useful for the electric crew out in the new subdivision. He also said it is not needed in the budget this year. Trustee Meehling said it doesn't look good to have all of this new equipment along with a new sewer plant and police expansion. Trustee Albers stated let's assess what we need. Tony said for every piece of equipment except the gator, he was going to get a loan. He has increased part-time salaries in every fund. While our employee is out, our salary numbers are not affected. John said the part-time employees worked well last year. Another issue to keep in mind is we have employees that have earned a lot of time off. He foresees a few employees retiring in the next 12-18 months. He would also like to have the locating split up between a water/sewer and electric employee.

Trustee Albers asked about the public works' vehicles, and John advised the 2006 Dakotas will need to be replaced within the next year or two, and he is okay on the dump trucks. Tony stated that \$15,000 for the vehicles can come out of next year's budget unless we need to purchase a new truck. Trustee Albers asked where the new concrete floor is going, and John said that is for the backhoe shed by the water tower. Joh said the fence/gate will be found in the water/sewer fund. He said the EPA is pushing harder to get the water towers fenced in and gated for security reasons. Trustee Albers questioned other professional services, and that is used when we hire someone to complete projects for us. Trustee Meehling said we need to find a way to get projects done here while balancing employees' vacation and comp time. Trustee Albers said that is why she is in favor of the

calendar. It will show the projects, funds allocated and what do we have time for and employees available? John said many other municipalities contract out much of the work we do ourselves. Tony said we need to find the balance of performing the work ourselves or contracting them out.

Garbage: Tony stated the garbage rate is \$12.75 for the next five years.

ESDA: Trustee Albers asked why doesn't Gene make the emergency phone calls, and Tony stated because he isn't there all of the time. Tony advised that Julie handles the calls. Trustee Meehling asked if we have to pay her to do so, and Tony advised most of them are done during working hours. Trustee Meehling said her point is to have someone else do them so we don't have to pay Julie overtime.

MFT: Tony stated the highlighted boxes are the numbers that have been changed. He received updated information from John on the projects we want to do. The \$200,000 Meadowbrook overlay will come out of the MFT special project money.

Water: Tony explained the \$200,000 in capital reserves is what is collected from the resident's monthly utility bill. That money will be used to repair water lines. We do intend to work on the Old Freeburg Road water line and High Street as well. Tony said we have to do a THM evaluation this year at a cost of \$30,000 and doesn't believe he added that into the budget. We also need a water tower study which will cost about \$40,000, but John advised that can be done next budget. Tony also said the governor has asked for capital improvement projects, and Tony is submitting 4 of them. Those include the sewer plant, the streets around the square park, Wolf Road and the new water tower on the north end of town. He is hoping to get one of the projects funded. Trustee Albers asked about the \$20,000 chlorination station. John advised the current station was poorly designed and a new one is needed. The best place for it to be located is at the west plant or at SAVE site if a new tower is built. That would also save \$80,000 in needed repairs to the SAVE tower and set the chlorination station in there. EPA wants something done with the chlorination feed as well. Tony also commented that we may be required to replace a lead service line and that is not in the budget. John said there will be more regulations come down from the EPA. We are having to test the water fountains in the school. The needed equipment was discussed. John would like a skid steer at a cost of about \$60,000. John said the boring machine needs to be replaced and has asked for equipment to demo. As much as the utilities are underground, we need the hydro excavator that has a valve exerciser attached. It can be used for many things with the Julie locates being the main one. Right now, everything is being done by hand.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn the meeting at 7:25 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Transcribed from tape by
Julie Polson
Office Manager