

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – September 15, 2025 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. September 2, 2025 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer's Report
7. Attorney's Report
8. ESDA Report – ESDA Report for September 15, 2025 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer's Report – **Exhibit C**
 - 10 – 2. Combined Planning and Zoning Board Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
 - 15 – 1. Ordinance #1803: An Ordinance Amending Chapter 24 of the Revised Code of the Village of Freeburg Traffic Schedule (Stop Sign) – **Exhibit E**
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, September 10, 2025 – 5:30 p.m. – **Exhibit F**
 - 19 – 1a. Recommend giving \$11,055.28 from the IMEA Energy Efficiency Grant to the Freeburg Park District for lighting project
 - 19 -1b. Recommend Michael Borkowski's request to carry over 4 hours of vacation time – **Exhibit G**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, September 10, 2025 - 5:45 p.m. – **Exhibit H**
 - 19 – 2a. Recommend awarding the manhole lining project to Visu-Sewer for the low bid price of \$64,380 – **Exhibit I**
 - 19 – 3. Streets Committee Meeting – Wednesday, September 10, 2025 – 6:00 p.m. – **Exhibit J**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, September 24, 2025 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, September 24, 2025 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, September 24, 2025 - 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, October 6, 2025 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS
BOARD MEETING MINUTES
TUESDAY, SEPTEMBER 2, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 2, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, August 18, 2025.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, August 18, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, August 27, 2025 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Blaies questioned the following expenses: Camper Exchange, Trailer Dan Rickert Repair, Service Bobcat, DLT Solutions, Engineer Software; St. County Building and Zoning, and Midwest Industrial Supplies.
2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said, nothing new at this time.

Village of Freeburg Board Meeting Minutes
Tuesday, September 2, 2025
Page 1 of 6

3. **INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we should be around 41% this month. He said most of the tax rates are doing well and he explained a change with the sales tax and use tax.

4. **TREASURER'S REPORT:** Treasurer Bryan Vogel said he is working on reports and will have them done as soon as possible.

5. **FUND AND ACCOUNT BALANCE REPORT:** Administrator Matt Trout went through each fund and said overall we are better than we were a year ago.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Office Manager Mary said the next Newsletter will go out in September.

NEW BUSINESS:

1. Holiday Schedule: Administrator Matt Trout said the committee meetings in November fall on the night before Thanksgiving and in December fall on Christmas Eve. In the past we have moved those committee meetings before the second board meeting the week before. The committee approved to do so.

2. TWM Contract Amendment: Administrator Matt Trout said this is for the GSI system we have been using for several years and they haven't billed us for the past few years. The committee approved.

3. Audit: Trustee Carpenter said Matt discussed a few items and stated he had a question for the Village Attorney Fred Keck. He said if there are not any more questions, he recommends sending it to the full board.

Trustee Tom Carpenter motioned to accept the Audit, and Trustee Elizabeth (Lisa) Meehling seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye, Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

4. Backhoe: Trustee Carpenter said if the decision is to move forward this year, we will need to move on it for concerns of price increase. There was a discussion on how much has been spent on each backhoe and it was recommended to trade-in both for a new one. Crew Leader Bob Jenkins will get new quote and trade-in numbers and will bring them back to the next streets committee meeting.

Administrator Matt said we need a motion to send those attending IML Conference in September. Trustee Carpenter said at this time he would like to make a motion.

Trustee Tom Carpenter motioned to send 4 Village Officials attending the IML Conference in September, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: Resident Vic Rose presented a proposal for a stop sign on North Edison at Meadow Lake Dr. and Meadow Ridge Dr. We asked Chief Schutzenhofer to take a look and revisit at the next street committee meeting.

TREASURER’S REPORT: None.

ATTORNEY’S REPORT: None.

EXHIBIT D:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to update us on his ESDA Report Tuesday, September 2, 2025. Mayor Speiser said everyone should have Gene’s ESDA Report in their packet. If you have any questions, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT E:

VILLAGE ENGINEER REPORT FOR SEPTEMBER 2, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Hearing none we will move on to.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT F:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, August 27, 2025 at 6:05 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett said we will have a combine board meeting on September 9th. She reported we've had 5 occupancy permits and 2 building permits which included 1 fence, 1 storage unit.
2. Development Updates: Village Engineer Tim Pruett said The Coffee Pot is getting closer and he went over their plans. He said we had open bids yesterday for the sewer project. The low bidder for the lining was \$254,750 and the manhole lining low bidder was \$64,380. He recommends awarding the low bids for the sewer lining project.

*Trustee Dana Miller motioned to accept the low bids for the sewer lining and manhole lining project, and Trustee Robert (Bob) Kaiser seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye, Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.***

3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Knights of Columbus Collection Request for September 20, 2025: Village Administrator Matt Trout said this is a yearly request from them. It will be from 10:00 a.m. to 2:00 p.m. at State St. and Apple St.. The committee approved the request.

*Trustee Dana Miller motioned to approve the Knights of Columbus collection request for September 20, 2025 from 10:00 a.m. to 2:00 p.m., and Trustee Matchett, Jr. seconded the motion. **All voting aye, motion carried.***

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, August 27, 2025 at 6:25 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

1. K9 Program: Trustee Meehling said Chief Mike Schutzenhofer said the K9 Dog Robi was certified on the 18th and on the 19th, he located a large amount of methamphetamines during a traffic stop. He also gave an updated on the kennel.

NEW BUSINESS:

1. Chief Report: Chief Mike Schutzenhofer summarized the 211 calls since our last committee meeting. He also thanked the officers for working the Homecoming with the extreme heat and said everything went well.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

Public Works Director John Tolan said that Scott and Paden started the CDL training and that will leave only Corey.

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting - Tuesday, September 9, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, September 10, 2025 – 6:00 p.m.

Water/Sewer Committee Meeting – Wednesday, September 10, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, September 10, 2025 – 6:00 p.m.

Board Meeting – Monday, September 15, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – Again would like to thank everyone that help with the homecoming and the Chamber who help set-up the booths.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – No thank you.
Trustee Ramon Matchett, Jr. – No thank you.
Trustee Robert (Bob) Kaiser – No thank you.


STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.
Public Works Director John Tolan – No thank you.
Village Administrator Matt Trout – No thank you.
Chief of Police Mike Schutzenhofer – No thank you.
ESDA Coordinator Gene Kramer – Not present.

Mayor Speiser aske Janet if she had anything to say. Janet said she just wanted to like everyone know she is the play on September 6th in Belleville again this year.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, September 2, 2025 at 7:40 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



Freeburg ESDA-OHS Report to Mayor & Village Trustees
Sept. 15, 2025

1. Hospital Amateur Radio Net (HARN) communications test from local office via amateur radio communications. Conducted with "areawide" with St. Louis/Illinois metro region. Freeburg ESDA represents the County ARES/RACES interface via the FCC assigned call sign.
2. Sent via e-mail, to Pastor Lovins of St. Paul's U.C.C. and chairperson of our ESDA-OHS Ministers on Special Emergency Services (M.O.S.E.S) the FEMA DHS updates on safety of houses of worship for community assistance during times of emergencies and disaster events.
3. Received and forwarded information from FEMA-OHS as it relates to the annual month of Sept. "Preparedness Month" for all hazards. This year's theme for 2025 is "Preparedness Starts At Home". This information targets on being prepared for ALL Hazards, starting with your planning at home. The main concern is that a person preparing for a hazard via a home plan has the best chances of minimizing injury and death! Key note: everyone should be prepared for self-help up to 72 hours, this involves food items, water, first-aid kits, family phone numbers, etc.
4. Received severe weather NOAA report from early Sept. 2025, concerning severe thunderstorm and tornado warning events that produced from 3.75 to 4.5-inch diameter hail throughout Kansas, Nebraska, and Oklahoma! Again, NOAA advised the importance of preparing for the real dangers from LARGE hail events, whether in a car or at home.
5. State ARES provided the "new" State emergency communications map for Illinois concerning both digital and non-digital frequency assignments.
6. Conducted weekly ARES/RACES VHF communications test Sept. 2 and 9th from the ESDA office at 6:30 PM -7:45 PM via County EMA-OHS interface agreement via FCC

license call sign: KC9NPN. The communication test involves St. Clair County cities and several surrounding counties.

Respectfully submitted,
Coordinator Gene Kramer

**FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
Sept. 12, 2025
Tim Pruett, Village Engineer**

WATER PROJECTS: TWM completing plans for SAVE Tower and I am finalizing the water main plans and loan application.

Sewer and Manhole Lining Project: Bids opened on Aug. 26. Recommend awarding the manhole line lining project to Visu-Sewer for the low bid price of \$64,380.

Working with The Coffee Pot to find a location.

Culvert on Country Side Lane needs replaced. Preparing cost estimate.

Saturn Terrace: Owner is asking to vacate some street ROW. Need to remedy the sewer situation.

Nothing new in discussion with EV Charging Station.

Met with owners of development at Urbanna and Adele St. Multi-family housing. We will have to annex the property, vacate streets, rezone the property and approve a Development Plan.

Reiss- Murphy Project: Plans have been approved. Working with Murphys to get started.

Working on drainage issues at Silverthorne, Country Side Lane and Torrington.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We have contacted numerous property owners about their properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: Met on Sept. 9, 2025. Both requests were denied. Nothing on agenda yet for October meeting.

Aug 29th through Sept 12th

- 5 -- Occupancy Permit
- 4 -- Building Permits
 - (1) Electrical
 - (2) Fence
 - (1) Sign

VILLAGE OF FREEBURG MEMORANDUM

DATE: Sept. 12, 2025
TO: Village of Freeburg Board
FROM: Tim Pruett, Village Engineer
RE: Combined Planning and Zoning Board Meeting Sept. 9, 2025

On Tuesday Sept. 9, 2025, the above board held their monthly meeting.

At 6:00 pm the Combined Planning and Zoning Board opened the meeting with two items on the agenda.

The first hearing was for Randal Harms requesting a variance to build a manufactured home on one of his lots at 6355 Country Side Lane. Manufactured homes are not allowed in any district other than MH-1 zoning districts. Mr. Harms owns three lots on Country Side Lane and has a residence on one lot and the other two are vacant. Mr. Harms wants to build a manufactured home on the lot to allow his brother-in-law and niece to live near him. The meeting opened with Chairman Steve Woodward explaining the variance process. Mr. Harms addressed the Board explaining his reasons for the variance. There was a long discussion on the definition of a manufactured home. Mr. Harms stated he was planning to place the manufactured home on a perimeter footing with piers and cement block around the perimeter of the home but the home is still considered a manufactured home. Mr. Harms stated that he annexed the property to help the Village when the Village was trying to annex all the property along County Side Lane and Mr. Harms claims at that time the former Village Administrator told him he could build a manufactured home. Discussion took place on the difference between a modular and manufactured home. There were four different neighbors there opposing the variance.

Gary Mack *motioned to deny the Variance Request as presented and Lee Smith Seconded the motion.* **ROLL CALL VOTE:** Gary Mack - yes, Gary Henning - yes, Rita Green - no, Terry Gamblin (via Zoom) – yes, Lee Smith - yes, Steve Woodward – yes, Dale Lickenbrock – absent. With 5 yes votes and 1 no vote, the motion was approved to DENY the Variance by the Board. The Combined Board action is final.

The second hearing was for Jonathan and Melissa Kinard requesting a Variance to build a pole barn on their property at 1 Timber Lake Drive. The property is Zoned SR-1 “Single Family Residential” and a pole barn is not allowed as a Supplemental Use. Ms. Kinnard explained to the Board the property is over 5 Acres and secluded. They wish to build a large building to accommodate their vehicles and camper. They feel a metal building looks nicer than vinyl and is a better, stronger material than vinyl. Discussion took place over the Zoning Code where it clearly states that metal siding and specifically “Pole Barns” were not allowed in the SR-1 District.

Gary Henning motioned to approve the Variance Request as presented and Gary Mack Seconded the motion. **ROLL CALL VOTE:** Gary Henning - yes, Gary Mack - no, Rita Green - no, Terry Gamblin (via Zoom)– no, Lee Smith - no, Steve Woodward – no, Dale Lickenbrock – absent. With 5 no votes and 1 yes vote, the motion was denied by the Board. This vote is final action.

cc: Seth Speiser, Mayor of Freeburg

ORDINANCE NO. 1803

AN ORDINANCE AMENDING CHAPTER 24 OF THE REVISED
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR
COUNTY, ILLINOIS (TRAFFIC SCHEDULES)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF
TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

CHAPTER 24, SCHEDULE A, THROUGH AND STOP STREETS, Sub-schedule (II),
is hereby amended to add the following stop sign:

Two or Three-Way Stops:

<u>Stop Street:</u>	at	<u>Stop Street:</u>
N. Edison	at	Meadow Ridge (Add)
Meadow Ridge	at	Meadow Lake (Amend Ordinance 1711)
Meadow Ridge	at	N. Edison (Amend Ordinance 1723)

PASSED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS
_____ DAY OF SEPTEMBER, 2025.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this _____ day of SEPTEMBER, 2025.

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form

Frederick E. Keck, Village Attorney

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING
(Blaies/Carpenter/Kaiser/Meehling)
Wednesday, September 10, 2025 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:32 p.m. on Wednesday, September 10, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling (5:39), Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett (absent), Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of August 13, 2025 Minutes: Trustee Bob Kaiser motioned to recommend to the full Board approval of the August 13, 2025 minutes, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Public Works Director John Tolan stated he didn't get a chance to look at the outage book, but there was an outage on Woodview from a blown fuse on transformer.
3. IMEA Energy Efficiency Grant: Village Administrator Matt Trout stated the park did apply for that grant. With their project they would qualify for \$86,925, obviously we don't have that. Our current amount is \$11,184.58. We also have \$11,055.28 in the EV Program that they are allowing us to transfer which John and I would recommend. Chairperson Mike Blaies suggested giving \$10,000 and Trustee Tom Carpenter agreed. John asked if they would be interested in giving the \$11,055.28.

Trustee Tom Carpenter motioned to send to the full Board giving \$11,055.28 to Freeburg Park District for lighting project, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

John gave an update on the IMEA contract deadline.

B. NEW BUSINESS:

1. Michael Borkowski's Request to Carry over 4 Hours of Vacation Time:

Trustee Lisa Meehling motioned to send to the full Board Michael Borkowski's request to carry over 4 hours of vacation time, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

John discussed the apprentice training. He said Ameren fixed the broken cross arm on Cherry Tree Lane today and we generated from about 8:00am – 12 Noon. Everything went well. Paden

and Scott have started their driving portion of the CDL. They had CPR training yesterday and smoke reading school is up for renewal.

Matt spoke about the health insurance renewal. The insurance committee has been meeting, since the Insurance Stability Fund is plummeting, discussing moving to an HSA. He said he has set-up a meeting at the firehouse next Tuesday morning with all employees to go through it all. He asked if the Board had any issues with closing Village Hall from 8:30am-9:30am. We also have a meeting with Gallagher tomorrow to go over the liability insurance.

Matt gave an update from the Combined Board meeting last night that they turned down both of the variances.

John said Andy is doing locates and is taking Luke for a month and then will take Nolan, which is a good way to learn the system. The new cell tower is going in. Dairy Queen is moving along.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn at 5:48 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

Freeburg Village Board:

I am requesting to carry over 4 hours of vacation time that I was unable to use prior to my anniversary date.

Respectfully,

Michael Borkowski

A handwritten signature in black ink that reads "Michael Borkowski". The signature is written in a cursive style with a large, stylized initial 'M'.

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, September 10, 2025 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 5:49 p.m. on Wednesday, September 10, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett (absent), and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of August 13, 2025 Minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the August 13, 2025 minutes, Trustee Dana Miller seconded the motion. All voting yea, the motion carried.
2. Sewer issues: Public Works Director John Tolan stated there was an issue with a private lift station. He explained actions that were taken. Village Administrator Matt Trout said Village Engineer Tim Pruett received clarification regarding the manhole lining bid and has asked that we award the project to Visu-Sewer for the low bid price of \$64,380.

Trustee Dana Miller motioned to send to the full Board the low bid of \$64,380 from Visu-Sewer for the manhole lining project, and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

3. FSH Minutes: John stated SLM switched over to the free chlorine residual on Monday. He said hydrant flushing will start next Monday through the middle of November.
4. Water System Upgrades: Matt said he, John and Tim met with Chad Rice from IEPA and their funding department to discuss the funding list and how we can improve our score. We received some good information and their recommendation was to do the bypass funding. They discussed that process. John said we need to get the loan application submitted even if we have to add a note indicating what we are missing such as the RR permit. Matt added part of the requirement is that we need an updated agreement with FSH that will run to the end of the loan.

B. NEW BUSINESS:

Matt discussed a change with the gas cards from Casey's.

Trevor and Eric have been disconnecting old abandoned galvanized services.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:03 p.m. and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

A handwritten signature in black ink, appearing to read "Mary Downen". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Mary Downen
Office Manager

**Village of Freeburg
2025 Sewer & Manhole Lining Project
Bid Tabulation
8/26/2025**

#	Item	Unit	Quantity	Visu-Sewer of Mo, LLC 7895 St. Clair Avenue E. St Louis, IL 62203		Insituform Technologies 580 Goddard Ave Chesterfield, MO 63005		SAK 864 Hoff Road OFallon, MO 63366		Culy Contracting 5 Industrial Park Dr Winchester, IN 47394	
				Cost/Unit	Cost	Cost/Unit	Cost	Cost/Unit	Cost	Cost/Unit	Cost
1	8" Cured-In-Place Pipe	LF	4,886	\$35.75	\$174,674.50	\$36.39	\$177,801.54	\$36.75	\$179,560.50	\$0.00	\$0.00
2	10" Cured-In-Place Pipe	LF	933	\$42.00	\$39,186.00	\$44.11	\$41,154.63	\$51.25	\$47,816.25	\$0.00	\$0.00
3	12 Cured-In-Place Pipe	LF	760	\$52.25	\$39,710.00	\$60.62	\$46,071.20	\$78.00	\$59,280.00	\$0.00	\$0.00
4	Service Openings	EA	118	\$10.00	\$1,180.00	\$65.00	\$7,670.00	\$100.00	\$11,800.00	\$0.00	\$0.00
Sanitary Sewer Lining Total					\$254,750.50		\$272,697.37		\$298,456.75		\$0.00
#	Item	Unit	Quantity	Visu-Sewer of Mo, LLC 7895 St. Clair Avenue E. St Louis, IL 62203		Insituform Technologies 580 Goddard Ave Chesterfield, MO 63005		SAK 864 Hoff Road OFallon, MO 63366		Culy Contracting 5 Industrial Park Dr Winchester, IN 47394	
				Cost/Unit	Cost	Cost/Unit	Cost	Cost/Unit	Cost	Cost/Unit	Cost
5	Manhole Lining	VF	177	\$140.00	\$24,780.00	\$375.00	\$66,375.00	\$260.00	\$46,020.00	\$268.00	\$47,436.00
6	Epoxy Coating	VF	48	\$825.00	\$39,600.00	\$775.00	\$37,200.00	\$630.00	\$30,240.00	\$370.00	\$17,760.00
Manhole Lining Total					\$64,380.00		\$103,575.00		\$76,260.00		\$65,196.00

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, September 10, 2025 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:03 p.m., on Wednesday, September 10, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett (absent), and Office Manager Mary Downen. Guest present: Janet Baechle and Renee St. Clair. Guests present via Zoom: None.

POOL:

A. OLD BUSINESS: None.

B. NEW BUSINESS: Public Works Director John Tolan stated they are working on getting it all winterized.

STREETS:

A. OLD BUSINESS:

1. Approval of August 13, 2025 Minutes: Trustee Bob Kaiser motioned to recommend to the full Board approval of the August 13, 2025 minutes, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: None.
3. Customer Issues: John said Village Engineer Tim Purett talked to him about a few issues.
4. MFT: John said the oil and chip is complete and they have the sweeper set-up starting September 22nd to sweep up the excess rock.
5. Saturn Terrace: Village Administrator Matt Trout said nothing new at this time. He said need to get the elevations and discussed some items that are being addressed and ones that will need to be addressed.

B. NEW BUSINESS:

1. Stop sign on N. Edison at Meadow Lake Dr. & Meadow Ridge Dr.: Police Chief Mike Schutzenhofer stated he would recommend putting a stop sign.

Trustee Tom Carpenter motioned to send to the full Board stop sign at N. Edison St. and Meadow Ridge Dr., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

2. Backhoe Purchase: Matt said Crew Leader Bob Jenkins brought the quotes in around 3:15 today so he hasn't had a chance to really go through them. It looks like John Deere was cheaper at \$90,000 with the trade in, Case at \$99,500 with trade in and Caterpillar at \$103,786.31 with trade in.

Discussion on financing and warranties. Matt will check with Citizens and John Deere on financing and will bring to finance meeting.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet asked if her road can be fixed again. Resident Renee St. Clair asked about the progress of Saturn Terrace.

E. ADJOURN: *Trustee Tom Carpenter motioned to adjourn the meeting at 6:22 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager