

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: **447 872 7673**

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – August 18, 2025 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. July 21, 2025 – Board Meeting Minutes – **Exhibit A**
 - 4 – 2. August 4, 2025 – Board Meeting Minutes – **Exhibit B**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for August 18, 2025 – **Exhibit C**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
 - 15 – 1. Ordinance #1802: An Ordinance Amending Chapter 38 of the Revised Code of the Village of Freeburg – **Exhibit E**
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, August 13, 2025 – 5:30 p.m. – **Exhibit F**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, August 13, 2025 - 5:45 p.m. – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – Wednesday, August 13, 2025 – 6:00 p.m. – **Exhibit H**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, August 27, 2025 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, August 27, 2025 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, August 27, 2025 - 6:00 p.m.
 - 20 – 4. CLOSED IN OBSERVANCE OF LABOR DAY, Monday, September 1, 2025
 - 20 – 5. Board Meeting – Tuesday, September 2, 2025 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JULY 21, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 21, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Elizabeth (Lisa) Meehling – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, July 7, 2025.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, July 7, 2025 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER’S REPORT: None.

ATTORNEY’S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, July 21, 2025 ESDA Report and much more.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:



**EXHIBIT C:
VILLAGE ENGINEER REPORT FOR JULY 21, 2025.**

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Hearing none we will move on to Resolutions.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT D:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-13. A Resolution for the Freeburg Waves Agreement.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-13 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT E:

RESOLUTIONS: Mayor Speiser stated we have Resolution #25-14. A Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code.

Trustee Ramon Matchett, Jr. motioned to adopt Resolution #25-14 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye, Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

ORDINANCES: None.
OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:
COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

EXHIBIT F:

Electric Committee Meeting: Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, July 16, 2025 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Customer Issues: Public Works Director John Tolan said we have had several large limbs fall causing outages.
2. IMEA Energy Efficiency Grant: Public Works Director John Tolan said IMEA and IMUA are getting a federal grant for mutual aid. There will be a yard in Springfield with poles and transformers. They will also have an easement machine that will fit in the back yards. In order to have this, all communities will have to track outages. John said there are three programs and went over how it would work.
3. Lineman Position(s): Trustee Blaies said one of the linemen has receded his acceptance. We discussed and we do have one we would like to recommend.

Trustee James (Mike) Blaies motioned to hiring Nolan Toennis as an apprentice lineman, and Trustee Dana Miller seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

NEW BUSINESS: Public Works Director John Tolan gave some updates. Working with the contracting at Dairy Queen, once they have poured the pad we will set the transformer. Almost complete at Professional Metal Works. John said he updated the accounts with the alarms to add Matt. We had generation on the 15th and it went very well. We did Urge testing on June 18th. They are working through the semi-annual reports due for IEPA Air Emissions. John said he spoke with Gene Kramer regarding the old sirens they took down. Since they have no use for them, they will try to surplus them.

Trustee James (Mike) Blaies motioned declaring the old warning sirens as surplus property, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye, Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H:

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, July 16, 2025 at 5:49 p.m.

The following items were talked about or discussed:

OLD BUSINESS:

1. Sewer Issues: Public Works John Tolan said we have had another round of water main breaks on HWY 15. He discussed the plan to get the rest of the residents switched over.
2. FSH Minutes: Public Works John Tolan said the Smithton representative resigned last month.
3. Water System Upgrades.: Trustee Kaiser said Village Engineer Tim Pruett is working with TWM to get the set of plans for the water tower so he and John can review.

NEW BUSINESS:

1. Water Sewer Adjustment Considerations: Village Administrator Matt Trout said Jane came to him as we are getting inundated with these credits. We discussed setting some parameters and limitations. Matt said he, Jane and John would put something together and bring to legal and ordinance.

Public Works Director John Tolan said we completed our lead and copper sampling of 40 sites. He discussed the results and requirements. He also said we are now required to test schools and daycares every 2 years.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT H :

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)
Trustee Carpenter reported on reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, July 16, 2025 at 6:01 p.m.

The following items were talked about or discussed:

OLD BUSINESS: None.

POOL:

NEW BUSINESS:

1. Resolution #25-13 Memorandum of Understanding with Freeburg Waves:
Trustee Matchett said, we covered this under Resolutions earlier on the agenda.

Public Works Director John Tolan said they had a sewer clog in the bathhouse at the pool. No update on this.

**STREETS:
OLD BUSINESS:**

1. Drainage Problem Areas/Stormwater Run-Off: None.
2. Customer Issues: None.
3. MFT: Village Engineer Tim Pruett said he put together the expenditure statement. He explained the process and said we need to do a supplemental resolution. Which we did earlier on the agenda.
4. Request Village of Freeburg to Vacate Janus rive and Titan Drive : Trustee Matchett said there is nothing new at this time.
5. Saturn Terrace: Trustee Matchett nothing new at this time.

NEW BUSINESS:

1. Fire Department Auxiliary Water Day/BBQ August 3rd: Trustee Matchett said they asked for closure of S. Main St. at West High St. and West St. Clair St. The committee approved.
2. Update on Stolen Equipment: Public Works Director John Tolan said we got the truck re-keyed since the key wasn't with it. He said Bob Jenkins received quotes for the equipment.

Trustee Ramon Matchett, Jr. motioned to purchase 2 mowers, 2 blows and 2 trimmers equipment from Hartman Turf & Tractor, and Trustee James (Mike) Blaies seconded the motion.

ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye, Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser aye; Trustee Elizabeth (Lisa) Meehling – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Public Works Director John Tolan said he has been to a couple OSHA classes/meeting and learned they offer a free consultation. They come in and do an inspection, you don't get any fines or violations.

GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

UPCOMING MEETINGS:

Finance Committee Meeting – Wednesday, July 30, 2025 – 5:50 p.m.
Legal/Ordinance Committee Meeting – Wednesday, July 30, 2025 – 6:00 p.m.
Personnel/Police Committee Meeting – Wednesday, July 30, 2025 – 6:15 p.m.
Board Meeting – Monday, August 4, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter –

Trustee Elizabeth Meehling – absent.

Trustee Dana Miller – Welcome.

Village Clerk Jerry Menard – Welcome Nolan.

Trustee James (Mike) Blaies – Welcome Nolan.

Trustee Ramon Matchett, Jr. – Welcome Nolan.

Trustee Robert (Bob) Kaiser – Welcome Nolan.

STAFF COMMENTS:

Village Engineer Tim Pruett – Welcome Nolan.

Public Works Director John Tolan – Welcome Nolan.

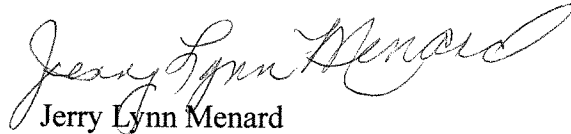
Village Administrator Matt Trout – Welcome Nolan. He would like us to thank the pool managers. They have had a rough summer with the weather and unruly adults.

Chief of Police Mike Schutzenhofer – Welcome Nolan and get ready to work.

ESDA Coordinator Gene Kramer – Welcome Nolan.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blaies motioned to adjourn the Regular Board meeting of Monday, July 21, 2025 at 7:57 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

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Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, AUGUST 4, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, August 4, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Robert (Bob) Kaiser – here; Trustee Dana Miller – absent; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the minutes for the Regular board meeting of July 21, 2025 are Unavailable.

EXHIBIT A:

FINANCE:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, July 30, 2025 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Blaies questioned the following expenses; Display Sales, Flags; Regions Commercial Bank Card and Travel expense for IMEA Conference.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said Treasurer Bryan Vogel was able to lock in the Electric CD as approved at the last minute.

3. **INCOME STATEMENT:** Trustee Carpenter said Administrator Matt Trout said we should be around 33% this month. He said Laura is working with the auditors regarding the interfund transfer into Garbage. Unfortunately, it doesn't look like we are going to have as good of a year as last year with the swimming pool due to the weather we have had this summer.

4. **TREASURER'S REPORT:** Nothing to report.

Village of Freeburg Board Meeting Minutes
Monday, August 4, 2025
Page 1 of 6

5. FUND AND ACCOUNT BALANCE REPORT: Administrator Matt Trout highlighted a few items.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office manager Mary said the next Newsletter will go out in September.

NEW BUSINESS: Administrator Matt Trout said we are scheduled to start our liability insurance renewal and will begin the process if everyone is okay staying with Gallagher.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, August 4, 2025 ESDA Report.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT FOR AUGUST 4, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim. Hearing none we will move on to Resolutions.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCES: None.

OLD BUSINESS: None.

EXHIBIT D:

NEW BUSINESS: Mayor Speiser read two Proclamation. Honoring the FCHS Track Team for their accomplishments at that State Tournament. August 4, 2025 was proclaimed "2025 Freeburg Community High School Day"

EXHIBIT E:

In a separate Proclamation Mayor Speiser also declared August 4, 2025 “ State Champion Matt Pluff’s Day” honoring Pluff’s high jump state champion and long jump school record.

Swearing in K9 Officer: Our new K9 Officer Hunter Borger and Robi was sworn in by Village Clerk Jerry Menard.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT F:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) Trustee Meehling reported on the Legal/Ordinance Committee Meeting held on Wednesday, July 30, 2025 at 5:46 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Meehling said, we’ve had 4 occupancy permits and 3 building permits which included 1 fence, garage addition and 1 sign. Tim Pruett said he discussed the nuisance properties and stated he has written several letters.
2. Development Updates: Village Engineer Tim Pruett discussed possible development. He said there will be a couple hearing on the September 9th with Combined Board Meeting.
3. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS:

1. Water/Sewer Adjustments Consideration: Village Administrator Matt Trout said we talked about this at the last meeting. He went over information that he gathered on what other communities do. The Board discussed different options and decided to table until the next water/sewer meeting.
2. Public Works Truck Damage: Trustee Meehling said the truck was hit while at the locksmith. Public Works Director John Tolan explained the situation and stated our attorney has sent a letter to the company.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT G:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling report on Personnel/Police Committee Meeting held on Wednesday, July 30, 2025 at 6:15 p.m..

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K9 Program: Trustee Meehling said Officer Borger brought in the new K9, Robi. He said training went well. Police Chief Mike Schutzenhofer stated the dog is nationally certified and this Friday he will be certified by the State of Illinois.

Chief Mike Schutzenhofer summarized the 145 calls since our last committee meeting.

NEW BUSINESS: Chief Mike Schutzenhofer said they have a meeting tomorrow at the high school to go over crisis plan.

PERSONNEL:

OLD BUSINESS:

1. Lineman Position(s): Public Works Director John Tolan said they both started Monday and have been going through orientation. He added they both were able to generate on Monday nights during the summer.

NEW BUSINESS:

1. Swimming Facility Inspection Report: Village Administrator Matt Trout said there was our state inspection and we had no violations and they were very complimentary of our pool.

2. Freeburg Homing: Matt said the village board members are working the beer stand on Friday night at 4:00 p.m. to 12:00 a.m.. The parade is at 4:30 p.m. this year, so if you plan to ride on the float be there at 4:00 p.m.

Village Administrator Matt Trout stated the Monday night at the Board meeting we are going to have the track team proclamation and a separated proclamation for Matt Pluff who won the state championship.

GENERAL CONCERNS: None
PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting CANCELLED - Tuesday, August 12, 2025 – 6:00 p.m.
Electric Committee Meeting – Wednesday, August 13 2025 – 6:00 p.m.
Water/Sewer Committee Meeting – Wednesday, August 13, 2025 – 5:45 p.m.
Streets Committee Meeting – Wednesday, August 13, 2025 – 6:00 p.m.
Board Meeting – Monday, August 18, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

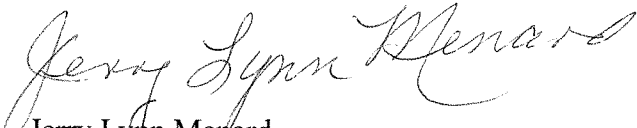
Trustee Tom Carpenter – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
Trustee Elizabeth Meehling – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
Trustee Dana Miller – Absent
Village Clerk Jerry Menard – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer.
Trustee James (Mike) Blaies – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
Trustee Ramon Matchett, Jr. – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
Trustee Robert (Bob) Kaiser – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer

STAFF COMMENTS:

Village Engineer Tim Pruett – Same here.
Public Works Director John Tolan – Absent.
Village Administrator Matt Trout – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
Chief of Police Mike Schutzenhofer – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer
ESDA Coordinator Gene Kramer – Congratulations to the Track Team and Matt Pluff state champion also to Officer Hunter Borger becoming our K9 Officer

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blais motioned to adjourn the Regular Board meeting of Monday, August 4, 2025 at 7:50 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



Freeburg ESDA-OHS: Coord. Gene Kramer
August 18, 2025 Report

1. The requested information (DSS and our office weather instrumentation) is being provided the weather data to the Freeburg Homecoming Project Manager, Jenny Koerber, as it relates to the homecoming activities and events.
2. I will be interfacing with Freeburg PD and the Fire Department communications during the parade operations on Saturday. Monitoring of the NWS radar weathertap feed and direct communications with NWS during this event will be the highest priority.
3. No response from IESMA Region 8 Coordinator on interest to our surplus siren equipment. I will be making contact with the County EMA-OHS on any EMA interests they may have an interest in this area.
4. Participated on August 8th from 8:00 AM - 12 PM with the Statewide ARES® radio communications exercise, "Prairie Voice 2025 Exercise". This communication was a test to relay an emergency message from extreme Southern Illinois to the Chicago, Illinois area without repeater units. Freeburg ESDA ARES® communications started with HF radio contact with station NC9IL at the State EMA-OHS, then I was told to switch to VHF simplex mode. Exercise concluded at 12 noon.
5. Confirmed with STL NWS MIC, Kevin Deitsch, that our total of tornadoes in Illinois as of August 1, 2025, has been 113! This confirms that our office will continue to place emphasis on Severe Thunderstorm and Tornado safety information distribution to the public with the help of the Freeburg Tribune Office.
6. Notification from FEMA on its updated webinars on FEMA grant updates.
7. Reviewing our local EOP data with our Office Manager, Mary Downen.

Respectfully submitted,
Gene Kramer, Coordinator
Freeburg ESDA-OHS

**FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
Aug. 15, 2025
Tim Pruett, Village Engineer**

WATER PROJECTS: Completing plans for SAVE Tower, final bid set and the loan application.

Sewer and Manhole Lining Project advertised in the Freeburg Tribune on July 31, 2025. Bid opening Aug. 26, 2025. Project will line 4900 lf of 8", 930 lf of 10" and 760 lf of 12" sewer and 15 manholes. Estimated cost will be +/- \$300,000.

Culvert on Country Side Lane needs replaced. Preparing cost estimate.

Saturn Terrace: Reviewing survey information on the streets. Want to replace curb-n-gutter on places where they have been removed. Owner is asking to vacate some street ROW. Need to remedy the sewer situation.

In discussion with EV Charging Station again at Freeburg Liquor.

Met with owners of development at Urbanna and Adele St. Multi-family housing. We will have to annex the property, vacate streets, rezone the property and approve a Development Plan.

Reiss- Murphy Project: Plans have been approved. Working with Murphys to get started.

Working on drainage issues at Silverthorne, Country Side Lane and Torrington. Public Works completed ditching at Hall property. Working good so far.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We have contacted numerous property owners about their properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: Meeting on Sept. 9. (1) Metal shed on Timber Lake Dr. (2) Manufactured home on Country Side Lane.

Aug 2nd through August 15th

- 8 -- Occupancy Permit
- 3 -- Building Permits
 - (1) Electrical
 - (1) Detached Garage
 - (1) Sign

ORDINANCE NO. 1802

AN ORDINANCE AMENDING CHAPTER 38 OF THE REVISED
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR, COUNTY, ILLINOIS
(UTILITIES – MAJOR LEAKS)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

WHEREAS, the Village Board desires to effect changes to its existing Code to add the following:

38-2-10. MAJOR LEAKS.

- (A) No water leak shall be considered a major leak unless at least 25,000 gallons of water has been received by the customer above the customer’s three-month average. All minor leaks under 25,000 gallons shall be billed at the rate established by the Village Code of Ordinances.
- (B) If the customer establishes that a major leak has occurred, the customer shall pay water and sewer bills based upon the first 25,000 gallons of water received by the customer at the regular rate established by the Village Code of Ordinances.
- (C) If the customer establishes that a water leak in excess of 25,000 gallons has occurred, the customer shall pay for any and all water and sewer in excess of 25,000 gallons above the three-month average at 50% of the rate.
- (D) If the customer establishes that the leak was between the meter and the home, the Village shall provide a sewer credit for the amount above the three-month average.
- (E) It shall be the responsibility of the customer to establish proof of the location of the leak, along with establishing to the complete satisfaction of the Village that the major leak has been repaired.
- (F) A major leak shall only be credited for a one-month period.

The ordinance becomes effective after its passage and publication as prescribed by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS ____ DAY OF August, 2025.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this ____ day of August, 2025.

Seth E. Speiser, Village President

ATTEST:

Jerry Lynn Menard, Village Clerk

Approval as to Legal Form:

Frederick E. Keck, Village Attorney

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING
(Blaies/Carpenter/Kaiser/Meehling)
Wednesday, August 13, 2025 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, August 13, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling (5:33), Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: Janet Baechle and Tiffani Tonnies. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of July 16, 2025 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the July 16, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Public Works Director John Tolan stated we had an outage at SAVE site from a blown fuse. He also stated we had a few unique issues and talked about them. There was also an Ameren outage and we had to generate for a few hours.

He explained that Ameren has a broken crossarm on Cherry Tree Lane which is our feed to the South Sub. When the repair is scheduled, Ameren will need to kill our feed and we will need to generate.

3. IMEA Energy Efficiency Grant: Nothing new to report.

B. NEW BUSINESS:

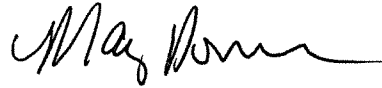
John stated the deadline to renew the contract with IMEA is August 19th. He talked about a few of the communities that have not yet signed. He added that Kevin Gagen with IMEA is retiring.

John said we had Urge testing and everything was successful. We received the capacity results from IMEA. We were able to generate our oldest unit higher than the previous year and everything else was basically the same as last year so we will be receiving \$23,000 a month for having the generators ready to operate. He discussed some of the issues we have had with all the generating we have been doing lately. A resident is looking to put in an EV charging station. The bucket controller in one of the bucket trucks is not working properly and needs to be replaced. They submitted the semi-annual reports to IMEA. He thanked Andy and Paden for helping with those. The new apprentices are doing well. With all the extra callouts and outages that we have had, he wanted to give a big thank you to all the lineman.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Bob Kaiser motioned to adjourn at 5:52 p.m. and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*

A handwritten signature in black ink, appearing to read "Mary Downen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
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PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, August 13, 2025 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 5:52 p.m. on Wednesday, August 13, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan (left @ 6:31), Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle and Tiffani Tonnie. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of July 16, 2025 Minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the July 16, 2025 minutes, Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Sewer issues: None.
3. FSH Minutes: Nothing new.
4. Water System Upgrades: Village Engineer Tim Pruett said they are working with TWM on the design of the water tower at SAVE and as part of that we need to build a chem feed building. There was a discussion on the build of the chem feed building.
5. Water/Sewer Adjustment Considerations: Village Administrator Matt Trout said he spoke with Jane and John a little more and their recommendation would be to have a 25,000 gallon minimum and after that go with the 50% same as we do now. You would need to get to 25,000 gallons for a major leak before any adjustments. Sewer credits would be for outside leaks only. The Board discussed and Matt said he will get it codified and put in an ordinance.

B. NEW BUSINESS:

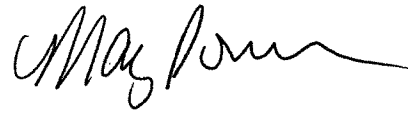
John gave some updates. He talked about exercising some valves on the old line along Rte. 15. With the Assets Management, IEPA did a water and sewer inspection and they both went very well. They replaced a broken hydrant on Wolf Rd. He said they are raising some man holes for oil and chip. They have had a few requests for new water service.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Resident Tiffani Tonnie voiced her concerns with the issues on Sleeping Indian. There was a discussion on the issues and solutions.

E. ADJOURN: Trustee Dana Miller motioned to adjourn the meeting at 6:37 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

Water/Sewer Committee Meeting
Wednesday, August 13, 2025
Page 1 of 2

A handwritten signature in black ink, appearing to read "Mary Downen". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, August 13, 2025 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:37 p.m., on Wednesday, August 13, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle and Tiffani Tonnies. Guests present via Zoom: None.

POOL:

A. OLD BUSINESS: None.

B. NEW BUSINESS: Village Administrator Matt Trout said the pool is closed for the year.

STREETS:

A. OLD BUSINESS:

1. Approval of July 16, 2025 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the July 16, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: None.
3. Customer Issues: None.
4. MFT: Crew Leader Bob Jenkins said they will be doing oil and chip next Monday and Tuesday.
5. Saturn Terrace: Nothing new at this time.
6. Update on stolen equipment: Village Administrator Matt Trout said we have everything submitted to the insurance company and went through the settlement letter we received.

B. NEW BUSINESS: Crew Leader Bob Jenkins said they painted the crosswalk at the grade school and replaced the batteries and the lights for the signs. He said they will start prepping for Homecoming tomorrow.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Tom Carpenter motioned to adjourn the meeting at 6:43 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.



Mary Downen
Office Manager