

## REGULAR BOARD MEETING AGENDA – AUGUST 19, 2019 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. August 19, 2019 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for August 19, 2019 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence –
  - 10 – 1. Zoning Administrator’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions –
  - 11 – 1. Combined Planning and Zoning Board Memorandum – **Exhibit D**
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
  - 13 – 1. HMA Overlay Project Gleeson Asphalt Bid in the amount of \$257,947.80 – **Exhibit E**
14. Resolutions –
15. Ordinances –
  - 15 – 1. Ordinance #1688: An Ordinance Enacting Chapter 33, Article 10 of the Revised Code of Ordinances to Regulate and Implement the Permitted Use of Non-Highway Vehicles – **Exhibit F**
  - 15 – 2. Ordinance #1689: An Ordinance Amending Chapter 40, Section 40-2-15, Accessory Uses – Sheds/Storage Buildings, Garages/Carports; Section 40-2-20, Solar Energy Systems; Section 40-3-13, Planned Development and Section 40-25-1, Penalty – **Exhibit G**
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Electric Committee Meeting – Wednesday, August 14, 2019 – 5:30 p.m. – **Exhibit H**
    - 19-1a. Recommend Advertisement for Bid for the Power Plant Roof Repair – **Exhibit I**
    - 19-1b. Recommend Matt Amann Step 4 Increase Effective August 1, 2019
    - 19-1c. Recommend Officer Dan Turner be paid for 191 compensatory hours and 88 vacation hours; recommend Chief Mike Schutzenhofer be paid for 49.25 compensatory hours; Recommend Bob Elden be paid for 20 compensatory hours
    - 19-1d. Recommend Clayton Proffitt and Jacob Hoffman be hired as Full-Time Police Officers
    - 19-1e. Recommend Mike Hundelt and Scott Stroud be hired as Part-Time Police Officers
  - 19 – 2. Water/Sewer Committee Meeting – Wednesday, August 14, 2019 – 5:45 p.m. – **Exhibit J**
    - 19-2a. Recommend Approval of TWM’s Contract Amendment for the Old Freeburg Road Waterline for Additional Services Needed to Complete the Railroad Permit not to Exceed \$12,500 – **Exhibit K**
    - 19-2b. Recommend TWM Project No. 014-190103, Water System Study at a cost of \$52,400 and IEPA Project Plan at a cost of \$38,700 for a total cost of \$91,100 – **Exhibit L**
  - 19 – 3. Streets Committee Meeting – Wednesday, August 14, 2019 – 6:00 p.m. – **Exhibit M**
    - 19-3a. Recommend Approval of Purchase of Diving Board at a cost of \$7,534.16 – **Exhibit N**
    - 19-3b. Recommend MFT Overlay Bid for Approval – see item 13-1 above
    - 19-3c. Recommend Approval of Non-Highway Vehicles Ordinance – see item 15-1 above
    - 19-3d. Recommend Approval of Fire Department Request to Collect Donations for Muscular Dystrophy Association on August 31, 2019

20. Upcoming Meetings

20 – 1. Legal/Ordinance Committee Meeting – Wednesday, August 28, 2019 – 5:30 p.m.

20 – 2. Finance Committee Meeting – Wednesday, August 28, 2019 – 5:45 p.m.

20 – 3. Personnel/Police Committee Meeting – Wednesday, August 28, 2019 – 6:00 p.m.

20 – 4. CLOSED IN OBSERVANCE OF LABOR DAY – Monday, September 2, 2019

20 – 5. Board Meeting – Tuesday, September 3, 2019 – 7:30 p.m.

21. Village President's and Trustees' Comments

22. Staff Comments

23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, AUGUST 5, 2019 @ 7:30 P.M.

EXHIBIT A

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 5, 2019, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – absent; Trustee Michael (Mike) Heap – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, July 15, 2019, for approval.

*Trustee Denise Albers motioned to accept the minutes from the Regular Board Meeting Monday, July 15, 2019 and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.*

### FINANCE B:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, July 24, 2019 at 6:14 p.m.

**The following item or items were talked about or discussed:**

- 1. REVIEW OF BOARD LISTS:** Trustee Albers stated we Reviewed the Board Lists. Trustee Albers said the following was questioned; Midwest Industrial Supply, shirts for the PD golf tournament fundraiser; Dodge Dakota transmission repair; Display Sales, street banners that are purchased by the local businesses; MEGSI annual fee and Bradford Systems, for evidence lockers. Trustee Albers said she asked Public Works Director John Tolan how many radio read meters have been done, and John said we are close to 90% completed.
- 2. REVIEW OF INVESTMENTS:** Trustee Albers stated we Review the Investments. Trustee Albers stated Office Manager Julie Polson reached out to Village Treasurer Bryan Vogel about on the renewal of our CD, and we will discuss this at our next Finance Committee meeting.

Village of Freeburg Board Meeting Minutes  
Monday, August 5, 2019  
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3. **INCOME STATEMENT:** Trustee Albers said we discussed the Income Statement starting with Head Lineman Shane Krauss vacation payout; sewer backup reimbursement fund needs to be adjusted, Village Administrator Tony Funderburg is talking to Chief Schutzenhofer about the Police Department budget.

**TREASURER'S REPORT:** Trustee Albers stated Treasurer Vogel went out for bids with the three local banks requesting a three-year \$1,000,000 construction loan. Trustee Albers said Midland bid 2.96% and Citizens bid 3.39%. Treasurer Vogel stated Midland's bid is the best, with a \$150.00 for the document prep fee. Trustee Albers stated at this time she would like to make a motion.

*Trustee Denise Albers motioned to accept Midland States Bank's bid in the amount of \$1,000,000 loan for a three-year term at 2.96% for the sewer treatment facility expansion and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

#### **OLD BUSINESS:**

1. Attorney Invoices: Reviewed by the Finance Committee.
2. Moody's: Trustee Albers stated Village Administrator Tony Funderburg commented at the committee meeting we are in a good spot and our pension is not a concern to Moody's anymore.

**NEW BUSINESS:** Trustee Albers said Village Administrator Tony Funderburg advised the committee our brick sign out front of the building here at the Village Hall is starting to fall apart. He has a quote from German Brick to replace the sign with the leftover brick from the police addition at a cost of \$2,700. The committee agreed to have the work done.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

#### **EXHIBIT D:**

**ESDA REPORT:** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. Severe Weather Alert responses.
2. Attend NOAA 2.5 hour training Webinar related to changes in terminology and WWA operations.

3. Attended Region 8 IEMA Meeting in Fairview Heights.

4. Recertification meeting with National Weather Service Warning Coordination Meteorologist, Kevin Deitsch, from the St. Louis NWS office.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT E:**

**ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser said if anyone has any questions on Zoning Administrator Matt Trout report, please call Matt, he will be back next week. Mayor Speiser stated there really is not a whole lot on the report except the company who made the banners are replacing 100% of the order because there were made the wrong size and also the wrong ad flaps.

**EXHIBIT F:**

**PROCLAMATION FOR POOL PERSONNEL:** Mayor Speiser read the Proclamation for Pool Personnel.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**EXHIBIT G:**

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** Mayor Speiser stated we have Altorfer Caterpillar Generator Repair Agreement.

*Trustee Denise Albers motioned to accept the Altorfer Caterpillar Generator Repair Agreement and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**BIDS:** None.

**RESOLUTIONS:** None.

**EXHIBIT H:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1687, An Ordinance Annexing the Jonathon Sehr Property as SR-1.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1687 by title only and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

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**OLD BUSINESS:** None.  
**NEW BUSINESS:** None.  
**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS: EXHIBIT I:**

**Legal/Ordinance Committee Meeting:**

Trustee Michael (Mike Heap) reported on the Legal/Ordinance Committee Meeting held on Wednesday, July 24, 2019 at 5:30 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap said we discussed adding 4 to 5 additional items on the Nuisance list. Trustee Heap said Zoning Administrator Matt Trout is really keeping up with the ordinance's valuations.
2. Meadow Pines/Edison Estates Subdivision: Trustee we discussed the Edison Estates Subdivisions and Rhutasel is surveying, and we are moving forward on this.
3. Code Revisions/Legal Review: Trustee Heap said Zoning Administrator Matt Trout said the public hearing for the code revisions has been set for August 13<sup>th</sup>. Topics for review were solar, planned development checklist; clerical correction on penalty dollar amount and shed/carport/storage containers. Everyone has been provided IML's Adult-Use Cannabis Resources packet, and storage containers we are still trying to get that worked out with the revisions.
4. Bill's Auto Service: Trustee Heap stated Zoning Administrator Matt Trout and Trustee Denise Albers visited Bill's Auto and they are working with him to get his property cleaned up to code standards.
5. Side-by-Side Vehicles: Trustee Albers said the committee discussed the Side-by-Side Vehicles. The committee will discuss this issue some more at the next Legal and Ordinance Committee meeting.

**NEW BUSINESS:**

1. Jonathon Sehr Voluntary Annexation: Trustee Heap stated we took care of the Jonathon Sehr Annexation earlier on the agenda under Ordinances.

Mayor Speiser stated there will be a Mayor's meeting on August 21<sup>st</sup> to discuss the Adult-Use Cannabis and he will have more information for the village.

**EXHIBIT M:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, July 24, 2019 at 6:32 p.m. (Trustee Blaies gave the report in the absence of Trustee Meehling)

**POLICE:**

**OLD BUSIENSS:**

1. Police Department Expansion: Trustee Blaies said we discussed the new addition it is very close to being done. Open House will be August 19<sup>th</sup> from 5:30 to 7:00 p.m.
2. Parking on Westview: Trustee Blaies said for right now everyone seems to be staying off the road.
3. Stop sign request in Evergreen Acres: Trustee Blaies said we talked a little more about this issue. Mayor Speiser asked Chief Schutzenhofer to take the diagram showing where he would place stop signs and see how the residents feel about the proposed locations.
4. Auto Theft Task Force: Trustee Blaies said Lt. Jany was present to explain this task force is fully funded, they pay the officer's wages and benefits, and provide a vehicle. The officer would be working full time out of the St. Clair County Sheriff's office. Trustee Blaies said Chief Schutzenhofer confirmed we have an officer who would qualified for this position and has the training.

Trustee Blaies said we have Invoice from Bel-Clair for work done on the new addition to the Police Department.

*Trustee James (Mike) Blaies motioned to pay Bel-Clair Electric, Inc. invoice in the amount of \$19,995 and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.***

**PERSONNEL:**

**OLD BUSINESS:**

1. POW-MIA City Designation: Trustee Blaies said we are still working on this.
2. Onboarding Program for board members: Trustee Blaies said Trustee Meehling, Trustee Albers and Zoning Administrator Trout are working together on this project.
3. ID Badges: Trustee Blaies said Laura from the police department continues to work on the ID Badges, some were handed out already.

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**NEW BUSINESS:** Trustee Blaies stated we held an Executive Session to discuss Personnel.

*Trustee James (Mike) Blaies motion to post in-house two part-time police officer positions, one full-time officer and one full-time crew position and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

*Trustee James (Mike) Blaies motion to authorize the Village of Freeburg, Illinois to participate in the Auto Theft Task Force with Chief Mike Schutzenhofer to choose the appropriate officer for that assignment and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**GENERAL CONCERNS:** None.

**UPCOMING MEETINGS:**

Combined Planning/Zoning Board Meeting – Tuesday, August 13, 2019 – 6:00 p.m.

Electric Committee Meeting – August 14, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, August 14, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, August 14, 2019 – 6:00 p.m.

Board Meeting – Monday, August 19, 2019 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** –Congratulations to the Lifeguards

**Trustee Michael (Mike) Heap** – Congratulations to the Lifeguards

**Village Clerk Jerry Menard** – Congratulations to the Lifeguards

**Trustee James (Mike) Blaies** – Congratulations to the Lifeguards and welcome to Jonathon Sehr.

**Trustee Ramon Matchett, Jr.** Congratulations to the Lifeguards

**Trustee Robert (Bob) Kaiser** – Congratulations to the Lifeguards

**STAFF COMMENTS:**

**ESDA Coordinator Gene Kramer** – Congratulations to the Lifeguards

**Public Works Director John Tolan** –

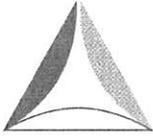
**Village Administrator Tony Funderburg** – Congratulations to the Lifeguards

**ADJOURNMENT:**

Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, August 5, 2019 at 7:53 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk

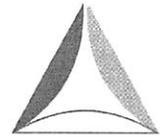


ESDA OFFICE: [618] 539-9996  
VILLAGE HALL: [618] 539-5545

# FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

*Freeburg Emergency Management Agency*

#14 SOUTHGATE CENTER  
FREEBURG, IL 62243



DIRECTOR:  
[618] 539-3764

Report to Mayor and Village Board  
August 19, 2019

submitted:  
Eugene Kramer  
Coordinator

1. August 6, 2019 starting at 10 AM-conducted monthly (Statewide) ESDA outdoor tornado warning test with Public Works personnel "on site" at each siren to report back to ESDA office. All sirens reported to function properly.
2. August 6, 2019: at 10:15 AM conducted our VHF Communications system ; at 10:20 AM conducted our monthly Trunked Communications system with all Public Safety departments.
3. August 6, 2019: at 10:30 am- 11:00 AM -participate in the IEMA Statewide Trunked (Starcom Communications radio system) that involves IEMA Region 8.
4. August 6, 2019: at 6:30 pm thru 7:45 pm: conduct the St. Clair County ARES® (Amatuer Radio Emergency Service) VHF and UHF radio net from office , through SCARC VHF/UHF K9GXU repeater (FM mode).
5. Respond to Severe Weather Alerts (includes special weather advisories) since last report:  
  
4-Severe Thunderstorm Warnings : 1 Severe Thunderstorm Watch:[8/6/19] 6 Special Weather Advisories, note the most recent Tornado Watch stayed to our North-(Madison County-8/12/19) From 10:30 pm Sunday night, until 4:30 AM Monday Morning Coordinator REMAINED at ESDA office due to numerous "Special Weather Statements and Advisories" , which did cover our area but NO warnings or shelter activation as required: maintained constant contact with NWS personnel via radio/ARES.
6. Completed NWS Hazardous Simplification Project with NOAA-NWS presenting this webinar. The attachment to this report is a summary of this webinar training.
7. Completed the FEMA/IEMA Webinar "Mass Shooting Events" Monday August 12, 2019 . I had a few "connect" issues , which called with cell phone was able to retrieve audio portion (?), not sure of what caused the problem. Items covered included:  
  
Violent Extremists and Observalbe indicators  
Active Shooter/Mass Shootings including pre-attach behaviors report submitted by FBI Office of Partner Engagement.  
Active Shooters including the timing, weapons, locations status that lead up to the incident.  
Behavioral Threat Assessment Center ( BTAC) stating they provide operation information in response of terrorism and targeted violence.
8. Freeburg ESDA invited to attend the "annual" Crisis Plan Meeting this Friday 8/16/19 at 9:15 AM.
9. To attend FEMA Webinar Thursday 8/15/19 [from ESDA office] on new data for Shelter In Place recommendations and plans.

National Weather Service

Silver Springs, Maryland

National Oceanic and Atmospheric Administration

Webinar : NWS Hazardous Simplification Project

July 24, 2019

Prepared by Eugene Kramer, Freeburg ESDA Coordinator

Instructors: Mr. Eli Jacks, Lead NWS Simplification Project

Ms. Dr. Daniell Naggle, Phd, Risk Communications Specialist

#### SUMMARY REPORT FROM WEBINAR

- A. Strategic plan for final options made , data gathering and final results in this project will be completed by 2022.
- B. What –Where-When are the impacts for the long range focus format changes
- C. Short range focus format is HSI or Hazard Source Impact
- D. Discussion on how significant are the NWS’s “advisory” forecast “products”
- E. Should “advisory” be replaced with Significant Weather Statement ?
- F. Should “advisory” be replaced with a Special Weather Statement (SPS)
- G. Effectiveness of the WWA, Warning-Watch-Advisory alerts for EMA & ESDA offices to explain and educate to the general public you serve.
- H. Importance of Hazard Source Impact to the NWS terminology
- I. There are currently 24 “advisory” alert products used by the NWS: discussion on webinar, attended by over 300+ EMA/ESDA and “media” meteorologists, immediate discussion via webinar interaction “voting” and comments.
- J. Discussion on a RECENT change has been made to the Tornado level of alerts: A Tornado EMERGENCY will now be used to better advise of a very powerful (described by its debris field for width and speed) so the general public knows that it IS confirmed and is VERY destructive. This addition to a Tornado also indicates its projected level on the EF scale as a more powerful , potential destruction to an EF3 (scale runs from EF0 of the smallest width tornado to an EF5, which is the largest width and speed of a tornado). The Joplin , Mo. Tornado was classified as an EF5 as per the Fujita Scale. A Tornado Warning can TURN into a Tornado Emergency within a 4-5 minute time span, so timing is very critical in this area.
- K. WINTER WEATHER “WARNINGS” to have a similar addition to a Winter Storm Emergency when a Winter Storm Warning rapidly grows in area and intensity, causing a more rapid change to dangers of Winter Storm approaching a specific area. Could mean a more impactful understanding of staying off the roadways and contact with neighbors and family.

- L. Flood Warning upgrade considered to a Flood Emergency if 5-6 inches of rain or more occur within a very short period of time ( 1.5 hours) as mass urban flooding occurs at this level.
- M. There was a discussion of the “coded” headers in the actual text messages sent out with the voice data over the network how does this header information help or not help the understanding of the alert issued as it relates to start/end and impact of the VTEC method of coding the data.

More information will follow on the NOAA website: [HAZSIMP@NOAA.GOV](mailto:HAZSIMP@NOAA.GOV).

Note:

During our local ESDA meeting with St. Louis Warning Coordinating Meteorologist Kevin D., a discussion ensued on the NOAA Webinar data. The centered theme concerned the Tornado Emergency upgrade from a Tornado Warning and he recommended a possible “second sounding” of the outdoor warning siren system. Any move to a telephone wide notification system may not have the sufficient time to provide system distribution since a Tornado Warning could change to a Tornado Emergency within 4-6 minutes ! So again, a possible second sounding of the outdoor warning sirens may be the best to increase public safety in this area. Of course, NOAA Weather Radio and the FEMA apps for cellphones are strongly encouraged to be used at all times.

Even in WATCH alerts, “if” tornado development is suspected to produce LARGE and EF3-EF5 tornados, the term; “This is a Particularly Dangerous Situation” title is given to the Tornado Watch, that is , it becomes a PDS Tornado Watch as opposed to a just a Tornado Watch. This , of course WOULD be added to our telephone notification system of calling/emailing as we do now for Tornado WATCH events.

# **FREEBURG VILLAGE BOARD MEETING ZONING REPORT**

**August 19, 2019**

**Matt Trout Zoning Administrator**

We continue to send letters and make phone calls asking people to clean up their properties in town. Most of the letters were sent as a courtesy letter reminding them of the Chapter 25 Nuisance Code. I also included a printout of Chapter 25. Trustee Albers and myself met with Bill last week and extended his deadline again until September 13<sup>th</sup> as long as he continued making progress forward and cleaning up the property. We discussed the area he cleaned up in the back and walked through the rest of his property in our visit. I also contacted 4 properties that needed some attention on the highway and route back to the park with the homecoming this weekend. Please feel free to reach out with any concerns you see that need addressed.

There was a Zoning Code amendment hearing on August 11<sup>th</sup> at 6pm to update the zoning code on accessory buildings, solar, and penalties to clear some items up. There is a meeting write up in the packet that is required to have action taken on at this board meeting. The combined board voted 5-0 to recommend the changes to the full village board.

The company who made the banners are replacing 100% of the order because they were made the wrong size and also the wrong ad flaps. I received word that they are being completed and should be shipped out this past week.

Meadow Pines has permanent power hooked up to the 3 homes out there under construction and also regraded the detention pond with the dry weather. They plan to plant grass in the coming days.

The Fall Festival has been set for September 28<sup>th</sup> and I am really hoping for no rain. We are in full force planning the event. We are currently looking for Sponsors and Chili Cookers for the event.

Hopefully everybody has a safe and enjoyable Homecoming!

August 1<sup>st</sup> through August 15<sup>th</sup>

6 -- Occupancy Permits

4 -- Permits

- 2 Electric permits
- 1 Home Addition
- 1 Car Port

## VILLAGE OF FREEBURG MEMORANDUM

**DATE:** August 14, 2019  
**TO:** Village of Freeburg Board  
**FROM:** Matt Trout, Zoning Administrator  
**RE:** Combined Planning and Zoning Board Meeting August 13<sup>th</sup>, 2019

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On Tuesday August 13, 2019, the above board held their monthly meeting.

At 6:00pm the Combined Planning and Zoning Board opened the meeting with one hearing scheduled. There was not anybody from the public present at the hearing to discuss the changes.

The hearing was in regards to four different items to be cleaned up, clarified, or added to the zoning code. We are still working on a full zoning code revision, but we wanted to get these changes on the books now rather than wait for the finalization of the zoning code revision.

The four items included Accessory Uses and Restrictions, Solar Energy, a Planned Development checklist, and a type-o in the Violation Fee schedule.

The majority of the discussion took place on the accessory uses and restrictions. The group wanted to clarify the square footage of the primary structure being the footprint of the structure, not the total square footage when it comes to the size of the accessory structures. Lee Smith wanted to make sure that the Ag District was not included in some of the restrictions such as the maximum of one incidental structure, prefabricated metal sheds, and pole barns. They also discussed the same leniency in the I-2 District. The group agreed to both changes.

Next the board discussed the Solar Energy restrictions. The only change requested was that a structural Engineer must stamp the plans instead of an Architect.

There were not issues discussed with the Planned Development checklist and the fee schedule.

Rita Green *motioned to recommend to the Village Board the approval of the Zoning Code changes with the changes to the Accessory Use Restrictions and Solar Energy and Lee Smith Seconded the motion.*

**ROLL CALL VOTE:** Rita Green – yes; Lee Smith – yes; Gary Henning – yes; Dirk Downen - yes; Steve Woodward – yes; Gary Mack – absent; Kevin Groth – absent. With 5 yes vote and 0 no votes, the motion passed.

The Village Board will be required to take action on the Combined Planning and Zoning Board's motion on Monday, August 19<sup>th</sup> at 7:30pm.

cc: Seth Speiser, Mayor of Freeburg



CONSULTING ENGINEERING  
GEOSPATIAL SERVICES

**Contract Bid Tabulation Analysis**

**Thouvenot, Wade & Moerchen, Inc.**  
Swansea Corporate Office  
4940 Old Collinsville Road  
Swansea, Illinois 62226  
Tel. No. 616.624.4488  
www.twm-inc.com

ILLINOIS • MISSOURI • TENNESSEE

**Project:** Village of Freeburg - HMA Overlay Project  
**Project No:** T32-18-0733  
**Date of Bid:** Tuesday, August 6, 2019  
**Client:** Village of Freeburg

Item No.	Item Description	Quantity	ENGINEER'S ESTIMATE			APPARENT LOW BIDDER			Christ Brothers Asphalt			Byrne and Jones Construction						
			Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price				
1	LEV BIND MM NSO	374 TON	\$	90.00 TON	\$	33,660.00	\$	95.00 TON	\$	35,530.00	\$	104.73 TON	\$	39,169.02	\$	112.55 TON	\$	42,093.70
2	HMA 5C" N50	1196 TON	\$	85.00 TON	\$	101,860.00	\$	90.00 TON	\$	107,640.00	\$	104.73 TON	\$	125,257.08	\$	107.85 TON	\$	128,986.60
3	BIT MATLS TACK CT	5658 POUND	\$	0.75 POUND	\$	4,243.50	\$	0.50 POUND	\$	2,829.00	\$	0.00 POUND	\$	0.00	\$	0.01 POUND	\$	56.58
4	HMA SURF REM 2	3893 SQ YD	\$	3.00 SQ YD	\$	11,679.00	\$	3.60 SQ YD	\$	14,014.80	\$	3.34 SQ YD	\$	13,002.62	\$	3.30 SQ YD	\$	12,846.90
5	HMA SURF REM VAR DEPTH	8680 SQ YD	\$	3.00 SQ YD	\$	26,040.00	\$	3.60 SQ YD	\$	31,248.00	\$	3.34 SQ YD	\$	28,991.20	\$	3.30 SQ YD	\$	28,644.00
6	AREA REF OR CON TREAT	8680 SQ YD	\$	3.50 SQ YD	\$	30,380.00	\$	4.95 SQ YD	\$	42,966.00	\$	2.46 SQ YD	\$	21,352.80	\$	4.85 SQ YD	\$	42,966.00
7	TRAF CONT & PROT 701501	1 L SUM	\$	7,500.00	\$	7,500.00	\$	7,400.00	\$	7,400.00	\$	19,473.00	\$	19,473.00	\$	15,450.00	\$	15,450.00
8	CLASS D PATCHES, SPECIAL	544 SQ YD	\$	25.00 SQ YD	\$	13,600.00	\$	30.00 SQ YD	\$	16,320.00	\$	45.38 SQ YD	\$	24,686.72	\$	37.45 SQ YD	\$	20,372.80
<b>Total Base Bid</b>			\$		\$	<b>228,762.50</b>	\$		\$	<b>257,947.80</b>	\$		\$	<b>271,932.44</b>	\$		\$	<b>291,418.58</b>

**ORDINANCE NO. 1688****AN ORDINANCE ENACTING CHAPTER 33, ARTICLE 10, OF THE REVISED CODE OF ORDINANCES OF THE VILLAGE OF FREEBURG, COUNTY OF ST. CLAIR, STATE OF ILLINOIS, TO REGULATE AND IMPLEMENT THE PERMITTED USE OF NON-HIGHWAY VEHICLES**

WHEREAS, residents of the Village of Freeburg have requested that the Village permit the use of non-highway vehicles for transportation within the Village; and,

WHEREAS, the Illinois Vehicle Code, 625 ILCS 5/11-1426.1, authorizes Illinois municipalities to regulate and allow non-highway vehicle usage within Illinois municipalities under certain circumstances and upon certain conditions; and

WHEREAS, the Mayor and the Board of Trustees of the Village of Freeburg have considered the volume, speed and character of traffic on the Village streets, and have determined that the usage authorized by this ordinance will not jeopardize public safety; and,

WHEREAS, the Mayor and the Board of Trustees of the Village of Freeburg have determined that non-highway vehicles may safely operate within the Village of Freeburg under certain circumstances and conditions; and,

WHEREAS, it is the intent of this ordinance to regulate the use of non-highway vehicles within the corporate limits of the Village as provided by law.

NOW THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Freeburg, St. Clair County, Illinois as follows.

Section 1: The recitals set forth above are true and correct and are hereby incorporated herein.

Section 2: That the Village of Freeburg Revised Code of Ordinances CHAPTER 33: STREET REGULATIONS, ARTICLE X – NON-HIGHWAY VEHICLES is enacted as set forth in Exhibit “A” attached hereto and incorporated herein.

Section 3: That the Non-Highway Vehicle Permit Application form attached as Exhibit “B” is accepted and approved.

Section 4: That the Unconditional and Full General Release of Liability, Waiver, Discharge, and Covenant Not to Sue form attached as Exhibit “C” is accepted and approved.

Section 5: That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

Section 6: The Non-Highway Vehicle Application Equipment Checklist for inspection and the Non-Highway Vehicle Permit forms is attached hereto as Exhibit “D.”

**ORDINANCE NO. 1688 cont.**

Section 7: That it is the intention of the Board of Trustees of the Village of Freeburg that this Ordinance and every provision thereof shall be considered separable and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

Section 8: This Ordinance shall be effective upon its passage, execution by the Mayor and Village Clerk and publication as required by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,  
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT  
THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

Vote Recorded:

Ayes \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Nays \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Absent \_\_\_\_\_  
\_\_\_\_\_

Abstain \_\_\_\_\_  
\_\_\_\_\_

Vote Recorded by:

\_\_\_\_\_  
Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois,  
this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Seth Speiser, Village President

ATTEST:

\_\_\_\_\_  
Jerry Menard, Village Clerk

Approval as to Legal Form: \_\_\_\_\_  
Fred Keck, Village Attorney

**ORDINANCE NO. 1688 cont.**

Exhibit A

**CHAPTER 33  
STREET REGULATIONS  
ARTICLE X – NON-HIGHWAY VEHICLE REGULATIONS**

**33-10-1 DEFINITIONS:**

**COUNTY ROADS:** Any highway or road under the jurisdiction of St. Clair County, Illinois, including Apple Street.

**GOLF CART:** A vehicle specifically designed and intended for the purposes of transporting one or more persons and their golf clubs or maintenance equipment while engaged in the playing of golf, supervising the play of golf, or maintaining the condition of the grounds on a public or private golf course, as defined under 625 ILCS 5/1-123.9, except equipment such as lawnmowers and tractors.

**NEIGHBORHOOD VEHICLE:** A self-propelled, electronically powered four (4) wheeled vehicle; or a self-propelled, gasoline powered, four (4) wheel vehicle with an engine displacement under one thousand two hundred (1,200) cubic centimeters; which is capable of attaining in one mile a speed of more than twenty (20) miles per hour, but not more than twenty five (25) miles per hour, and which conforms to federal regulations under title 49 CFR part 571.500, except equipment such as lawnmowers and tractors.

**RECREATIONAL OFF-HIGHWAY VEHICLE:** Any motorized off-highway device designed to travel primarily off-highway, 64 inches or less in width, having a manufacturer's dry weight of 2,000 pounds or less, traveling on 4 or more non-highway tires, designed with a non-straddle seat and a steering wheel for steering control, except equipment such as lawnmowers and tractors, as defined under 625 ILCS 5/1-168.8.

**STATE ROADS:** Any highway or road under the jurisdiction of the State of Illinois, including Route 13/15(State Street) and Route 15 (Urbanna Drive).

**VILLAGE STREETS:** Any street within the corporate limits of the Village of Freeburg, excluding State Roads and County Roads.

**33-10-2: OPERATION ON STREETS:**

A. It shall be lawful for a qualified person to operate a golf cart, neighborhood vehicle, or recreational off-highway vehicle on designated streets within the Village, subject to the provisions of this Article.

B. It shall be unlawful for any person to operate a golf cart, neighborhood vehicle, or recreational off-highway vehicle on any street in the Village, unless:

1. The driver is at least twenty-one (21) years of age and has a valid driver's license,
2. The vehicle is properly titled with the Illinois Secretary of State, if required,
3. Has the minimum required liability insurance as set out in 625 ILCS 5/7-601 et seq., and maintains proof of said insurance specifically for the golf cart, neighborhood vehicle,

## ORDINANCE NO. 1688 cont.

or recreational off-highway vehicle to be operated on Village streets within the permitted vehicle,

4. Has been properly registered with the Village of Freeburg and must display such registration as required in section 33-10-3 of this Article, and

5. Has the following required, operable equipment:

- a. Brakes with parking brake or built in parking brake,
- b. Steering wheel apparatus,
- c. Tires,
- d. A driver's side outside mirror and either an interior rearview mirror or a passenger side outside mirror,
- e. Red reflectorized warning devices in the rear, Orange/Yellow in the front.
- f. A slow moving emblem on the rear of the vehicle,
- g. A headlight that emits a white light visible from a distance of five hundred feet (500') to the front, illuminated at all times when operated on village streets,
- h. A tail lamp that emits a red light visible from at least one hundred feet (100') from the rear, illuminated at all times when operated on village streets,
- i. At least two (2) brake lights which emit a red light visible from a distance of one hundred feet (100') from the rear,
- j. Turn signals mounted to the front and rear of the vehicle,
- k. Seatbelts for each seat,
- l. Windshield, and
- m. Horn which is audible from a distance of two hundred (200) feet.

C. All persons eligible to operate a golf cart, neighborhood vehicle, or recreational off-highway vehicle on designated streets of the Village must comply with the following requirements:

1. Must not exceed the posted speed limit.
2. Shall only be operated from 6:00 am until 10:00 pm daily.
3. Shall not be operated in inclement weather, nor when visibility is impaired by weather, smoke, fog or other conditions, or at any time when there is insufficient light to clearly see persons and vehicles on the roadway at a distance of five hundred feet (500').
4. Each driver and passenger of a golf cart, neighborhood vehicle, or recreational off-highway vehicle shall wear a properly fastened and adjusted seat safety belt. Children must be secured in a child restraint system as required pursuant to the Child Passenger Protection Act.
5. A person who drives or is in actual physical control of a golf cart, neighborhood vehicle, or recreational off-highway vehicle on a roadway while under the influence of alcohol or drugs is subject to 625 ILCS 5/11-500 through 11-502.
6. A golf cart, neighborhood vehicle, or recreational off-highway vehicle may not be operated on sidewalks or other public property not accessible to or authorized to vehicular traffic.
7. A golf cart, neighborhood vehicle, or recreational off-highway vehicle may not be operated on streets, highways and roads under the jurisdiction of the Illinois Department of Transportation (Illinois Routes 13 and 15) or the St. Clair County Highway Department (Apple Street).
8. A golf cart, neighborhood vehicle, or recreational off-highway vehicle may not be operated on Village streets with a posted speed limit in excess of thirty-five (35) miles per hour.

**ORDINANCE NO. 1688 cont.**

9. Nothing in this Article shall permit the use of all-terrain vehicles, as defined under 625 ILCS 5/1-101.8, off highway motorcycles, as defined under 625 ILCS 5/1-153.1, lawnmowers, tractors, and any other vehicle which is not described within the foregoing definitions of "GOLF CART," "NEIGHBORHOOD VEHICLE," or "RECREATIONAL OFF-HIGHWAY VEHICLE."

**33-10-3: REGISTRATION OF NEIGHBORHOOD VEHICLES:**

A. A permit shall be issued within seven (7) days upon the approval of an application from an owner of a golf cart, neighborhood vehicle, or recreational off-highway vehicle to operate upon the streets and roadways within the jurisdiction of the Village of Freeburg, except where expressly prohibited.

B. Any person requesting a permit shall submit an application to the Village of Freeburg on a form supplied by the Village which shall contain, at a minimum, the following:

1. A complete application on the form designated by the Village,
2. A copy of a valid Illinois driver's license for the applicant and any permitted operators of the vehicle,
2. Proof of valid insurance information, which meets the requirements of 625 ILCS 5/7-601 et seq., specifically for the golf cart, neighborhood vehicle, or recreational off-highway vehicle to be operated on Village streets,
3. Signed & notarized waiver of liability by applicant of the vehicle releasing the Village from any and all future claims resulting from the operation of their golf cart, neighborhood vehicle, or recreational off-highway vehicle pursuant to this Article or any other ordinance of the Village of Freeburg on a form designated by the Village, and
4. Obtain a physical inspection from the Village of Freeburg Police Department to ensure that the vehicle is safe to operate on Village streets and is in compliance with the requirements of this Article. Proof of a passing inspection shall be required for issuance of a permit.
5. Upon issuance, said permit shall be displayed on the front windshield of the vehicle as may be administratively required by the Village.

C. Inspection Fee: \$25 payable to the Village of Freeburg. Inspections shall be conducted on Wednesdays between the hours of 9:00 a.m. and 4:00 p.m., excluding holidays, or by appointment.

D. Fee: An annual registration and permit fee of fifty dollars (\$50.00) for residents inside village limits and one hundred dollars (\$100.00) for all applicants outside village limits. The fee shall be submitted at the time of the application for the permit, and subject to renewal thereafter.

E. Permit Renewal: A permit shall be valid from April 1<sup>st</sup> to March 31<sup>st</sup> and may be renewed upon application of the owner, in compliance with subsection B of this section. Renewal permit fees:

- Fifty dollars (\$50.00) for residents inside village limits
- One hundred dollars (\$100.00) for all applicants outside village limits.

F. Transferability: A permit is nontransferable.

## ORDINANCE NO. 1688 cont.

G. Change of Contact Information: It shall be the duty of the permit holder to inform the Freeburg Police Department of any change of address, phone number, or insurance coverage, within ten (10) business days of such change.

H. Denial of Permit: A permit may be denied for any of the following reasons:

1. The vehicle is not properly titled with the Illinois secretary of state, if required,
2. The insurance information for the vehicle cannot be verified,
3. The registered owner does not have a valid driver's license,
4. The owner has provided any false information in their application,
5. The vehicle does not conform to the requirements of this Article,
6. The applicant or a permitted operator had two or more convictions for violation of this Article within the preceding year; or
7. A permit issued to another individual for the same vehicle is under suspension.

I. False Information: It shall be unlawful for anyone to provide false information in the application for a permit to operate a golf cart, neighborhood vehicle, or recreational off-highway vehicle.

### **33-10-4: OPERATION OF GOLF CARTS, NEIGHBORHOOD VEHICLES, OR RECREATIONAL OFF-HIGHWAY VEHICLES ON CERTAIN STREETS AND ROADS:**

A. Prohibited Streets: Except as expressly authorized in this section, it shall be unlawful for any person to operate a golf cart, neighborhood vehicle, or recreational off-highway vehicle as follows:

1. Any street which has a posted speed limit of greater than thirty-five (35) miles per hour.
2. On the following roadways except to make a direct crossing of the prohibited roadway at an intersection:
  - State Street (Route 13/15)
  - Urbanna Drive (Route 15)
  - Apple Street
3. Direct crossings of prohibited roadways shall be made as follows:
  - a. The crossing shall be made at an angle of approximately 90 degrees to the direction of the prohibited roadway and at a place where no obstruction prevents a quick and safe crossing;
  - b. The golf cart, neighborhood vehicle, or recreational off-highway vehicle shall be brought to a complete stop before attempting a crossing;
  - c. The operator of the golf cart, neighborhood vehicle, or recreational off-highway vehicle shall yield the right of way to all pedestrian and vehicular traffic; and
  - d. That the crossing shall be made only at an intersection of the prohibited roadway with a Village street.

### **33-10-5: OBEDIENCE OF VEHICLE CODE:**

A. Every operator of a golf cart, neighborhood vehicle, or recreational off-highway vehicle shall obey all sections of 625 ILCS 5/1-100 et seq., the Illinois Vehicle Code, and all provisions of this Article.

**ORDINANCE NO. 1688 cont.**

B. The Village may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any of the provisions of this Article or if there is evidence that the permit holder cannot safely operate the golf cart, neighborhood vehicle, or recreational off-highway vehicle on the designated roadways.

C. Every person operating a golf cart, neighborhood vehicle, or recreational off-highway vehicle pursuant to permit hereunder on designated Village streets has all the rights and duties applicable to a driver of any other vehicle pursuant to the state highway traffic laws and regulations except when those provisions cannot reasonably be applied to golf carts, neighborhood vehicles, or recreational off-highway vehicles.

**18-16-6: PENALTIES:**

- A. A violation of this Article shall be punishable by a minimum fine of not less than one hundred dollars (\$100.00) nor more than seven hundred fifty dollars (\$750.00), except a violation of subsection 33-10-2(B)(3) of this Article shall be punishable by a minimum fine of not less than five hundred dollars (\$500.00).
- B. A second conviction for a violation of this Article within one year of the date of a prior conviction shall result in suspension of permit, to be reinstated only by the Village Board.
- C. Upon conviction of operating a golf cart, neighborhood vehicle, or recreational off-highway vehicle on a State or County road, other than crossing at the designated locations, shall result in a fine no less than two hundred fifty dollars (\$250.00) and the suspension of permit for one year.

**18-16-7: EFFECTIVE DATE:**

This Article shall be in full force and effect on and after \_\_\_\_\_, 2019.

**ORDINANCE NO. 1688 cont.**

EXHIBIT B

**VILLAGE OF FREEBURG  
NON-HIGHWAY VEHICLE PERMIT APPLICATION**

This application is for a permit to operate a Golf Cart, Neighborhood Vehicle, or Recreational Off-highway Vehicle within the Village of Freeburg in accordance with Village of Freeburg Revised Code of Ordinances CHAPTER 33: STREET REGULATIONS, ARTICLE X – NON-HIGHWAY VEHICLES.

**APPLICANT INFORMATION**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Driver's License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Liability Insurance Carrier \_\_\_\_\_

Policy Number \_\_\_\_\_

**NON-HIGHWAY VEHICLE INFORMATION**

Type of Vehicle: \_\_\_\_\_

Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_

Serial Number or VIN \_\_\_\_\_ Number of seats \_\_\_\_\_

Description of the vehicle \_\_\_\_\_

Authorized Operator: \_\_\_\_\_

I \_\_\_\_\_ hereby acknowledge receipt of a copy of the Village of Freeburg Revised Code of Ordinances CHAPTER 33: STREET REGULATIONS, ARTICLE X – NON-HIGHWAY VEHICLES and affirm that all information provided above to be true and factual.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*Inspections shall be conducted on Wednesdays between the hours of 9:00 a.m. and 4:00 p.m., excluding holidays, or by appointment. Please call the Village of Freeburg Police Department at 618-539-3122.*

**\*Provide a copy of a valid Illinois driver's license of the applicant.**

**ORDINANCE NO. 1688 cont.**

**EXHIBIT C**

**UNCONDITIONAL AND FULL GENERAL RELEASE OF LIABILITY, WAIVER, DISCHARGE, AND COVENANT NOT TO SUE**

\_\_\_\_\_ This is a legally-binding unconditional and full general release of liability, waiver discharge and covenant not to sue made by me \_\_\_\_\_ (hereafter referred to as owner/operator) to the Village of Freeburg, its employees, agents and officials (hereafter referred to as the Village).

\_\_\_\_\_ I fully understand and recognize that there are DANGERS AND RISKS to which I may be exposed by operating a golf cart, neighborhood vehicle, or recreational off-highway vehicle on the Village Streets; to include but not limited to injury to myself or others, damage to my property or that of others, DEATH of MYSELF or OTHERS.

\_\_\_\_\_ In no event shall the Village be liable for direct, indirect, special, incidental or consequential damages, whether arising in tort, contract or other legal theory, in connection with or arising out of operator/owner's use of a golf cart, neighborhood vehicle, or recreational off-highway vehicle within the Village.

\_\_\_\_\_ The owner/operator, as of the date below, shall hereinafter save, hold harmless, and indemnify the Village against any and all liability, claims, cause of action, and cost of whatsoever kind of nature including, without being limited to injury, damage, loss including death, resulting from, arising out of, or occurring in connection with the use of this golf cart, neighborhood vehicle, or recreational off-highway vehicle within the Village.

\_\_\_\_\_ I understand that the Village has an Ordinance governing the use of golf carts on the Village Streets. I have had the opportunity to read said Ordinance and my signature below acknowledges that I will comply with this Ordinance and all of the applicable traffic laws of the State of Illinois at all times when operating this golf cart, neighborhood vehicle, or recreational off-highway vehicle within the Village.

\_\_\_\_\_ I understand that although the golf cart, neighborhood vehicle, or recreational off-highway vehicle has been inspected; the Village accepts no responsibilities for the mechanical functions of the golf cart, neighborhood vehicle, or recreational off-highway vehicle. The inspection is only to ensure required equipment is present and operational on the golf cart, neighborhood vehicle, or recreational off-highway vehicle. The owner/operator assumes all mechanical and electrical responsibilities of the golf cart, neighborhood vehicle, or recreational off-highway vehicle.

\_\_\_\_\_ If the owner/operator allows another person to operate the golf cart, neighborhood vehicle, or recreational off-highway vehicle, the owner/operator assumes all the same responsibilities, including holding the Village harmless and indemnifying the Village for any and all damages described above loss of property or life.

\_\_\_\_\_ I understand that this Release means I am giving up, among other things, rights to sue the Village, its Board of Trustees, employees, and/or agents for injuries (including death), damages, or losses I may incur or cause. I also understand that this Release binds my heirs, executors, administrators, and assigns, as well as myself.

**I HAVE READ THIS ENTIRE RELEASE, I FULLY UNDERSTAND IT, AND I AGREE TO BE LEGALLY BOUND BY IT.**

\_\_\_\_\_  
Owner/Operator

\_\_\_\_\_  
Date

I, the undersigned, a Notary Public in the State of Illinois, DO HEREBY CERTIFY THAT \_\_\_\_\_, personally known to me to be the same person whose name is subscribed to the foregoing instrument, as having executed the same, appeared before me this day in person and acknowledged that he/she signed, seal and delivered the said instrument as his/her free and voluntary act for the uses and purposes therein set forth, including the unconditional and full general release of liability, waiver, discharge and covenant not to sue.

Given under my hand and Notarial Seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

EXHIBIT D

**Village of Freeburg Non-Highway Vehicle Permit Application  
Equipment Checklist**

Registration # \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Documents:

<input type="checkbox"/>	Valid Drivers License
<input type="checkbox"/>	Valid Proof of Insurance to Operate the Vehicle on Public Streets
<input type="checkbox"/>	Bill of Sale / Proof of Ownership or Statement of Ownership
<input type="checkbox"/>	Brakes with Parking Brake/Built In Parking Brake
<input type="checkbox"/>	Steering Wheel Apparatus
<input type="checkbox"/>	Tires
<input type="checkbox"/>	Drivers Side Outside Mirror
<input type="checkbox"/>	Interior Rearview Mirror or Passengers Side Outside Mirror
<input type="checkbox"/>	Red Reflectorized Warning Devices in the Rear/Yellow/Orange on the Front
<input type="checkbox"/>	Slow moving vehicle emblem (as required of other vehicles in section 12-709 of the Illinois Vehicle Code) on the rear of the vehicle
<input type="checkbox"/>	Headlights
<input type="checkbox"/>	Taillights
<input type="checkbox"/>	Two (2) Brake Lights
<input type="checkbox"/>	Turn Signals on the Front and Rear of the Vehicle
<input type="checkbox"/>	Seatbelts for Each Seat
<input type="checkbox"/>	Windshield
<input type="checkbox"/>	Horn
<input type="checkbox"/>	Recreational Off-Highway Vehicles are required to have a non-straddle seat.
<input type="checkbox"/>	Recreational Off Highway Vehicle Height and Weight Compliance – Less than 64" wide and less than 2000 lbs.

[ ] APPROVED [ ] DECLINED

Authorized Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Village of Freeburg Non-Highway Vehicle Permit

Permit is valid from April 1st of each year until March 31st of the following year

Permit #	
Date:	
Cost:	
Applicant Name:	
Address:	
Telephone #:	
<b>*****Description of Non Highway Vehicle *****</b>	
Type of Vehicle:	<input type="checkbox"/> Golf Cart <input type="checkbox"/> Rec. Off-Highway Vehicle
Make:	
Model:	
Color:	
Serial Number:	

No permit shall be granted unless the following conditions are met:

- 1)The non-highway vehicle (golf cart or rec. off-highway vehicle) must pass an inspection for all required equipment.
- 2)The applicant must provide evidence of insurance in compliance with the provisions of the Illinois Compiled Statutes regarding minimum liability insurance.
- 3)Applicants must possess a valid Driver's License.

The applicant has received and read a copy of the Village of Freeburg ordinance concerning the registration and operation of Non-Highway Vehicles and understands that the Village may suspend or revoke a permit granted hereunder upon a finding that the holder thereof has violated any provisions of the Freeburg Village Ordinance governing non-Highway Vehicles., or there is evidence that the permittee cannot safely operate a qualified vehicle on the designated roadways.

Any person operating the non-highway vehicle is subject to all laws of the Illinois Vehicle Code including Driving under the Influence of Alcohol or Drugs. The passenger capacity of the vehicle cannot be exceeded. Any person who violates any provision of 8-4-20 of the Village Code, is guilty of a petty offense and shall be fined in accordance with the Village of Freeburg fine list found in Section 1-4-1 of this code.

By signing this application, the applicant hereby releases the Village of Freeburg, it's elected officials and it's employees and agrees to indemnify and hold them harmless from any and all claims resulting from the operation of this non-highway vehicle on public streets.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**ORDINANCE NO. 1689**  
 AN ORDINANCE AMENDING CHAPTER 40 OF THE REVISED  
 CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR  
 COUNTY, ILLINOIS (Zoning Code)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

**DELETE THE CURRENT SECTION 40-2-15 ACCESSORY USES AND REPLACE WITH THE FOLLOWING:**

**40-2-15      ACCESSORY USES.**

(A) Any accessory use shall be deemed permitted in a particular zoning district if such use:

- (1) Meets the definition of "accessory use" found in **Section 40-1-9**; Accessory structures include, but are not limited to, detached garages, carports, sheds, and storage buildings.
- (2) Is accessory to a principal structure or use that is allowed in a particular zoning district as permitted or special use; and
- (3) Is in compliance with restrictions set forth in **Section 40-2-16**.

(B) If an accessory structure is attached to a principal structure, it shall be considered part of such structure. (**Sec. 155.034**)

(C) The appropriate building permit shall be obtained prior to the construction or placement of any accessory structure.

(D) Accessory structures that are existing as of August 19, 2019 may remain as is. Structures not meeting the following requirements may not be expanded or replaced unless there is an existing foundation in place. In that case, the structure may be rebuilt on the existing foundation without any changes to the foot print of the structure.

**DELETE THE CURRENT SECTION 40-2-16 ACCESSORY USE RESTRICTIONS AND REPLACE WITH THE FOLLOWING:**

**40-2-16      ACCESSORY USE RESTRICTIONS.**

(A) **General Limitations.**

- (1) A maximum of one incidental structure such as a shed for storage, potting, tools, etc. per unit shall be allowed as an accessory use per one and two family dwelling excluding the agriculture district.
- (2) At the discretion of the building official, a storage building or shed 200 square feet or larger may be considered a garage and shall be subject to the same requirements.
- (3) One detached garage or covered carport shall be allowed as an accessory structure per one and two family dwelling.

(B) **Height.** No accessory structure shall be higher than twenty-five (25) feet in any zoning district; however, there shall be no height limit on accessory structures related to agriculture.

(C) **Setbacks.**

- (1) No accessory use in any zoning district shall be located in any part of any front yard that is required because of the setback regulations of such district. All other setback requirements are established in the area-bulk schedule in **Section 40-2-17**.

**ORDINANCE NO. 1689 cont.**

(2) Accessory structures shall be subject to the same setback requirements as the primary structure. The rear setback for garages and carports that are accessed from an alley shall be no less than 3 feet from the rear property line.

(D) **Lot coverage.** Accessory structures shall adhere to the appropriate lot coverage restrictions for that zoning district. In no event shall the combined total area of any and all accessory structures exceed 30% of the required rear yard coverage. In no case shall the total square footage of all accessory structures be greater in square footage than the footprint of the primary structure.

(E) **Materials.**

(1) The design, construction, building materials, and color of the detached garage or carport shall be similar to or compatible with the design and construction of the primary structure.

(2) All types of metal shall be prohibited as a primary build material for any accessory structures. However, "High rib" metal roofing panels shall be allowed as an acceptable roofing material. The following materials shall be strictly prohibited:

- (a) Prefabricated metal sheds excluding the agriculture (A) and moderate industrial (I-2) zoning districts;
- (b) Pole barns excluding the agriculture (A) and moderate industrial (I-2) zoning districts;
- (c) Railroad cars, shipping/moving containers, truck trailers, and other transitory type containers; and
- (d) Metal carports.

(F) **Use of Dwelling.** Use of any accessory structure as a dwelling is strictly prohibited throughout the Village, in all zoning districts.

**ADD THE FOLLOWING SECTION 40-2-20:**

**40-2-20 SOLAR ENERGY SYSTEMS.** The following sections shall apply to Solar Energy Systems. All definitions set forth of this Code shall apply when applicable and to the extent that they are not inconsistent with the definitions contained in this Section.

(A) **Solar Energy System.**

(1) **Purpose and Intent.** The purpose of these regulations is to provide a uniform and comprehensive set of standards for the installation and use of Solar Energy Systems designed for on-site use that shall be used solely to reduce on-site consumption of utility power, but energy output may be delivered to a power grid to offset the cost of energy on-site. The intent of these regulations is to protect the public health, safety, and welfare without unduly restricting the development of the solar energy system.

(2) **Permitted Use.** Ground mounted solar energy systems shall be considered an accessory use to a principal permitted use or a granted special use in any zoning district.

(3) **Special Requirements.** Solar energy systems shall be subject to the requirements included in Sections 40-2-16 (Accessory Use Restrictions) and 40-2-17 (Area and Bulk Requirements) unless otherwise stated herein:

**ORDINANCE NO. 1689 cont.**

(a) **Ground Mounted Solar Energy System Height and Size.** Height shall not be greater than six feet at maximum tilt of the solar panel(s) as measured from the average grade at the base of the supporting structure to the highest edge of the system and the size shall not occupy more than thirty percent (30%) of square feet of ground in any zoning district.

(b) **Structure Mounted Solar Energy System Height.** Shall not be greater than the allowable height of any structure within the zoning district in which the solar energy system is to be installed.

(c) **Setbacks.** The personal solar energy system shall maintain perimeter setbacks of at least ten (10) feet. No personal solar energy system shall be permitted to be located in the required front or side yard.

(d) **Building Codes.** All village, county, state, and national construction codes shall be followed.

(e) **Use.** The solar energy system shall provide electricity for on-site use by the owner. This does not prohibit an owner from making excess power available through net metering.

(f) **Approved Solar Components.** Electric solar energy system components must have an Underwriters Laboratory (UL) listing or approved equivalent. Solar energy collectors shall be documented by the manufacturer as being non-reflective pursuant to recognized engineering standards showing reflectivity of less than thirty percent (30%) or shall be placed such that concentrated sunlight or glare shall not be directed onto aircraft or nearby properties or streets.

(g) **Screening.** Ground mounted solar energy systems must be substantially screened from public view (including adjacent properties and public rights-of-way) by fencing, walls, plantings, or other architectural feature, or any combination thereof; provided however, that the screening shall not be required to be so dense, so tall, or so located as to render the equipment essentially non-functional.

(4) **Certificate of Compliance.** Before a building permit is issued for a solar energy system, the following shall be submitted to the Village of Freeburg for review:

(a) Net Metering Application Submitted.

(b) Site plan showing:

(i) Name, address, and phone number of the property owner;

(ii) Property lines;

(iii) All structures;

(iv) Septic field (if any);

(v) Field tile location (if any);

(vi) Setback lines;

(vii) Location of all solar panels and associated equipment; and,

(viii) Location of the electrical disconnect for the personal solar energy system.

(ix) Structural Engineer stamped plans for all Structure Mount Solar Energy Systems.

(c) Evidence that the site plan has been submitted to the local fire protection district or department. After an approved final inspection of the solar energy system and all building permits, a certificate of compliance shall be issued.

**ORDINANCE NO. 1689 cont.**

**ADD THE FOLLOWING SECTION 40-3-13:**

**40-3-13 SCHEDULE.** Every applicant for Planned Development approval shall comply with the schedule requirements of this Section.

(A) The required procedures are as follows:

- (1) Filing development plan with the Zoning Administrator;
  - (2) Review of plans by Combined Planning and Zoning Board;
  - (3) Provision by the developer of adequate assurance for the completion of required improvements as per the development plan and subdivision regulations;
  - (4) Public hearing by the Combined Planning and Zoning Board as per the requirements of Section 40-19-1 et seq.;
  - (5) Recommendation of the Combined Planning and Zoning Board regarding approval/rejection of the development plan and advisory report;
  - (6) Approval of Village Board;
  - (7) Recording of development plan with the County Recorder of Deeds.
- Every applicant for approval of a development plan shall submit to the Administrator, in narrative and/or graphic form, the items of information listed below.

(B) Written Documents:

- \_\_\_\_\_ (1) Legal description of the total site proposed for development;
- \_\_\_\_\_ (2) Names and addresses of all owners of property within or adjacent to the proposed Planned Development;
- \_\_\_\_\_ (3) Statement of the planning objectives to be achieved by the PD through the particular approach proposed by the applicant, including a description of the character of the proposed development and the rationale behind the assumptions and choices made by the applicant;
- \_\_\_\_\_ (4) Development schedule indicating the approximate date when construction of the PD or stages of the PD can be expected to begin and to be completed;
- \_\_\_\_\_ (5) Statement of the applicant's intentions with regard to the future selling or leasing of all or portions of the PD, such as land areas, dwelling units, and the like.
- \_\_\_\_\_ (6) Data indicating:
  - \_\_\_\_\_ (a) Total number and type of proposed dwelling units;
  - \_\_\_\_\_ (b) Gross and net acreage of parcel;
  - \_\_\_\_\_ (c) Acreage of gross and usable open space; and
  - \_\_\_\_\_ (d) Area of any commercial uses.

(C) Graphic Materials.

- \_\_\_\_\_ (1) Existing site conditions, including contours at ten (10) foot intervals and locations of watercourses, flood plains, unique natural features, and wooded areas. **Provide prior to the Final Plat being approved for the development;**
- \_\_\_\_\_ (2) Proposed lot lines and plot designs;
- \_\_\_\_\_ (3) Proposed location, size in square feet and general appearance of all existing and proposed buildings (both residential and nonresidential) and other structures and facilities;

**ORDINANCE NO. 1689 cont.**

- \_\_\_\_\_ (4) Location and size in acres or square feet of all areas to be conveyed, dedicated, or reserved as common open spaces, public parks, recreational areas, school sites, and similar public and semi-public uses;
- \_\_\_\_\_ (5) Existing and proposed vehicular circulation system, including off-street parking and loading areas and major points of ingress and egress to the development (notations of proposed ownership--public or private--should be included where appropriate);
- \_\_\_\_\_ (6) Existing and proposed pedestrian circulation system, including its relationship to the vehicular circulation system and proposed treatments of points of conflict;
- \_\_\_\_\_ (7) Existing and proposed utility systems, including sanitary sewers, storm sewers, and water, electric, gas, and telephone lines. **Provide prior to the Final Plat being approved for the development;**
- \_\_\_\_\_ (8) General landscape plan indicating the treatment of both private and common open spaces and the location of required buffer strips;
- \_\_\_\_\_ (9) Enough information on land areas adjacent to the proposed PD to indicate the relationship between the proposed development and existing and proposed adjacent areas;
- \_\_\_\_\_ (10) Any additional information required by the Village to evaluate the character and impact of the proposed PD.
- \_\_\_\_\_ (11) Appropriate seals of the licensed surveyor, engineer, or architect.

(D) Residential Development. For Residential Planned Development proceed to Chapter 34, Subdivision Code of the Village of Freeburg Code of Ordinances.

**DELETE THE CURRENT SECTION 40-25-1 PENALTY AND REPLACE WITH THE FOLLOWING:**

**40-25-1 PENALTY.**

(A) Any person who is convicted of a violation of this Chapter shall be fined not less than **One Hundred Dollars (\$100.00)**, nor more than **Seven Hundred Fifty Dollars (\$750.00)**, plus costs. Each day on which a violation continues shall be considered a separate offense.

(B) Nothing contained in this Section shall prevent the Village from taking any other lawful action that may be necessary to secure compliance with this Chapter.

The ordinance becomes effective after its passage and publication as prescribed by law.

**ORDINANCE NO. 1689 cont.**

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS \_\_\_\_ DAY OF August, 2019.

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

Approved this \_\_\_\_ day of August, 2019.

\_\_\_\_\_  
Seth E. Speiser  
Village President

ATTEST:

Approval as to Legal Form:

\_\_\_\_\_  
Jerry Lynn Menard  
Village Clerk

\_\_\_\_\_  
Village Attorney

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING  
(Blaies/Albers/Heap/Meehling)  
Wednesday, August 14, 2019 at 5:30 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, August 14, 2019 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Bob Kaiser, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Water/Sewer Department Leader Gregg Blomenkamp, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of July 10, 2019 Minutes: Trustee Denise Albers motioned to approve the July 10, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss stated there was an outage for approximately one hour Sunday night on the west circuit which feeds the two schools.
3. IMEA Energy Efficiency Grant: Public Works Director John Tolan said Tom Carpenter has applied for an energy efficiency grant for Freeburg Printing in the amount of \$1,664.00. Village Administrator Tony Funderburg stated our current balance is \$10,983.48. We previously agreed on a 75/25% split with \$7,500 of that for our customers.

*Trustee Denise Albers motioned to recommend to the full Board Freeburg Printing's Application to the IMEA Electric Efficiency Program in the amount of \$1,664 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

4. Power Plant Roof: Tony provided the updated bid advertisement. He would like to go out for bid through September 10<sup>th</sup> and have a target work completion date of November 30<sup>th</sup>. All three sections of the project need to be bid.

Zoning Administrator Matt Trout advised Mr. Klemme has asked for our help on a contact at Charter to work through the issue at Meadow Pines. Mr. Klemme didn't like the price Charter gave him to provide cable out there. Attorney Keck agreed that we don't need to get in the middle of this issue. We can provide him any contact we may have, but he needs to negotiate with them on his own.

## B. NEW BUSINESS:

1. Matt Amann Step 4 Increase Effective August 1, 2019: Shane advised Matt has completed the required book work and 1800 hours for this step.

*Trustee Denise Albers motioned to recommend to the full Board Matt Amann receive his Step 4 increase of \$30.53 per hour effective August 1, 2019 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

2. Executive Session to Discuss Personnel, 5 ILCS 120/2(c)1: DA/MH

**EXECUTIVE SESSION**

**5:44 P.M.**

*Trustee Lisa Meehling motioned to enter Executive Session citing personnel, 5 ILCS, 120/2-(c)1 and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*

**EXECUTIVE SESSION ENDED**

**5:56 P.M.**

The regular committee meeting session reconvened at 5:57 p.m.

*Trustee Denise Albers motioned to recommend to the full Board Mike Schutzenhofer be paid for 49.25 hours of compensatory time at his patrolman rate; Bob Elden be paid for 20 hours of compensatory time, and Dan Turner be paid for 88 hours of vacation time and 191 hours of compensatory time and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

*Trustee Denise Albers motioned to recommend to the full Board Clayton Proffitt and Jacob Hoffman be hired as full-time police officers pending testing and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

*Trustee Denise Albers motioned to recommend to the full Board Mike Hundelt and Scott Stroud be hired as part-time police officers and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

**C. GENERAL CONCERNS:** John stated they are trying out some boring machines. Sourcewell is the company we will use for competitive pricing on our equipment purchases.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Denise Albers motioned to adjourn at 6:00 p.m and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

**ADVERTISEMENT FOR BIDS**

The Village of Freeburg is accepting sealed written bids from qualified respondents/bidders for the following Project: **Freeburg Powerplant Roof Project**

The Project consist of:

**SOUTH END ROOF:**

Prep roof for new 26ga steel panel roofing, cut edges back and install Retro Ease foam furring strips. Remove wall metal on adjacent roof. Install drip edge, foam closure strips, roof panels, rake/corner, wall flashing, ridge cap w/closure strips, and wall metal. Clean-up and dispose of all debris.

**CENTER/MIDDLE ROOF:**

Remove existing metal/flashings. Install new drip edge, closure strips, 26ga roof panels, rake/corner, wall flashing, curb flashing, pipe boots, and ridge cap. Clean-up and dispose of all debris.

**NORTH END/OFFICE ROOF:**

Install Retro Ease foam furring strips. Install drip edge, closure strips, 26ga metal roof panels, rake/corner, and wall flashings.

Sealed written bids for the Project will be accepted via hand-delivery by the Village of Freeburg until **4:00 P.M. on the 10th day of September, 2019**, at 14 Southgate Ctr., Freeburg, IL 62243. All sealed written bids shall be marked with the Project title and include the name and address of the bidder, with the note "Bid Enclosed" on the face thereof.

The Village will select one (1) bid from qualified respondents/bidders to provide labor, equipment and materials for the Project outlined in this request.

The Project shall be completed by November 30<sup>th</sup>, 2019, or any mutually agreeable extension approved by the Village in writing.

The successful qualified bidder shall be responsible for providing the personnel and equipment necessary to meet the Project requirements. The Project shall be finished in accordance with the Village Code of Ordinances and applicable St. Clair County building codes, and will be inspected by applicable Village personnel and/or the St. Clair County Building Inspector.

This successful qualified bidder shall possess and maintain at all times the following insurance:

1. Workers' Compensation
  - a. State: Statutory
  - b. Applicable Federal (e.g., Longshoremen's): Statutory
  - c. Employer's Liability
    - \$500,000.00 Per Accident
    - \$500,000.00 Disease, Policy Limit
    - \$500,000.00 Disease, Each Employee
2. Commercial General Liability:
  - a. \$2,000,000.00 General Aggregate
  - b. \$1,000,000.00 Products Completed Operations Aggregate
  - c. \$1,000,000.00 Personal and Advertising Injury
  - d. \$1,000,000.00 Each Occurrence
  - e. \$50,000.00 Fire Damage (any one fire)
  - f. \$5,000.00 Medical Expense (any one person).
3. Business Automobile Liability (including owned, non-owned and hired vehicles):
  - a. Bodily Injury:
    - \$1,000,000.00 Per Person
    - \$1,000,000.00 Per Accident
  - b. Property Damage:
    - \$1,000,000.00 Per Occurrence
4. Umbrella Excess Liability:
  - a. \$2,000,000.00 over Primary Insurance

The successful qualified bidder shall be required to submit all insurance certificates/policies evidencing the forgoing limits within ten (10) business days of receiving notice that it has been awarded the bid for the Project. All such certificates/policies shall name the Village as an additional insured and shall provide that the policy may not be terminated or canceled without at least thirty (30) days advance written notice to the Village.

The successful qualified bidder shall also include a copy of their standard contract terms and conditions for review of the Village within ten (10) business days of receiving notice that it has been awarded the bid for the Project, or they will not be considered or utilized in the contract process. The contract will be modified to incorporate the terms of this Advertisement for Bids and any other pertinent documents.

Award of the bid and contract to the successful qualified bidder is subject to Village Board approval. The Village reserves the right to terminate the relationship with the successful qualified bidder if the required documents are not submitted to and approved by the Village within ten (10) business days of receiving notice of the award of the Project.

This Project is subject to the requirements of the "Wages of Employees on Public Works (Prevailing Wage) Act (Illinois Revised Statutes, chapter 48, Section 39s- 1 et seq.). The successful qualified bidder shall comply with the requirements of the Act and be able to provide copies of certified payroll upon request. The successful qualified bidder shall also comply with all applicable Federal and State laws for this Project.

The Village of Freeburg reserves the right to reject any and/or all bids, to waive any informality, and to negotiate contract terms with the successful qualified bidder. The Village further reserves the right to disregard all non-confirming, non-responsive or conditional bids. No bid may be withdrawn after the opening of bids, without the written consent of the Village, for a period of sixty (60) days thereafter.

All bidders shall at a minimum, supply the following information:

- 1) Company name and address
- 2) Years in business
- 3) Project related experience
- 4) Number of full-time employees
- 5) Proof of insurance including workers' compensation, all liability and excess/umbrella coverage.

Any and all communications regarding this Project shall be communicated through Village Administrator Tony Funderburg via e-mail – [tfunderburg@freeburg.com](mailto:tfunderburg@freeburg.com). Telephone inquiries will not be accepted. All communications must contain a company name, address and telephone number. All final bids shall be delivered via hand-delivery and not via e-mail. The Village will not accept or consider oral, telephone, facsimile or electronic bids or modifications.

The successful qualified bidder shall not assign any work related to this Project without the prior written approval of the Village.

The successful qualified bidder shall indemnify and hold harmless the Village, its trustees, officers, directors, agents, employees, representative and assigns, from any and all lawsuits, actions, costs (including attorney's fees), claims and/or liability of any kind or character, incurred due to the alleged negligence of the successful qualified bidder, brought for any injuries or damages received or sustained by any person, persons or property on account of any act or omission, neglect or misconduct of said successful qualified bidder, its officers, agents and/or employees, arising out of, or in performance of any part of the Project. The Village shall have the option of being represented by its own selected counsel at the cost of the successful qualified bidder in the event of any such lawsuit, action or claim.

Tony Funderburg  
Village Administrator  
Village of Freeburg

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Kaiser/Blaies/Heap/Meehling)  
Wednesday, August 14, 2019 at 5:45 p.m.

EXHIBIT J

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 6:02 p.m. on Wednesday, August 14, 2019, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of July 10, 2019 minutes: *Trustee Lisa Meehling motioned to approve the July 10, 2019 minutes and Trustee Mike Heap seconded the motion.* All voting yea, the motion carried.

2. New Sewer Plant: Public Works Director John Tolan said we attended a project update meeting on August 9<sup>th</sup> with Burns & McDonnell. The flow data for the CMOM was reviewed, and they should have report to us with their findings and solutions mid September. John going to talk to Wiegmanns about their elevated phosphorus levels. Everyone was assigned their responsibilities with regard to all of the data needed. John is very happy to report the MS-4 storm water permit waiver was granted. It will expire in 2020 but the precedent has been set. John also advised the plant layout and type of equipment has been finalized, and he and Gregg are very happy with it. Village Administrator Tony Funderburg will be reviewing the financials and budgeting for the project.

*Trustee Lisa Meehling motioned to recommend to the full Board Burns & McDonnell Invoice #113084-5 not to exceed of \$53,980.60 for payment and Trustee Mike Blaies seconded the motion.* All voting yea, the motion carried.

3. Sewer issues: John commented Midwest Excavating installed a check valve at Brandon Weber's residence on Lakeview Dr.

4. FSH Minutes: John said we have high hlk acetic acid levels at SLM's entry point to our system, and he has to complete an operational evaluation to the EPA by September 6<sup>th</sup>. Gregg has done a very thorough flushing our system. We had a meeting with SLM two weeks ago to review their data, and John is working with other communities on this issue. The treatment of the water is not where we want it to be.

5. Old Freeburg Road Water Lines: John advised this was discussed in the subcommittee meeting this afternoon. To complete the permit, the railroad has asked for additional geotechnical services. TWM has prepared a quote which includes a subsurface exploration, geotechnical report, settling monitoring plan and re-design of the railroad crossing at a cost of \$12,500. John said the railroad needs to ensure the ground underneath the railroad is not

disturbed. Tony believes this is the last hurdle to deal with, and he would like to get this accomplished and get the first part of this project out for bid.

*Trustee Mike Heap motioned to recommend to the full Board TWM's Contract Amendment for Additional Services Needed to Complete the Railroad Permit not to exceed \$12,500 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

6. Water System Study: The subcommittee reviewed this earlier today. Tony stated the EPA told us we could get a water loan and include the roadwork that needs to be done on High and White Streets included in that low interest loan. The project plan is good for 5 years. The water system study addresses the issues with our water towers and costs associated to fix them, as well as the water lines around the schools, and looping our water system lines. Attorney Keck commented Troy did this and was able to go from 3 water towers to 1. John said it makes sense to incorporate all of our projects and address them in this study. Tony confirmed we have been budgeting for this.

*Trustee Mike Heap motioned to recommend to the full Board TWM Project No. 014-190103, Water System Study at a cost of \$52,400 and the IEPA Project Plan at a cost of \$38,700 for a total cost of \$91,100 and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

7. Water System Evaluation for EPA: John is working to get his samples back as soon as possible to use in writing his report to the EPA.

**B. NEW BUSINESS:** John advised Teeny Tot had high sample results. They have an old galvanized line, so John ran a new 1" line from White St., and set the new meter outside. It is now up to them to change the inside to get the lead samples down. John also said they have tried 3 - 4 hydro excavators. We will use Sourcewell for the competitive pricing. Mayor Speiser asked John to talk to Dan Wiskamp about placing a meter on the fire hydrant to get his water.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Lisa Meehling motioned to adjourn the meeting at 6:33 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson,  
Office Manager

**Christopher G. Bergmann**

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**From:** Todd Peek  
**Sent:** Friday, July 5, 2019 3:45 PM  
**To:** 'John Tolan'  
**Cc:** Tony Funderburg; Scott J. Simmons  
**Subject:** Old Freeburg Road Water Main - Geotechnical Services for RR Permit  
**Attachments:** 19152 Proposal and Acceptance.pdf

John,

Earlier this week, we received the attached proposal for the necessary geotechnical services to complete the railroad permit. Below is a list of the additional fees that we ask the Village to review and approve, so we can continue this project.

- The subsurface exploration and geotechnical report has a fee of **\$4,500**, but could increase if rock is encountered and rock coring is necessary.
- The Settlement Monitoring Plan has an **estimated fee between \$2,000 and \$4,000**. Until the borings are complete, the subsurface conditions are unknown, and they cannot give a firm price.
- Re-design of the railroad crossing (plan and profile, details, and complete necessary permit forms) has an additional proposed fee of **\$3,600**. Some of this expense has already been completed by TWM but not passed on to the Village, until approval is given.

These services total **\$10,100 to \$12,100**, depending on the cost of the Settlement Monitoring Plan. I would suggest a proposed contract amendment with a **not-to-exceed price of \$12,500**. The Village would only be billed the full amount if the Settlement Monitoring Plan was the higher fee and also has some buffer room if a rock core is needed. If the Settlement Monitoring Plan is less expensive, then we would only pass along the expense incurred.

Let us know if you have any questions or comments. I am out of the office next week, but I will check my email and Scott can also answer any of your questions. Thank you.

**Joseph "Todd" Peek, P.E.** | TWM Water Infrastructure Services Manager - Illinois | 618.624.4488 | [www.twm-inc.com](http://www.twm-inc.com)  
 4940 Old Collinsville Road, Swansea, IL 62226

*EXCEPTIONAL SERVICE. NOTHING LESS.*

CIVIL, STRUCTURAL, & RAILWAY ENGINEERING | GEOSPATIAL SERVICES

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## Freeburg – Water System Study and Project Plan

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<b>Project No:</b>	Q14-190103	<b>Date:</b>	5/10/2019
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This scope is for proposal purposes only. If necessary, a more detailed and specific scope will be included in a contract agreement. This proposal is for the professional services to complete a study of the Village of Freeburg's water system, followed by the submission of an IEPA Project Plan.

The study will include creating and calibrating a hydraulic computer model of the Village's water supply, storage, and distribution system based upon existing GIS information. This study will be reviewed in conjunction with the Village to identify future improvements to the distribution system to solve pressure, volume, and fire flow deficiencies within the system. Conceptual designs, including preliminary locations, sizes, routing, and cost estimates, will be completed.

The recommended projects from the study will be used to complete an IEPA Project Plan necessary to obtain a State Revolving Fund (SRF) Loan from the IEPA. It is currently assumed that the Project Plan may include a new water tower or ground storage tank and some water main replacements in the water distribution system. Below is the proposed fee to complete the items included within the scope of this project:

- |                       |             |
|-----------------------|-------------|
| 1. Water System Study | \$52,400.00 |
| 2. IEPA Project Plan  | \$38,700.00 |

To be excluded, but not limited to:

- Surveying services to locate features of the water system
- Water age and Chlorine residual analysis (If needed, we recommend that these be completed during the design phase of the improvements.)
- Design and bidding services
- Easement and/or right-of-way negotiations and acquisition services
- Construction services

### Proposal Summary

Item	Cost
1. Water System Study	\$52,400.00
2. IEPA Project Plan	\$38,700.00
<b>TOTAL</b>	<b>\$91,100.00</b>

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Matchett/Albers/Heap/Kaiser)  
Wednesday, August 14, 2019 at 6:00 p.m.

EXHIBIT M

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:34 p.m., on Wednesday, August 14, 2019, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Jeff Reis and Janet Baechle.

**POOL: A. OLD BUSINESS:** Public Works Director John Tolan said everyone did a very good job closing the pool.

**B. NEW BUSINESS:** Village Administrator Tony Funderburg advised the old diving board has been removed. The state engineer has approved replacement of that diving board with a better one. The cost of the new board is \$7,534.16 and that includes the tower, board and shipping. The installation can be done ourselves.

*Trustee Denise Albers motioned to recommend to the full Board the purchase of a Sportflyte Diving Board and Tower at a cost of \$7,534.16 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

**STREETS: A. OLD BUSINESS:**

1. Approval of July 10, 2019 Minutes: Trustee Denise Albers motioned to approve the July 10, 2019 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. E. Apple Street Proposed Repair: Nothing new to report.
3. Drainage Problem Areas (Hill Mine Rd.)/Stormwater Run-Off: Item can be taken off the agenda.
4. Customer Issues: Nothing new to report.
5. MFT/Belleville St. in front of Post Office Repair: John said MFT is in full swing. Byrnes & Jones will be out on Monday, August 19<sup>th</sup> to repair the bump and replace the curbs around the Village Park. We can then oil and chip that area on the 27<sup>th</sup>-28<sup>th</sup>. Jeff Reis was present to discuss the overlay bid for the Meadowbrook project. We received 3 bids, and Gleeson was the low bid at \$257,947.80. Jeff does not believe we need the fabric expense at \$42,966 which would lower the bid to approximately \$215,000. He commented the base is in good shape, and John feels comfortable pulling the fabric out. We could use it in some areas if needed for spot repair. Jeff talked to a few clients who have used Gleeson, and they haven't had any issues with them.

*Trustee Denise Albers motioned to recommend to the full Board Gleeson Asphalt's bid not to exceed \$257,947.80 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

Tony advised we received notice from Senator Christopher Belt that our MFT money is increasing but no one from his office is not sure how much we will actually receive.

6. POW-MIA City Designation: Zoning Administrator Matt Trout advised Freeburg Care Center has one Purple Heart recipient. They are checking with the family to see if they would be willing to participate. He will reach out to the VFW and Legion and choose a date to honor the recipients.
7. Side-by-Side Vehicle Ordinance: Tony stated the changes have been circled. Mayor Speiser stated the time changed from sunrise to sunset to 6:00 a.m. – 10:00 p.m. so there are clear guidelines to follow. Officer Ruhmann will perform the inspections on Wednesday from 9:00 a.m. – 4:00 p.m. or by appointment. The non-resident fee was discussed, and Tony advised everyone the non-residents don't pay any taxes to the village. The issue of authorized people was discussed, and Attorney Keck said the owner will have to have authorized people covered on their insurance. Tony will verify the correct wording.

*Trustee Mike Heap motioned to recommend to the full Board the Ordinance to Regulate and Implement the Permitted Use of Non-Highway Vehicles with corrections and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

**B. NEW BUSINESS:**

1. Fire Department Collection Request: The committee agreed with the request to hold a donation collection on August 31<sup>st</sup>.

Zoning Administrator Matt Trout said the Combined Planning and Zoning Board approved the four zoning amendments, and they will be in ordinance form on Monday's agenda. They include recommendations for approval on solar, accessory use restrictions, planned development checklist and clerical correction on the penalty wording.

Trustee Albers summarized her meeting with Bill Herr and Matt. The area that she asked to be cleaned up was done. She gave him an additional two weeks to get two more cars and the items behind the fence. She would also like to get an inventory of his cars to give to Matt.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Denise Albers motioned to adjourn the meeting at 7:12 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager



**RECREONICS, INC.**  
 4200 SCHMITT AVENUE  
 LOUISVILLE, KY 40213  
 (800) 428-3254  
 FAX (800) 428-0133  
 INTERNATIONAL (502) 458-5731  
 FAX (502) 458-9777  
 FED. I.D. # 61-1228501  
 http://www.recreonics.com

110-1/CITIE

## Quote Reprint

Quote #	701705
Customer #	918480
Date	08/12/19
Page	1

Quoted To:	VILLAGE OF FREEBURG 14 SOUTHGATE CENTER FREEBURG, IL 62243	Ship To:	VILLAGE OF FREEBURG 14 SOUTHGATE CENTER FREEBURG, IL 62243
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PO/REF #	EXPIRES	SLP	SHIP VIA	FREIGHT	QUOTED BY
	09/01/19	039	BEST	PPD&BILL	KEITH KAELIN EXT 423

QUOTED TO:	TONY FUNDERBURG	CT=618-539-5545	X=618-539-5590	E-Mail: jpolson@freeburg.com
		KT=618-539-5705	X=	E-Mail: tfunderburg@freeburg.com

LINE	ITEM DESCRIPTION	S/D	QUANTITY	UM	PRICE	UM	EXTENSION
001	42124 SPORTFLYTE 1 METER TOWER FOR 16' BOARD - FLANGED	D	1	EA	5270.94	EA	5270.94
002							
003	40058 16' COMMERC. FIBERGLASS BOARD W/MTG KIT (WHITE)	S	1	EA	2263.22	EA	2263.22
004							
005	8002B FREIGHT & HDLG. TO BE PREPAID AND ADDED TO INVOICE	S	1	EA	.00	EA	.00
006	YRC / YRC 497.53						
007	TAILGATE DELIVERY						
008	CUSTOMER TO UNLOAD TRUCK						
009							
010	** PRICING VALID UNTIL 9/12/19						
011							
012	DIVE STAND QUESTIONNAIRE						
013	REQUIRED						

STATE	CERTIFICATE #	TAXABLE AMT	TAX	TOTAL
	E9993-6100-06	7534.16	(4 ) .00	7534.16

TO ACCEPT THIS QUOTE PLEASE SIGN AND DATE BELOW & FAX WITH COVER SHEET  
 ATTN: KEITH KAELIN AT 1-800-428-0133 OR E-MAIL TO keithk@recreonics.com

By: *[Signature]*

Date: 8/15/19

F.O.B.-ORIGIN(TAILGATE) FRGT, HDLG, SALES  
 TAX, ETC., (IF APPLICABLE) ARE ADD'L.  
 QUOTE SUBJECT TO CO. TERMS & CONDITIONS  
 DEPOSIT & MGT. APPROVAL MAY BE REQ'D.