

REGULAR BOARD MEETING AGENDA - SEPTEMBER 20, 2010 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 - 1. September 7, 2010 Regular Board Meeting - **Exhibit A**
5. Finance
 - 5 - 1. Financial Report - None.
 - 5 - 2. Balance Sheet - None.
6. Treasurer's Report -
7. Attorney's Report - None.
8. ESDA Report -
9. Public Participation
10. Reports and Correspondence - None.
11. Recommendations of Boards and Commissions - None.
12. Contracts, Releases, Agreements and Annexations - None.
13. Bids - None.
14. Resolutions - None.
15. Ordinances - None.
16. Old Business
17. New Business
18. Appointments -
 - 18 - 1. Mike Blaies as Village of Freeburg Trustee
19. Committee Meeting Minutes
 - 19 - 1. Electric Committee Meeting - Wednesday, September 8, 2010 - 5:30 p.m. - **Exhibit B**
 - 19 - 2. Personnel/Police Committee Meeting - Wednesday, August 30, 2010 - 5:30 p.m. - **Exhibit C**
 - 19 - 3. Personnel/Police Committee Meeting - Wednesday, September 8, 2010 - 6:30 p.m. - **Exhibit D**
 - 19 - 4. Water/Sewer Committee Meeting - Wednesday, September 15, 2010 - 5:00 p.m. - **Exhibit E**
 - 19 - 5. Streets Committee Meeting - Wednesday, September 15, 2010 - 6:00 p.m. - **Exhibit F**
20. Upcoming Meetings
 - 20 - 1. Finance Committee Meeting - Wednesday, September 29, 2010 - 5:30 p.m.
 - 20 - 2. Economic Development Committee Meeting - Wednesday, September 29, 2010 - 6:30 p.m.
 - 20 - 3. Board Meeting - Monday, October 4, 2010 - 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)a.]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattern
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

EXHIBIT A
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

FREEBURG REGULAR BOARD MEETING Tuesday, September 7, 2010 at 7:30 P.M. Board Minutes

CALL TO ORDER: Mayor Ray Danford called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 7, 2010 in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Charlie Mattern – here; Trustee Steve Smith – here; Trustee Rita Baker – here; Trustee Corby Valentine – here; Trustee Tony Miller – here; Trustee Seth Speiser – here and Mayor Raymond Danford – here; (7 present, 0 absent). Mayor Ray Danford announced there is a quorum.

MINUTES OF PREVIOUS MEETING: *Trustee Rita Baker motioned to approve the minutes of Monday, August 16, 2010 and Trustee Steve Smith seconded the motion. All voting aye, the motion carried.*

FINANCE: Trustee Steve Smith said we discussed the Board Lists, Board Report (MFT amount) - \$62,627.13 and Board Report (General) - \$799,264.74.

1. Review of Investments: Trustee Smith said we talked about renewal of a cd.
2. Income Statement: We discussed the income statement.
3. Treasurer's Report: *Trustee Steve Smith motioned to accept the Treasurer's Report for April 30, 2009, May 31, 2009 and June 30, 2009 and Trustee Rita Baker seconded the motion. All voting aye, the motion carried.*
4. 2010 Municipal Clerks of Illinois Institute and Academy: Trustee Smith said he would like to make a motion to send our Village Clerk Jerry Menard to the Clerks Conference. Trustee Smith said that Dennis and Debbie could move things around and there would be available funds to send her.

*Trustee Smith motioned for the village to pay for our Village Clerk Jerry Menard to attend the 2010 Municipal Clerks of Illinois Conference on September 19, 2010 to September 24, 2010 and Trustee Rita Baker seconded the motion. **ROLL CALL:** Trustee Steve Smith – aye; Trustee Rita Baker - aye; Trustee Seth Speiser – aye; Trustee Tony Miller - aye; Trustee Corby Valentine – aye; Trustee Charlie Mattern - aye; (6 ayes, 0 nays, 0 absent) All voting aye, the motion carried.*

5. Attorney: Trustee Smith said we talked about changing of attorney. Village Attorney Steve Wigginton has been appointed Attorney General for the Southern District of Illinois so Brian Manion will be taking over for Steve Wigginton.

Village of Freeburg Board Meeting Minutes
Tuesday, September 7, 2010

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Trustee Smith said there is one correction to the Finance Committee Meeting minutes on page 2 under Executive Session where it says Trustee Kevin Groth it should say Trustee Seth Speiser.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: Attorney Manion asked to go into Executive Session to discuss litigation, 5 ILCS, 120/2 - (c) (2).

ESDA REPORT: Gene read a letter from President Obama proclaiming September, 2010, National Preparedness Month. Members from the ESDA Team introduced themselves to the Board. Gene said a meeting was held at the Municipal Center on September 2, 2010 at 11 a.m. with WCM James Kramper from the St. Louis Office of the National Weather Service to review the application for becoming a certified "StormReady" Community. Gene said that Mayor Ray Danford, Village Administrator Dennis Herzing, Public Safety Chairperson Trustee Rita Baker, PJ Gale and he were present. Our application was thoroughly reviewed and questioned with regard to our EOP and also to verify data. Gene said Mr. Kramper advised us after the 1-½ hour meeting, we had passed the certification and the official NOAA "StormReady®" signs would be shipped to his office awaiting our decision as to how to receive them. Gene gave us an updated weather report. Gene said he would be attending the IEMA conference in Springfield September 8th and 9th. Gene said he invited Barb Myer to attend tonight's meeting to go any questions or concerns that we might have on Hazard Mitigation Funding for the Village of Freeburg which will be voted on tonight under Resolutions. Barb took the floor for discussion.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE: Mayor Danford said Exhibit D is a request from St. Joseph Church to have permission to block off North Alton Street between St. Clair Street and White Street from 8:00 a.m. Friday, September 10, 2010 through noon on September 12, 2010.

Trustee Rita Baker motioned to grant St. Joseph's Church their request and Trustee Steve Smith seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Steve Smith - aye; Trustee Charlie Mattern - aye; Trustee Corby Valentine - aye; Trustee Tony Miller - aye; Trustee Seth Speiser - aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS AND ANNEXATIONS: Mayor Danford said Exhibit E is an Application for Payment from Korte & Luitjohan for the Save Road & Lee Hopp Drive Water Main Replacement. Trustee Miller asked John if he has any comments. (Recorder did not pick up John's conversation).

Trustee Rita Baker motioned to pay the Korte & Luitjohan bill in the amount of \$14,746.00 and Trustee Tony Miller seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Tony Miller - aye; Trustee Corby Valentine - aye; Trustee Seth

Speiser - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith -aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

BIDS: None.

RESOLUTIONS: Mayor Danford Exhibit F is Resolution #10-08: A Resolution Adopting the St. Clair County Multi-Hazard Mitigation Plan.

Trustee Rita Baker motioned to adopt Resolution #10-08 by title only and Trustee Corby Valentine seconded the motion. ROLL CALL: Trustee Rita Baker - aye; Trustee Corby Valentine - aye; Trustee Charlie Mattern - aye; Trustee Steve Smith - aye; Trustee Tony Miller - aye; Trustee Seth Speiser -aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

ORDINANCES: None.

OLD BUSINESS: Mayor Danford called for Old Business. Trustee Miller said he would like to discuss Ordinance 1365 which was voted upon at the last meeting which increased the business license fee from \$10.00 a year to \$25.00. Trustee Miller said he thought the Ordinance 1365 was approved by a 3-2 split at our last board meeting. Trustee Miller asked if this had been discussed in a committee since then and where we are at on this. Trustee Speiser said it looks like the fee will now revert back to the original license fee of \$10. Mayor Danford stated he only vetoed the portion of the ordinance that specified the \$25 fee. Mayor Danford said that he personally disagrees with the increased fee for registering a business with the Village.

Trustee Smith advised the board that the Safe Routes to School needs to be completed by October 1, 2010 and he still has not received all the information plus pictures to be sent with the grant application. Trustee Smith said he needs to submit this application before October 1st so if there are errors, he will be able to correct them, otherwise we run the risk of this application being thrown out.

Trustee Smith asked what happened to the population sign and when will it be back up. Mayor Danford said they are most likely getting new signs ready.

Trustee Smith asked Dennis for the property tax information so he can finish up the Economic Development Fund.

Trustee Smith asked about the limb pick up, will this be once a month? Trustee Miller said it will be done on availability and we will start on one section of town and work our way around town. Trustee Miller said the Village will not pick up any limb debris left by a professional tree service.

NEW BUSINESS: Trustee Valentine took the floor. Trustee Valentine welcomed back Public Works Director Ron Dintelmann. Trustee Valentine announced that he will resign his position as Board of Trustee effective Monday, September 20, 2010. Trustee Valentine read his resignation letter to the Mayor and Board of Trustee and all who were present.

Mayor Danford said that he and Corby and have talked this over for the last couple of months. Mayor Danford said his intention, with the trustee's permission, is to appoint Mike Blaies to fill his position. Mayor Danford announced that Mike will be sworn in at the next board meeting to take Trustee Valentine's position.

APPOINTMENTS: None.

COMMITTEE MEETINGS MINUTES:

Legal & Ordinance Committee Meeting: Trustee Seth Speiser called the Legal & Ordinance Committee Meeting to order on Wednesday, September 1, 2010 at 4:30 p.m.

1. Status of Public Hazard Homes: Trustee Speiser said Mr. Sheets filed an appeal on his court case.

2. New Class of Business License: Trustee Speiser said we talked about the business license after we got the letter on the veto.

3. Material Requirements on Commercial Buildings: Trustee Speiser said that Mr. Woodward gave us his input on the material requirements on commercial buildings. Dale Klohr was unable to attend this meeting but would like to present his thoughts at our next meeting.

4. Noise Ordinance: Trustee Speiser said we talked about making changes to the noise ordinance, and the committee decided to leave it the way it stands.

Trustee Smith said he would like to know why the committee took the noise ordinance off the agenda. Trustee Speiser said the committee felt there was no need to make changes to it at this time. A discussion took place and Trustee Speiser welcomed Trustee Smith to attend the next Legal & Ordinance meeting for further discussion.

Economic Development Committee Meeting: Trustee Steve Smith called the Economic Development Committee Meeting to order on Wednesday, September 1, 2010 at 6:30 p.m.

1. Movie in the Park: Trustee Smith said we talked about the next movie in the park and it has been changed to October 9 since St. Joe's gym was not available for our backup location on September 25. Trustee Smith said the license fee was going to be \$300 and Ray did some research on the fee. Based on the attendance at the last movie, it will be \$75. Trustee Smith said he wrote an article to be placed in the paper for this week. The fee amount will be the only correction and the rest of the article stays as is. Ray said we will also save on shipping and handling by having our own copy of the movie.

2. Business of the Month: Trustee Smith said we talked about the business of the month, we asked Wiegmann's to send him the information on their business but have not received it yet.

4. RCGA request: Trustee Smith said we have not heard anything from the clean energy company who had inquired about possible sites in Freeburg. Steve said they most likely did not choose this area.

3. Nativity Scene: Trustee Smith said he received a call from Barb Borger and the American Legion Auxiliary is going to donate \$425 to the nativity scene. Trustee Smith said as soon as we get enough money from donations, including what we have left over from last year, we are going to add that to the Christmas Lights in the park.

UPCOMING MEETINGS:

Personnel/Police Committee Meeting - Wednesday, September 8, 2010 - 5:30 p.m.

Electric Committee Meeting - Wednesday, September 8, 2010 - 6:30 p.m.

Water/Sewer Committee Meeting - Wednesday, September 15, 2010 - 5:00 p.m.

Streets Committee Meeting - Wednesday, September 15, 2010 - 6:00 p.m.

Board Meeting - Tuesday, September 20, 2010 - 7:30 p.m.

VILLAGE PRESIDENTS AND TRUSTEE'S COMMENTS:

Trustee Charlie Mattern: Trustee Mattern thanked Corby for his service for serving on the board and you will be missed, thank you John, for all of your effort that you have put in over the last 3 months, and Ron, welcome back.

Trustee Steve Smith: Trustee Smith said he echoes Charlie's comments.

Trustee Rita Baker: Trustee Baker said ditto.

Trustee Corby Valentine: None.

Trustee Tony Miller: It is good to have Ron back, Gene is already gone and he wanted to thank him for his efforts for the last 30 years. Tony said he is sad to see Corby go and good luck Corby in finishing your Deacon Formation program.

Trustee Seth Speiser: He would like to thank Corby for the time he has given the village and he wishes him the best in his new Deacon program. Seth said he also glad to see Ron back.

STAFF: John said if you have seen Ron 5 weeks ago, he sure has come a long way and am glad to have him back with us even if it is just part-time right now. John said he would like to thank Dennis for all the hard work he has put in to help out while Ron has been gone and like to thank Julie for all of her hard efforts also.

REGULAR BOARD MEETING EXECUTIVE SESSION 8:43 P.M.



*Trustee Rita Baker motioned to go into Executive Session to discuss collective negotiating matters between the public body and its employees or their representatives (5 ILCS, 120/2 (c) (2) and Trustee Steve Smith seconded the motion. **ROLL CALL:***

Trustee Rita Baker – aye; Trustee Steve Smith - aye; Trustee Tony Miller - aye; Trustee Corby Valentine – aye; Trustee Seth Speiser – aye; Trustee Charlie Mattern – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

**EXECUTIVE SESSION ENDED
9:34 P.M.**

Trustee Rita Baker motioned to reconvene the Regular Board Meeting at 9:35.m. and Trustee Tony Miller second the motion. All voting aye, the motion carried.

Trustee Rita Baker motioned to adjourn at 9:37 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard,
Village Clerk 

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
Tony Miller
Rita Baker
Seth Speiser
Charlie Mattern

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VILLAGE ATTORNEY
Stephen R. Wigginton

ELECTRIC COMMITTEE MEETING
Wednesday, September 8, 2010 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, September 8, 2010 by Chairman Corby Valentine. Committee members present were Chairman Corby Valentine, Trustee Steve Smith, Trustee Tony Miller, Village Administrator Dennis Herzing, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Mike Blaies and Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 15, 2010 minutes: *Trustee Steve Smith motioned to approve the July 15, 2010 minutes and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*

2. Switchover of Ameren to Freeburg power: Assistant Public Works Director John Tolan said the meters have been ordered for SAVE and there is a six-week lead time on them. All of Turkey Hill and Rock Hill are ready to be switched over as well as Egelston, Pfannebecker and Parrish. They have almost completed with work for Joseph. Dennis talked to Shane Reinneck who told him he can get some of the corn off if we need him to. Dennis told the committee the easements were recorded today. Shane Krauss called Ameren and they aren't ready to switch over yet. John doesn't think Ameren is worried about the contract deadline of 60 days to complete the switchover. Chairman Valentine said he wants to make sure we keep the residents updated on when the switchover will take place. John said he would like to have a meeting with Ameren to coordinate the actual switchover. He said we are hoping to have Ameren sell us some current transformers for the nursing home switchover but at the present time, they don't want to do that. It would be much easier for us if we could buy them from Ameren and have the switchover done in a much shorter time than if we had to replace the current transformers and put them in. Dennis and Ron will work with Ameren to try and get that figured out.

3. Village Utility Needs Analysis: Dennis advised the committee that he met with Ameren regarding their newly proposed gas franchise agreement and copies were passed around to the committee for their review. They can no longer give away gas for free so they are proposing a sliding scale that starts at \$15,000 for the first year decreasing to about \$5,000 after the 5th year for the remainder of the contract. They are proposing a 20-year contract. Our previous contract was a 50-year term. Dennis said he would like Ron's input on this. He also said we are now receiving gas bills from Ameren for the gas heaters we use at the old power plant. He and John have talked about possibly switching these heaters over to energy efficient heaters through an incentive program from IMEA. John said Ron had mentioned the possibility of shortening the length of the contract to 10 years.

Dennis said he was also contacted by another representative of Ameren wanting to discuss a pole attachment agreement. Ameren will be present at the next committee meeting to discuss that.

4. Replacement of old power plant doors: Nothing new.

5. Franchise Fee (Ameren): Dennis reminded the committee we didn't want to pursue this topic until the switchover of Ameren customers was done. He also said with our electric franchise agreement, we have not been charging Ameren the fee for their customers in the Village limits. He thinks we should send them a copy of the ordinance and advise them to start paying from now on. Trustee Valentine asked if we can do the same thing for gas. Dennis said he would have to check the statute to see if that is possible. Public Works Director Ron Dintelmann came in on this discussion and confirmed that you can do the same for gas.

6. Highway lighting: John had nothing new. Trustee Smith asked how far up the highway are we going with the decorative lights and Ron advised to the area by Norm's Furniture. He also said we have no money in the budget for additional decorative lights.

7. Poles in Smithton Park: We are waiting on Smithton to call to have the work done.

8. HAPS: Dennis provided copies of the information he received from the recent IMEA meeting. Ron said at the present time, units 10, 11 and 12 are not dedicated to full capacity and we need to get full capacity (1825 kw) on units 8 - 12. We don't intend to install a converter on unit 7 and will keep units 1 - 4 as emergency units. We need to keep in mind if we would ever have to fix units 1 - 4, we would need a construction permit from the EPA. Ron said it will be about a 2-year payback to convert the generators in order to keep our generation credits. Ron thinks we need to get the converters ordered by winter-time because of the lead time. BHM&G is working with one manufacturer as the sole source in order to receive a good price on the equipment.

9. Deerfield Electric Service: John said we have not had any problems since the letter was sent. Item can be taken off the agenda.

10. Contaminated Fuel in Generators: John said Equipment Service was able to fix one of the generators for \$600.00. We need to get the other generator back from Altorfer who quoted \$10,000 to fix that one. Altorfer has already taken the generator apart and ordered a replacement pump. John specifically told them not to do any work on it and also said it had to be taken apart to assess the damage done to it. The committee directed John to have them put it back together and send it back to us. We understand there will be a bill for labor.

11. Urge testing: John reported the urge testing went well. He said Bob noticed that what we were reading was different from what IMEA was reading and found out the metering was off due to the lightning strike.

Steve asked if we have done anything with the arc flash and Ron said that is something he will be working on. Corby will talk to his contact to see if he can come out and give us some recommendations.

Dennis reported we had Dean Park of BHM&G come out to look at the ongoing resident issue of being shocked when in their pool. He found a ground tied to the neutral and by disconnecting it, the shock went away. Dean prepared a letter and a copy was passed out to the committee. They agreed to have Dennis make some minor revisions to the letter and send it to the resident. It was noted that the Village repaired the problem and is not charging the resident for that nor the time that Dean Park will be charging us.

Dennis advised the committee that due to the lightning strike, 6 of the 9 capacitors are shot. Dean Park initially thought that you could not get the oil switches anymore but that is not the case. We can replace the switches with oil ones at a cost of \$600 each or upgrade them to a vacuum switch at a cost of \$1,000 each. Dennis will ask for a recommendation letter from Dean Park to purchase the vacuum switches. The committee agreed that we need to purchase the upgraded switches. Dennis said we have provided Dean with a copy of the last couple years of IMEA bills to see the impact the lightning strike will have on our power factor.

B. NEW BUSINESS:

1. Damage to bucket truck: John advised that Clark was pulling out of the old sewer plant and the bucket caught the phone line. Altec provided a quote of \$5000 to replace the bucket and make some other minor repairs. Julie advised the insurance company paid \$4300 for the truck repairs and \$250 for the pole. She also informed the adjuster to go after AT&T since their wire was too low.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet said the employees did a good job of restoring power during the homecoming.

E. ADJOURN: *Trustee Steve Smith motioned to adjourn at 6:45 p.m. and Trustee Tony Miller seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Corby Valentine
Steve Smith
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EXHIBIT C
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
Monday, August 30, 2010 at 5:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Monday, August 30, 2010 at 5:32 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Mayor Ray Danford, Village Clerk Jerry Menard, Village Administrator Dennis Herzing, Assistant Public Works Director John Tolan and Office Manager Julie Polson. Guests present: Ron and Sandy Dintelmann.

PERSONNEL: A. OLD BUSINESS:

1. Approval of August 11, 2010 minutes: Trustee Steve Smith motioned to approve the August 11, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.
2. Employee handbook: This was not discussed due to the public works unionization issue.
 - a. Public Works On Call Status: Not discussed for the same reason.
3. Job Descriptions: Julie said she has not had to chance to work on this yet.

B. NEW BUSINESS:

1. Overtime charges: Nothing new.
2. Safety Policy: John said we held a safety training session today. Julie prepared binders for each of the public works employees that included the training material reviewed today. Dennis said Julie has put the safety manual obtained from Effingham on the computer and we can now start revising it to fit the Village of Freeburg.

3. Employee Return to Work: Ron and Sandy were present to give an update on Ron's health. He advised the committee he is continuing to attend physical and speech therapy and has graduated from occupational therapy. He has talked to his doctors and all are in agreement that he is able to return to work. He said if the committee is willing, he would like to start back within the next couple weeks at half days, two days a week for a couple of weeks and gradually increase the amount of time spent at work. The committee was in full agreement with Ron's request.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

ADJOURN: Trustee Steve Smith motioned to adjourn at 5:58 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.

Julie Polson
Office Manager



Personnel/Police Committee Meeting
Monday, August 30, 2010
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VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

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VILLAGE ATTORNEY
Stephen R. Wigginton

PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING
Wednesday, September 8, 2010 at 6:30 p.m.

Chairperson Rita Baker called the meeting of the Personnel and Public Safety Committee to order on Wednesday, September 8, 2010 at 6:47 p.m. Those present were Chairperson Rita Baker, Trustee Steve Smith, Trustee Charlie Mattern, Village Clerk Jerry Menard, Chief of Police Mel Woodruff, Public Works Director Ron Dintelmann, Assistant Public Works Director John Tolan, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Mike Blaies and Janet Baechle.

POLICE: A. OLD BUSINESS:

1. Police Contract: Dennis talked to Attorney Manion today and he will put into writing the suggestions agreed upon in the September 7th board meeting to the union attorney.
2. Noise Ordinance: Chief Woodruff advised he has nothing new.

B. NEW BUSINESS:

1. Halloween: The committee agreed to observe Halloween trick or treat hours on October 31st until 9:00 p.m.
2. Wedding in Village Park: A resident has requested use of the village park for a wedding on Halloween at 3:00 p.m. which won't be in conflict with the school parade or trick or treat. The committee agreed to the request.

Chief Woodruff left the meeting at 6:49 p.m.

PERSONNEL:

A. OLD BUSINESS:

1. Approval of August 30, 2010 minutes: Trustee Steve Smith motioned to approve the August 30, 2010 minutes and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.
2. Employee handbook: This was not discussed due to the public works unionization issue. Dennis commented it is important that we include language in the contract about this. He is still waiting on the proposed contract from the union attorney.
 - a. Public Works On Call Status: Charlie thinks the on call should be done on a rotation basis. John thought the consensus from previous meetings was to put everyone on the calendar and the employee is responsible to make sure his days are covered. John asked if the employee will receive comp time and if there will be a penalty if the employee is not available on their assigned day. Charlie said Maryville gets two

Personnel/Police Committee Meeting

Wednesday, September 8, 2010

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hours of compt time per day and Waterloo gets time off. Dennis said you can't force someone to take comp time but you can provide an incentive. For instance, you can offer 2 hours paid or 3 hours earned comp per day the employee is on call. Ron said the on call being discussed is just for weekends and holidays. The committee then discussed limiting the amount of comp to 16 hours per month.

3. Job Descriptions: Julie provided copies of the job descriptions from Fairview Heights. She said we do not have a job description for John's position. She will research some other towns to see if she can find one. She also copied the job descriptions in our current code when comparing them.

4. Overtime charges: Dennis will check with Attorney Manion to see what was decided.

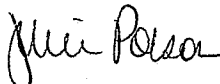
5. Safety Policy: John said he wants to make sure this is included in the negotiations.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

ADJOURN: *Trustee Steve Smith motioned to adjourn at 7:13 p.m. and Trustee Charlie Mattern seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
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Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Mattern/Miller/Speiser)

Wednesday, September 15, 2010 at 5:00 p.m.

EXHIBIT E
VILLAGE ADMINISTRATOR
Dennis Herzing

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
Ronald Dintelmann

POLICE CHIEF
Melvin E. Woodruff, Jr.

VILLAGE ATTORNEY
Stephen R. Wigginton

The Public Works Committee Meeting was called to order at 5:05 p.m. on Wednesday, September 15, 2010, by Chairman Charlie Mattern. Members present were Chairman Charlie Mattern, Trustee Tony Miller, Trustee Seth Speiser, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guests present: Tim Pruett and Mike Blaies.

A. OLD BUSINESS:

1. Approval of August 11, 2010 minutes: Trustee Seth Speiser motioned to approve the August 11, 2010 minutes and Trustee Tony Milleer seconded the motion. All voting aye, the motion carried.
2. SAVE Site/Lee Hopp Drive Watermain Replacement: Dennis reported John has ordered the fire hydrants and associated parts. There has been an ongoing water leak at SAVE and it has gotten worse. Since Korte has not started the project, we went ahead and had our guys working on the leak yesterday.
3. Sewer Project: Tim Pruett was present to discuss their revision to the sewer line running along Highway 13/15 from the bowling alley to the start of Swyear's property. Originally, they proposed a lift station at the bowling alley with a force main north but that is not a feasible solution. Instead, they would like to bore a sewer line about 940 feet (bowling alley to Swyear's property) which is where the Kessler sewer line would come in from. This line would be about 8 feet deep and a 10" pipe would be used. Tim said there is always a risk when boring a sewer line on grade. Dennis said he discussed the proposal with Ron and John and their major concern is the long bore on grade. They are also concerned because our existing sewer machine can't clean anymore than 300 feet at a time. Dennis thought the project could be bored in three sections at approximately 300 feet each which should help keep the line on grade. With this proposal, we can also take care of the existing problems at Rogers Drive by interrupting the bore at Rogers Drive and drop the existing sewer into a new manhole. Dennis also said if we bore the sewer line along the highway, we can also take care of the existing sewer line problem by the bowling alley, and bore under the highway and set a new manhole and line to take care of that problem and then abandon the existing sewer line. Tim said the proposed project would cost about \$100,000. The committee was in agreement with the proposal.
4. Recycling: Dennis and Julie reported that everything is running pretty smoothly. A third cardboard dumpster has been added. We cannot fit anymore dumpsters in the center due to safety concerns. Item can be taken off the agenda.

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5. FSH System Requirements: Dennis reported we hope to get to this soon.
 6. B-2 Trash Bins: Dennis will talk with Phil to see where this stands.
 7. 806 W. Apple: Dennis said this is progressing. We were not able to locate Mr. Kelley's line.
- B. NEW BUSINESS:** None.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** See Old Business, number 3.
- E. ADJOURN:** *Trustee Tony Miller motioned to adjourn at 5:56 p.m. and Trustee Seth Speiser seconded the motion. All voting aye, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Ray Danford

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Rita Baker
Charlie Mattem
Kevin Groth
Corby Valentine
Steve Smith
Tony Miller

VILLAGE OF FREEBURG

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EXHIBIT F
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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Miller/Baker/Valentine)
Wednesday, September 15, 2010 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:10 p.m. on Wednesday, September 15, 2010, in the Municipal Center. Those in attendance were Trustee Tony Miller, Trustee Rita Baker, Trustee Corby Valentine, Public Works Director Ron Dintelmann, Village Administrator Dennis Herzing and Office Manager Julie Polson. Guest present: Mike Blaies.

POOL: A. OLD BUSINESS:

1. Pool renovation/referendum: Ron reported the pool has been winterized and closed for the season. Julie will get the pool renderings moved to different locations. Corby asked if we closed the pool two weeks early and Dennis explained that we closed 2 days early due to an unhealthy situation. We will have final financial numbers at the next committee meeting. Dennis said the committee needs to make a decision on how we want to proceed if the pool referendum passes or does not pass.

B. NEW BUSINESS: Tony asked if we could contact the pool vendors to see if they wanted to make a donation to the pool.

STREET:

A. OLD BUSINESS:

1. Approval of August 12, 2010 minutes: *Trustee Corby Valentine motioned to approve the August 12, 2010 minutes and Trustee Rita Baker seconded the motion.* All voting aye, the motion carried.

2. Safe Routes to School: Dennis has nothing to report on the ITEP grant application. The pictures that Steve requested were taken and put on a cd for him. We are waiting on the engineering contract for the Safe Routes to School project.

3. Swipe Card Access: Nothing new.

4. 709 Saxony lane request for culvert: There is no money in the MFT budget for the project this year.

5. Leaves/limb pickup: Ron will talk to John about the best way to handle the leaves being dropped off at the old sewer plant. Corby said there is a company in Granite City that would pick up the leaves. Ron would like to hire some part-time

help to help with leaf pickup. Dennis and Ron will review the budget to see if there is any money leftover for help with leaf pickup. The committee agreed to go ahead and advertise for part-time help as long as there is sufficient money in the budget.

6. Push button at front counter: Dennis and Ron have discussed this but there is nothing new right now.

B. NEW BUSINESS:

1. EW Gateway Congestion Mitigation and Air Quality Program: The committee reviewed the requirements for this grant. Tony said we need to move our Freeburg sign north closer to the Village limits. Corby asked if could use the grant for highway lighting north of town and also include the sign/landscaping. That part of the grant applies only to Missouri counties.

2. Resident request to plant tree in park: The committee discussed the resident's request to plant a tree in the Village park in memory of a deceased resident. The committee was in agreement not to grant the request due to the size of the Village park and also were concerned if we granted one request, what if we received several more, then where do you stop? Dennis will send a letter.

3. Culvert by Wiegmann's and Route 15 work: Julie received a call from Frank Heiligenstein who advised a contract has been awarded for the culvert replacement by Wiegmann's. He also advised that a contract has been awarded to Killian to repair Route 15 from State Street from Bucks south to the Route 13/15 intersection.

Dennis said he is going to look into putting a button by the counter which will ring over to the police department or adding audio to the camera system in the lobby. Dennis said we've had several times when we've had a customer so loud the police have walked over to check the situation.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Rita Baker motioned to adjourn the meeting at 7:00 p.m. and Trustee Corby Valentine seconded the motion. All voting aye, the motion carried.*


Julie Polson
Office Manager