

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – February 18, 2025 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. January 21, 2025 – Board Meeting Minutes – **Exhibit A**
 - 4 – 2. February 3, 2025 – Board Meeting Minutes – **Exhibit B**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for February 18, 2025 – **Exhibit C**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit D**
 - 10 – 2. Recommendation for Approval of Improvement Plans for Murphy Development – **Exhibit E**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 – 1. Resolution #25-01: A resolution Authorizing the Village to Enter into and the Mayor to Execute Agreement Between the Village and LIHEAP – **Exhibit F**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
 - 18 – 1. Appoint Keck Brown, P.C. effective March 1, 2025
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, February 12, 2025 – 5:30 p.m. - **Exhibit G**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, February 12, 2025 - 5:45 p.m. – **Exhibit H**
 - 19 – 3. Streets Committee Meeting – Wednesday February 12, 2025 – 6:00 p.m. – **Exhibit I**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, February 26, 2025 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, February 26, 2025 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, February 26, 2025 - 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, March 3, 2025 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
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Web Site: www.freeburg.com

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, JANUARY 21, 2025 @ 7:30 P.M.

EXHIBIT A
VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, January 21, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, January, 6, 2025 for approval.

Trustee James (Mike) Blaies motioned to accept the minutes from the Regular Board Meeting Monday, January 6, 2025 and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to give his ESDA Report for January 21, 2025. Mayor Speiser said everyone should have his report in their packet. If you have any questions, please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT FOR JANUARY 21, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Tim was not present to give his Engineer Report for January 21, 2025. Mayor Speiser said everyone should have his report in their packet. If you have any questions, please call Tim.

Village of Freeburg Board Meeting Minutes
Tuesday, January 21, 2025
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**EXHIBIT D:
COMBINED PLANNING AND ZONING BOARD REPORT.**

Village Administrator Matt Trout said Bill Vollmar, developer of Lone Oak Trails attended the meeting to discuss his comical lots along the Freeburg Douglas Road. He stated these lots have not been for sale for 20 years and he has had little to no interest in them. They are currently zoned B-2. Bill asked if he could get these lots rezoning to MR-1 or SR-1. The Board discussed this and the consensus of the Board was they would prefer allowing SR-1. Mr. Vollmar state he would file zoning amendment to rezone these lots in the future.

Village Administrator Matt Trout said the improvement plans for the Murphy Development have been reviewed and approved by the Engineering and Public Works Departments. Village Engineer Tim Pruett recommended to the Combined Board to approve the improvement plans for the subdivision. Member had questions about the private road in the Townhome portion of the project. Engineer reminded the Board that the layout was approved during the Preliminary Plat process. Board decided to table the approval until the next meeting.

The Coffee Pot is looking for a new location. The location they have pick out is not going to work with a drive though window.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.
CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.
BIDS: None.
RESOLUTIONS: None.
ORDINANCES: None.
OLD BUSINESS: None.
NEW BUSINESS: None.

EXHIBIT E:

APPOINTMENTS: Mayor Speiser stated we have Mark White Resignation from the Combined Planning and Zoning Board.

Trustee Elizabeth (Lisa) Meehling motioned to accept Mark White's Resignation from the Combined Planning and Zoning Board, and Trustee Dana Miller seconded the motion. All voting aye, motion carried.

EXHIBIT E:

APPOINTMENTS: Mayor Speiser stated he would like to Appoint Dale Lickenbrock to the Combined Planning and Zoning Board.

Trustee Dana Miller motioned to accept the Appointed position of Dale Lickenbrock to the Combined Planning and Zoning Board, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT D:

Electric Committee Meeting: Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, January 15, 2025 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Customer Issues: Trustee Blaies said Head Lineman Shan Krauss said there is nothing to report. He added that he did an overview of 2024 and we had a total of 28 outages for the year.
2. IMEA Energy Efficiency Grant: Trustee Blaies said Head Lineman Shane said, we previously discussed the lighting at the Village Hall We got a count of the fluorescent lights left in all of our buildings and with that, we would be eligible for \$7,500. Materials estimate is roughly \$2,500. If the board approves, he said he will move forward.

NEW BUSINESS:

1. Combined Planning & Zoning Board Vacancy: Trustee Blaies stated this was taking care of under Appointments
2. Mary Downen End of Probation: Trustee Blaies said at this time he would like to make a motion.

Trustee James (Mike) Blaies motioned to recommend Mary Downen be taken off probation, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Blaies said Head Lineman Shane Krauss said everyone has a list of the transformers that have failed throughout the years. There is a total 27, 7 will be repaired , 17 scrapped and purchase 4 reconditioned ones. Trustee Blaies said at this time he would like to make a motion.

Trustee James (Mike) Blaies motioned to purchase the reconditioned transformers after including the scrap not to exceed \$20,000, and Trustee Tom Carpenter seconded the motion.

ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT E:

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, January 15, 2025 at 5:46 p.m.

The following items were talked about or discussed:

OLD BUSINESS:

1. Sewer Issues: Trustee Kaiser said Public Works Director John Tolan said there was an issue on E. Hill Street, with water in the basement. There was no issue on our end when we checked the lines. Suggested they get a camera to find the issue.

2. FSH Minutes: Nothing to report.

3. Water System Upgrades. : Trustee Kaiser said Public Works Director John Tolan said TWM has set-up SCI Engineer to do soil borings on the railroad crossing on West Apple and Phillips. Village Engineer Tim Pruett added it is part of the railroad permits that require soil borings. John said he, “Tim, Buddy and Trevor will go with TWM to visit Coulterville’s water plant to look at their chemical feed operation. This comparable to what we use, this is for the ammonia chlorine feed at the new water tower.

Village Administrator Matt Trout brought up water/sewer rates for high commercial users. The group discussed the situation with other large users. No further recommendations were made by the committee.

NEW BUSINESS: Public Works Director John Tolan said, we hosted a JULIE locating training. There is a new JULIE locating law as of January 1st.

Village Administrator Matt Trout said we received a call from the Director of St. Clair County Health Department asking questions about SAVE Site. He advised that we are not the regulator group over their sanitation system.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

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EXHIBIT F :

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Ramon Matchett, Jr.(Chairperson) reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, January 15, 2025 at 6:00 p.m.

The following items were talked about or discussed:

POOL:

OLD BUSINESS: None.

NEW BUSINESS:

1. St. John's Auction Donation Request: Trustee Matchett said the committee agreed to donate a 10-visit pool pass also to the Freeburg Area Library Triva.

Village Administrator Matt Trout said we will advertise for lifeguards if the Board is okay with that. He discussed a change to pool party reservations to allow Freeburg residents the month of April to reserve parties. He said he received a list from Scott, and he and John will go through it.

STREETS:

OLD BUSINESS:

1. Drainage Problem Areas/Stormwater Run-Off: Trustee Matchett said nothing to report.

2. Customer Issues: Public Works Director John Tolan said they are still working on clearing the snow, widening things out as it melts.

3. MFT: Nothing to report

NEW BUSINESS:

1. Resident Request for Stop Sign at the Intersection of High Street & Edison Street: Trustee Matchett said typically we have the police take a look and report back. The committee looked at a map of the area.

2. Request Village of Freeburg to Vacate Janus Drive and Titan Drive: Trustee Matchett said Mr. Threlkeld was present. He is requesting the Village to consider vacation in their interest. If the village would consider vacating, there would need to be easements for the water/sewer. Matt said we will get the legal description and determine what utilities are there and possible easement to require and work with Mr. Threlkeld them bring the Board to vacate.

Village Engineer Tim Pruett discussed agreement we received the grant application he submitted the handicap accessible sidewalks. The project needs to be completed by June 2026.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

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UPCOMING MEETINGS:

Finance Committee Meeting – Wednesday, January 29, 2025 – 5:30 p.m.
Legal/ Ordinance Committee Meeting – Wednesday, January 29, 2025 – 5:45 p.m.
Personnel/Police Committee Meeting – Wednesday, January 29, 2025 – 6:00 p.m.
Board Meeting – Monday, February 3, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

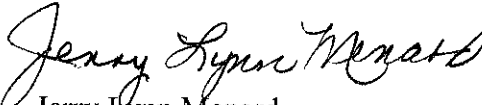
Trustee Tom Carpenter – Not tonight.
Trustee Elizabeth Meehling – Thank you John and your crew.
Trustee Dana Miller – Thank you John and your crew for being out in this kind of weather fixing water breakages.
Village Clerk Jerry Menard – Not tonight
Trustee James (Mike) Blaies – Thank you John and your crew.
Trustee Ramon Matchett, Jr. – Thank you John and your crew.
Trustee Robert (Bob) Kaiser – Thank you John and your crew
Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett –
Public Works Director John Tolan -
Village Administrator Matt Trout – Thank you for taking Mary off Probation. She doing a great job. John and he met again today on the budget. He hopes by the end of the week he will have a draft for us.
Chief of Police Mike Schutzenhofer –
ESDA Coordinator Gene Kramer – Not present.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, January 21 at 7:43 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, FEBRUARY 3, 2025 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, February 3, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the minutes of the Regular Board of January 21, 2025. **Unavailable**

EXHIBIT A: FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, January 29, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** No questions.

2. REVIEW OF INVESTMENTS:

Trustee Carpenter said, we have a CD coming due February 9th. Trustee Carpenter said at this time he would like to make a motion.

Trustee Tom Carpenter motioned to reinvest the CD at 4.1% or current rate for 6 months at Citizens Bank, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

3. **INCOME STATEMENT:** Trustee Carpenter said, Village Administrator Matt Trout said we should be about 83%. We received our final payment from property taxes. All insurance payment has been made and are reflected. Trustee Carpenter said that it looks like the swimming pool made a profit this year.

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4. TREASURER'S REPORT: Nothing to report.

5. FUND AND ACCOUNT BALANCE REPORT: Village Administrator Matt Trout pulled December 2023 report to compare. He stated most everything is trending up.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Nothing to report at this time.

3. Budget FY26: Village Administrator Matt Trout said everyone should have a copy. He said his plan is to hit the highlights and get direction on a couple things. He said he met with Waste Management this week and discussed rates and our contract. Our rep is looking into a possible grant for leaf machine. He discussed the grocery tax. There was a discussion on the purchase of a new backhoe/larger mini excavator. Matt asked the Board to look over and reach out to him with any question.

NEW BUSINESS: None.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene gave us an updated on his ESDA Report for February 3, 2025.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

VILLAGE ENGINEER REPORT FOR JANUARY 21, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said everyone should have his report in their packet. Does anyone have any questions for Tim. None was heard.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT D:

ORDINANCES: Mayor Speiser stated we have Ordinance #1798 An Ordinance Amending the Traffic Schedule (Stop Sign)

Trustee Dana Miller; motioned to adopt Ordinance #1798 by title only, and Trustee Ramon Matchett seconded the motion. ROLL CALL: Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – nay; (5 ayes, 1 nay, 0 absent 0 abstain). 5 voting ayes, 1 voting nay, motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we need an Executive Session meeting. Mayor Speiser said lets due Executive Session right before Upcoming Meetings.

Trustee Elizabeth (Lisa) Meehling motioned to hold Executive Session before Upcoming Meetings, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT E:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Wednesday, January 29, 2025 at 6:45p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett reported he received plans from Professional Metal Works to get their building permit for their expansion.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett, Village Administrator Matt Trout met with The Coffee Pot to discuss location they are looking at. Meeting requested with potential new owners of storage units at 550 West Phillips street. He discussed rezoning with Midland State Bank at Lone Oak Trails subdivision. They met with FCHS to discuss the cleanup of Dressler property.
3. Despain Property: Trustee Miller said, nothing new.
4. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS: None.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

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EXHIBIT E:

Personnel/Police Committee Meeting:

Trustee James (Mike) Blaies report on Personnel/Police Committee Meeting held on Wednesday, January 29, 2025 at 6:54 p.m.. Trustee

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K9 Program: Trustee Blaies said Village Administrator Matt Trout and Chief Schutzenhofer need to sit down with the officer and go over things.
2. SRO Contract: Trustee Blaies said Village Administrator Matt Trout and Chief Schutzenhofer met with Dr. Gass and Ms. Jung from the high school and had an initial discussion. He went over a few items that need to be addressed with the new contract.

Chief Mike Schutzenhofer summarized the 168 calls since our last committee meeting. He added overall they had 1,330 calls/events in 2024.

NEW BUSINESS:

1. Resident Request for Stop Sign at the Intersection of High Street & Edison Street: Trustee Blaies stated this was taking care of earlier on the agenda.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Joel Boeving's Request to Carry Over Vacation Time: Trustee Blaies said Joel request to carry over vacation. At this time, he would like to make a motion.
Trustee James (Mike) Blaies motioned Joel Boeving's request to carry over vacation time and, Trustee Dana Miller seconded the motion, ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **6 voting ayes, motion carried.**

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

Mayor Speiser asked for motion to go into Executive Session.

EXECUTIVE SESSION

7:47 P.M.

Trustee Dana Miller motioned to go in to Executive Session to discuss personnel [5 ILCS, 120/2- (c) (1)] and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

7:56

A motion was made to reconvene the Regular Board Meeting.

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting Tuesday, February 11, 2025.

Electric Committee Meeting – Wednesday, February 12, 2025 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, February 12, 2025 – 5:45 p.m.

CLOSED IN OBSERVANCE OF PRESIDENT’ DAY – Monday, February 17, 2025

Board Meeting – Tuesday, February 18, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES’ COMMENTS:

Trustee Tom Carpenter – He asked about the Coffee Pot location. Village Administrator Matt Trout answered his question. Tom also commented on his vote of nay on the stop sign.

Trustee Elizabeth Meehling – No thank you.

Trustee Dana Miller – No thank.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – He made a remark on the stop sign.

Trustee Ramon Matchett, Jr. – He said we do need that stop sign on that street. People just fly down that street. Sooner or later, someone is going to get hit.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett –

Public Works Director John Tolan - John said it is hard to take a stop sign down.

Village Administrator Matt Trout – He said he will be leaving for the conference tomorrow

Chief of Police Mike Schutzenhofer –

ESDA Coordinator Gene Kramer –

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, February, 3, 2025 at 8:03 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



Freeburg ESDA-OHS
c/o Gene Kramer, Coord.
Report to Mayor and Village Trustees
Feb. 18, 2025

1. NWS St. Louis advised their control & command systems had a mandatory upgrade that took place during Feb. 10 thru 12, 2025. All computer and NOAA weather radio systems are now back in service. Freeburg ESDA-OHS Motorola Starcom & internet SLACK communications were never lost during this upgrade operation.
2. NWS will begin its "SKYWARN/Spotter Severe classes via "virtual" class on Tuesday, Feb. 18, 2025 from 7:00 PM - 8:30 PM. This class is a "reschedule" class from Jan. 30, 2025.
3. Conducted County ARES-RACES communications from the ESDA office, Tuesday evening from 6:30 PM - 7:40 PM covering all cities and Madison County.
4. Freeburg ESDA office sent NWS data from DSS information to area schools as well as Village departments of Police, Public Works, Mayor & Trustees.
5. Freeburg ESDA communications made with St. Joseph Catholic school Principal as it related to providing issued VHF portable radio replacement batteries for their ESDA issued portable transceiver.

FREEBURG VILLAGE BOARD MEETING

ENGINEER'S REPORT

Feb. 14, 2025

Tim Pruett, Village Engineer

WATER PROJECTS: TWM sent in IEPA Permits. Working on final bid set of plans and the loan application.

Saturn Terrace: Owner wants to combine parcels and is asking to vacate some street ROW. Village needs to determine what utilities are there and possible easements to require.

2024 St Clair County IGD Grant: Received notice to proceed with the design.

Reiss- Murphy Project: I have approved engineering plans for the development. Plans have been recommended for approval by the Combined Board. Village Board to vote to accept Combined Boards recommendation.

St Clair County Parks Grant: Village has received approval to proceed for the purchase of mowing equipment.

Met with the Owners of the Coffee Pot. Looking for a location along 13-15.

Meeting requested with potential new owners of storage units at 550 Phillips.

Discussed rezoning with Midland States Bank at Lone Oak Trails subdivision.

Reviewing sewer video for the Sewer and Manhole Lining project.

Working on drainage issues at Silverthorne and Torrington.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

The Combined Planning and Zoning Board: Feb. 11 Combined Board approved Murphy Development Plans. March 11 meeting for The Coffee Pot.

Feb. 1st through Feb. 14th

- 2 -- Occupancy Permit
- 2 -- Building Permits
 - Building Addition 9 Industrial Dr
 - Solar

**VILLAGE OF FREEBURG
MEMORANDUM**

DATE: Feb. 14, 2025
TO: Village of Freeburg Board
FROM: Tim Pruett, Village Engineer
RE: Combined Planning and Zoning Board Meeting Feb. 11, 2025

On Tuesday Feb. 11, 2025, the above board held their monthly meeting.

At 6:00 pm the Combined Planning and Zoning Board opened the meeting with one item on the agenda, Murphy Development Freeburg Townhomes Engineering Plans.

The board discussed several items during the meeting dealing with the Engineering Plans. The board asked about the review of the plans from Village staff. We discussed the revised drainage report and size of the pond. The board discussed the access road in the private development area for emergency vehicles. Once all questions were answered the board took a vote to recommend approval of the plans.

*Gary Henning motioned to approve the Murphy Development Engineering Plans as presented and Gary Mack Seconded the motion. **ROLL CALL VOTE:** Gary Mack - yes, Gary Henning - yes, Rita Green - yes, Lee Smith - yes, Steve Woodward - yes and Dale Lickenbrock - yes, and Terry Gamblin - absent. With 6 yes votes and 0 no votes, the motion passed.*

cc: Seth Speiser, Mayor of Freeburg

RESOLUTION NO. 25-01

**A RESOLUTION OF THE VILLAGE OF FREEBURG, ILLINOIS
AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO
EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF FREEBURG
AND ST. CLAIR COUNTY IGD (“LOCAL LOW INCOME HOME ENERGY
ASSISTANCE PROGRAM (LIHEAP) ADMINISTERING AGENCY”)**

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the 2025 Non-Regulated Vendor Agreement between St. Clair County IGD (LIHEAP Local Authorizing Agency) attached hereto and incorporated herein as “Exhibit A”.

SECTION 2: This Resolution shall be in full force and effect after its passage and approval as provided by law.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 17th DAY OF FEBRUARY, 2025.

Vote Recorded:

AYES: _____

NAYS: _____

ABSENT: _____

Seth E. Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

Frederick W. Keck
Village Attorney
Weilmuenster, Keck & Brown, P.C.

STATE OF ILLINOIS
DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

2025 NON-REGULATED VENDOR AGREEMENT

Between

St. Clair County IGD
(LIHEAP Local Administering Agency)

Agreement Number 4

And

Village of Freeburg
Energy Vendor

The St. Clair County IGD located at 19 Public Square, Belleville, IL 62220 (“Local LIHEAP Administering Agency” or “Agency” or “LAA”), and Village of Freeburg (“Vendor”), located at 14 Southgate Center, Freeburg, IL 62243.

The LAA and Vendor are hereinafter sometimes referred to collectively as the “Parties.”

WHEREAS, under the Energy Assistance Act (305 ILCS 20) and implementing administrative rules (47 Ill Adm. Code 100), the Illinois Department of Commerce and Economic (“Department”) is authorized to administer a program to ensure the availability and affordability of heating and electric service to eligible low income customers, namely the Low Income Home Energy Assistance Program (“LIHEAP”). See 305 ILCS 20/4;

WHEREAS, in accordance with its power and duties, the Department is authorized to award grants to designated Local Administering Agencies (“LAA”) to administer the LIHEAP throughout Illinois (20 ILCS 605/605-30) and (305 ILCS 20/1 *et seq.*) Through an executed grant agreement between the Department and the LAA, the LAA is required to establish procedures to notify each participating customer of the amount of assistance paid on their behalf and to enter into a written agreement with the Vendor or Utility Company outlining the terms and conditions for the Vendor’s acceptance of payment for the supply of energy services;

WHEREAS, the Utility Company means any utility, municipal utility, cooperative utility, or any other corporation or individual which provides winter energy services (305 ILCS 20/3(c)); and

WHEREAS, the Department requires Utility Company to enter into this Agreement with the LAA before energy assistance payments will be made directly to the Utility Company from an LAA for the benefit or on behalf of eligible customers authorized to receive heating and electric assistance under the LIHEAP. 47 Ill. Adm. Code 100.230(b)(2); and

WHEREAS, Utility Company desires to participate in the Department's LIHEAP and provide its assistance and cooperation under the terms and conditions of this Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the covenants and agreements contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties covenant and agree as follows:

Article 1. Definitions. As used in this Agreement, the following terms have the following meanings;

- 1.1 "Low Income Home Energy Assistance Program" ("LIHEAP") means the energy assistance program administered by the Department under Title XXVI of the Omnibus Budget Reconciliation Act of 1981 which established the Low-Income Home Energy Assistance Act of 1981, the Energy Assistance Act, (305 ILCS 20/1 *et seq.*) and applicable Illinois administrative rules. The Low Income Home Energy Assistance Act of 1981 authorized the Low Income Home Energy Assistance Block Grant. States were eligible to receive funds under the Low Income Home Energy Assistance Block Grant on October 1, 1981.
- 1.2 "LIHEAP Benefit" means the amount, determined by the Department, and applied to the LIHEAP customer's utility or vendor account.
- 1.3 "Register" or "Invoice Detailed Report" means the electronic or written notification report sent to the Utility/Vendor or LAA. The report lists eligible customers within the Utility's service area who are being provided primary and/or secondary energy.
- 1.4 Words and phrases used in this agreement that are defined in 47 Ill. Adm. Code 100.30 shall have the same meaning in this Agreement as ascribed to them in Section 100.30 unless a different definition is stated herein.

Article 2. Term and Scope of Agreement.

- 2.1. Term. The term of this Agreement shall be from July 1, 2024 or upon the date of LAA's signature, whichever is later, through June 30, 2027, unless the Agreement is otherwise terminated as set forth herein.
- 2.2. Scope of Agreement. The terms and conditions of this Agreement along with applicable federal and state law and regulations, including but not limited to the Energy Assistance Act, the LIHEAP administrative rules together with the Energy Assistance Program Procedures Manual, and any related Department policies, and documents referenced or expressly incorporated herein shall constitute the entire preset agreement between the Parties. This Agreement constitutes a total integration of all rights, benefits and obligations of the Parties, and there exist no other agreements or understandings, oral or otherwise, that bind any of the Parties regarding the subject matter of this Agreement. This Agreement supersedes and revokes any prior Agreement between the Parties as to the subject matter of this Agreement.

Article 3. Termination.

- 3.1. Availability of Appropriations. This Agreement is contingent upon and subject to the availability of sufficient funds or State appropriation for the purpose outlined in the Agreement. However, the Department's obligations hereunder shall cease immediately, without penalty or further payment being required, if: (a) the Illinois General Assembly fails to make an appropriation sufficient to pay such obligation; (b) adequate funds are not appropriated or granted or otherwise made available to the Department by the Illinois General Assembly to allow the Department to fulfill its obligations under this Agreement; (c) the Governor or the Department reserves funds; or (d) funds appropriated are de-appropriated or not allocated, or if funds needed by the Department are insufficient for any reason. The Department shall give Utility notice of insufficient funding as soon as practicable. Utility's obligation to perform shall cease upon receipt of the notice.
- 3.2. Termination Without Cause. Notwithstanding any contrary provision in this Agreement, this Agreement may be terminated at the option of either party upon fifteen (15) days written notice to the other party. The terminating party shall be entitled to performance by the other party under the terms of this Agreement up to the time of termination.
- 3.3. Nonwaiver. Failure of either party to insist on performance of any terms or condition of this Agreement or to exercise any right or privilege hereunder shall not be construed as a continuing or future waiver of such term, condition, right or privilege.

- 3.4 Inability to Perform. Failure by either party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control, including acts of nature, acts of the public enemy, riots, labor or material shortage, labor disputes, fire, flood, explosion, legislation, and governmental regulation. The party seeking to invoke this provision has the obligation to notify the other party as soon as practicable, which shall be based upon the circumstances.

Article 4. Vendor Responsibilities

4.1 Vendor shall with respect to LIHEAP:

- A. Accept payment from the Agency for energy assistance on behalf of eligible customer as set forth by the LIHEAP Administrative Rules;
- B. Post or credit the customer's account within thirty (30) days of receipt of the payment from the Agency;
- C. Inform the Agency of all customer rejections and the reason(s) for rejection within 14 days of the date of rejection;
- D. Not charge the Agency for late payment penalties, returned check charges, carting charges, or any other miscellaneous fees;
- E. Restore energy service to disconnected customers that have been determined eligible for energy assistance within forty-eight (48) hours, or eighteen (18) hours for life-threatening situations, upon request from the Agency;
- F. Provide, if Vendor delivers fuel, energy service to customers without heat (and/or the fuel supply is less than or equal to 25% of the total delivered fuel storage capacity) within forty-eight (48) hours, or eighteen (18) hours for life-threatening situations such as 1- the temperature is 32° Fahrenheit or below; 2- the household is not protected by the ICC rules or similar local laws, and 3- reconnection is the only available remedy; i.e., the household does not have alternate shelter, lacks a safe temporary means of heat or is homebound, a minimum delivery amount not to exceed the Emergency Reconnection Assistance amount allowed to that customer, without any charge for federal, state, or local taxes on payment received from the Agency;
- G. Not treat customers receiving assistance under this program adversely, under any circumstance, because of such assistance and not discriminate either in cost of delivered fuel or services provided, against the eligible customer on whose behalf LIHEAP benefit is made;

- H. Not voluntarily terminate the supply of energy to LIHEAP eligible customers during the period December 1 to March 31, under the following conditions:
 - 1. Vendor accepts the eligible customer that meets normal credit Practices of the Vendor for program enrollment;
 - 2. The eligible customer meets or exceeds all minimum payment responsibilities as required by LIHEAP program guidelines; and
 - 3. Vendor receives payment of or promise to pay program benefits from the Agency.
- I. Not discriminate against participating LIHEAP customers in offering deferred payment or level payment plans or in other conditions of sale, credit, delivery, or price.
- J. For combined gas/electric/water and sewer bill, Vendor shall restore gas and/or electric services based on the amount the customer owes on the gas/electric portion of the bill and not based on the entire bill, including water and sewer charges.
- K. Refund any duplicate or erroneous payment to the Agency or Department within thirty (30) days of the date of discovery;
- L. Notify the Agency or the Department of any lack of information, inappropriate information and past due payments owed to the Vendor by the Agency no later than thirty (30) days of the required payment date;
- M. Notify each eligible customer of the amount of LIHEAP benefit received/credited to the customer's account in the name of the customer;
- N. Provide the Agency a copy of its written credit policies that would include minimum delivery amounts (gallons/dollar) after-hour or emergency delivery charges, installation charges, carrying charges, and any other practices normal to Vendor policy
- O. Refund the credit balance of any LIHEAP benefit that remains on an inactive/final/closed account at the time of termination of the eligible customer's account with the Vendor or as of July 1 of each year . Such refund shall be reimbursed to the appropriate LAA according to the Vendor's normal credit refund policy or transferred to the eligible customer's new account with a different utility company, if such customer continues to reside in Illinois and requests a transfer of the account balance.

On at least a quarterly basis the Vendor must provide notice to the Department's Office of Community Assistance (OCA) Fiscal Manager via email to Ben.Moore@illinois.gov and Program Manager at LeslieAnn.Lesko@illinois.gov (or their designees) upon issuance of any LIHEAP refunds that have been issued to the LAAs, even if the amount for the quarter is \$0.00. The refund list to OCA must include at least the following: (1) customer first and last name, (2) customer account number, (3) LAA Name, (4) LIHEAP application number (if known), (5) refund amount, and (6) date of check and (7) check number.

- P. Permit any authorized agent of the Agency, upon presentation of credentials, full access and the right to examine any of the Vendor's documents, papers and records (including refund transactions) related to government funded energy assistance customers for a period of five (5) years after payment, as needed.
- Q. Give requested information to the Agency for the purposes of determining eligibility for the program, upon receiving a written release from a LIHEAP applicant authorizing the Vendor to release customer account information to the Agency.
- R. Upon request by the Department and as authorized by the LIHEAP applicant in his/her application for LIHEAP benefits, if requested by the Department, the utility or vendor, at no cost to the Department, shall provide, within a time frame specified and agreed by both parties, a record of annual energy consumption, energy cost, payment frequency, disconnection information, and arrearage amounts for these LIHEAP customers. This annual bill and usage data will be provided in a format requested and agreed upon both parties but annually at a minimum.
- S. For avoidance of doubt, the LIHEAP Performance Measures is a report required by the US Department of Health and Human Services (HHS) that took effect in Federal Fiscal Year (FFY2016) commencing October 1, 2015- September 30, 2016. The Department reports such data collected annually. This federal report provides data on three required LIHEAP Performance Measures and consists of the following information: 1) Energy Burden, 2) Restoration of Home Energy Service, and 3) Prevention of Loss of Home Energy Service. The data will be included in the Department's annual LIHEAP Report to Congress. The data is also used in measuring LIHEAP performance under the Government Performance and Results Act of 1993.

4.2 Vendor shall retain the right to:

- A. Reject or refuse service under this agreement to a program participant who fails to comply with the Vendor's normal and proper credit practices.
- B. Collect, subject to the Vendor's responsibilities under this agreement, amounts incurred by a customer prior to enrollment in the LIHEAP

program, any additional amount owed by a customer to the Vendor above the allowable benefits under their normal credit practices.

Article 5. Department and Agency Responsibilities.

5.1 The Department shall:

- A. Administer the LIHEAP program on behalf of the State of Illinois to facilitate Agency's obligations imposed under Section 5.2 of this agreement.
- B. Specify that the Vendor interact with the Department through any one or more LAAs for the purpose of complying with the terms of this Agreement.
- C. Provide the Vendor with the necessary and correct information for the Vendor to directly credit a LIHEAP customer's Vendor account.

5.2. The Agency shall:

- A. Determine eligibility of customers and notify the Department and Vendor (written or electronically) within (30) working days after documentation is completed for each eligible applicant.
- B. Provide the Vendor with the necessary and correct information for the Vendor to directly Credit LIHEAP client's Vendor account.
- C. Notify the Vendor of the amount of assistance the customer is eligible to receive within 30 days of the customer's approved application.
- D. Pay Vendor on behalf of eligible customers that are authorized to a LIHEAP benefit within forty-five (45) days after the date the Vendor is notified that a payment will be made on the customer's behalf.
- E. Provide to the Department and Vendor customer information including any addition, deletions, or changes to an existing eligible customer's status.
- F. Process all documentation and payment for non-regulated providers with regards to all LIHEAP customers.
- G. Notify the Department of lack of information, inappropriate information or violation of this Agreement on the part of a Vendor, whether intentional or not, within thirty (30) days of discovery.
- H. Obtain a written release from each LIHEAP applicant authorizing the Vendor to release customer account information to Agency(s) for purposes of determining eligibility for the program.

- I. Monitor the Vendor's compliance with the terms of this Agreement.
 - J. Provide Vendor with a list of eligible customers and total benefits available for each eligible customer that is a customer of the Vendor.
 - K. Monitor the Vendor for compliance in accordance with the terms and conditions of the Agreement, all applicable federal and state law, regulations, rules and Department policies. The Vendor must permit any agent authorized by the Department or Agency, upon presentation of credentials, full access to and the right to examine any of the Vendor's documents, papers and records (including refund transactions) in either hard copy or electronic format pertaining to the LIHEAP.
- 5.3 Responsibility for Payment. The Department shall not be obligated to make any payment directly to Vendor under the terms of this of this Agreement.

Article 6. General Terms.

- 6.1 Agreement to Obey All Laws. Vendor shall at all times observe, comply with, and perform all obligations hereunder in accordance with, all laws, ordinances, codes and regulations of federal, State, county and local governmental agencies which in any manner affect the terms of this Agreement. Utility certifies it will maintain compliance with current and future requirements due to legislative changes to the applicable laws, ordinances, codes or regulations affecting this Agreement,
- 6.2 Amendments. This Agreement may be amended or modified by the mutual consent of the parties at any time during its term. Amendments to this Agreement must be in writing and signed by the parties. No change in, addition to, or waiver of any term or condition of this Agreement shall be binding on the Department unless approved in writing by an authorized representative of the Department.
- 6.3 Choice of Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any claim against the Department arising out of this Agreement must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1) or, if jurisdiction is not accepted by that court, with the appropriate State or federal court located in Sangamon County, Illinois. The state shall not enter into binding arbitration to resolve any Agreement dispute. The state of Illinois does not waive sovereign immunity by entering into this Agreement.
- 6.4 Confidentiality. Each party shall protect the confidentiality of information provided by the other party, or to which the receiving party obtains access by virtue of its performance under this Agreement, that either has been reasonably identified as confidential by the disclosing party or by its nature warrants confidential treatment. The receiving party shall use such information only for the purpose of this Agreement and shall not disclose it to anyone except those of its authorized agents who need to know the information. These nondisclosure obligations shall not apply to information that is or becomes public through no breach of this Agreement or

that is received from a third party free to disclose it, that is independently developed by the receiving party, or that is required by law to be disclosed. The Department agrees that it will hold and treat as confidential, all customer data/information from the Vendor, and that it will not disclose or permit anyone else to disclose the said information to any person, firm or entity without the Vendor's prior written authorization. The Department further agrees that it will use the customer information solely for the purpose of discussing, analyzing, and evaluating the LIHEAP and that it will not use said information for any other purpose. The Parties further agree that the Department may disclose the customer information only to its governing authority, officers, employees, consultants, and/or attorneys who need to know such information for the purpose of discussing, analyzing, and evaluating the LIHEAP (collectively "Representatives") or in accordance with Section 16-122 of the Public Utilities Act (220 ILCS 5/16-122) Section 2HH of the Consumer Fraud and Deceptive Business Practices Act (815 ILCS 505), or as otherwise required by law. The Department further agrees to inform such Representatives of the confidential nature of the information and agrees to direct its Representatives to treat said information in accordance with the terms of the Agreement, as amended. The terms of the Agreement, as amended shall not apply to information that is generally available to the public (other than as a result of a prohibited disclosure by the Department or its Representatives) or is or becomes available to the Department or its Representatives from a source that, to its knowledge, is not bound by a confidentiality agreement with the Vendor prohibiting such disclosure.

- 6.5 Ownership and Use of Confidential Information. The Vendor acknowledges that, if it provides documents or other records containing Confidential Information to the Department, those documents and other records come under the authority, control, and possession of the Department and thus (i) become the property of the State of Illinois and, as such, the Vendor acknowledges that the Department may dispose of said documents and other records only in accordance with the State Records Act, 5 ILCS 160/1 *et seq.*, and (ii) make such documents and other records subject to the Freedom of Information Act, 5 ILCS 140/1 *et seq.* The Department acknowledges that, to the best of its knowledge and belief, the State Records Act will not prevent or limit the Department's compliance with this Agreement.
- 6.6 Fraud and Abuse. The Parties shall report to the Illinois Office of Executive Inspector General ("OEIG") any fraud, abuse or misconduct in the administration of LIHEAP as soon as it determines that there are reasonable grounds to believe that fraud, abuse or misconduct have occurred. The Parties may conduct an investigation of suspected fraud, abuse or misconduct pursuant to its business practice in order to make such a determination. In the event of such a determination by the party, findings of any internal investigation shall be reported to the OEIG and any other relevant authorities including law enforcement, as needed, based on the circumstances. The Parties shall cooperate with all OEIG investigations of suspected fraud, abuse or misconduct. The Parties understand that the OEIG will not accept a complaint regarding an alleged violation, which occurs more than a year after the alleged violation, unless there was an attempt to conceal facts during that time. Therefore, the Parties agree that any required investigation

will be performed in a timely manner to preserve the OEIG's one-year complaint filing requirement.

- 6.7 Media Relations and Public Information. Subject to any disclosure obligations of Vendor under applicable law, rule, or regulation, news releases pertaining to this Agreement or the services or project to which it relates shall only be made with prior approval by, and in coordination with, the Department. Vendor shall not disseminate any publication, presentation, technical paper, or other information related to Vendor's duties and obligations under this Agreement unless such dissemination has been previously approved in writing by the Department.
- 6.8 Rules of Construction. Unless the context otherwise requires or unless otherwise specified, the following rules of construction apply to this Contract:
- A. Provisions apply to successive events and transactions;
 - B. "Or" is not exclusive;
 - C. References to statutes and rules include subsequent amendments and successors thereto;
 - D. The various headings of this Contract are provided for convenience only and shall not affect the meaning or interpretation of this Contract or any provision hereof;
 - E. If any payment or delivery hereunder shall be due on any day that is not a business day, such payment or delivery shall be made on the next succeeding business day;
 - F. "Days" shall mean calendar days; "Business day" shall mean a weekday (Monday through Friday), excepting State holidays, between the hours of 8:30 a.m. Central Time and 5:00 p.m. Central Time;
 - G. Words in the plural which should be singular by context shall be so read, and vice versa; and
 - H. References to "Department" shall include any successor agency or agencies thereto
- 6.9 Severability. In the event that any provision, term or condition of this Agreement is declared void, unenforceable, or against public policy, then said provision, term or condition shall be construed as though it did not exist and shall not affect the remaining provisions, terms, or conditions of this Agreement.

6.10 Survival of Obligations. Those obligations under this Agreement which by their nature are intended to continue beyond the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement, including, but not limited to, provisions relating to confidentiality.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed on the dates shown below by representatives authorized to bind the respective parties.

Vendor Name

LIHEAP Local Administering Agency

Village of Freeburg

St. Clair County IGD

Agency

By: _____

By: _____

Title: _____

Title: Executive Director

Date: _____

Date: _____

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING (Blaies/Carpenter/Kaiser/Meehling) Wednesday, February 12, 2025 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, February 12, 2025 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss (absent), Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett, Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 15, 2025 Minutes: Trustee Tom Carpenter motioned to recommend to the full Board approval of the January 15, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Public Works Director John Tolan stated the only issue we had was the pole that fell on South State.
3. IMEA Energy Efficiency Grant: John said Head Lineman Shane Krauss is working on the lighting project.

B. NEW BUSINESS:

1. 600 South State Street: Chairman Blaies asked if they are looking to get some help with the repairs. John said when the pole fell it pulled their service off the house. Village Administrator Matt Trout said in past practice we have not reimbursed for this type of thing as this was an act of God and we had no knowledge. Village Attorney Fred Keck discussed the legality.
2. Murphy Development: Village Engineer Tim Pruett said last night at the Combined Board meeting the Board approved the engineering plans and as part of the process it will need to be presented to the Village Board to accept on Tuesday.

John said he received correspondence from IMEA on our Air permit renewal. It expires in June/July of this year. We submitted paperwork in July 2024 so everything is good. He said Shane has been working with Freeburg Liquor and the charging station. They are looking to move it from the south side to the north side. Max is attending CDL training. Generation is scheduled for next Tuesday.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn at 5:55 p.m. and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*

A handwritten signature in cursive script, appearing to read "Mary Downen".

Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, February 12, 2025 at 5:45 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The Public Works Committee Meeting was called to order at 5:55 p.m. on Wednesday, February 12, 2025, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of January 15, 2025 Minutes: Trustee Mike Blaies motioned to recommend to the full Board approval of the January 15, 2025 minutes, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.
2. Sewer issues: None.
3. FSH Minutes: Public Works Director John Tolan said they are discussing replacing all the water meters for all the FSH customers.
4. Water System Upgrades: Village Engineer Tim Pruett said TWM submitted the IEPA permits.

B. NEW BUSINESS:

1. Resolution #25-01: LIHEAP: Village Administrator Matt Trout said this is another avenue to get help for those you can't pay their bill.

Trustee Mike Blaies motioned to recommend to the full Board Resolution #25-01: LIHEAP Agreement, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

John said they collected THM samples today for the month of February. The fire department is getting their ISO inspection update grading March 18th. Fire Chief Hans Mueller sent him information that will need to be filled out for the water system. He submitted the lead and copper sample site plan and it was approved. We had two water breaks on Rte. 15 on the same line. The plan is to get the remaining residents off that line before the end of the summer. Also, had a water break on Sunset. Trevor and Eric are attending CDL training. MetroAg hauled 96,000 gallons of sludge yesterday and today, the last time was in October. We submitted the hydrant rental bill to the fire department.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

Water/Sewer Committee Meeting
Wednesday, February 12, 2025
Page 1 of 2

E. ADJOURN: *Trustee Lisa Meehling motioned to adjourn the meeting at 6:04 p.m. and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.*

A handwritten signature in black ink, appearing to read "Mary Downen". The signature is fluid and cursive, with the first name "Mary" being more prominent than the last name "Downen".

Mary Downen
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Dana Miller
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, February 12, 2025 at 6:00 p.m.

VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

The meeting of the Public Property Committee was called to order at 6:05 p.m., on Wednesday, February 12, 2025, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett, and Office Manager Mary Downen. Guest present: None. Guests present via Zoom: None.

POOL:

A. **OLD BUSINESS:** None.

B. NEW BUSINESS:

1. Freeburg Post Prom Donation Request: The committee agreed to donate a 10-visit pool pass.
2. Freeburg High School Music Boosters Trivia Night Donation Request: The committee agreed to donate a 10-visit pool pass.
3. Freeburg FFA Alumni Pork Chop Dinner and Auction Donation Request: The committee agreed to donate a 10-visit pool pass.
4. St. Joseph Catholic School Mouse Races Donation Request: The committee agreed to donate a 10-day visit pool pass.

Public Works Director John Tolan asked about having a police presence. Village Administrator Matt Trout discussed the possibility of a security system. He also said a lot of people have come in for lifeguard applications.

STREETS:

A. OLD BUSINESS:

1. Approval of January 15, 2025 Minutes: Trustee Dana Miller motioned to recommend to the full Board approval of the January 15, 2025 minutes, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
2. Drainage Problem Areas/Stormwater Run-Off: John discussed issue on Glenrock Lane.
3. Customer Issues: John said stop signs were put up on High St.
4. MFT: None.

Street Committee Meeting Minutes
Wednesday, February 12, 2025

5. Request Village of Freeburg to Vacate Janus rive and Titan Drive: Matt said we received a sketch from his engineer and have been working on it.

B. NEW BUSINESS:

1. Budget FY26: Matt asked if anyone had any questions. He has been working on the garbage rate, leaf machine and backhoe purchase. After meeting with the mayor, John and Bob, the backhoe is probably the better option at this point over the mini excavator. He went through the quotes Bob had received from John Deere and Caterpillar, still waiting on Case. The Board discussed the options. Matt said he received the new rate for 2025-2026 from Waste Management. He discussed the leaf machine purchase options and garbage rate increase. He went through the rough numbers Bob received for new leaf machine but didn't have any numbers for trade-in yet.

2. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)1: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Dana Miller motioned to adjourn the meeting at 6:39 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.*



Mary Downen
Office Manager