

REGULAR BOARD MEETING AGENDA – AUGUST 20, 2018 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. August 6, 2018 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for August 20, 2018 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions –
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
14. Resolutions –
15. Ordinances –
16. Old Business –
17. New Business –
 - 17 – 1. Advertise for Part-Time Public Works Hire
18. Appointments –
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, August 15, 2018 – 5:30 p.m. – **Exhibit D**
 - 19-1a. Recommend Matt Amann Receive Step Increase to \$28.58 per hour
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, August 15, 2018 – 5:45 p.m. – **Exhibit E**
 - 19 – 3. Streets Committee Meeting – Wednesday, August 15, 2018 – 6:00 p.m. – **Exhibit F**
20. Upcoming Meetings
 - 20 – 1. Legal/Ordinance Committee Meeting – Wednesday, August 29, 2018 – 5:30 p.m.
 - 20 – 2. Finance Committee Meeting – Wednesday, August 29, 2018 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, August 29, 2018 – 6:00 p.m.
 - 20 – 4. CLOSED IN OBSERVANCE OF LABOR DAY – Monday, September 3, 2018
 - 20 – 5. Board Meeting – Tuesday, September 4, 2018 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruet
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com
VILLAGE OF FREEBURG, ILLINOIS
BOARD MEETING MINUTES
MONDAY, AUGUST 6, 2018 @ 7:30 P.M.

EXHIBIT A
VILLAGE ADMINISTRATOR
Tony Funderburg
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Michael J. Schutzenhofer
ESDA COORDINATOR
Eugene Kramer
ZONING ADMINISTRATOR
Matt Trout
VILLAGE ATTORNEY
Weidner & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 6, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Ramon Matchett, Jr. – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Denise Albers – here; Trustee Bert (Dean) Pruet – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, July 16, 2018 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, July 16, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, June 25, 2018 at 6:15 p.m.

- 1. REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists. Some of the following expenses were reviewed and discussed; Seiber Sandblasting, \$7,850 – fuel tanks sandblasted and painted; AMWINS Group Benefits, \$760.22 – retiree insurance; Beisiegel Conservation, \$400.00 – finalization of Mr. Helm's field for the sewer project; Copper Clothesline, \$540.00 village poles; Freeburg Tribune, \$944.57 – of that charge, \$878.57 was for the newsletter; Line X, \$520.00 – Head Lineman Shane Krauss truck bed liner.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers stated Treasurer's Bryan Vogel advised the auditors were here last week, and once the adjusting entries have been completed he can move onto the April report. Trustee Albers said our next CD renews in October 2018, and Treasurer Bryan Vogel advised the committee he will put the bids out about a week before the renewal.
- 3. INCOME STATEMENT:** Trustee Albers said we reviewed the Income Statement.

Village of Freeburg Board Meeting Minutes
Monday, August 6, 2018
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4. **TREASURER'S REPORT:** Trustee Albers said Treasurer Bryan Vogel advised the committee the auditors are finished and once the adjusting entries have been completed, he can move into the April report.

OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said we reviewed the Attorney Invoices.
2. Newsletter:

NEW BUSINESS: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report on the following:

1. Severe Thunderstorm Watch issued July 19, 2018 by SPC for St. Clair County.
2. July 23, 2018 Siren Repairs conducted by Blue Valley Public Safety, Inc.
3. Severe Thunderstorm warning for Monroe County.
4. Upcoming Crisis Management Team meeting with Freeburg High School, District #77 on August 7, 2018.
5. Involved in SATERN communication test as NCS on August 4, 2018.
6. Attempting to identify our local radio tower antennas and their efficiency/performance.
7. To identify "feed line" for use on future HF NVIS State wide/Nationwide communications.
8. Updated the weather report for the next couple days.

Mayor Speiser stated he see in ESDA Report that ESDA Coordinator Mr. Kramer has personally purchased the Sound Level Meter. Mayor Speiser thanked Mr. Kramer for purchasing the item, but insisted he turn the bill in to Village Administrator Tony Funderburg and be re-inversed.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D: Trustee Bert (Dean) Pruett reported on the Zoning Report in the absence of Village Zoning Administrator Matt Trout.

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Trustee Pruett stated Public Works Director John Tolan, Head Lineman Shane Krauss and Zoning Administrator Matt Trout met with LW Contractors and a representative from MCI/Verizon at the Meadow Pines Property to discuss the MCI easement at the back of their property and also stress the importance of staying on easements and off of adjoining properties that we do not have easements on during the development stages. We have been working through getting an encroachment agreement with MCI/Verizon for our new underground electric service for the Meadow Pines Subdivision. Zoning Administrator Matt Trout stated he feels we are close to securing this encroachment agreement.

Trustee Pruett said on July 31st the Combined Planning and Zoning Board held a meeting to review the Meadow Pines Engineering Plans. After discussions at that meeting, the Combined Planning and Zoning Board made a recommendation to the Village Board to approve the Engineering Plans for the Meadow Pines Subdivision.

Trustee Pruett said Zoning Administrator Matt Trout is currently working to send our final plats out to get scanned in as PDF's so we will have a hard copy and a digital copy. This will be helpful when securing easements for various projects. Trustee Pruett said the pool playground surface was completed last week and it has been a very big hit with the kids. Trustee Pruett said there has been a new Facebook Page created for the Pool. We will be using this as a way to get out up to date information about pool events, closures and other various information.

Trustee Pruett said Zoning Administrator Trout has done many courtesy calls and letters concerning nuisance issues in the past few weeks. If you see anything please let Matt know and he would be happy to take care of it.

EXHIBIT E:

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: Mayor Speiser stated he has the Combined Planning and Zoning Board Recommendation to Approve Meadow Pines Subdivision.

Trustee Michael Heap motioned to accept the Recommendation of the Combined Planning and Zoning Board to Approve Meadow Pines Subdivision Engineering Plans and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Michael Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – absent; (5 ayes, 0 nays, 1 absent). All voting aye, the motion carried.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT F:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, July 25, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Dryer at Jack's Auto Wash: Trustee Heap stated Mayor Speiser spoke to owner of Jack' Auto Wash Gene Crowe about the complaint. Mr. Crowe said it was on the building permit when it was issued. Trustee Heap said Zoning Administrator Trout pulled the old permit and did not see it in there. Trustee Heap stated this item will be taken off the agenda until a formal complaint is made.

2. Meadow Pines Engineering Plans: Trustee Heap said we just took care of the Meadow Pines Engineering Plans earlier on the agenda under Recommendations of Boards and Commissions.

3. Sinn Property: Trustee Heap stated Zoning Administrator Trout advised the committee the Sinn's have found a rental property to live in temporarily. Trustee Heap said Mr. Sinn is not going to move forward with rezoning their property to SR-1 at this time. Trustee Heap said that Public Works Director John Tolan again confirmed we are not going to make that a road as Mr. Sinn previously requested.

NEW BUSINESS:

1. Code Revisions/Legal Review: Trustee Heap stated Village Administrator Tony Funderburg said he has been looking at quotes to rewrite the zoning code. Trustee Heap said Village Administrator Tony Funderburg said instead of rewriting the code, he would prefer to have a legal review done since he has already rewritten a good portion of the zoning code. Village Attorney Fred Keck advised the committee he has had a good experience with Municode and believes this is needed. Village Administrator Tony Funderburg confirmed they will review the code to make sure our code meets the current laws and statutes. Trustee Heap said Village Administrator Funderburg will work to finish up the revisions to the zoning code.

2. Video Gaming Parlor – 5 West Apple: Trustee Heap said with the board approving the code revision, the video gaming parlor at 5 West Apple Street has applied for a liquor license. Trustee Heap said we do believe they are right there as far as the number of parking spots needed. Trustee Heap said Zoning Administrator Trout will be receiving an updated parking diagram and he will email that out to the board.

3. Bill's Auto Body: Trustee Heap said Zoning Administrator Matt Trout is still in touch with Bill's Auto Body once week. Mayor Speiser asked does Bill have his service upgrade yet. Trustee Heap said no he does not.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT G:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee James (Mike) Blaies reported on the Personnel/Police Committee Meeting held on Wednesday, July 25, 2018 at 6:15 p.m., in the absent of Trustee Elizabeth (Lisa) Meehling.

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Blaies stated Mayor Speiser said Village Administrator Tony Funderburg, Chief Mike Schutzenhofer, Public Works Director John Tolan and himself met with LRB Construction. The committee agreed to send the project out for bids. Mayor Speiser asked have we sent it out for bid yet. Village Administrator Funderburg replied not yet. Trustee Blaies said we may need to wait on some items and complete these at a later date.

2. Emergency Radio Interoperability Program: Trustee Blaies stated Chief Schutzenhofer advised the committee the device has been ordered. Trustee Blaies stated Chief of Police Mike Schutzenhofer met with the school Tuesday to review their crisis plan and procedures. Chief Schutzenhofer has also talked to the state police about active shooting program and they reviewed the school's plan. Chief Schutzenhofer is working on an accountability system so we can keep track of everything and is also going to draft an agreement for everyone to sign.

Trustee Blaies stated we discussed the Deerfield siren issue and Public Works Director John Tolen advised the committee it was repaired. Trustee Blaies stated Trustee Pruett asked about the sergeant's position and Chief of Police Mike Schutzenhofer told the committee he has talked to a couple of the officers about it. Trustee Blaies stated Chief Schutzenhofer is meeting with Dupo's Chief of Police to see how they are managing their shifts.

NEW BUSINESS: None.

PERSONNEL

OLD BUSINESS: None.

NEW BUSINESS:

Trustee Blaies stated Village Administrator Tony Funderburg advised the committee we had a pool party that never got into the pool and canceled the pool party at 7:15 p.m. due to the storm. Village Administrator Funderburg told the committee he would like to refund them 100%. Trustee Blaies said the committee agreed to the full refund. Trustee Blaies said Village Administrator Funderburg would like to clean up the cancelation policy.

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, August 14, 2018 – 6:00 p.m.
Electric Committee Meeting – Wednesday, August 15, 2018 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, August 15, 2018 – 5:45 p.m.
Streets Committee Meeting – Wednesday, August 15, 2018 – 6:00 p.m.
Board Meeting – Monday, August 20, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – She would like to thank Mr. Klemmes for being patient with the village while we made sure that everything was correct before moving forward with the new subdivision. Welcome to Freeburg, we wish you much success.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – He has already said how he feels about that new development going in.

Trustee Ramon (Ray) Matchett, Jr. – No thank you.

Trustee Bert (Dean) Pruett – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Public Works Director John Tolan – No thank you.

Chief of Police Mike Schutzenhofer – No thank you.

ESDA Coordinator Gene Kramer – No thank you.

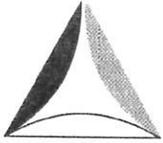
Mayor Seth Speiser – He would also like to thank Mr. Klemmes for being patient with the village and we hope things go well for you. Welcome to Freeburg.

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Bert Pruett motioned to adjourn the Regular Board meeting of Monday, August 6, 2018 at 7:50 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

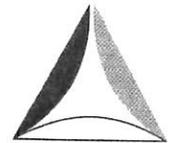


ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764

Report to Mayor
& Village Board Trustees
August 20, 2018

- A. Attend Freeburg H.S. # 77 Crisis Management Plan meeting on August 7, 2018 at 0900 hours. Updated information as it related to ESDA contact numbers, IPAWS – WEA FEMA applications to assist with our local ESDA Communications as it related to Severe Weather events. Explained the application of Mutual Aid communications of I.R.E.A.C.H. concerning bus transportation communications. Covered reminder of School FCC license KKL809 's VHF communication system .
- B. Issued to and instructed on use of VHF portable radio to St. Joseph School office staff and obtained the necessary FCC MOU letter signatures between “licensee” of Freeburg School District #70 Superintendent to allow St. Joseph School permission to be on their FCC licensed frequency.
- C. Severe Thunderstorm Warning issued August 10, 2018 at 4:02 PM for NW St. Clair Co., this did NOT include the Freeburg area. Warning valid until 4:45 PM for a radar indicated thunderstorm cell over Jennings, Mo., moving East at 15 mph and producing 60 mph wind gusts and quarter inch diameter hail. Shelter managers placed on STANDBY, all communications personnel reported to ESDA office-Dave A.(WD9HBA); Phil C. (KC9WXF, and Lauren T. (KC9VZR) as County wide ARES/, local Government: and County EMA communications established as well as our “swimming pool” personnel . No issues in this area from this storm cluster.
- D. Received lapel pins from the Salvation Army Team Emergency Radio Network (SATERN) for the 30 year involvement and continued support of this Amateur Radio HF “Health & Welfare” communications service.
- E. Contacts with St. Louis National Weather service specific to the Freeburg Homecoming weather forecast data as part of their “ESDA/EMA” support to large outdoor events “ daily briefings. Last briefing scheduled for 12 noon on August 18th – Specific to parade event. Their data will be combined with “our” office weather suite data to be sure the most accurate data is available to the Freeburg Homecoming representative and the Mayor.

- F. Conducted Tuesday St. Clair County ARES communications “net” from the Freeburg ESDA office on August 7 and 14th at 6:45 PM until 7:30 PM.
- G. Participated in the Hospital Amateur Radio Net (HARN), VHF and HF monthly “test exercise” with metro area hospitals on August 10, 2018. VHF 8:05 AM, HF @ 9:10 AM.
- H. Tentative registration for IEMA 2018 training conference in Springfield , early Sept. 2018.
- I. Outdoor Warning Siren testing , scheduled for August 7th – postponed due to thunderstorm activity and heavy rain in the area about the 10 AM time of testing. Next Test of the ESDA outdoor warning sirens will be the First Tuesday of Sept. 2018. Roll call communications testing from Region 8B IEMA was performed on August 7th with support Freeburg ESDA communications personnel Phil Carreon (ARS- KC9WXF).
- J. ESDA office – especially involving our Village wide communications systems (VHF, Starcom Trunking, County EMA and ARES) will be operated by the Coordinator over the Homecoming period – especially during the parade set up – initiation –conclusion.

Respectfully submitted,


Eugene Kramer, Coordinator

(prepared August 16, 2018)



Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair, IL
Sent via email and SMS at 402 pm CDT, Aug 10th 2018



Radar valid at 445 pm CDT, Aug 10th 2018



NWS Alert



User Alert Area

ILC119-163-MOC189-510-102145-
/O.NEW.KLSX.SV.W.0197.180810T2102Z-180810T2145Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO

FREEBURG VILLAGE BOARD MEETING
ZONING REPORT
August 20, 2018

Matt Trout Zoning Administrator

Public Works Director Tolan and myself have been spending time out at the Meadow Pines Construction Site meeting with the Contractor and also Gary Klemme making sure everything is how we need it. The Sewer Main for the subdivision was put in the week of 8/13-8/17. When we have asked the contractor of the developers for something they have done it. It has been good working with both of them so far. The contractor hopes to have roads in with in 25-30 days with good weather.

I do not have an update on the MCI/Verizon agreement. If something develops by the board meeting I will provide an update.

On August 14th the Combined Planning and Zoning Board held their regularly scheduled meeting. We had 3 different topics to discuss. All three parties plan to submit variance requests for their properties. No action was taken out of their meeting.

We have sent off our Final Plats to be scanned in as PDF's. The company is hoping to have them completed by 8/24.

August 1st through August 17th

Many Courtesy calls have been made to properties around town with the homecoming this past weekend to ensure the village looks good for the weekend. I made calls to some that were not over the 8-inch violation height, but were not in great shape along the highway or parade route. If you see anything, please let me know and I would be happy to take care of it.

- 13 -- Occupancy Permits
- 6 -- Building Permits
 - 1- New Residential Building
 - 2- Structural Addition
 - 1- Fence Permit
 - 2- Electrical Permit

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
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Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

ELECTRIC COMMITTEE MEETING (Blaies/Albers/Heap/Meehling) Wednesday, August 15, 2018 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, August 15, 2018 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling (via phone), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dean Pruett, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer (absent), Head Lineman Shane Krauss, Water/Sewer Department Leader Gregg Blomenkamp, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Todd Peek and Janet Baechle.

A. OLD BUSINESS:

1. Approval of July 11, 2018 Minutes: *Trustee Denise Albers motioned to approve the July 11, 2018 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*
2. Customer Issues: Head Lineman Shane Krauss advised Mr. Herr's electric is still off. He spoke with him today, and Bill asked him some questions regarding his electric. Zoning Administrator Matt Trout confirmed the extension cords are no longer being used. Mr. Herr knows we are waiting for him to make a move on the electric.
3. Freeburg Country Mart LED Lighting Project: Shane advised he is still trying to talk to right people at Freeburg Country Mart regarding this project. IMEA has given approval for it. They are just waiting on the receipts. Shane believes this will be completed soon.
4. Solar on Police Expansion: Public Works Director John Tolan met with Kevin Gaden last week, and advised we are waiting to see what the courts rule. Village Administrator Tony Funderburg said the only thing we could get is a tax break, and we can't get that money. John reminded everyone that the LED lighting money has to be spent by March of next year.

B. NEW BUSINESS:

1. Matt AMann Step Increase: Shane stated Matt has completed his time and training requirements and is ready for the Step 3 level effective August 1st.

Trustee Denise Albers motioned to recommend to the full Board Matt Amann receive his Step 3 increase retroactive to August 1, 2018 at a rate of \$28.58 per hour and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Electric Committee Meeting Minutes
Wednesday, August 15, 2018
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2. Executive Session to Discuss Real Estate, 5 ILCS 120/2-(c)(5):

EXECUTIVE SESSION

5:37 P.M.

Trustee Denise Albers motioned to enter Executive Session citing real estate transactions, 5 ILCS 120/2-(c)5 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

5:54 P.M.

The committee meeting reconvened at 5:54 p.m.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Denise Albers motioned to adjourn the meeting at 5:54 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
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Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

PUBLIC WORKS COMMITTEE MEETING Trash/Water/Sewer (Pruett/Blaies/Heap/Meehling) Wednesday, August 15, 2018 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:55 p.m. on Wednesday, August 15, 2018, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Todd Peek.

A. OLD BUSINESS:

1. Approval of July 11, 2018 minutes: Trustee Mike Blaies motioned to approve the July 11, 2018 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant: Public Works Director John Tolan stated we have received six RFQs and would like to recommend each of them present their proposals to us. John stated they are all very good candidates. We would like to give each of the firms 45 minutes to present their proposal and then have a 15-minute question and answer period. Water/Sewer Department Leader Gregg Blomenkamp has put together a review sheet for everyone. John would like for everyone to use that to rate the firms. We will schedule two presentations before a board meeting, then the others as close to that as possible.
3. Sewer issues/Sewer Main Jack's Car Wash: John received a call from Lucky Joes stating they were smelling fuel. Gregg checked it out and said there was a very faint smell. He noted it at Hicks as well but nothing across the road by the car wash or Garys. John said it is not the old stale diesel fuel odor. This is more of a cleaner smell. John advised he is going to start an incident log and will vent the area.
4. FSH Minutes: FSH is quiet right now.
5. W. Apple St./Schiermeier Road/Old Freeburg Road Water Lines: Village Administrator Tony Funderburg advised that Smithton is not going to extend their water line to Schiermeier Road. Todd Peek advised they are nearly done with all the surveying on Old Freeburg Road and should have the boundary and topographical work done this week. He will work with the railroad to make sure that permit process gets started as soon as possible since it will take the longest. He does not have a bid timetable yet. He will get John the schedule.
6. Private Sewer at Potter/West Street: John has nothing to report on this.
7. East and West Tower Work: John said Chief Schutzenhofer used the drone to inspect our towers. There is a cap missing on top of the SAVE Site tower. He advised the drone was very useful.

Water/Sewer Committee Meeting
Wednesday, August 15, 2018
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B. NEW BUSINESS:

1. Executive Session to Discuss Personnel, 5 ILCS, 120/2-(c)(1) and Real Estate Transactions, 5 ILCS, 120/2-(c)(5):

**EXECUTIVE SESSION
6:05 P.M.**

Trustee Mike Blaies motioned to enter Executive Session citing Personnel, 5 ILCS, 120/2-(C)(1) and Real Estate Transactions, 5 ILCS 120/2-(c)5 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
6:26 P.M.**

The committee meeting reconvened at 6:27 p.m.

John reported that the sewer line for the Meadow Pines Subdivision was bored in from the last manhole through Bozeman Lane to manhole on Mullin's property. He said there is going to be tracer wire on the sewer mains and laterals. They are going to give the shots on the laterals to Greg so he can load them into the GIS system, and we will know exactly where the cap is. John advised he is going to put up a construction fence to protect the Braun property. John advised Gregg will be out there a lot with the water and sewer portions, and Matt will continue to be out there as well. Our EPA inspection is next Wednesday on the water system.

C. GENERAL CONCERNS: None

D. PUBLIC PARTICIPATION: Janet asked where the Village Hall parking lot drain is located, and John advised it is by the Recycling Center and flows to the front of the property.

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:33 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Pruett)
Wednesday, August 15, 2018 at 6:00 p.m.

EXHIBIT F

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:34 p.m., on Wednesday, August 15, 2018, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Matt Trout, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer (absent), Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: Village Administrator Tony Funderburg advised the pool season has wrapped up. According to the spreadsheet, the numbers are up, but it was slow towards the end of the season. He is waiting on a few things before he submits the final grant paperwork. Public Works Director John Tolan said he will get the cover on after oil and chipping. Tony advised our contract has expired with Pepsi and need to reevaluate it. We need to work with a company that provides the equipment.

B. NEW BUSINESS:

1. Inspection Report: Tony advised overall it was a good report. John would like to work on the bath house floor. He will also install a new fan for better circulation. Mayor Speiser asked to check the vent pipe out to the roof. Tony said exhaust fans would help.

Trustee Albers asked about the pool rules with no children in the splash area during aerobics. Tony advised the pool closed during that time.

STREETS: A. OLD BUSINESS:

1. Approval of July 11, 2018 Minutes: Trustee Dean Pruett motioned to approve the July 11, 2018 minutes and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.
2. E. Apple Street Proposed Repair: Nothing new to report.
3. Drainage Problem Areas (Hill Mine Rd.)/Stormwater Run-Off: John has a locate in for Hill Mine Road. That ditch is eroding, and John stated it will be re-worked to fix the wash out with riprap on both sides. Tony suggested having a contractor do the work to fix that, and John said he is fine with that after it checks everything out and makes sure there is not a problem with the utilities in that area.

John advised that he and Matt looked at Nancy Burton's water issue. Both Matt and John agreed the water has always been there and always will be. The detention basin shown in Imagination Station's plans has not been installed, and they will into that. John stated he will work on the check valves that were supposed to be installed in Jim Feurer's home.

4. Customer Issues: John commented the limb pickup is getting out of control. We will to start enforcing the program more strictly. We will get the information out to the residents via the website, newsletter and Freeburg Tribune.
 5. MFT Bid: John advised we will begin street oiling and chipping on Tuesday, August 21st. We have 22,000 gallons of oil and some slag. After that is over, he plans to start work by the Post Office and W. High.
 6. Cemetery Road Issues: The committee agreed to no parking on both sides of Cemetery Road to Henderson Pointe. John said Cemetery Road will be one of our projects next year.
- B. NEW BUSINESS:** John said it's Homecoming week and doesn't know if the extra mowing is going to happen. If it's not dry Friday, it probably won't get done. JT has a list of the projects the Street Department is working on along with the work orders. He commented that the sidewalks that are falling apart need to be addressed. Tony said those need to be torn out and rocked until we can put the concrete in.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** None.
- E. ADJOURN:** *Trustee Denise Albers motioned to adjourn the meeting at 7:14 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager