

REGULAR BOARD MEETING AGENDA – MAY 21, 2018 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. May 7, 2018 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for May 21, 2018 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions –
 - 11 – 1. Recommendation of Combined Planning and Zoning Board to Deny Mike Braun’s Request to Rezone his Property from Single Family Residential to Agriculture – **Exhibit D**
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
 - 13 – 1. MFT Acceptance of Proposal to Furnish Materials and Approval of Award – **Exhibit E**
14. Resolutions –
 - 14 – 1. Resolution #18-04: A Resolution to Include Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings – **Exhibit F**
15. Ordinances –
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, May 16, 2018 – 5:30 p.m. – **Exhibit G**
 - 19 – 1a. Recommend IMRF Resolution for Section 125 Plan – see item #14-1
 - 19-1b. Recommend Waiver of Late Fee in the amount of \$117.93 for 9 N. Main
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, May 16, 2018 – 5:45 p.m. – **Exhibit H**
 - 19 – 2a. Recommend Gregg Blomenkamp be Promoted to Water/Sewer Department Leader Retroactive to April 1, 2018 at a rate of \$31.20 per hour
 - 19 – 3. Streets Committee Meeting – Wednesday, May 16, 2018 – 6:00 p.m. – **Exhibit I**
 - 19 – 3a. Recommend MFT Bid for Acceptance – see item #13-1
 - 19 – 3b. Recommend Purchase of 6 N. Railroad for \$15,000
 - 19 – 3c. Recommend Blake White as Summer Hire at a rate of \$12 per hour
20. Upcoming Meetings
 - 20 – 1. CLOSED IN OBSERVANCE OF MEMORIAL DAY – Monday, May 28, 2018
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, May 30, 2018 – 5:30 p.m.
 - 20 – 3. Finance Committee Meeting – Wednesday, May 30, 2018 – 5:45 p.m.
 - 20 – 4. Personnel/Police Committee Meeting – Wednesday, May 30, 2018 – 6:00 p.m.
 - 20 – 5. Board Meeting – Monday, June 4, 2018 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruet
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MAY 7, 2018 @ 7:30 P.M.

EXHIBIT A

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 7, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaise – here; Trustee Ramon (Ray) Matchett, Jr. – here; Trustee Bert (Dean) Pruet – here; Mayor Seth Speiser – here; (6 present, 0 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 16, 2018 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, April 16, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting:

The following item or items were talked about or discussed:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, April 25, 2018 at 5:45 p.m.

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we reviewed the Board Lists. Trustee Albers stated reviewed the following transactions: Belleville Fence, \$4,768, and Public Works Director John Tolan advised the committee the fence was installed to separate the public works yard from the substation; Police Department software from Omingo \$14,097; a repair to a resident front yard from the water main break \$2,365; Wessell Detailing, \$2,747.50 this was for the architect for the Police Department expansion.

Village of Freeburg Board Meeting Minutes

Monday, May 7, 2018

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Trustee Albers stated T& R Electric show as accounts payable and Account Payable Clerk Debbie Pierce stated she place it in an exchange account because it should be in last year budget.

2. **REVIEW OF INVESTMENTS:** None until October.

3. **INCOME STATEMENT:** Trustee Albers stated we did discussed serval posting on the Income Statement.

TREASURER'S REPORT: None.

OLD BUSINESS:

1. Approval of March 28, 2018 Minutes: Trustee Albers said we approved the March 28, 2018 Minutes.

2. Attorney Invoices: Trustee Albers said we reviewed the attorney invoices.

3. Newsletter: Trustee Albers said Chief Schutzenhofer will write an article and put it in the Freeburg Tribune about locking your cars at night and taking your valuables inside.

NEW BUSINESS:

1. Trustee Albers stated Account Payable Clerk Debbie Pierce said the audit has been scheduled for July 16-18 of this year

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report:

1. The April 26th FEMA on Line Training course.
2. Removed "temporary" filed set up HF Inverted V antenna system behind Municipal Center.
3. Monthly Statewide Tornado Siren testing.
4. Conducted Monthly Region 8B EMA Starcom Communications test.
5. Conducted Countywide ARES/RACES May 2, 2018.
6. Severe Thunderstorm Watch #68 issued on May 2, 2018 at 11:10 P.M.

7. Received an invitation to Mr. James Kramper retirement dinner.
8. Responded to and provide corrections to National Weather Service Meteorologist Jon Carney.

PUBLIC PARTICIPATION: Bill Herr owner of Bill's Auto Body, addressed the Board members to express a concern over the manner in which his electric was recently shut off. A discussion took place with questions and answers. Mayor Speiser assured Mr. Herr that the Village will expedite reconnecting the electric to the business once County inspectors approve the repairs and meets the code of the village.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator's Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Gary Henning on his report. Zoning Administrator Gary Henning thanked everyone for helping him from the office employees, police department, and public works department. Gary said these past 5 years as Zoning Administrator has been a great experience and has really enjoyed it. Gary congratulated Matt Trout on his new position as Zoning Administrator. He said he knows Matt will do a great job in replacing him and he is looking forward to serving on the Combined Planning/ Zoning Commission Board.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT E:

BIDS: Mayor Speiser stated we have a 2018 Ford Police Interceptor Utility AWD at a cost of \$34,840.

Trustee Elizabeth Meehling motioned to purchase 2018 Ford Police Interceptor Utility AWD at a cost of \$34,840 and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXHIBIT F:

BIDS: Mayor Speiser stated we have a 2018 Ford F150 Crew Cab 4x4 at a cost of \$31,680

Trustee Ramon Matchett motioned to purchase 2018 Ford F150 Crew Cab 4x4 at a cost of \$31,680 and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RESOLUTIONS: None.

EXHIBIT G:

ORDINANCES: Mayor Speiser stated we have Ordinance #1655, An Ordinance of the Board of Trustees of the Village of Freeburg Approving and Authorizing the Village to Enter into and the Mayor to Execute a Collective Bargaining Agreement Between the Village of Freeburg, Illinois and the Policemen's Benevolent Labor Committee.

Trustee Elizabeth Meehling motioned to adopt Ordinance #1655 by title only and Trustee Bert Pruett. seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting, the motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we need to go into Executive Session to Discuss Litigation [5 ILCS 120/2-(c)(11)].

EXECUTIVE SESSION

Trustee Elizabeth Meehling motioned to go into Executive Session at 7:59 p.m. to Discuss Litigation [5 ILCS 120/2-(c)(11)] and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

Trustee Bert Pruett motioned to reconvene the Regular Board Meeting at 8:11 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT H:

APPOINTMENTS: Mayor Speiser stated he has the Appointed positions for 2018-2019 year.

Mayor Speiser stated we will start with the Treasurer position for the 2018-2019 year Bryan Vogel

Trustee Elizabeth Meehling motioned to approve the appointed position of Bryan Vogel as Treasurer for 2018 and 2019 year and Trustee Ramon Matchett, Jr. seconded the motion.

ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Administrator appointed position for the 2018 and 2019 year Tony Funderburg.

Trustee Elizabeth Meehling motioned to approve the appointed position of Tony Funderburg as Village Administrator for 2018 and 2019 year and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies. – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Public Works Director appointed position for the 2018 and 2019 year John Tolan.

Trustee Elizabeth Meehling motioned to approve the appointed position of John Tolan as Village Public Works Director for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Chief of Police appointed position for the 2018 and 2019 year Michael (Mike) Schutzenhofer.

Trustee Elizabeth Meehling motioned to approve the appointed position of Michael Schutzenhofer as Chief of Police for Freeburg Police Department for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for ESDA Coordinator appointed position for the 2018 and 2019 year Gene Kramer.

Trustee Elizabeth Meehling motioned to approve the appointed position of Eugene Kramer for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Attorney appointed position for the 2017 and 2018 year Weilmuenster & Keck, P.C...

Trustee Elizabeth Meehling motioned to approve the appointed position of Village Attorney for Freeburg Weilmuenster & Keck, P.C. for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Zoning Administrator/Project Manager appointed position for the 2018 and 2019 year Matt Trout.

Trustee Elizabeth Meehling motioned to approve the appointed position of Mathew Trout as Village Zoning Administrator/ Project Manager for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated Rita Green will be appointed for another 5 year term.

Trustee Elizabeth Meehling motioned to approve the appointed position of Rita Green for a 5 year term for the Combined Planning/ Zoning Commission Board and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated the seat vacated by Mike Heap on the Combined Planning/ Zoning Commission Board will be appointed to Gary Henning.

Trustee Elizabeth Meehling motioned to approve the appointed position of Gary Henning for the remaining 5 year term for the Combined Planning/ Zoning Commission Board and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated the trustee seat vacated by Matt Trout on the Village Board will be appointed to Mike Heap as Village Trustee. Mayor Speiser stated Mike will serve as Trustee up till next election in April and this seat will have a two year period along with the seats for a four year election term.

Trustee Elizabeth Meehling motioned to approve the appointed position of Mike Heap as Village Board of Trustee for the remaining of two year term and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

COMMITTEE MEETING REPORTS:

EXHIBIT I:

Legal/Ordinance Committee Meeting:

Trustee Bert (Dean) Pruett reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 25, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Zoning Report/Nuisance Properties: None.

NEW BUSINESS:

1. Liquor License Class for Limited Wine Manufacturer: Trustee Pruett stated a request was brought to us by a resident asking if he could sell wine out of his home. Trustee Pruett said this would require a change in the code to allow this special use in the SR-1 district. The Illinois Liquor Commission stated there were only two in the state like this. We check both of these communities and neither of them have an active business with this type of liquor license. Trustee Pruett stated the committee did not want to move forward with this.

Trustee Pruett stated an issues between the residents on Old Freeburg Road seem to be resolved.

EXHIBIT J:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, April 25, 2018 at 6:01 p.m.

POLICE:

OLD BUSIENSS:

1. Police Department Expansion: Trustee Meehling stated that Chief Mike Schutzenhofer has received the revised plans, but they still need to be reviewed. Trustee Meehling said Chief Mike Schutzenhofer advised the committee these are the rough drafts and still need minor corrections. Trustee Meehling stated she will review the plans and make sure they are designed to meet our code. Once the plans are cleaned up and ready to go out for bid, she said it will be advertised by SIBA. Trustee Meehling stated we are only bidding the building and finishes right now. Trustee Meehling said Chief Schutzenhofer will talk to Netmeyer Engineer Firm to make sure the designs do meet current code. Trustee Meehling stated she would also like it to be noted what is and is not going to be included on the bid. This way we should be able to handle some of items on our own.

Trustee Meehling stated Chief Mike Schutzenhofer advised the committee he would like to add three part-time officers to the police force.

Trustee Elizabeth Meehling motioned to hire Tyler Whitney, Josh Owens and Clayton Proffitt for part-time officers for the Village of Freeburg Police Department and Trustee James Blaies seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

NEW BUSINESS:

1. Purchase of 2018 Ford Police Interceptor: Trustee Meehling stated Chief Schutzenhofer would like to add another Ford Interceptor to the fleet. Trustee Meehling said Chief Schutzenhofer said he plans to continue the program to purchase one new vehicle per year. Trustee Meehling stated the Village Board approved this item earlier on the agenda under Bids.
2. Executive Session to Discuss Collective Negotiations: Trustee Meehling said we discuss the policeman contract. Trustee Meehling stated this was approved earlier on the agenda under Ordinances.

PERSONNEL

OLD BUSINESS:

NEW BUSINESS:

1. Zoning Administrator/Project Manager Position: Trustee Meehling said the committee discussed the need for a full- time Zoning Administrator/Project Manager position this issue was taking care of tonight on the agenda under appointed positions and was approved.

Trustee Meehling said we talked about raises for Village Administrator, Public Works Director and Police of Chief. At this time she would like to make a motion.

Trustee Elizabeth Meehling motioned to recommend Village Administrator Tony Funderburg, Public Works Director John Tolan and Police Chief Mike Schutzenhofer receive a 2.5% raise retroactive to April 1, 2018 for a length of four years and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

GENERAL CONCERNS: None.

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, May 8, 2018 – 6:00 p.m.
Electric Committee Meeting – Wednesday, May 16, 2018 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, May 16, 2018 – 5:45 p.m.
Streets Committee Meeting – Wednesday, May 16, 2018 – 6:00 p.m.
Board Meeting – Monday May 21, 2018 – 7:30 p.m.

Mayor Speiser announce new committee chairpersons will be Trustee Heap will have Legal and Ordinance, Trustee Pruett will have Sewer and Water, Trustee Matchett will remain on Streets, Trustee Blaies will remain on Electric, Trustee Meehling will remain on Police and Personnel and Trustee Albers will remain on Finance.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – Congratulations to all the new appointees, and welcome the three new part-time police offices.

Trustee Elizabeth (Lisa) Meehling – Congratulations to all the new appointees, welcome the three new part-time police offices and thank you Gary for your serve as Zoning Administrator.

Village Clerk Jerry Menard – Gary thank you for your service for the last 5 years and congratulations to all the new appointees and welcome the three new part-time police offices.

Trustee James (Mike) Blaies – Same thing as what everyone else said.

Trustee Ramon (Ray) Matchett, Jr. – Same here.

Trustee Bert (Dean) Pruett – Same here.

STAFF COMMENTS:

Treasurer Bryan Vogel – Thank you for the reappointed position.

Public Works Director John Tolan – Thank you.

Chief of Police Mike Schutzenhofer – Thank you for the reappointed position and welcome to the new part-time police officers and appointees.

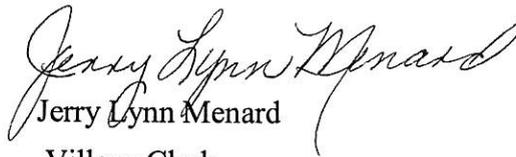
ESDA Coordinator Gene Kramer – Thank you for the re-appointed position.

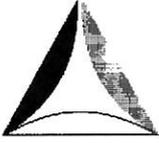
Mayor Seth Speiser – He would like to thank Gary Henning for his past 5 years of service. Gary has been a big help around here and he appreciates everything Gary has done for the village.

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Bert Pruett motioned to adjourn the Regular Board meeting of Monday, April 16, 2018 at 8:23 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

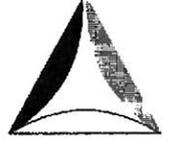


ESDA OFFICE: [618] 539-9996
VILLAGE HALL: [618] 539-5545

FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

Freeburg Emergency Management Agency

#14 SOUTHGATE CENTER
FREEBURG, IL 62243



DIRECTOR:
[618] 539-3764

ESDA Report for Mayor and Village Board
May 21, 2018

submitted by Eugene Kramer, Coordinator

1. Attended retirement part of St. Louis , Mo. National Weather Service Warning Coordinating Meteorologist James Kramper on May 12, 2018 in St. Charles. Provided a short presentation to Mr. Kramper as it related to his work with us for our StormReady® certifications.

2. Completed training provided by Administrative Secretary Julie Polson as it relates to our CTY notification system as it relates to our ESDA Torando Watch notifications. We now have our three stage (personnel) continuity of Government Operations (COG) in this area. Training completed in ESDA office 5/9/2018.

3. ESDA office activated to EOC mode as Storm Prediction Center issued a Severe Thunderstorm WATCH, #90, valid from 2:55 PM to 10:00 PM on May 14, 2018. Support communications officer, Phil Carreon -Freeburg ESDA assisted Coord. Kramer with office communications -monitoring NWS reports.

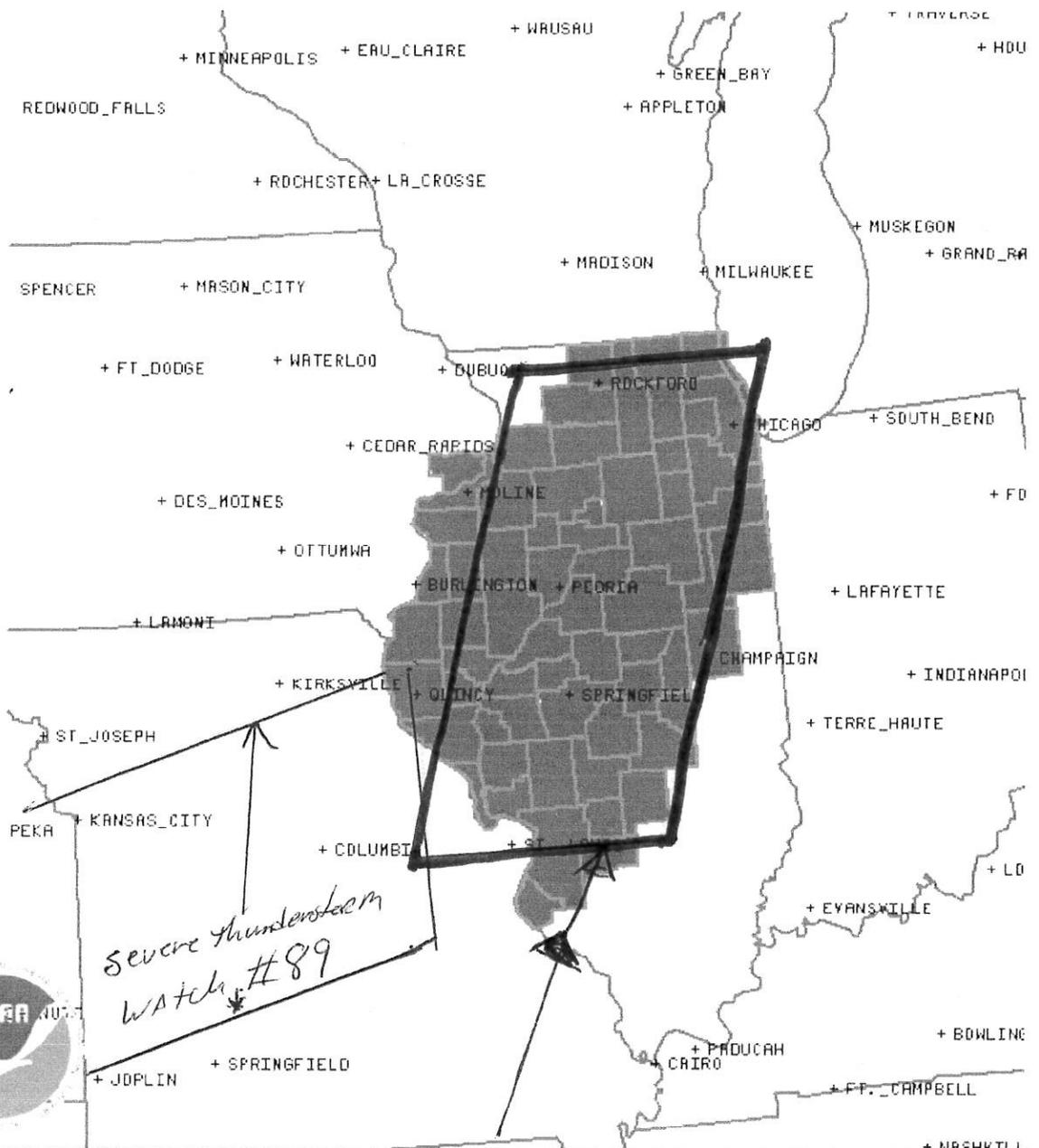
(see attachments for areial outline.)

4. ESDA office activated to EOC status May 14, 2018 at 6:29 PM as St. Clair County was issued under a Severe Thunder Warning from NWS and it was valid until 7:30 PM. NWS advised that at 6:29 PM severe thunderstorms were located along a line extending from near Centreville to near Richwoods, moving SE at 30mph. Activation of the communication systems with County EMA and Countywide Amateur Radio Emergency Service operators obtained reports aligned with our office Radar Data. Highest wind gusts recorded in the ESDA office was 44 mph, at two separate intervals. NO damage reported to the office from the public or from our communications with Freeburg PD. Repors from ARES indicated 12 inch dia. tree limbs had been taken down on the East side of Belleville- again, no serious damage report to our office. Maintained radio contact with National Weather Service throughout warning period. Support Communications officer-evening-Dave Antry assisted during this warning period .

5. Shelter activation for Severe Thunderstorm Warning in #4 above. included Lauren Theurkauf and Joy Robinson at St. Paul's UCC Community Storm Shelter area. Communications maintained with shelter during warning period.

6. Completed ARES-RACES report to ARRL DEC and St. Clair Co. EMA.

7. FEMA sending update to EMA/ESDA Coordinators for upcoming training Webinars.



Severe Thunderstorm Watch # 90 - Valid from 255 PM until 1000 P

NOAA/NWS/Storm Prediction Center

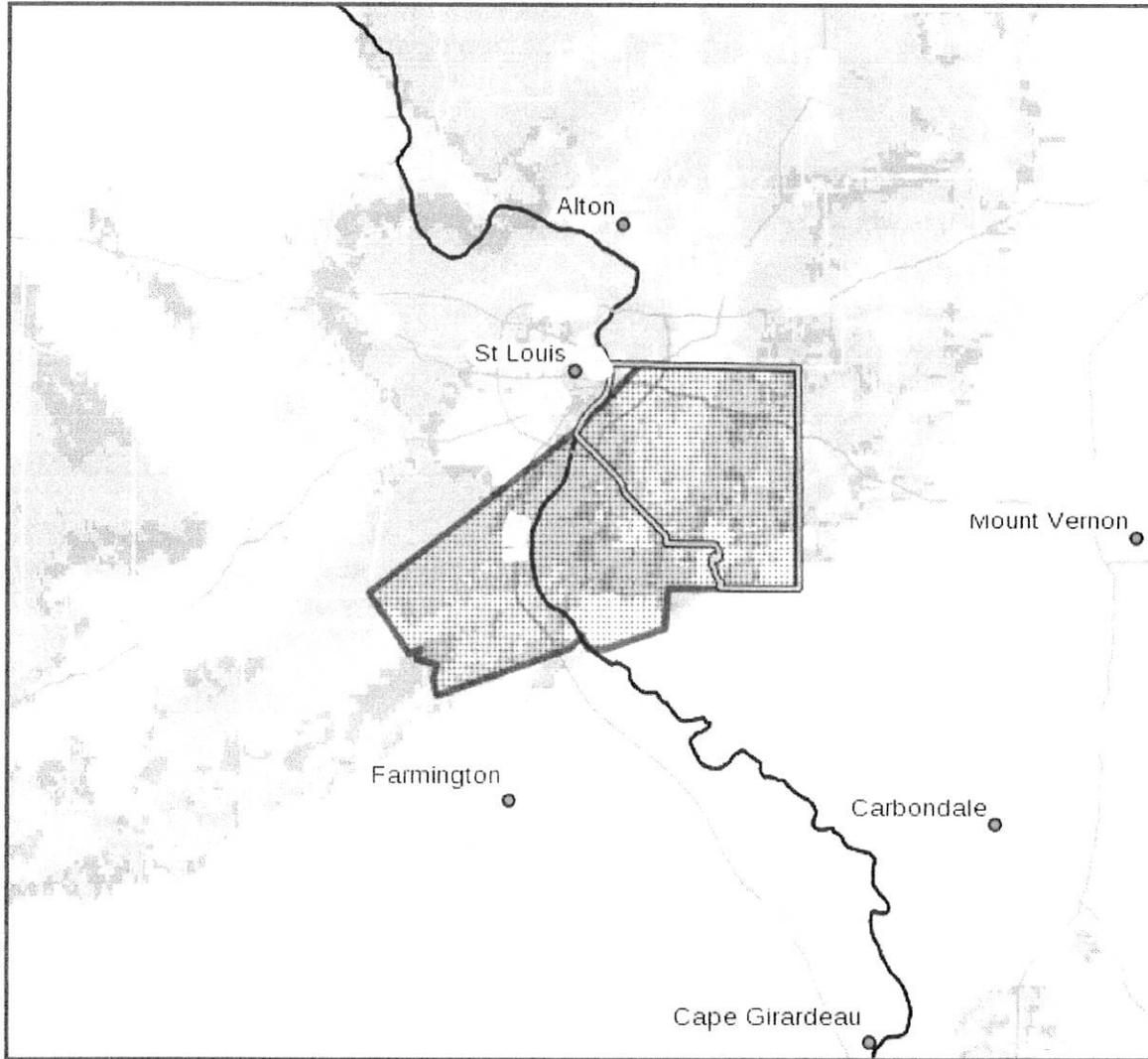
Updated:

MAY 14, 2018



Interactive NWS Alert

New event: Severe Thunderstorm Warning for St. Clair, IL
Sent via email and SMS at 629 pm CDT, May 14th 2018



Radar valid at 730 pm CDT, May 14th 2018



NWS Alert



User Alert Area

ILC133-163-MOC099-189-150030-
/O.NEW.KLSX.SV.W.0035.180514T2329Z-180515T0030Z/

BULLETIN - IMMEDIATE BROADCAST REQUESTED

Severe Thunderstorm Warning

National Weather Service St Louis MO

629 PM CDT MON MAY 14 2018

**FREEBURG VILLAGE BOARD MEETING
ZONING REPORT
MAY 21, 2018**

Matt Trout
Zoning Administrator

The Combined Planning and Zoning Board meeting was held on May 8th at 6pm. There were two hearings that took place and one property owner was present to discuss a business matter with the Combined Board. All of the details of this meeting are provided in the Memorandum from the meeting.

On May 15th Trustee Heap and I met with Annie from the County Zoning Department. This was a great informational meeting for Trustee Heap and myself. We discussed signs, building permits, inspections, storage units, problem county properties that border the Village and many other various topics. She is very willing to help, and the zoning department at the county will be a great tool for me as I learn in this position.

We have been working with the county health department on the 209 Cedar Lane property. The county is coming out to larvicide the pool to make sure it is not a mosquito hazard as we work through the other issues of this property. The public works department also mowed the grass on May 11th and the proper steps have been taken to receive payment. We have been unable to reach anybody with the mortgage company that owns the property. The county is also working on other avenues to reach someone in regards to this property.

Many Courtesy calls concerning high grass in past two weeks

3- Occupancy Permits issued from May 8th through May 17th

Building Permits issued from May 8th through May 17th

- 2-New Sidewalks
- 1-New Patio
- 1-Electrical Repair per Ameren

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

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Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG MEMORANDUM

DATE: May 9, 2018
TO: Village of Freeburg Board
FROM: Matt Trout, Zoning Administrator 
RE: Combined Planning and Zoning Board Meeting May 8, 2018

On May 8, 2018, the above board held a meeting to hear Jeremy Holtrop/Colene Dougherty's area bulk variance request and Michael Braun's request to rezone property. The above board held discussions on the Donald Bode's request to operate a machine shop behind his residence.

Jeremy Holtrop and Colene Dougherty were present to discuss their Area Bulk Variance Request for the property located at 5 West Apple. After a lengthy discussion about the number of parking spaces needed per the code and their intentions, Mr. Holtrop and Ms. Dougherty withdrew their request in order to go back to the drawing board.

Michael Braun was in attendance to request to rezone property from SR-1 (Single Family Residential) to A (agriculture) at the location of P.I.N 13-24.0-407-013 (Douglas Road) and P.I.N. 14-19.0-300-014 (W. Apple). After hearing Mr. Braun's request, the board held discussions on the Comprehensive Plan, implications of a change, and Mr. Braun's options.

Lee Smith motioned to deny Michael Braun's Request to rezone the Property on Douglas/W. Apple from single family residential to agriculture and Gary Mack seconded the motion. ROLL CALL VOTE: Lee Smith – yes; Gary Mack – yes; Kevin Groth – no; Rita Green - yes; Steve Woodward – yes. With 4 yes votes, the motion carries.

In new business, the Board opened discussions with Donald Bode about his request to operate a Machine Shop behind his residence. After a lengthy discussion about his intentions and options, Mr. Bode is going to meet with Village Administrator Funderburg and Zoning Administrator Matt Trout.

cc: Seth Speiser, Mayor of Freeburg



Acceptance of Proposal to Furnish Materials and Approval of Award

Local Public Agency: Village of Freeburg
 County: St. Clair
 Section: 18-00000-00-GM
 Route: Various

To Verlan Funk Truck Service, Inc.
 Address 5087 State Route 15 Freeburg, IL 62243

In accordance with your proposal submitted on 5/7/2018, a copy of which is in our files, you have been
proposal or quotation date of submittal
 awarded the contract for furnishing the following materials required in the maintenance of the above designated project.
construction or maintenance

Materials shall be inspected in accordance with current Departmental policies.

Item	Unit	Quantity	Unit Price	Amount
Seal Coat Aggregate - CA 16	TON	990	10.1500	10,048.50
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Total:				10,048.50

Terms _____
 Shipping Instructions To Stockpile as needed by the Village

For Municipal Projects

Local Agency Official

Date

For County And Road District Project

Highway Commissioner

Date

County Engineer/Superintendent of Highways

Date

Illinois Department of Transportation
 Concurrence in approval of award

Regional Engineer

Date



Suggested resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings

IMRF Form 6.72 (Rev. 08/03)

PLEASE ENTER Employer IMRF I.D. Number

RESOLUTION

Number _____

WHEREAS, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account; and

WHEREAS, an IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an I.R.C. section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body; and

WHEREAS, the _____ of the
BOARD, COUNCIL, etc.

_____ is authorized to include
EMPLOYER NAME
section 125 plan and premium conversion and flexible spending account compensation as earnings reportable to IMRF and it is desirable that it do so.

NOW THEREFORE BE IT RESOLVED that the _____ of the
BOARD, COUNCIL, etc.

_____ does hereby elect to
EMPLOYER NAME
include as earnings reportable to IMRF compensation paid under an I.R.C. section 125 plan and/or compensation directed into a premium conversion plan or flexible spending account effective _____
EFFECTIVE DATE

BE IT FURTHER RESOLVED that the _____ is authorized and directed
CLERK OR SECRETARY OF THE BOARD
to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

CERTIFICATION

I, _____, the _____
NAME CLERK OR SECRETARY

of the _____ of the County of _____,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

a resolution duly adopted by its _____ at a meeting duly convened
GOVERNING BODY

and held on the _____ day of _____, 20 _____.

SEAL

CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund

Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337 www.imrf.org

Member Services Representatives 800/ASK-IMRF (1-800-275-4673)

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Ray Matchett, Jr.

Mike Blaies

Denise Albers

Dean Pruett

Mathew Trout

Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING

(Blaies/Albers/Heap/Meehling)

Wednesday, May 16, 2018 at 5:30 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER

Bryan A. Vogel

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

VILLAGE ATTORNEY

Weilmuenster & Keck, P.C.

The meeting of the Electric Committee was called to order at 5:32 p.m. on Wednesday, March 14, 2018 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers (absent), Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dean Pruett, Village Attorney Fred Keck, Public Works Director John Tolan, Head Lineman Shane Krauss, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Gregg Blumenkamp, Todd Peek, David Glaus and Janet Baechle.

A. OLD BUSINESS:

1. Approval of April 11, 2018 Minutes: Trustee Lisa Meehling motioned to approve the April 11, 2018 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.
2. Surplus Equipment: Head Lineman Shane Krauss advised the Harley was the only item pending, and it has been picked up.
3. New Electric Customers: Shane has not heard from Ameren or Mr. Janssen. Mayor Speiser asked if he has received any additional requests from residents to switch over their power, and Shane said no. He stated Ameren is not jumping to let people go. Item will be taken off the agenda for now.
4. Customer Issues: Public Works Director John Tolan advised we had a power outage in Saturn Terrace when a pole snapped in half. We also had a little blip on the circuit west of town by Silverthorne. Shane said we had limbs close to the lines in a few places, and it was lightning that night as well.
5. Freeburg Country Mart LED Lighting Project: John advised this is in Rodd Whepley's hands. There has been a lot of communication between them. The Country Mart needs to submit that application to Rodd. The B-2 meter is installed, and the B-2 rate is good for 3 years. Mayor Speiser asked if anyone got a call from the Sportsman's Club to switch to LED lighting. Shane discussed this with Bob Elden, and Shane is not sure there are enough lights to warrant it. They could apply next March.

B. NEW BUSINESS:

1. IMRF Resolution for Section 125 Plan: Village Administrator Tony Funderburg said in our recent IMRF audit, they advised we need to have a resolution in place when there is a Section 125 wellness plan. We have to pass this resolution retroactively to the start of the program.

Trustee Lisa Meehling motioned to recommend to the full Board the Resolution for the Section 125 Plan for approval and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Electric Committee Meeting Minutes

Wednesday, May 16, 2018

Page 1 of 2

Shane stated the urge test is scheduled on June 11th for the old plant and the 12th for the north sub. Shane confirmed Bill Herr has not contacted him in over a week. Regarding Shane's truck, it is totaled, and the value of the truck exceeds the claimant's policy limit.

C. GENERAL CONCERNS: John said he, Shane and Tony participated in a webinar regarding the small cell bill that was passed regarding the 5g wireless initiative. We will be mandated by this law on how much we will charge and where their equipment will be located. Tony said there will be a new ordinance that will need to be adopted. He is waiting to see IML's draft ordinance. Attorney Keck stated we will also be able to charge a permit fee.

D. PUBLIC PARTICIPATION: Mr. Glaus purchased 9 n. Main that had a leftover utility bill of almost \$1,000. He said his has no problem with assuming that bill, but would like the late fees waived. Tony stated Mr. Glaus has been very good to work with, and the fee would be around \$100. The committee agreed to waive the fee.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 5:45 p.m and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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PHONE: (618) 539-5545 • FAX: (618) 539-5590
Website: www.freeburg.com
PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Pruett/Blaies/Heap/Meehling)
Wednesday, May 16, 2018 at 5:45 p.m.

EXHIBIT H
VILLAGE ADMINISTRATOR
Tony Funderburg
VILLAGE TREASURER
Bryan A. Vogel
PUBLIC WORKS DIRECTOR
John Tolan
POLICE CHIEF
Michael J. Schutzenhofer
VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:48 p.m. on Wednesday, May 16, 2018, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Denise Albers (absent), Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Gregg Blomenkamp, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Todd Peek and Janet Baechle.

A. OLD BUSINESS:

1. Approval of April 11, 2018 minutes: Trustee Mike Blaies motioned to approve the April 11, 2018 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. New Sewer Plant: Village Administrator Tony Funderburg emailed the RFQ out, and stated the dates could change depending on when it passes. Mayor Speiser heard back from Senator Duckworth's office stating they were going to talk to Representative Bost about our request. Todd Peek advised the rules are changing for the revolving loan fund requirements. If they do, with municipalities that have a population under 5,000 could qualify for a grant up to 15%. Tony asked for the committee to review the RFQ before we send it out for bid. It will be advertised in the Freeburg Tribune, but we do have some firms that we will mail it to.
3. Sewer issues/Sewer Fuel Odors/Sewer Main Jack's Car Wash: Public Works Director John Tolan advised the odors are gone. We had a sinkhole develop behind Kent Heap's house and also behind the Haus house on Elizabeth Dr. The areas were televised and cleaned, and it appears both Mr. Brown and Mr. Heap's laterals have shifted off. Since it is their laterals, it is not our issue. We also cleaned the area by Mr. Taylor's home in Meadowbrook and also Lakeview Dr. We found a couple laterals sticking up and also a couple root balls. John stated there were no major issues on our side.
4. FSH Minutes: John said other than putting in three fire hydrants, it is pretty quiet.
5. W. Apple St./Schiermeier Road/Old Freeburg Road Water Lines: John advised he walked the Schiermeier Road and Old Freeburg Road water lines with TWM. The proposed costs for Schiermeier Road are \$23,000 - \$24,000 in engineering and \$246,000 in construction costs. John feels if we are wanting to consider this, it would be worthwhile to have an informational meeting to see how many people are actually interested in this line.

With regard to Old Freeburg Road, the engineering fees are approximately \$33,000. John believes our guys could do this job except for the boring portion. The projected construction cost for the project is approximately \$367,000. Mayor Speiser believes our guys have enough to do without putting water lines in. These projects have pretty high price tags for the volume of residents. John would like for everyone to review the proposals. He suggested going out to talk to people on Old Freeburg Road.

6. Private Sewer at Potter/West Street: Nothing new.
7. East and West Tower Work: Nothing new.
8. Spring Clean Up: John advised it went really well this year. We took in 43 tires with rims and raised the price on those. He said J&C E-recycling took them, and he would like to give them the tire recycling next year. There are a lot of people from out of town dumping their trash.

Trustee Meehling asked about water/sewer hire, and John advised he has not received any applicants with the water/sewer qualifications.

B. NEW BUSINESS:

1. Local Debt Recovery Program: Julie advised we would like to determine the amount of time we are going to keep a renter in the Local Debt Recovery Program. She stated the most successful time to receive money is during tax season. The only other way to recoup money is through lottery winnings. The committee agreed to go through two tax seasons for a renter's debt. It would then revert back to the landlord.
2. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1) and Real Estate Transactions, 5 ILCS 120/2-(c)(5):

**EXECUTIVE SESSION
6:09 P.M.**

Trustee Lisa Meehling motioned to enter Executive Session at 6:09 p.m. citing personnel, 5 ILCS 120/2-(c)(1) and real estate transactions, 5 ILCS 120/2-(c)(5) and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

**EXECUTIVE SESSION ENDED
6:42 P.M.**

Trustee Lisa Meehling motioned to end the Executive Session at 6:42 p.m. and Trustee Mike Blaies seconded the motion. All voting aye, the motion carried.

The committee meeting reconvened at 6:43 p.m.

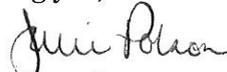
Trustee Lisa Meehling motioned to recommend to the full Board Gregg Blomenkamp be promoted to Water/Sewer Department Leader retroactive to April 1, 2018 at a rate of \$31.20 per hour and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.

John stated they have collected the THM samples for the May quarter. He also said Gregg completed his first year of training through IPSI. This is the same training he and Shane completed.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn the meeting at 6:44 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

VILLAGE PRESIDENT
Seth Speiser

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Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Albers/Heap/Pruett)
Wednesday, May 16, 2018 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:45 p.m., on Wednesday, May 16, 2018, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers (absent), Trustee Mike Heap, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, (absent) Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Matt Trout, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

POOL: A. OLD BUSINESS:

1. Pool: Village Administrator Tony Funderburg advised we are waiting for the guy to come back and complete the rock work. Public Works Director John Tolan said we put in the new drain system. We are filling the pool, the slide rails were replaced, and we are going to get a new diving board.

B. NEW BUSINESS: None.

STREETS: A. OLD BUSINESS:

1. Approval of April 11, 2018 Minutes: *Trustee Dean Pruett motioned to approve the April 11, 2018 minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*
2. E. Apple Street Proposed Repair: Nothing new.
3. Drainage Problem Areas (Hill Mine Rd.)/Stormwater Run-Off: Tony advised we are going to dig out the area and IDOT will clean it out. We are taking a slow approach to it, and Tony confirmed the school is willing to help out. John said we are keeping an eye on the drainage at the new daycare. He stated the daycare's culvert is 18" and the one in front of Cedar Trails is 24". He is going to get the state to look at the hole by Dambachers.
4. Customer Issues: Nothing new.
5. MFT Bid: John stated we had to re-bid the CA16 because we couldn't get slag. Funk Truck Service came in with the low bid at \$10,048.50

Trustee Dean Pruett motioned to recommend to the full Board to accept Verlan Funk Truck Service's MFT Bid for the Seal Coat Aggregate CA 16 in the amount of \$10,048.50 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

6. Summer Hire: John advised he would like to hire one more person. Dick Mense is working right now but we need to save some of his hours for the fall. Noah is back but now has a class 3 days a week, and Ben Ebel is not back until June. He would like to hire Blake White. He is in college and has mowing and landscaping experience.

Trustee Dean Pruett motioned to recommend to the full Board we hire Blake White for part-time public works help at \$12.00 per hour and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Street Committee Meeting Minutes

Wednesday, May 16, 2018

Page 1 of 2

John advised he will begin the mosquito spraying next week. Zoning Administrator Matt Trout is working with the county Health Department for the property located at 209 Cedar Lane. They will be putting the larvicide pod in the pool. With respect to the trees at 6 S. Edison, John stated Deterding's recommendation is to trim out the tree in front. The other tree to the south is dead and they recommend it be cut down. The cost to trim the one tree is \$540, and \$2900 to cut down the dead one, haul it away and grind the stump. Trustee Pruett will go with John to talk to Mr. Harper about his tree.

B. NEW BUSINESS:

1. Part-time Pay Raise: Tony said we have a request to give our part-time public works employees a raise for those that come back year after year. We would keep it similar to the one we passed for the lifeguards and cap it at 7 years. Tony will put something together and bring it to the next Personnel committee meeting.
2. Freeburg Lockhart-Smith Post 550 Request: The committee was in agreement with the Post's request to use the Village Park for the Memorial Day celebration.

Tony brought up the Meadow Pines subdivision and said we now have a timeline checklist for the items that need to be done. Right now, John, TWM, and Matt are reviewing the plans. The plans have to go to the Combined Board for review and recommendation, then to the Village Board for final approval. Tony asked everyone to be mindful of the timing and the need to get everything done within the timeframes specified. John advised he has already met with Rhutasel regarding the water and sewer, but he still needs to look at the drainage and sidewalks.

Tony advised Mike Braun will be at the board meeting Monday night. He requested that his property be rezoned from single-family residential to agriculture. The Combined Board is not recommending the rezoning request. It can be overruled by a Village Board 2/3's vote. Tony stated that property was brought in as SR-1 in order to be a subdivision and we have invested utilities in it. Tony also said that everything Mr. Braun wants to do he can do right now. Tony confirmed the property is single family residential in the Comprehensive Plan.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dean Pruett motioned to adjourn the meeting at 7:19 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager