

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – July 15, 2024 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. July 1, 2024 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for July 15, 2024 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 – 1. Resolution #24-10 A Resolution for the Freeburg Chamber of Commerce to Sponsor a Christmas Lighted Parade – **Exhibit D**
 - 14 – 2. Resolution #24-11 A Resolution Amending the Solid Waste Collection Fees – **Exhibit E**
15. Ordinances
16. Old Business
17. New Business
 - 17 - 1. District 70 School Resource Officer
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, July 10, 2024 – 5:30 p.m. - **Exhibit F**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, July 10, 2024 - 5:45 p.m. – **Exhibit G**
 - 19 – 3. Streets Committee Meeting – July 10, 2024 – 6:00 p.m. – **Exhibit H**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, July 24, 2024 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting - Wednesday, July 24, 2024 - 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, July 24, 2024 – 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, August 5, 2024 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JULY 1, 2024 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 1, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 17, 2024.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, June 17, 2024 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, June 26, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** The following expense were questioned: Catalis LLC,

2. **REVIEW OF INVESTMENTS:**

Trustee Carpenter said, we have one CD coming due in August it is a \$50,000 CD in the electric fund.

Village of Freeburg Board Meeting Minutes
Monday, July 1, 2024
Page 1 of 5

Trustee Tom Carpenter motioned the Electric Fund CD for \$56,625.00 maturing on August 9, 2024 to a 6-month CD at 5% from Citizens Community Bank, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

3. INCOME STATEMENT: Trustee Carpenter said, Village Administrator Matt Trout said everything seems to be where it needs to be.

4. TREASURER’S REPORT: Nothing to report.

5. FUND AND ACCOUNT BALANCE REPORT: Village Administrator Matt Trout commented on the water numbers.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office Manager Mary said, she working on it.

NEW BUSINESS:

1. IML: Village Administrator Matt Trout said he sent out information and registration are open. The conference is the weekend of September 19th-22nd. If interested in going, get in touch with him.
2. Resolution #24-09: Trustee Carpenter said we have a resolution #24-09 for Improvement under the Illinois highway code – resurface project for the Savannah Oaks Subdivision. This will come under Resolutions on the agenda.
3. Veterans Property Tax Relief Reimbursement Pilot Program: Trustee Carpenter said, St. Clair County along with only three other counties in Illinois were in the pilot program. We received a check in the amount of \$10,030.00 from the program. The reimbursement is from the federal government.

EXHIBIT C:

Burns McDonnell Invoice #113084-24 in the amount of \$23,097.01: Trustee Carpenter motioned to pay invoice from Burns McDonnell in the amount of \$23,097.01, and Trustee Kaiser seconded the motion.

Trustee Tom Carpenter, motioned to pay Burns McDonnell Invoice #113084-24 in the amount of \$23,097.01 and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Executive Session Minutes: Trustee Carpenter said we discussed holding the executive session minutes here shortly.

EXHIBIT D:

Trustee Carpenter said, Police Chief Mike Schutzenhofer did submit Project Request 24-1 & 24-2. These are to purchase radar units and Toughbooks with the golf tournament money. Chief Mike Schutzenhofer said it's for 3 computers and 4 radars.

Trustee Tom Carpenter, motioned to move on Project Request 24-1 for 4 Radar Units & Project 24-2 for 3 Toughbook Computers, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

TREASURER'S REPORT: Nothing to report.

ATTORNEY'S REPORT: None.

EXHIBIT E:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his report.

PUBLIC PARTICIPATION: Janet asked if we are going to schedule a tour of the new sewer plant. Public Works Director John Tolan said just as soon as everything is completed.

REPORTS AND CORRESPONDENCE:

EXHIBIT F:

VILLAGE ENGINEER REPORT FOR JULY 1, 2024.

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports for July 1, 2024. Mayor Speiser asked if anyone has any questions for Tim. Hearing none we will move on.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.

EXHIBIT G:

RESOLUTIONS: Mayor Speiser stated we have Resolution #24-08 A Resolution Authorizing the Village to Enter into and the Mayor to Execute a Memorandum of Understanding with the Freeburg Waves Regarding Concessions at Swim Meets

Trustee Ramon Matchett, Jr, motioned to adopt Resolution #24-08 by title only, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT H:

RESOLUTIONS: Mayor Speiser stated we have Resolution #24-09 A Resolution for Improvement Under the Illinois Highway Code.

Trustee Ramon Matchett, Jr, motioned to adopt Resolution #24-09 by title only, and Trustee Tom Carpenter seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye, Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – absent; (5 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

UPCOMING MEETINGS:

Combined Planning & Zoning Board Meeting – Tuesday July 9, 2024 – 5:30 p.m.
Electric Committee Meeting – Wednesday July 10, 2024 – 5:45 p.m.
Water/Sewer Committee Meeting – Wednesday, July 10, 2024 – 6:00 p.m.
Streets Committee Meeting – Wednesday, July 10, 2024 – 6:00 p.m.
Board Meeting – Monday, July 15, 2024 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – absent


Village Clerk Jerry Menard – absent
Trustee James (Mike) Blaies – No thank you.
Trustee Ramon Matchett, Jr. – No thank you.
Trustee Robert (Bob) Kaiser – No thank you.
Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.
Public Works Director John Tolan – No thank you.
Village Administrator Matt Trout – He would like to know if we would like to work the beer stand on Friday night late shift. The Prade will be on Saturday at 5:00 p.m. if anyone is interested in riding on the float, let him know. Chamber is looking for volunteers to help set-up.
Chief of Police Mike Schutzenhofer –
ESDA Coordinator Gene Kramer – No thank you.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, July 1, 2024 at 7:47 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



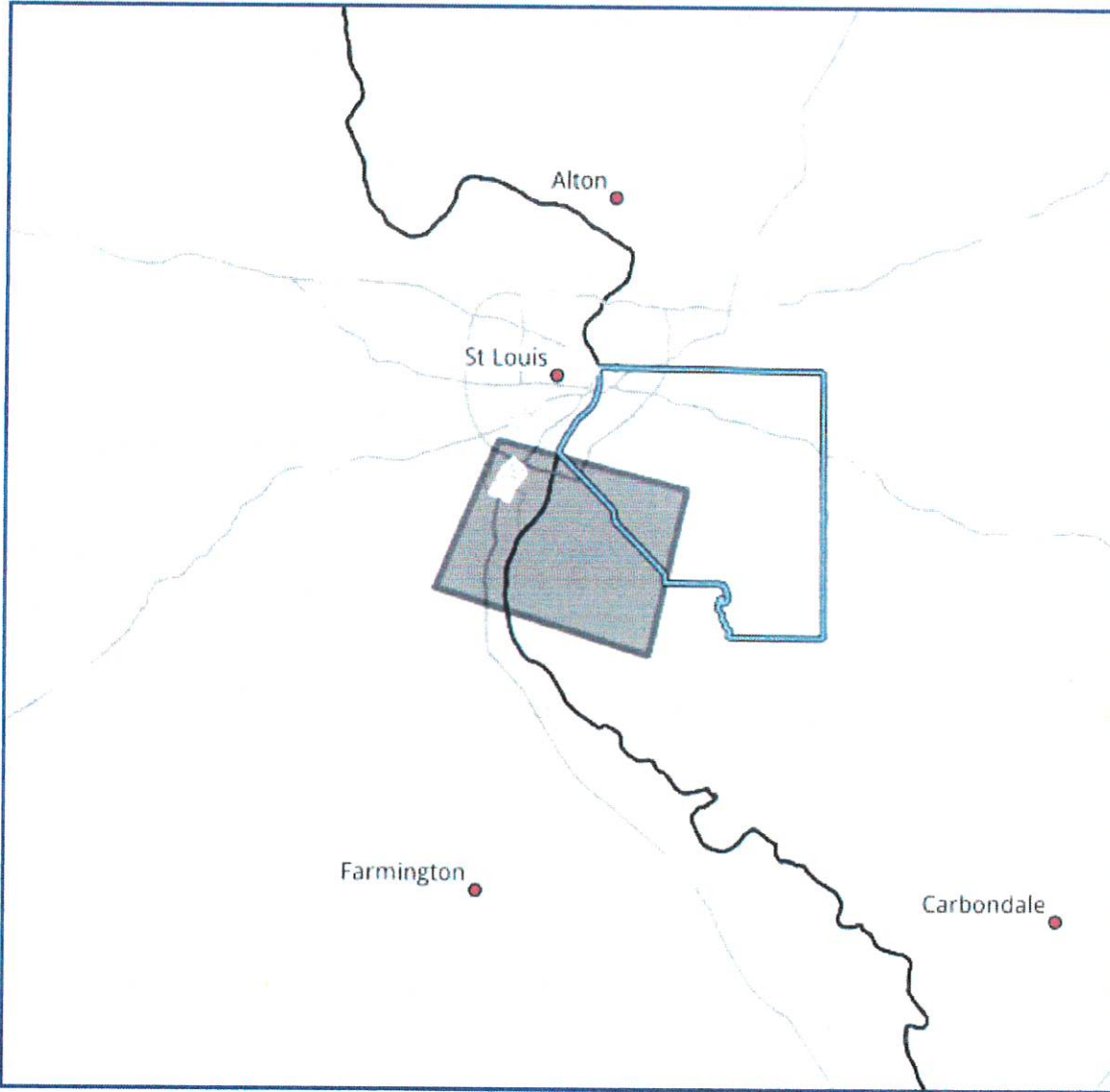
Freeburg ESDA Report for July 15, 2024

1. Four (4) Severe Thunderstorm Warnings issued for St. Clair County, two (2) specific to Freeburg area. Anytime severe thunderstorm or tornado warnings issued for the County, the Freeburg ESDA office/EOC is activated for preparedness operations. Shelter activated when Freeburg was included (the last two warning periods) where Freeburg WAS included in the "box" / "polygon" area. These warnings were issued July 8, 2024 and EOC operations communications: Phil Carreon (ARS-KC9WXF) and David Antry(WD9HBA). David also responded to St. Paul's UCC shelter for activation and later joined by shelter manager Janet Baechle. Operations secured at 7:30 PM.
2. Coordinator maintained severe weather potential to swimming pool manager prior to day of severe weather development.
3. Homecoming "large outdoor event" advanced severe weather notification request requested by Homecoming Chairperson Jenny Koerber to my office. The "large event" services of STL NWS, WCM Kevin Deitsch forecast team paperwork for this operation was received and will be completed by Friday July 12,2024.
4. Tuesday July 9, 2024: County wide ARES/RACES communications net/test conducted through the SCARC VHF repeater system at 6:30 PM through 7:30 PM.
5. Local VHF radio communications maintained with the Freeburg Swimming Pool during the July 8th severe weather warning event with excellent results on our village FCC licensed frequency of 154.100 mhz.

Respectfully submitted,
Gene Kramer, Coordinator

4:57 PM - start

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 457 pm CDT, Jul 8th 2024



Radar valid at 510 pm CDT, Jul 8th 2024

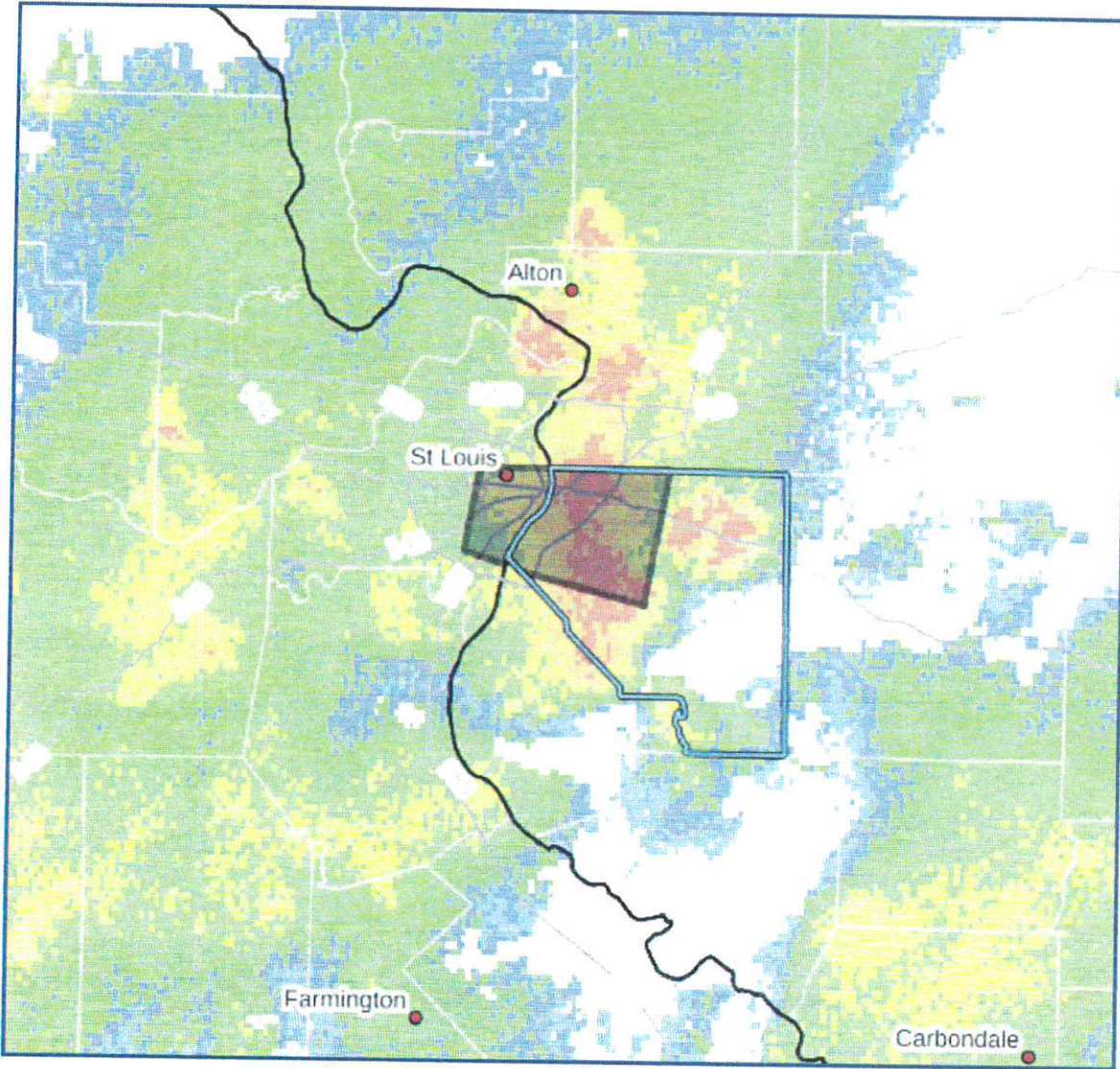
 NWS Alert  User Alert Area

ILC133-163-MOC099-189-082245-
/O.NEW.KLSX.SV.W.0320.240708T2157Z-240708T2245Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
457 PM CDT Mon Jul 8 2024

5:18pm - start

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 518 pm CDT, Jul 8th 2024



Radar valid at 545 pm CDT, Jul 8th 2024

 NWS Alert  User Alert Area

ILC163-MOC189-510-082245-
/O.NEW.KLSX.SV.W.0321.240708T2217Z-240708T2245Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO
517 PM CDT Mon Jul 8 2024

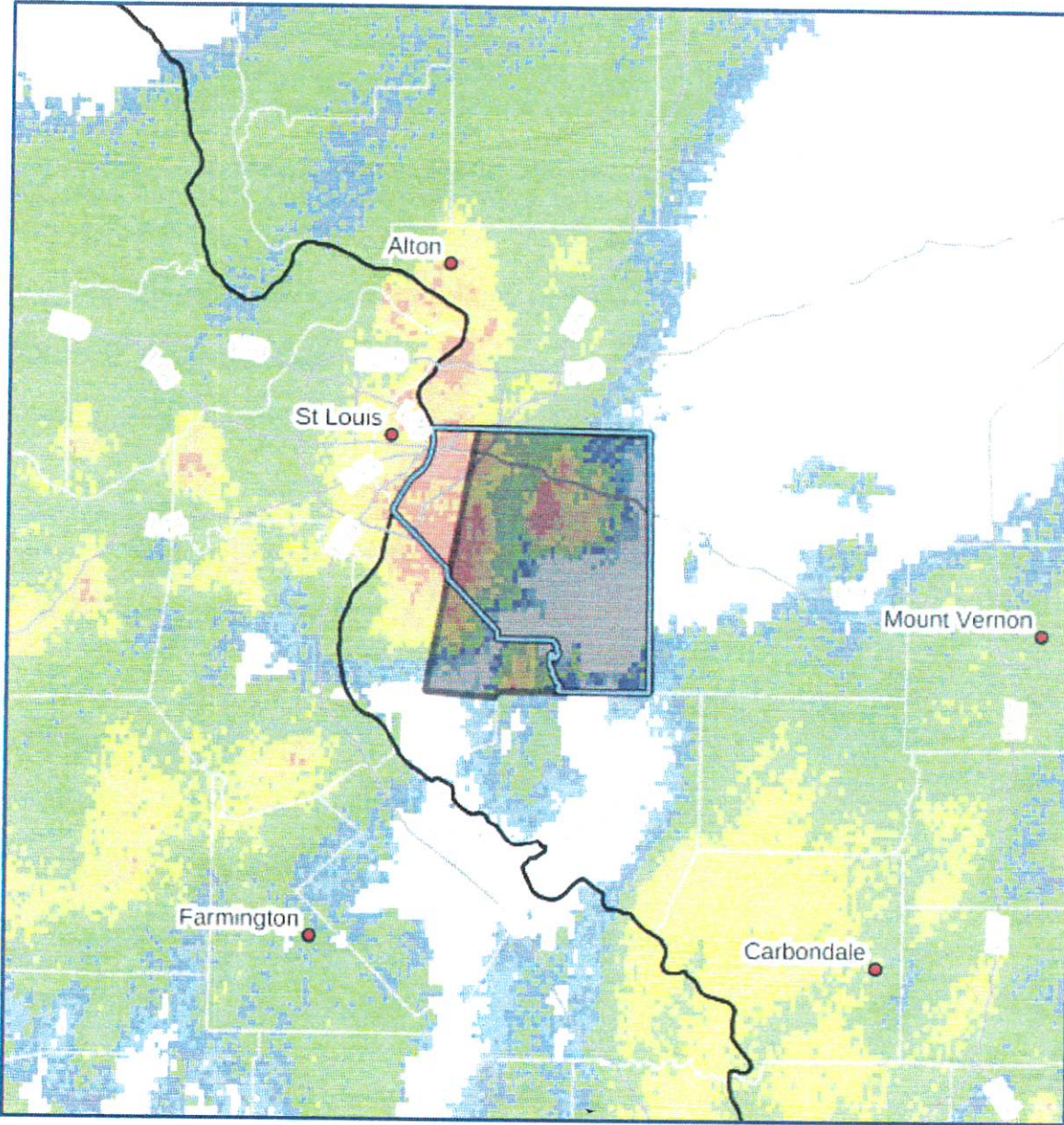
The National Weather Service in St Louis has issued a



Interactive NWS Alert

5:31 PM
5/24/24

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 531 pm CDT, Jul 8th 2024



Radar valid at 534 pm CDT, Jul 8th 2024



NWS Alert



User Alert Area

ILC133-163-082315-
/O.NEW.KLSX.SV.W.0322.240708T2230Z-240708T2315Z/

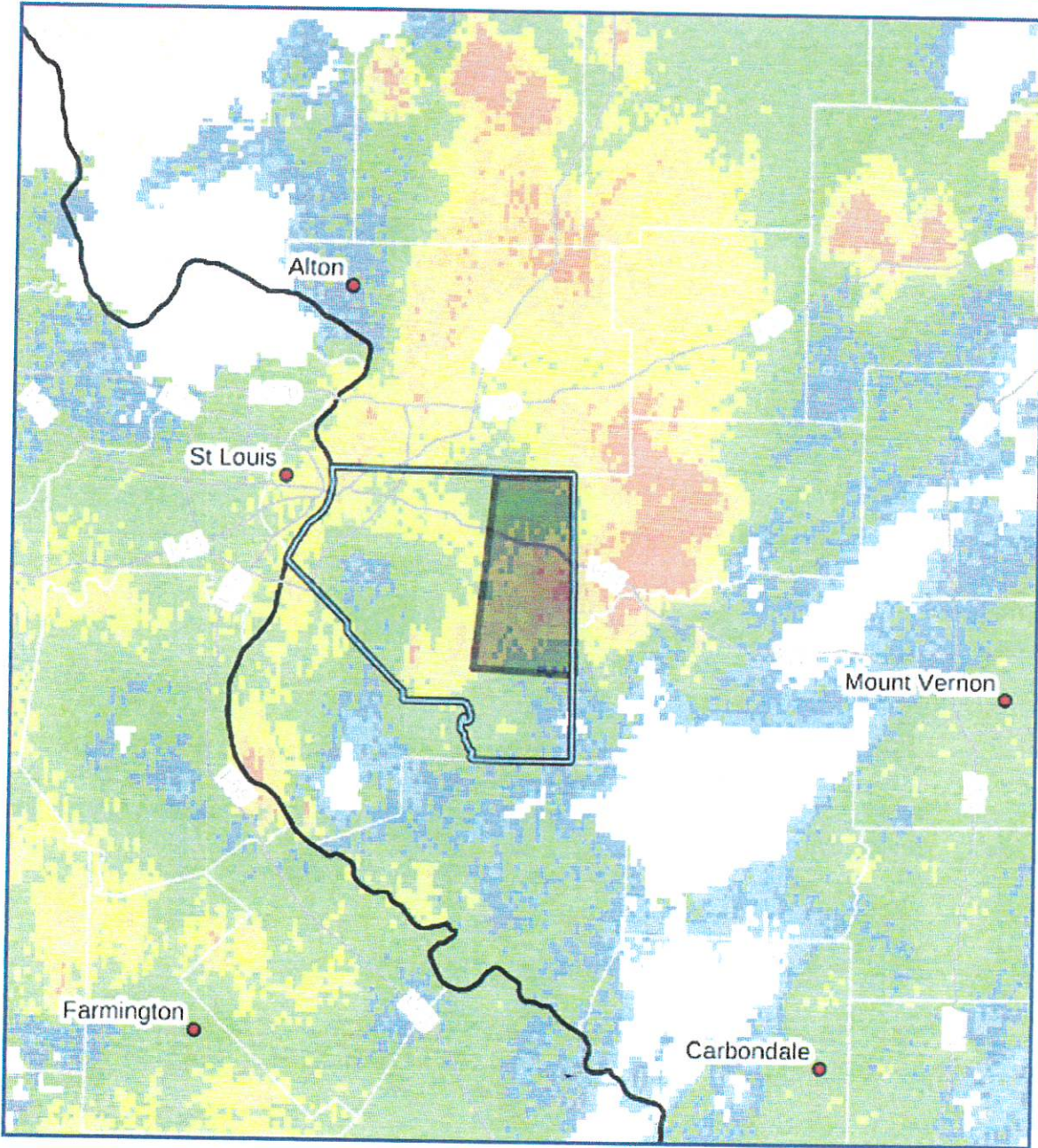
BULLETIN - IMMEDIATE BROADCAST REQUESTED
Severe Thunderstorm Warning
National Weather Service St Louis MO



Interactive NWS Alert

*6:04 PM
start*

New event: Severe Thunderstorm Warning for St. Clair County, IL
Sent via email and SMS at 604 pm CDT, Jul 8th 2024



Radar valid at 645 pm CDT, Jul 8th 2024

NWS Alert User Alert Area

ILC163-082345-
/O.NEW.KLSX.SV.W.0323.240708T2304Z-240708T2345Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED

**FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
July 12, 2024
Tim Pruett, Village Engineer**

WATER POROJECTS: TWM working on design work for Phase 1. Expecting review plans this week.

Covered Bridge: Nothing new since last meeting.

Scooter's Coffee: Received revised plans on May 30. Will have building permit as soon as they let me know who the contractors are.

Plans for the Savannah Oaks resurfacing are complete. The project will be placed on an IDOT Bulletin and bids will be received.

Reiss- Murphy Project: They are working on revisions to the plans.

Reviewing sewer video for the Sewer and Manhole Lining project.

Working on drainage issues at Sleeping Indian in Timberwolf Subdivision.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: The Combined Board Meeting was on July 9th for two (2) area bulk variance request. Both variance requests were approved.

June 27th through July 12th

2 -- Occupancy Permit
4 -- Building Permits
 2 - Fence
 1 - Electrical
 1 - New Home at 613 Ford St.

RESOLUTION NO. 24-10**A RESOLUTION FOR THE FREEBURG CHAMBER OF COMMERCE
TO SPONSOR A CHRISTMAS LIGHTED PARADE
IN THE VILLAGE OF FREEBURG**

WHEREAS, the Freeburg Chamber of Commerce is sponsoring a Christmas Lighted Parade in the Village of Freeburg on Sunday, December 8, 2024, which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Route 15 (State Street), a State Highway in the Village of Freeburg from Market Place to Washington Street from 5:00 p.m. – 7:00 p.m.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Freeburg that permission to close off State Street from Market Place to Washington Street, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 5:00 p.m. to 7:00 p.m. on Sunday, December 8, 2024.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows:

North State Street, From Market Place Drive South to W. Washington Street.

BE IT FURTHER RESOLVED, that the Village of Freeburg assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the Village of Freeburg, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Village of Freeburg prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the Village of Freeburg as may be approved by the Illinois Department of Transportation. These items shall be provided by the Village of Freeburg.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

RESOLUTION NO. 24-10 cont.

BE IT FURTHER RESOLVED, an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions above.

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the Village of Freeburg shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the Village of Freeburg regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence

BE IT FURTHER RESOLVED, that the Village of Freeburg shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,00 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation, District 8, to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, **this 15th day of July, 2024.**

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By:

Jerry Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 15th day of July, 2024.

Seth Speiser, Village President

RESOLUTION NO. 24-10 cont.

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Frederick W. Keck, Village Attorney
Weilmuenster, Keck & Brown, P.C.

RESOLUTION NO. 24-11

**A RESOLUTION AMENDING THE SOLID WASTE
COLLECTION FEES**

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

WHEREAS, the Village of Freeburg provides for the collection and proper processing of residential solid waste generated by Freeburg Village residents along with dumpster rental and yard waste collection, and

WHEREAS, the Village of Freeburg Board desires to effect changes to its fee structure for solid waste collection fees as outlined below:

Monthly Fee Per Customer:

September Billing Cycle Due October 7th, 2024 – August Billing Cycle
Due September 7th, 2025: \$16.29

This Resolution shall be in full force and effect effective upon its passage, approval and recordation according to the law.

Yeas	_____	Nays	_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____
	_____		_____

Absent	_____	Abstain	_____
	_____		_____

RESOLUTION NO. 24-11 cont.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE
PRESIDENT THIS _____ DAY OF July, 2024.

Vote Recorded By:

Jerry Lynn Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County,
Illinois, this _____ day of July, 2024.

Seth E. Speiser
Village President

ATTEST:

Jerry Lynn Menard
Village Clerk

Approval as to Legal Form:

Frederick W. Keck
Village Attorney
Weilmuenster, Keck & Brown, P.C.

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Lisa Meehling

Mike Blaies

Tom Carpenter

Dana Miller

Robert Kaiser

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG**FREEBURG MUNICIPAL CENTER**

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING

(Blaies/Carpenter/Kaiser/Meehling)

Wednesday, July 10, 2024 at 5:30 p.m.

VILLAGE ADMINISTRATOR

Matt Trout

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

VILLAGE ENGINEER

Tim Pruett, P.E.

VILLAGE ATTORNEY

Weilmuenster Keck Brown, P.C.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, July 10, 2024 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan (absent), Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: Janet Baechle, Michelle Foppe, Dr. Melanie Brink and Bill May. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of June 12, 2024 Minutes: Trustee Lisa Meehling motioned to recommend to the full Board approval of the June 12, 2024, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss stated we had a pole break in a backyard easement on Rogers Drive. It didn't cause an outage initially, but it was laying on the roof of the house so the crew did shut down the power for around 20 minutes. Around 10 customers were affected. Another issue was with a transformer that quit which affected around 12 customers, 3 were out for around 3 hours and the others around 20 minutes.
3. IMEA Energy Efficiency Grant: Shane stated nothing new to report. They are still working to complete the LED project with the street lights.
4. Cemetery Road Line Extension: Shane said they are still in the process of wrapping it up.
5. Versalift Update: Shane said he received a phone call today that it is ready to be picked up. He will schedule that for next week.

Village Administrator Matt Trout stated Shane passed his CDL today. Shane said they now have 3 linemen that have completed and plan to send 2 more. Matt added we had 5 budgeted for this year.

B. NEW BUSINESS:

1. SRO: Matt said this was rescheduled from a couple of weeks ago. Dr. Brink, school board president Foppe and school board member Bill May are here tonight. Dr. Brink opened by thanking everyone. Our district currently has a part-time SRO and has served its purpose since we entered into the agreement 2 years ago. In the winter I was approached by Chief and Mr. Trout to review the processes & procedures we currently have in place and further discuss better ways to coordinate these resources between the village and the district. The discussion quickly moved to a full-time SRO to ensure we meet the needs of our board and the taxpayers. She explained what a SRO means to the students and staff and the benefits of having a consistent person in this role. Having 1

Electric Committee Meeting Minutes

Wednesday July 10, 2024

Page 1 of 2

person who works in tandem with the administration will allow for consistent flow of information between the teachers, parents, students, and the Village Board. Matt stated he doesn't think any one is opposed to a full-time SRO, it's the funding side of it. For them to have continuity, they need a full-time SRO. Going forward if we can work something out with a full-time SRO, we will need to add another full-time officer. Otherwise, we will be filling weekend shifts and other extra shifts with overtime. Based on the high school contract, \$75,000 is proper hours worked. We would have a second extra police officer in the summer. It is a about a \$71,000 swing in our budget. On average our officers total package is \$108,000/yr. Trustee Lisa Meehling said with another full-time hire you have the full benefit package that you have to think about as well so it's just not the matter of covering hours worked because there is a lot more that plays in that. Dr. Brink added their board did vote to have a full-time officer but under the assumption that they were sticking with the contract to finish out the year, so they would have to go back to the board and revote if there is any other new monies on the table. Their next meeting is July 22nd. Mayor Speiser said lets put it on the board meeting for Monday. Fred added that once we get a number to him, it won't take long to get it together.

Matt stated he and the Mayor met with the Wiegmanns union representatives, both nationally and locally, today.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 6:10 p.m and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, July 10, 2024 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 6:10 p.m. on Wednesday, July 10, 2024, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle and Bill May. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of June 12, 2024 Minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the June 12, 2024 minutes, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant: Village Administrator Matt Trout stated he sent everything off today for the final pay app and everything has been submitted for the final disbursement.
3. Sewer issues: None.
4. FSH Minutes: None.
5. Water System Upgrades: Village Engineer Tim Pruett said he spoke with Serena today. She said she would have 75%-80% plans to us next week. The July 1st list for the guaranteed funds came out and we weren't on it, which we expected. Working on getting these plans done and ready with the idea that there is going to be some funds either in December or early summer.

B. NEW BUSINESS:

1. Unpaid Final Bills: Matt said everyone has a list of the unpaid final bills in front of them. If someone moves out, more or less renters, we apply their deposits and send out their final bills. If they don't pay, we put them in a system called IDROP. If the person files taxes and gets a reimbursement from their state income tax, this amount will be pulled out and we will receive a check. We had decided to leave in IDROP for 3 years then COVID hit. These have been in IDROP for more than 3 years. We can leave them in there or we can collect from the landlords. Trustee Lisa Meehling stated we should clean it up. Matt responded that we will get the letters out.
2. Trash Rates: Matt said our previous ordinance is through August 31st. This rate increase is from the contract with Waste Management and is through September 2025.

Trustee Lisa Meehling motioned to send to the full Board the Resolution #24-11 Amending the Solid Waste Collection Fees, and Trustee Dana Miller seconded the motion. All voting yea, the motioned carried.

C. GENERAL CONCERNS: None

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dana Miller motioned to adjourn the meeting at 6:29 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, July 10, 2024 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:29 p.m., on Wednesday, July 10, 2024, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechele and Bill May. Guests present via Zoom: None.

POOL:

A. OLD BUSINESS: None.

B. NEW BUSINESS: Crew Leader Bob Jenkins said there is an issue with one of the chlorinated pumps in the baby pool. Most likely will need to be replaced.

STREETS:

A. OLD BUSINESS:

- Approval of June 12, 2024 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the June 12, 2024, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
- Drainage Problem Areas/Stormwater Run-Off: Bob said haven't had any issues even with all the rain lately. There was one issue on the highway but was addressed by IDOT. When we know we are getting heavy rain, we make sure drains, inlets and outlets are all cleaned out.
- Customer Issues: None.
- MFT: Village Engineer Tim Pruett said we had passed the resolution for resurfacing Savannah Oaks and sent back to IDOT so will get that out for bids.

B. NEW BUSINESS:

- Resolution #24-10: A Resolution for the Freeburg Chamber of Commerce to Sponsor a Christmas Lighted Parade

Trustee Tom Carpenter motioned to send to the full Board Resolution #24-10 for the Freeburg Chamber of Commerce to Sponsor a Christmas Lighted Parade, and Trustee Bob Kaiser seconded the motion. All voting yea, the motioned carried.

Village Administrator Matt Trout asked the board if they would be interested in bringing Laura McGarry back for around 10 hours spread out over a couple weeks to train Laura Gavin. Trustee Lisa Meehling stated she was actually going to ask if that would be helpful since there was no overlap. It is only fair for

her to give her the resources, tools and training to help her be successful and don't know that we should limit it to 10 hours.


Tim stated he received a letter from St. Clair County Board Chairman Mark Kern saying they are submitting our Community Development Block Grant that we did on Belleville Street, W. High Street and W. Washington Street to HUD for approval of \$85,000 grant.

Tim stated we had a combined board meeting last night and both variances were approved.

C. GENERAL CONCERNS: Trustee Mike Blaies asked if we have heard anything from the Covered Bridge folks. Tim responded they are waiting on numbers.

D. PUBLIC PARTICIPATION: Janet asked if there is any way to get a grant to fix the corners on Silverthorne. Tim said he will keep an eye out.

E. ADJOURN: *Trustee Tom Carpenter motioned to adjourn the meeting at 6:46 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager