

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING  
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)

**REGULAR BOARD MEETING AGENDA – June 16, 2025 - 7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. June 2, 2025 – Board Meeting Minutes – **Exhibit A**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for June 16, 2025 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence
  - 10 – 1. Village Engineer’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
  - 14 – 1. Resolution #25-07 – A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg – **Exhibit D**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Electric Committee Meeting – Wednesday, June 11, 2025 – 5:30 p.m. – **Exhibit E**
  - 19 – 2. Water/Sewer Committee Meeting – Wednesday, June 11, 2025 - 5:45 p.m. – **Exhibit F**
  - 19 – 3. Streets Committee Meeting – Wednesday, June 11, 2025 – 6:00 p.m. – **Exhibit G**
20. Upcoming Meetings
  - 20 – 1. Appropriation Hearing – Wednesday, June 25 – 5:30 p.m.
  - 20 – 2. Special Board Meeting – Wednesday, June 25 – 5:45 p.m.
  - 20 – 3. Finance Committee Meeting – Wednesday, June 25 – 5:50 p.m.
  - 20 – 4. Legal/Ordinance Committee Meeting – Wednesday, June 25, 2025 – 6:00 p.m.
  - 20 – 5. Personnel/Police Committee Meeting – Wednesday, June 25, 2025 - 6:15 p.m.
  - 20 – 6. CLOSED IN OBSERVANCE OF INDEPENDENCE DAY – Friday, July 4, 2025
  - 20 – 7. Board Meeting – Monday, July 7, 2025 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Tom Carpenter  
Robert Kaiser  
Dana Miller  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JUNE 2, 2025 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, June 2, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting May 5, 2025.

*Trustee Dana Miller motioned to accept the minutes from the Regular Board Meeting May 5, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting May 19, 2025.

*Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting May 19, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT C:

#### FINANCE:

**Finance Committee Meeting:** Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, May 28, 2025 at 5:30 p.m.

Village of Freeburg Board Meeting Minutes

Monday, June 2, 2025

Page 1 of 5

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said, some expenses were questioned: Allegion Access Technologies; Village Hall front door repair; St. Clair County Treasurer; PD computer software; Metro-Ag, Inc.
2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said we will have something at the next Finance meeting for the 2 due in July and 1 in August.
3. **INCOME STATEMENT:**
4. **TREASURER’S REPORT:** None.
5. **FUND AND ACCOUNT BALANCE REPORT:** Trustee Carpenter said Village Administrator Matt Trout highlighted a few items. Overall doing well other than the Insurance Stability Fund.

**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: Office manager Mary said the Newsletter will go out in June.

**NEW BUSINESS:**

4. Leaf Program: Trustee Carpenter said we discuss buying a new Leaf Machine truck. We received in writing what the rate would be from Citizens Bank. We would be placing \$65,000 down. At this time, he would like to make a motion.

*Trustee Tom Carpenter motioned to Financing the 2025 Feightiner X-Treme Vac at Citizens Community Bank for \$212,479.16 at 5% for 3 years, and Trustee Ramon Matchett, Jr. seconded the motion.* **ROLL CALL:** Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Trustee Carpenter said we also discussed the Appropriation which is due in June. It will be on the Street’s agenda.

**TREASURER’S REPORT:** None.

**ATTORNEY’S REPORT:** None.

**EXHIBIT E:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, June 2, 2025 ESDA Report.

**PUBLIC PARTICIPATION:  
REPORTS AND CORRESPONDENCE:**

**EXHIBIT B:  
VILLAGE ENGINEER REPORT FOR JUNE 2, 2025.**

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.  
**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.  
**BIDS:** None.  
**RESOLUTIONS:** None.  
**ORDINANCES:** None.  
**OLD BUSINESS:** None.  
**NEW BUSINESS:** None.  
**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT G:  
Legal/Ordinance Committee Meeting:**

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, May 28, 2025 at 5:59 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Miller said, we've had 2 building permits and a large accessory building and fence. Village Engineer/Zoning Administrator Tim Pruett has sent out regarding nuisance properties and we have seen some progress.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett talked to Scooter's today and they are ready to break ground. She said Tim has been working with Dairy Queen as they start the inside demolition. They had a positive meeting today with a possible buyer for Wiegmann.
4. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

**NEW BUSINESS:** None.  
**GENERAL CONCERNS:** None.  
**PUBLIC PARTICIPATION:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling (Chairperson) report on Personnel/Police Committee Meeting held on Wednesday, May 28, 2025 at 6:00 p.m..

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSINESS:**

1. K9 Program: Trustee Meehling said Chief Schutzenhofer stated the program starts at the end of June. He received communication from them and has passed it along to Officer Borger. The 2 officers will be able to fill in while he is out which will cut down on OT.
2. SRO Contract: Trustee Meehling said Village Administrator Matt Trout sent the contracts to both schools and is waiting on a response.

Chief Mike Schutzenhofer summarized the 124 calls since our last committee meeting.

**NEW BUSINESS:** None.

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Pay Increase of 2 ½ for Pool Managers and ESDA Coordinator: Trustee Meehling said that the water aerobics instructor has been great and would like to pay her for additional swimmers over 35 per class. Trustee Blaies asked about the concession agreement with the Freeburg Waves and Village Administrator Matt Trout responded that is done toward the end of the season.

*Trustee Dana Miller motioned to recommend 2 ½ Increase for Pool Managers and ESDA Coordinator and \$1.00 per person over 35 per class for the Aqua Fitness Instructor and Trustee James (Mike) Blaies seconded motion* **ROLL CALL:** Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye, ; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

**GENERAL CONCERNS:** None

**PUBLIC PARTICIPATION:** None

**UPCOMING MEETINGS:**

Combined Planning and Zoning Board Meeting CANCELLED - Tuesday, June 10, 2025 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, June 11, 2025 – 6:00 p.m.  
Water/Sewer Committee Meeting – Wednesday, June 11, 2025 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, June 11, 2025 – 6:00 p.m.  
Board Meeting – Monday, June 16, 2025 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**


**Trustee Tom Carpenter** – No thank you.  
**Trustee Elizabeth Meehling** – She thanked Matt everyone who help with the golf tournament. It was another year of success.  
**Trustee Dana Miller** – No thank you.  
**Village Clerk Jerry Menard** – No thank you.  
**Trustee James (Mike) Blaies** – *He would also like to thank everyone who participate in making the golf tournament such a great success.*  
**Trustee Ramon Matchett, Jr.** – Thank to Matt and Mike for all of their work they put in to the golf tournament and everyone else who help.  
**Trustee Robert (Bob) Kaiser** – Thanks to Matt and Mike for a great golf tournament.  
**Mayor Seth Speiser** –

**STAFF COMMENTS:**

**Public Works Director John Tolan** – No thank you.  
**Village Engineer Tim Pruett** – Don't forget we have our Chamber BQ next Monday. Please let him no by Thursday, so they can get a head count.  
**Chief of Police Mike Schützenhofer** – He thanked the board for letting them have the golf tournament. This golf tournament would not be the success that it has been without Matt. He put in many hours on this. He is the key to everything.  
**Village Administrator Matt Trout** –  
**ESDA Coordinator Gene Kramer** –

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, June 2, 2025 at 7:45 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk



FREEBURG-OHS June 16, 2025 Report to Mayor & Village Trustees

1. Received a telephone call from the former senior advisor with ATI siren systems. He advised me he is no longer with ATI and stated I would have to work with his former company offices to request the controller equipment. He apologized for the delay and was glad he gave me his personal cell phone number. I contacted ATI Systems contact web page and provided all of the information as to our desire to purchase the siren radio controller equipment. I sent this data request on Wednesday, June 11, 2025.

2. Contact with County EMA-OHS for the Motorola "sales" contact person involved in the group purchasing of the new Motorola APX6000 series radio, battery division, to review the procedure of warranty replacement of the Mayor's spare radio battery. The Motorola communications site recovery procedure of LV levels to have the charger to "detect" a programmed voltage level not being detected with charger level programming.

3. Maintained SPC projections for any Severe Weather Hazards to local public safety, care centers and swimming pool supervisor via emails.

4. Conducted weekly (Tuesday evening June 10, 2025 ARES/RACES communications exercise from Freeburg ESDA office: 32 participants.

5. Begin work on increasing shelter manager personnel for the community storm shelter.

6. Attended NWS on-line training for the dangers of heat and humidity covering the summer of 2025.

7. Bulletins from FEMA on upcoming changes with the Agency due to budget cuts.

Respectfully submitted,  
Gene Kramer, Coordinator  
Freeburg ESDA-OHS

**FREEBURG VILLAGE BOARD MEETING**  
**ENGINEER'S REPORT**  
**June 13, 2025**  
**Tim Pruett, Village Engineer**

**WATER PROJECTS:** 2026 Intended Use Plan was released. Our projects did not score well. Looking for ways to expedite the projects. Completing plans for SAVE Tower, final bid set and the loan application.

Reviewing sewer video and preparing bid documents for the Sewer and Manhole Lining project to complete +/- 5,000 feet of sewer lining and +/- 25 manholes this summer.

Saturn Terrace: Reviewing survey information on the streets. Want to replace curb-n-gutter on places where they have been removed.

Saturn Terrace: Owner wants to combine parcels and is asking to vacate some street ROW. Need to remedy the sewer situation.

Talked with the owners of Scooters Coffee. They want to start soon.

Met with owners of Meadow Pines Subd. about the next phase.

Reiss- Murphy Project: Plans have been approved. Working with Murphys to get started.

Working on drainage issues at Silverthorne, Country Side Lane and Torrington.

### ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We have contacted numerous property owners about their properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: As of now nothing for July

May 31<sup>st</sup> through June 13<sup>th</sup>

- 3 -- Occupancy Permit
- 2 -- Building Permits
  - (1) Fence
  - (1) Accessory Building

**RESOLUTION NO. 25-07****A RESOLUTION FOR THE FREEBURG PARK DISTRICT  
TO SPONSOR A HOMECOMING PARADE IN THE  
VILLAGE OF FREEBURG**

WHEREAS, the Freeburg Park District is sponsoring a Homecoming Parade in the Village of Freeburg on Saturday, August 16, 2025, which event constitutes a public purpose;

WHEREAS, this parade will require the temporary closure of Route 15 (State Street), a State Highway in the Village of Freeburg from Market Place to Hill Street from 4:00 p.m. – 6:30 p.m.

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Freeburg that permission to close off State Street from Market Place to Hill Street, as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED, that this closure shall occur during the approximate time period between 4:00 p.m. to 6:30 p.m. on Saturday, August 16, 2025.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.) The detour route shall be as follows:

North Main Street, From State Street South to High Street, West on High Street to Railroad Street, South on Railroad Street to Apple Street, East on Apple Street to Belleville, South on Belleville to Lincoln Court, East on Lincoln Court back to State Street.

BE IT FURTHER RESOLVED, that the Village of Freeburg assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall, at the expense of the Village of Freeburg, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the Village of Freeburg prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the Village of Freeburg as may be approved by the Illinois Department of Transportation. These items shall be provided by the Village of Freeburg.

**RESOLUTION NO. 25-07 cont.**

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions above.

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the Village of Freeburg shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the Village of Freeburg regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence

BE IT FURTHER RESOLVED, that the Village of Freeburg shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of \$1,000,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Department of Transportation, District 8, to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

**ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, this 16th day of June, 2025.**

AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____
AYES _____	NAYS _____	ABSENT _____

Vote Recorded By:

\_\_\_\_\_  
Jerry Menard, Village Clerk

**RESOLUTION NO. 25-07 cont.**

Approved by the Village President of the Village of Freeburg, St. Clair County, Illinois, this 16th day of June, 2025.

\_\_\_\_\_  
Seth Speiser, Village President

ATTEST:

\_\_\_\_\_  
Jerry Lynn Menard, Village Clerk

Approval as to Legal Form:

\_\_\_\_\_  
Frederick W. Keck, Village Attorney  
Keck Brown, P.C.

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Tom Carpenter  
Robert Kaiser  
Dana Miller  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies

VILLAGE TREASURER  
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## ELECTRIC COMMITTEE MEETING (Blaies/Carpenter/Kaiser/Meehling) Wednesday, June 11, 2025 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, June 11, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan (absent), Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

### A. OLD BUSINESS:

1. Approval of May 19, 2025 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the May 19, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: None.
3. IMEA Energy Efficiency Grant: Village Administrator Matt Trout said the Park District is looking to redo all their lights on the baseball fields. They have looked at the Ameren Energy Efficiency Program. Would the Board have any interest, if the Park District went through the IMEA Program, to give some of that money to them for their lighting project. There was a discussion on where the money might go and what the time frame would be. Decided to discuss next month when Public Works Director John Tolan is here.
4. Lineman Position(s): Matt said it was posted in the Freeburg Tribune for two weeks and closes on Friday at 4:00 p.m. He also posted on Indeed. We currently have 49 applicants, out of those, there is a solid 15-18 applicants.

Matt went over updates from Public Works Director John Tolan. They completed a new service for a dam at Meadow Brook. They are working to get a new transformer for Dairy Queen. They are installing new security lights at the storage area on West Phillips St. Installed new service at 302 N. Alton for new build. John and the three linemen completed the IMEA Fuel Report and monthly Generation Reports. Next Wednesday, June 18<sup>th</sup>, is the yearly Urge testing.

**B. NEW BUSINESS:** Matt said the copiers and printers are scheduled to be installed next Thursday.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Bob Kaiser motioned to adjourn at 5:49 p.m. and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.*



Mary Downen  
Office Manager

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

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Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Keck Brown, P.C.

**PUBLIC WORKS COMMITTEE MEETING**  
Trash/Water/Sewer  
(Kaiser/Blaies/Meehling/Miller)  
Wednesday, June 11, 2025 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:49 p.m. on Wednesday, June 11, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle. There were no guests present via Zoom.

**A. OLD BUSINESS:**

1. Approval of May 19, 2025 Minutes: Trustee Lisa Meehling motioned to recommend to the full Board approval of the May 19, 2025 minutes, Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
2. Sewer issues: None.
3. FSH Minutes: Village Administrator Matt Trout said they are looking at software to allow customers to pay their bills via debit/credit card. Also, they are pricing new master meters for communities that will be reading gallons per minute on the FSH telemetry.
4. Water System Upgrades: Village Engineer Tim Pruett said they had a meeting with TWM earlier this week. The intended funding list came out and we didn't make the list. We did not score well. In the meeting, they discussed other ways of funding and ways to improve our score for next year. Trustees Mike Blaies and Lisa Meehling asked what the score is based on. Tim responded that there is a checklist and explained some of the items.

Matt gave an update from Public Works Director John Tolan. There was a water break last week on Urbanna Dr. across from Freeburg Care Center. We had an IEPA inspection on the water system in late April. On May 30<sup>th</sup> we had a waste water inspection by IEPA. While they were here, they performed their final inspection of the new plant. John is preparing the Consumer Confidence Report for publication in the Freeburg Tribune.

**B. NEW BUSINESS:** Matt said Sargent Stan Ruhman had a resident reach out to him regarding another resident that had tampered with the water meter and believed he was going to issue a theft of service ticket. We have had issues in the past with this resident tampering with the electric meter.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Dana Miller motioned to adjourn the meeting at 6:00 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.



Mary Downen  
Office Manager

Water/Sewer Committee Meeting  
Wednesday, June 11, 2025

Page 1 of 1

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

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**Public Property Committee Meeting**  
**Streets/Municipal Center/Pool/Parks & Recreation**  
**(Matchett/Carpenter/Kaiser/Miller)**  
**Wednesday, June 11, 2025 at 6:00 p.m.**

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
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**VILLAGE ATTORNEY**  
Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:01 p.m., on Wednesday, June 11, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan (absent), Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: Janet Baechle, Renee St. Clair, Jim Skrabacz, Becky Wolf, Bonnie Schwarz, Ray Bartlett, and Brett Bussing. Guests present via Zoom: None.

## **POOL:**

**OLD BUSINESS:** None.

## **B. NEW BUSINESS:**

1. Food Inspection Report: Village Administrator Matt Trout said everything was good.

Matt said the Pepsi machine went down and they will be out tomorrow to repair. We had a minor save today during a swim test and also an incident, overall, the swimmer was fine. They installed a new hose for the slide. They also checked and replaced some of the grates.

## **STREETS:**

### **A. OLD BUSINESS:**

1. Approval of May 19, 2025 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the May 19, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: Crew Leader Bob Jenkins said they have a few work orders they are working on.
3. Customer Issues: None.
4. MFT: Village Engineer Tim Pruett said we sent the formal paperwork to IDOT and it came back approved. The contractors have been notified. Crew Leader Jenkins said oil & chipping is schedule for August 18<sup>th</sup> & 19<sup>th</sup>.
5. Request Village of Freeburg to Vacate Janus rive and Titan Drive: Nothing new at this time.
6. Leaf Machine: Matt said he is waiting on Armor Equipment. He has Citizens lined up. Trying to get it delivered next week.

7. Request from the Gothic Masonic Lodge #852 for handicap parking sign: Matt said he talked to the ones in charge. They had their own reservations about the sign and blocking parking for others. They were in agreement on the temporary signs they can put out.

Matt said Tim was notified today that we got everything submitted for the park grand funding.

**B. NEW BUSINESS:**

1. Appropriation Ordinance: Matt said we will have a special board meeting before the committee meetings on Wednesday, June 25<sup>th</sup> with hearing as well to approve the appropriation ordinance.

*Trustee Tom Carpenter motioned to send to the hearing on Wednesday, June 25<sup>th</sup>, Ordinance #1801 Appropriation Ordinance, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*

2. Resolution #25-7 Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg: Matt said we need this resolution for IDOT to shut down the highway for the parade. The road closure will be from 4:00 – 6:30 p.m.

*Trustee Tom Carpenter motioned to send to the full Board Resolution #25-7 A Resolution for the Freeburg Park District to Sponsor a Homecoming Parade in the Village of Freeburg, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

3. Saturn Terrace: Matt stated residents were at the last board meeting. He, John and Tim met at Saturn Terrace to formulate a plan. The streets crew have been sweeping out the gutters and roads so we can see what we are dealing with. Next step with that, will be shooting elevations of different spots where there are problem areas. We need to see where we can get water moving. Tim found the old plans and it was built about .3% slope which is well under our current standards. That's going to make things more challenging because it is so flat. He explained that some areas can possibly improve but not all and that it isn't going to be a 2-3 week process. Residents discussed their issues and what they feel should be done.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Tom Carpenter motioned to adjourn the meeting at 6:35 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*



Mary Downer  
Office Manager