

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING  
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation  
If you have any questions, please contact Matt Trout at [mtrout@freeburg.com](mailto:mtrout@freeburg.com)

**REGULAR BOARD MEETING AGENDA – January 6, 2025 - 7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. December 2, 2024 - Board Meeting Minutes – **Exhibit A**
  - 4 – 2. December 16, 2024 – Board Meeting Minutes – **Exhibit B**
5. Finance
  - 5 – 1. Finance Committee Meeting – Monday, December 16, 2024 – 6:00 p.m. – **Exhibit C**

5 – a. Board Report – MFT:	\$ -0-
5 – b. Board Report – Utility Refunds:	\$ 377.46
5 – c. Board Report – IMEA Bill (ACH Transfer):	\$ 237,800.46
5 – d. Board Report - General:	\$1,183,235.64
6. Treasurer's Report
7. Attorney's Report
8. ESDA Report – ESDA Report for January 6, 2025 – **Exhibit D**
9. Public Participation
10. Reports and Correspondence
  - 10 – 1. Village Engineer's Report – **Exhibit E**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Legal/Ordinance Committee Meeting – Monday, December 16, 2024 – 6:15 p.m. – **Exhibit F**
  - 19 – 2. Personnel/Police Committee Meeting – Monday, December 16, 2024 - 6:30 p.m. – **Exhibit G**
20. Upcoming Meetings
  - 20 – 1. Combined Planning and Zoning Board Meeting – Tuesday, January 14, 2025
  - 20 – 2. Electric Committee Meeting - Wednesday, January 15, 2025 - 5:30 p.m.
  - 20 – 3. Water/Sewer Committee Meeting – Wednesday, January 15, 2025 – 5:45 p.m.
  - 20 – 4. Streets Committee Meeting – Wednesday, January 15, 2025 – 6:00 p.m.
  - 20 – 5. CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY – Monday, January 20<sup>th</sup>
  - 20 – 6. Board Meeting – Tuesday, January 21, 2025 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 2, 2024 @ 7:30 P.M.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 2, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 18, 2024.

*Trustee Dana Miller motioned to accept the minutes from the Regular Board Meeting Monday, November 18, 2024, and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

#### FINANCE

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, November 18, 2024 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** No questions.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said, we have 2 CD's due on December 3<sup>rd</sup> and December 10<sup>th</sup>. Current rates at Citizens are 4.1% for 6 months. We would like to reinvest the Insurance Stability Fund CD and the Sewer Fund CD for 6 months. At this time, he would like to make a motion.

Village of Freeburg Board Meeting Minutes  
Monday, December 2, 2024  
Page 1 of 6

*Trustee Tom Carpenter motioned the Insurance Stability Fund CD and Sewer Fund CD at Citizens for 6 months at the rate of 4.1% , and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee Dana Miller – aye; (6 ayes, 0 nay, 0 absent 0 abstain). All voting ayes, motion carried.*

3. **INCOME STATEMENT:** Trustee Carpenter said, we should be at 62 ½%. Village Administrator Matt Trout highlighted a few items and said we are trending very good.

4. **TREASURER’S REPORT:** Nothing to report.

5. **FUND AND ACCOUNT BALANCE REPORT:** Trustee Carpenter said, we are looking good over all.

**OLD BUSINESS:**

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.
2. Newsletter: The next newsletter is being worked on.

**NEW BUSINESS:** None.

**GENERAL CONCERNS:** None.

**EXHIBIT C:**

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene was not present to give his report. Mayor Speiser stated everyone should have Genes report in their packet. If there are any questions please call give him a call.

**PUBLIC PARTICIPATION:** Janet asked about the employee’s Christmas Bonus.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT D:**

**VILLAGE ENGINEER REPORT FOR DECEMBER 2, 2024.**

Mayor Speiser called on Village Engineer Tim Pruett. Tim was not present to give his report. Mayor Speiser stated everyone should have Tim’s report in their packet. If there are any questions please call give him a call.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT E:**

**OLD BUSINESS:** Mayor Speiser stated we have Haier Plumbing invoice #1696FCR in the amount of \$318,683.89 for the Culvert Replacement Project. Village Administrator Matt said he did email it out to everyone to take a look at it. Matt went through an explained to everyone.

*Trustee Ramon Matchett, Jr. motioned to pay Haier Plumbing Invoice #1696FCR in the amount of \$318,683.89 for the Culvert Replacement Project, and Trustee Tom Carpenter seconded the motion. ROLL CALL: ; Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nay, 0 absent 0 abstain). 6 voting ayes, motion carried.*

**NEW BUSINESS:** Mayor Speiser said we have the hiring of a new Police Officer Andrew Hassel. Village Administrator Matt Trout said the committee was Trustee Meehling, Trustee Matchett, Chief Schutzenhofer, Sergeant Ruhmann and himself. We interview two candidates for the position. The committee did agree that Andrew was the best choice.

*Trustee Elizabeth (Lisa) Meehling motioned to hire Andrew Hassell as a Police Officer for the Freeburg Police Department, and Ramon Matchett, Jr. seconded the motion. ROLL CALL: ; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Tom Carpenter – aye; (6 ayes, 0 nay, 0 absent 0 abstain). 6 voting ayes, motion carried.*

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT F:**

**Legal/Ordinance Committee Meeting:**

Trustee Dana Miller reported on the Legal/Ordinance Committee Meeting held on Monday, November 18, 2024 at 5:45p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Miller said, Village Engineer Tim Pruett reported nothing new since last meeting.
2. Development Updates: Trustee Miller said, Tim did get the plans from Murphy/Reiss project and is looking them over.
3. Despain Property: Trustee Miller said, nothing new.
4. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

**NEW BUSINESS:**

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT H:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Monday, November 18, 2024 at 6:00 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1. K9 Program: Trustee Meehling said Chief Schutzenhofer said he has done some more research and asked if it is something the board wants to proceed with before he goes any further. Village Administrator Matt Trout said he and Chief Schutzenhofer will put together a list of what is and isn't covered under the K9 fund. Trustee Meehling said she thinks the program gives more value to the Police Department. The board agreed to move forward.

2. Police Officer Hire: Trustee Meehling said Chief Schutzenhofer talked about the hiring of a new police officer which we talked about earlier on the agenda.

Chief Mike Schutzenhofer summarized the 90 calls since our last committee meeting.

**NEW BUSINESS:** None

**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Employee Christmas Bonus: Trustee Meehling said we talked about the employee's Christmas Bonus. At this time, she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motioned all full-time employees receive a \$100 bonus and part-time employees receive \$50 bonus and, Trustee James (Mike) Blaies seconded the motion, ROLL CALL: ; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **6 voting ayes, motion carried.***

**GENERAL CONERNS:** None

**PUBLIC PARTICIPATION:** None

## **UPCOMING MEETINGS:**

Combined Planning and Zoning Board Meeting Canceled, Tuesday, December 10, 2024.  
Electric Committee Meeting – Wednesday, December 11, 2024 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, December 11, 2024 – 5:45 p.m.  
Finance Committee Meeting – Monday, December 16, – 6:00 p.m.  
Legal/Ordinance Committee Meeting – Monday, December 16, 2024 – 6:15 p.m.  
Personnel/Police Committee Meeting – Monday, December 16, 2024 – 6:30 p.m.  
Board Meeting – Monday, December 16, 2024 – 7:30 p.m.

## **VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – He appreciated the telephone call from Lisa on the interview of the new police officer.

**Trustee Elizabeth Meehling** – No thank you.

**Trustee Dana Miller** – Welcome to new officer Hassel.

**Village Clerk Jerry Menard** – No thank you.

**Trustee James (Mike) Blaies** – Welcome to Andrew Hassel to the police department. A big thank you to John and Tim and anyone else that was involved in the replacement of the culvert.

**Trustee Ramon Matchett, Jr.** – Welcome to Andrew Hassel to the police department

**Trustee Robert (Bob) Kaiser** – Welcome to Andrew Hassel to the police department

**Mayor Seth Speiser** –

## **STAFF COMMENTS:**

**Village Engineer Tim Pruett** – Absent.

**Public Works Director John Tolan** – Fire testing will be tomorrow.

**Village Administrator Matt Trout** – We are close Thursday afternoon at 2:00 p.m. for Sexual Harassment training at the fire hall. We did put an announcement in the Freeburg Tribune.


Chamber Christmas Party is 2:00 on Friday at Next – Up anyone is invited. Please remember to bring a unwrap toy this is for the Optimist Club toy drive. Saturday is the Country Mart holiday event. We still have tickets if anyone wishes to go. Don't forget we have our Lighted Christmas Prade Sunday at 5:00. Last but not least our employee Christmas Party will 14<sup>th</sup> out at the Sport's Park.

**Chief of Police Mike Schutzenhofer** – Thank you for the approval of Andrew Hassel for the new police officer.

**ESDA Coordinator Gene Kramer** – Absent

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 2, 2024 at 7:47 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard  
Village Clerk

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
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**VILLAGE TREASURER**  
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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 16, 2024 @ 7:30 P.M.

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 16, 2024 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Dana Miller – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 2, 2024. – **Unavailable.**

### EXHIBIT A:

**ESDA REPORT:** Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his December 16<sup>th</sup> ESDA Report.

**PUBLIC PARTICIPATION:** None.

### REPORTS AND CORRESPONDENCE:

:

#### VILLAGE ENGINEER REPORT FOR DECEMBER 2, 2024.

Mayor Speiser said, Village Engineer Report is **Unavailable.**

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

Village of Freeburg Board Meeting Minutes  
Monday, December 16, 2024  
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**EXHIBIT b:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #24-21 A Resolution Authorizing the Village to Accept and the Mayor to Execute an Agreement with Arthur J. Gallagher Risk Management Services.

*Trustee Ramon Matchett, Jr. motioned to adopt Resolution #24-21 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **6 voting ayes, motion carried.**

**EXHIBIT C:**

**RESOLUTIONS:** Mayor Speiser stated we have Resolutions #24-22 A Resolution of the Village of Freeburg, Illinois Obligation of American Rescue Plan Act Funds of \$577,271.08

*Trustee Tom Carpenter motioned to adopt Resolution #24-22 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nay, 0 absent 0 abstain). **6 voting ayes, motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Obligation of ARPA funds of \$577,721.08 Mayor Speiser stated this was taking care of under Resolutions.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS/RECOMMENDATIONS:**

**EXHIBIT D:**

**Electric Committee Meeting:** Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, December 11, 2024 at 5:30 p.m.

**The following item or items were talked about or discussed:**

1. Customer Issues: Trustee Blaies said Head Lineman Shan Kauss advised us the entire town lost power yesterday due to a tree service cutting down a tree and a limb swung into our feed. The Public Works crew acted quickly and power was restored for the entire town within 17 minutes.

2. IMEA Energy Efficiency Grant: Trustee Blaies said Head Lineman Shane said, he is contemplating switching Village Hall to LED. He will get a count on how many needed and the cost. Should have more information by the next meeting.

Head Lineman Shane mentioned last month about some scrap transformers but haven't got the test back. Shane said they had testing on the trucks and other safety equipment today. There were a number of things that failed so he has contacted someone to refurbish those. He said if the Board approves, they will take care of it. The Board gave their approval.

**NEW BUSINESS:** None.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**EXHIBIT E:**

**Public Works Committee Meeting: (Trash/Water/Sewer)** Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, December 11, 2024 at 5:45 p.m.

**The following items were talked about or discussed:**

**OLD BUSINESS:**

1. New Sewer Plant/Sewer Loan: Trustee Kaiser said Village Administrator Matt Trout said he doesn't have anything. He has submitted all the final paperwork and documents to them.

2. Sewer Issues: Public Works Director John Tolan said, they are trying to get back on the schedule of cleaning the sewers every six weeks

3. FSH Minutes: Nothing to report.

4. Water System Upgrades.: Trustee Kaiser said nothing new.

**NEW BUSINESS:**

Public Works Director John Tolan said, we had a water break last Thursday night at Riceland and West Apple. He said the hydrant that they couldn't repair on Wolf 'Road and Country Side Lane was replaced today. He and Buddy are working on the lead and copper sampling. The site plan has to be in by the end of December. He said in November they did their THM and HAA sampling. We got the THM sample results back but HAA samples were contaminated by the lab, so we had to resample.

Village Engineer Tim Pruett said we are going to repair the hydrant at the end of Westview and that will require a road closure,

**GENERAL CONCERNS:** None.  
**PUBLIC PARTICIPATION:** None.

**EXHIBIT F :**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**  
Trustee Ramon Matchett, Jr.(Chairperson) reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, December 11, 2024 at 6:00 p.m.

**The following items were talked about or discussed:**

**POOL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:** Nothing to report.

**STREETS:**

**OLD BUSINESS:**

1. Drainage Problem Areas/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan said they have found a few spots. There is a 48” culvert on Country Side Lane that is rusted out at the bottom. Village Engineer Tim Pruett going to look into lining it instead of replacing it. He said there is a drainage issue in Manors at Woods Edge. He said once the weather gets nicer, they will finish the project at Silverthorne and Torrington.

2. Customer Issues: Nothing to report.

3. MFT: Nothing to report

**NEW BUSINESS:**

1. Village Insurance Renewal: Trustee Matchett said we held a meeting on this.

**GENERAL CONCERNS:** None.

**PUBLIC PARTICIPATION:** None.

**UPCOMING MEETINGS:**

CLOSED IN OBSERVANCE OF CHRISTMAS – December 24<sup>th</sup> and December 25<sup>th</sup>.

CLOSED IN OBSERVANCE OF NEW YEAR’S DAY – January 1, 2025

Combined Planning and Zoning Meeting Tuesday, January 14, 2025 – 6:00 p.m.

Electric Committee Meeting – Wednesday, January 15, 2025 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 15, 2025 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 15, 2025 – 6:00 p.m.

Board Meeting – Monday, January 6, 2025 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Tom Carpenter** – Merry Christmas  
**Trustee Elizabeth Meehling** – Merry Christmas  
**Trustee Dana Miller** – Merry Christmas  
**Village Clerk Jerry Menard** – Merry Christmas  
and Happy New Year.  
**Trustee James (Mike) Blaies** – Merry Christmas  
and Happy New Year.


**Trustee Ramon Matchett, Jr.** – Merry Christmas  
and Happy New Year.  
**Trustee Robert (Bob) Kaiser** – Merry Christmas.  
**Mayor Seth Speiser** –

**STAFF COMMENTS:**

**Village Engineer Tim Pruett** – Merry Christmas  
**Public Works Director John Tolan** – Merry White Christmas  
**Village Administrator Matt Trout** – Merry Christmas.  
**Chief of Police Mike Schutzenhofer** – Merry Christmas.  
**ESDA Coordinator Gene Kramer** – Merry Christmas.

**ADJOURNMENT:** Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 2, 2024 at 7:47 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
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EXHIBIT C  
VILLAGE ADMINISTRATOR  
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ESDA COORDINATOR  
Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

Finance Committee Meeting  
(Finance/Industrial Park/Economic Development/Budget)  
(Carpenter/Blaies/Kaiser/Matchett)  
Monday, December 16, 2024 at 6:00 p.m.

Chairperson Tom Carpenter officially called the meeting of the Finance Committee to order at 6:00 p.m., on Monday, December 16, 2024. Those in attendance were Chairperson Tom Carpenter, Trustee Mike Blaies, Trustee Bob Kaiser, Trustee Ray Matchett, Mayor Seth Speiser, Village Clerk Jerry Menard, Treasurer Bryan Vogel (absent), Trustee Dana Miller, Trustee Lisa Meehling, Village Attorney Fred Keck (absent), Public Works Director John Tolan, Village Engineer Tim Pruett, Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Finance Clerk Laura Wolf, and Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

- A. REVIEW OF BOARD LISTS:** No questions.
- B. REVIEW OF INVESTMENTS:** Village Administrator Matt Trout stated we have one coming due in February.
- C. INCOME STATEMENT:** Matt said we should be at about 71%. He highlighted a few items. Next month the general liability insurance will hit. Water sales are doing well and are at 94%. There was a meter issue at the old sewer plant that was not being billed properly as there was not a multiplier in there. When we put the new transformer in, it was updated.
- D. TREASURER'S REPORT:** No report.
- E. FUND AND ACCOUNT BALANCE REPORT:** Matt said he pulled last November's report to see where we are at. He highlighted a few items and discussed the insurance stability fund. He said it is down from last year.
- F. OLD BUSINESS:**
1. Approval of November 18, 2024 Minutes. Trustee Ray Matchett motioned to approve the November 18, 2024 Minutes, and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.
  2. Attorney Invoice: The invoice was unavailable.
  3. Newsletter: The newsletter will be sent out this week.
- G. NEW BUSINESS:**
1. ARPA Money: Matt said there is a resolution on the agenda for the board meeting tonight for ARPA funds. This is the money from COVID for 2021-2022. The deadline for obligating the funds is the end of this year and reporting starts in January.

Finance Committee Minutes  
Monday, December 16, 2024  
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2. Budget (FY26): Matt said he is starting the process and doesn't have anything yet. He mentioned that we will possibly need to look at getting a new leaf machine.

**H. GENERAL CONCERNS:** None.

**I. PUBLIC PARTICIPATION:** None.

**J. ADJOURN:** *Trustee Ray Matchett motioned to adjourn the meeting at 6:22 p.m., and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Mary Downen  
Office Manager

SYS DATE: 11/15/24  
FROM: 10/15/24

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 997  
Friday November 15, 2024

SYS TIME: 12:32  
[NB]

TO: 12/15/24

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ADP - CHARGES 675023508		11/15/24		80001290	200.93	
	01-11-539		AD OTHER PROF SERVICES			50.23
	51-42-539		WR OTHER PROF SERVICES			50.23
	52-43-539		SR OTHER PROF SERVICES			50.23
	53-40-539		EL OTHER PROF SERVICES			50.24
ILLINOIS ENVIRONMENTAL PROTEC #15-L17-4944		11/15/24		80001291	33757.31	
	52-43-714		SR IEPA LOAN/PRIN L17-4944			26783.11
	52-43-724		SR IEPA LOAN/INT L17-4944			6974.20
ILL DEPT OF REVENUE ILDEPTREV241112		11/15/24		80001292	10152.96	
	53-00-219.2		ACCRUED UTILITY TAX			10152.96
O'REILLY AUTOMOTIVE, INC OCT 2024		11/15/24		80001293	130.57	
	01-41-659		ST OTHER GEN SUPPLIES			19.79
	01-21-613		PD SUPPLIES, VEHICLE			15.29
	01-21-613		PD SUPPLIES, VEHICLE			95.49
ST CLAIR SERVICE COMPANY 688521		11/15/24		80001294	2337.49	
	01-41-655		ST AUTO FUEL/OIL			82.08
	51-42-655		WR AUTO FUEL/OIL			82.08
	52-43-655		SR AUTO FUEL/OIL			82.08
	53-40-655		EL AUTO FUEL/OIL			82.08
688522	01-41-655		ST AUTO FUEL/OIL			210.42
	51-42-655		WR AUTO FUEL/OIL			210.42
	52-43-655		SR AUTO FUEL/OIL			210.43
	53-40-655		EL AUTO FUEL/OIL			210.43
688679	01-41-655		ST AUTO FUEL/OIL			201.43
	51-42-655		WR AUTO FUEL/OIL			201.44
	52-43-655		SR AUTO FUEL/OIL			201.43
	53-40-655		EL AUTO FUEL/OIL			201.43
688680	01-41-655		ST AUTO FUEL/OIL			90.44
	51-42-655		WR AUTO FUEL/OIL			90.43
	52-43-655		SR AUTO FUEL/OIL			90.44
	53-40-655		EL AUTO FUEL/OIL			90.43
** TOTAL CHECKS ISSUED					46579.26	
TOTAL FOR REGULAR CHECKS:					0.00	
TOTAL FOR DIRECT PAY VENDORS:					46,579.26	

SYS DATE: 11/20/24  
 FROM: 10/20/24

Village of Freeburg  
 A / P BOARD LIST  
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 Wednesday November 20, 2024

SYS TIME: 10:00  
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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
AMANN, MATT MEDI 11/20/24	25-30-501	11/20/24	72514	INS DEDUCTIBLE	1216.93	1216.93
BORKOWSKI, BRITTNEY MEDI	25-30-501	11/20/24	72515	INS DEDUCTIBLE	344.23	344.23
BORKOWSKI, MICHAEL MEDI 11/20/24	25-30-501	11/20/24	72516	INS DEDUCTIBLE	73.29	73.29
BREITWIESER, TREVOR MEDI 11/20/24	25-30-501	11/20/24	72517	INS DEDUCTIBLE	1114.21	1114.21
CIVICPLUS LLC 319809	01-11-538	11/20/24	72518	AD CODE CODIFICATION	3718.75	3718.75
CORE & MAIN V947536	51-42-615	11/20/24	72519	WR SUPPL, INFRASTRUCTURE	1065.49	1065.49
ELDEN, ROBERT MEDI 11/20/24	51-42-534.1 52-43-534.1 53-40-534.1	11/20/24	72520	WR MEDICAL/RETIRES SR MEDICAL/RETIRES EL MEDICAL/RETIRES	1756.67	439.17 439.17 878.33
JENKINS, ROBERT MEDI 11/20/24	25-30-501	11/20/24	72521	INS DEDUCTIBLE	259.09	259.09
JIM'S AUTOMOTIVE INC 35134	01-41-513 51-42-513 52-43-513 53-40-513	11/20/24	72522	ST SERVICES, VEHICLE WR SERVICES, VEHICLES SR SERVICES, VEHICLES EL SERVICES, VEHICLES	651.58	162.89 162.89 162.90 162.90
KRAMPER, JANE MEDI 11/20/24	25-30-501	11/20/24	72523	INS DEDUCTIBLE	30.38	30.38
KRAUSS SHANE MEDI 11/20/24	25-30-502	11/20/24	72524	INS OTHER	279.63	279.63
POINTE PEST CONTROL 3757571	01-11-519 01-21-539	11/20/24	72525	AD SERVICES, OTHER PD OTHER PROF SERVICES	69.00	34.50 34.50
TEKLAB, INC 316931	52-43-657.1	11/20/24	72526	SR LAB FEES	107.50	107.50
TITAN INDUSTRIAL CHEMICALS		11/20/24	72527		207.00	

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
14794	51-42-657			WR LAB SUPPLIES		207.00
TOLAN, JOHN MEDI 11/20/24	25-30-501	11/20/24	72528	INS DEDUCTIBLE	117.51	117.51
TRUIST GOVERNMENTAL 11/6/24	FINANCE 53-40-711	11/20/24	72529	EL BOND DEBT SERVICE	435169.75	385000.00
	53-40-722			EL INTEREST EXPENSE		4017.00
12/1/24	58-55-712			SWP Debt Service - Bonds		45000.00
	58-55-711			SWP BOND INTEREST		1152.75
USA BLUEBOOK INV00543270	52-43-657	11/20/24	72530	SR LAB SUPPLIES	267.00	267.00
UUS 11734404	53-40-615	11/20/24	72531	EL SUPPL, INFRASTRUCTURE	272.00	272.00
** TOTAL CHECKS ISSUED					446720.01	
TOTAL FOR REGULAR CHECKS:					446,720.01	

SYS DATE: 11/21/24  
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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
IMEA OCT-24	53-40-576 53-00-395	11/21/24	80001295	EL ELECTRICITY PURCHASES EL REFUNDS, REIMBURSE (Fuel)	237800.46	238458.00 657.54-
CITIZENS - PAYROLL #24-2024	01-00-215 01-00-216 01-00-213 01-00-214 01-21-421 01-21-422 01-21-423 01-21-426 01-21-427 01-11-431 01-11-421 01-16-421 01-16-431 01-41-421 01-41-423 12-23-421 01-00-110 12-00-110 13-44-421 01-00-110 13-00-110 51-42-421 51-42-423 01-00-110 51-00-110 52-43-421 52-43-423 01-00-110 52-00-110 53-40-421 53-40-423 01-00-110 53-00-110	11/21/24	80001296	PR W/H FICA PR W/H RETIREMENT PR W/H FIT PR W/H SIT PD REGULAR SALARIES PD OVERTIME PD HOLIDAY OVERTIME PD LONGEVITY/EDUCATION PD PUBLIC SAFETY STIPEND AD ELECTED SALARIES AD REGULAR SALARIES ZO REGULAR SALARIES ZO SALARIES, APPOINTED ST REGULAR SALARIES ST OVERTIME ES REGULAR SALARIES CASH - GENERAL CASH - ESDA GA REGULAR SALARIES CASH - GENERAL CASH - TRASH WR REGULAR SALARIES WR OVERTIME CASH - GENERAL CASH - WATER SR REGULAR SALARIES SR OVERTIME CASH - GENERAL CASH - SEWER EL REGULAR SALARIES EL OVERTIME CASH - GENERAL CASH - ELECTRIC	67327.18	7287.32- 6307.13- 9811.57- 4524.72- 27012.57 4302.00 4111.86 284.65 450.00 2636.53 2485.28 2148.56 350.00 5007.47 155.64 98.56 98.56 98.56- 3915.20 3915.20 3915.20- 9580.58 318.37 9898.95 9898.95- 8142.50 244.10 8386.60 8386.60- 23579.62 434.43 24014.05 24014.05-
CITIZENS - PAYROLL TAXES #24-2024	01-00-215 01-00-213 01-00-214 01-21-461 01-11-461 01-11-461	11/21/24	80001297	PR W/H FICA PR W/H FIT PR W/H SIT PD SOCIAL SECURITY AD SOCIAL SECURITY AD SOCIAL SECURITY	28922.70	7287.32 9811.57 4524.72 2766.32 201.71 190.14

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	01-16-461	ZO SOCIAL SECURITY		191.14	
	01-41-453	ST UNEMPLOYMENT INSURANCE		2.96	
	01-41-461	ST SOCIAL SECURITY		394.98	
	12-23-461	ES SOCIAL SECURITY		7.54	
	01-00-110	CASH - GENERAL		7.54	
	12-00-110	CASH - ESDA		7.54-	
	13-44-461	GA-SOCIAL SECURITY		299.51	
	01-00-110	CASH - GENERAL		299.51	
	13-00-110	CASH - TRASH		299.51-	
	51-42-453	WR UNEMPLOYMENT INSURANCE		2.96	
	51-42-461	WR SOCIAL SECURITY		757.27	
	01-00-110	CASH - GENERAL		760.23	
	51-00-110	CASH - WATER		760.23-	
	52-43-453	SR UNEMPLOYMENT INSURANCE		2.96	
	52-43-461	SR SOCIAL SECURITY		641.57	
	01-00-110	CASH - GENERAL		644.53	
	52-00-110	CASH - SEWER		644.53-	
	53-40-453	EL UNEMPLOYMENT INSURANCE		2.96	
	53-40-461	EL SOCIAL SECURITY		1837.07	
	01-00-110	CASH - GENERAL		1840.03	
	53-00-110	CASH - ELECTRIC		1840.03-	

\*\* TOTAL CHECKS ISSUED 334050.34

TOTAL FOR REGULAR CHECKS: 0.00

TOTAL FOR DIRECT PAY VENDORS: 334,050.34

SYS DATE: 11/26/24  
 FROM: 10/26/24

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
CAMPER EXCHANGE 618393		11/26/24		72536	1021.85	
	01-41-512		ST SERVICES, EQUIPMT			340.62
	51-42-512		WR SERVICES, EQUIPMT			340.61
	52-43-512		SR SERVICES, EQUIPMT			340.62
COMPUTRON 95052		11/26/24		72537	59.00	
	01-11-539		AD OTHER PROF SERVICES			59.00
DEAN'S CLEANING SERVICES NOV-24		11/26/24		72538	460.00	
	01-11-539		AD OTHER PROF SERVICES			230.00
	01-21-539		PD OTHER PROF SERVICES			230.00
DOWNEN, MARY CRTHS 11/20/24 MEDI 11/27/24		11/26/24		72539	610.60	
	01-11-559		AD RECORDING FEES			63.00
	25-30-502		INS OTHER			547.60
FREEBURG PRINTING & PUBLISHING 126373		11/26/24		72540	64.80	
	01-16-553		ZO PUBLISHING, ADVERTMT			64.80
KRAMPER, JANE MEDI 11/27/24		11/26/24		72541	50.00	
	25-30-501		INS DEDUCTIBLE			50.00
KRAUSS SHANE MEDI 11/27/24		11/26/24		72542	231.16	
	25-30-501		INS DEDUCTIBLE			231.16
LANNERT, BRADLEY BOOTS 11/12/24		11/26/24		72543	400.00	
	51-42-471		WR UNIFORM RENTAL			133.33
	52-43-471		SR UNIFORM RENTAL			133.34
	53-40-471		EL UNIFORM RENTAL			133.33
METRO-AG, INC 2786		11/26/24		72544	3225.00	
	52-43-539		SR OTHER PROF SERVICES			3225.00
MIDWEST METER, INC. 0173082-IN 0173083-IN		11/26/24		72545	1031.74	
	51-42-843		WR RADIO READ METERS			361.75
	51-42-843		WR RADIO READ METERS			669.99
MIKE'S POOL & SPA SERVICE, IN 40183 40218  42105 42785 43048		11/26/24		72546	1911.60	
	58-55-612		SWP SUPPLIES, EQUIPMT			28.00
	58-55-612		SWP SUPPLIES, EQUIPMT			14.99
	58-55-656		SWP CHEMICALS			146.97
	58-55-612		SWP SUPPLIES, EQUIPMT			540.96
	58-55-656		SWP CHEMICALS			343.92
	58-55-611		SWP SUPPLIES, BUILDING			836.76
NUWAY CONCRETE FORMS TROY, LL		11/26/24		72547	102.60	

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2525519	01-41-653			ST SMALL TOOLS		55.90
	01-41-610			ST SAFETY EQUIPMENT		7.90
	51-42-653			WR SMALL TOOLS		23.00
	51-42-658			WR SAFETY EQUIPMENT		7.90
	52-43-658			SR SAFETY EQUIPMENT		7.90
ROGER'S REDI-MIX, INC. 178234		11/26/24	72548		1962.50	
	01-41-614			ST SUPPLIES, STREET		1962.50
SCHULTE SUPPLY S1220341.002 S1221332.001		11/26/24	72549		6347.30	
	51-42-615			WR SUPPL, INFRASTRUCTURE		734.06
	51-42-615			WR SUPPL, INFRASTRUCTURE		5613.24
ST CLAIR COUNTY HEALTH DEPT 2025		11/26/24	72550		80.00	
	58-55-519			SWP SERVICES, OTHER		80.00
TROUT, MATHEW MEDI 11/27/24		11/26/24	72551		160.00	
	25-30-502			INS OTHER		160.00
WEILMUENSTER KECK 2815	BROWN, P.C	11/26/24	72552		5821.20	
	01-11-533			AD LEGAL		1201.10
	01-21-533			PD LEGAL		2972.03
	01-41-533			ST LEGAL		183.33
	51-42-533			WR LEGAL		600.07
	52-43-533			SR LEGAL		600.07
	53-40-533			EL LEGAL		264.60
WOLF, LAURA MEDI 11/27/24		11/26/24	72553		160.00	
	25-30-501			INS DEDUCTIBLE		160.00
** TOTAL CHECKS ISSUED					23699.35	
TOTAL FOR REGULAR CHECKS:					23,699.35	

SYS DATE: 11/27/24  
 FROM: 10/27/24

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ADP - CHARGES 675912653		11/27/24		80001298	219.11	
	01-11-539		AD OTHER PROF SERVICES			54.77
	51-42-539		WR OTHER PROF SERVICES			54.78
	52-43-539		SR OTHER PROF SERVICES			54.78
	53-40-539		EL OTHER PROF SERVICES			54.78
CASEY'S BUSINESS MASTERCARD OCT-NOV 24		11/27/24		80001299	949.79	
	01-41-655		ST AUTO FUEL/OIL			481.50
	51-42-655		WR AUTO FUEL/OIL			206.09
	52-43-655		SR AUTO FUEL/OIL			206.09
	53-40-655		EL AUTO FUEL/OIL			56.11
CHARTER COMMUNICATIONS 173465601110124		11/27/24		80001300	1006.18	
	01-11-539		AD OTHER PROF SERVICES			12.35
	51-42-539		WR OTHER PROF SERVICES			12.36
	52-43-539		SR OTHER PROF SERVICES			12.36
	53-40-539		EL OTHER PROF SERVICES			12.36
173465701110124	01-11-539		AD OTHER PROF SERVICES			12.50
	51-42-539		WR OTHER PROF SERVICES			12.50
	52-43-539		SR OTHER PROF SERVICES			12.50
	53-40-539		EL OTHER PROF SERVICES			12.49
173465801110124	01-21-539		PD OTHER PROF SERVICES			71.97
173465901110124	01-11-539		AD OTHER PROF SERVICES			38.70
	51-42-539		WR OTHER PROF SERVICES			38.70
	52-43-539		SR OTHER PROF SERVICES			38.71
	53-40-539		EL OTHER PROF SERVICES			38.70
173466001110124	01-11-539		AD OTHER PROF SERVICES			120.00
	01-21-539		PD OTHER PROF SERVICES			120.00
	51-42-539		WR OTHER PROF SERVICES			120.00
	52-43-539		SR OTHER PROF SERVICES			120.00
	53-40-539		EL OTHER PROF SERVICES			120.00
173466201110124	01-41-539		ST OTHER PROF SERVICES			19.99
	51-42-539		WR OTHER PROF SERVICES			19.99
	52-43-539		SR OTHER PROF SERVICES			20.00
	53-40-539		EL OTHER PROF SERVICES			20.00
ILLINOIS PUBLIC RISK FUND 87606		11/27/24		80001301	6742.00	
	01-11-454		AD WORKERS COMP INS			47.19
	01-16-454		ZO WORKERS COMP INS			33.69
	01-21-454		PD WORKERS COMP INS			1415.83
	01-41-454		ST WORKERS COMP INS			2696.81
	51-42-454		WR WORKERS COMP INS			566.33
	52-43-454		SR WORKERS COMP INS			815.78
	53-40-454		EL WORKERS COMP INS			1024.79
	58-55-454		SWP WORKERS COMP INS			141.58
UHS PREMIUM BILLING		11/27/24		80001302	53856.18	

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817227736035	01-00-151			DUE FROM EMPLOYEE INSURANCE	4585.13	
	01-21-451			PD HEALTH INSURANCE	651.29	
	25-30-500			INS PREMIUM	48619.76	
VERIZON WIRELESS 9978137720		11/27/24	80001303		2688.20	
	01-11-552			AD TELEPHONE	187.18	
	01-16-552			ZN TELEPHONE	42.35	
	01-21-552			PD TELEPHONE	719.92	
	51-42-552			WR TELEPHONE	325.28	
	51-42-651			WR OFFICE SUPPLIES	107.49	
	51-42-835			WR COMPUTER	235.00	
	52-43-552			SR TELEPHONE	325.32	
	52-43-651			SR OFFICE SUPPLIES	107.50	
	53-40-552			EL TELEPHONE	493.46	
	01-00-193			EXCHANGE - EMPLOYEE CELL PHONES	89.45	
	58-55-552			SWP TELEPHONE	55.25	
WASTE MANAGEMENT OF ST LOUIS 9104687-2052-9		11/27/24	80001304		23618.38	
	13-44-573			GA GARBAGE DISPOSAL	23618.38	
** TOTAL CHECKS ISSUED					89079.84	
TOTAL FOR REGULAR CHECKS:					0.00	
TOTAL FOR DIRECT PAY VENDORS:					89,079.84	

SYS DATE: 12/04/24  
FROM: 11/04/24

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SYS TIME: 10:03  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ACTIVE INTERNET TECHNOLOGIES		12/04/24		72554	4463.00	
INV076931	01-11-539		AD OTHER PROF SERVICES			1115.75
	51-42-539		WR OTHER PROF SERVICES			1115.75
	52-43-539		SR OTHER PROF SERVICES			1115.75
	53-40-539		EL OTHER PROF SERVICES			1115.75
AT&T		12/04/24		72555	400.68	
0208 NOV 24	52-43-552		SR TELEPHONE			46.70
3094 NOV 24	52-43-552		SR TELEPHONE			63.12
3654 NOV 24	52-43-552		SR TELEPHONE			112.04
4830 NOV 26	52-43-552		SR TELEPHONE			57.85
4835 NOV 24	52-43-552		SR TELEPHONE			57.85
5625 NOV 24	52-43-552		SR TELEPHONE			63.12
BORGER, HUNTER		12/04/24		72556	142.82	
MEDICAL 12/4/24	25-30-501		INS DEDUCTIBLE			142.82
CLEAN THE UNIFORM CO	HIGHLAND	12/04/24		72557	2597.05	
32304615	51-42-471		WR UNIFORM RENTAL			64.69
	52-43-471		SR UNIFORM RENTAL			64.69
	53-40-471		EL UNIFORM RENTAL			189.97
	51-42-619		WR SUPPLIES, OTHER			92.44
	52-43-619		SR SUPPLIES, OTHER			92.44
	53-40-652		EL OPERATING SUPPLIES			92.43
32306207	51-42-471		WR UNIFORM RENTAL			64.68
	52-43-471		SR UNIFORM RENTAL			64.69
	53-40-471		EL UNIFORM RENTAL			189.97
	51-42-619		WR SUPPLIES, OTHER			92.44
	52-43-619		SR SUPPLIES, OTHER			92.44
	53-40-652		EL OPERATING SUPPLIES			92.44
32307857	51-42-471		WR UNIFORM RENTAL			64.69
	52-43-471		SR UNIFORM RENTAL			64.69
	53-40-471		EL UNIFORM RENTAL			189.97
	51-42-619		WR SUPPLIES, OTHER			124.59
	52-43-619		SR SUPPLIES, OTHER			124.59
	53-40-652		EL OPERATING SUPPLIES			124.59
	01-21-652		PD OPERATING SUPPLIES			113.95
32309456	51-42-471		WR UNIFORM RENTAL			64.69
	52-43-471		SR UNIFORM RENTAL			64.68
	53-40-471		EL UNIFORM RENTAL			189.97
	51-42-619		WR SUPPLIES, OTHER			92.44
	52-43-619		SR SUPPLIES, OTHER			92.44
	53-40-652		EL OPERATING SUPPLIES			92.44
COAST TO COAST		12/04/24		72558	229.99	
178654	01-11-539		AD OTHER PROF SERVICES			57.50

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	51-42-539			WR OTHER PROF SERVICES		57.49
	52-43-539			SR OTHER PROF SERVICES		57.50
	53-40-539			EL OTHER PROF SERVICES		57.50
FREEBURG TOWNSHIP NOV 24	01-41-617	12/04/24	72559	ST SNOW REMOVAL	26.39	26.39
GREEN MILL SERVICE STATION 130353 130395	01-21-613 01-41-513 01-41-613	12/04/24	72560	PD SUPPLIES, VEHICLE ST SERVICES, VEHICLE ST SUPPLIES, VEHICLES	597.15	77.15 120.00 400.00
H&M HEAVY EQUIPMENT REPAIR, B11094	01-41-512 01-41-612	12/04/24	72561	ST SERVICES, EQUIPMT ST SUPPLIES, EQUIPMT	885.69	507.50 378.19
HAIER PLUMBING & HEATING, INC 1696FCR	01-41-999	12/04/24	72562	ST CONTINGENCY/EMERGENCY	318683.89	318683.89
ILLINOIS MUNICIPAL UTILITIES 24-10004	01-41-563 51-42-563 52-43-563 53-40-563	12/04/24	72563	ST TRAINING WR TRAINING SR TRAINING EL TRAINING	1800.00	225.00 225.00 225.00 225.00
24-11005	01-41-563 51-42-563 52-43-563 53-40-563			ST TRAINING WR TRAINING SR TRAINING EL TRAINING		225.00 225.00 225.00 225.00
JIM'S AUTOMOTIVE INC 35200 35206	01-21-613 01-41-513	12/04/24	72564	PD SUPPLIES, VEHICLE ST SERVICES, VEHICLE	227.90	143.90 84.00
KRAMPER, JANE MEDICAL 12/4/24	25-30-501	12/04/24	72565	INS DEDUCTIBLE	162.27	162.27
KRAUSS SHANE MEDICAL 12/4/24	25-30-501	12/04/24	72566	INS DEDUCTIBLE	73.38	73.38
MAJOR CASE SQUAD OF GREATER S 2024 ANNUAL FEE	01-21-561	12/04/24	72567	PD DUES	250.00	250.00
MCDONALD, ERIC AMAZON 11/30	51-42-471 52-43-471 53-40-471	12/04/24	72568	WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL	31.97	10.66 10.66 10.65
ROGER'S REDI-MIX, INC.		12/04/24	72569		2025.00	

SYS DATE: 12/04/24  
FROM: 11/04/24

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 2  
Wednesday December 4, 2024

SYS TIME: 10:03  
[NB]

TO: 12/04/24

PAGE 3

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
178354	01-41-614			ST SUPPLIES, STREET		705.00
178355	01-41-614			ST SUPPLIES, STREET		1320.00
SCHUTZENHOFER, MICHAEL		12/04/24	72570		228.47	
MEDICAL 12/4/24	25-30-501			INS DEDUCTIBLE		228.47
SIMBURGER, LEO		12/04/24	72571		1110.37	
MEDICAL 12/4/24	25-30-501			INS DEDUCTIBLE		1110.37
ST CLAIR COUNTY BUILDING & ZONING		12/04/24	72572		1541.00	
2024-1017	01-16-535			ZO COUNTY INSPECTIONS		235.50
2024-1018	01-16-535			ZO COUNTY INSPECTIONS		229.00
2024-1032	01-16-535			ZO COUNTY INSPECTIONS		787.50
2024-1036	01-16-535			ZO COUNTY INSPECTIONS		75.00
2024-987	01-16-535			ZO COUNTY INSPECTIONS		214.00
TEKLAB, INC		12/04/24	72573		579.10	
317471	52-43-657.1			SR LAB FEES		427.70
317483	52-43-657.1			SR LAB FEES		151.40
UNVERFERTH, DAVE		12/04/24	72574		2107.35	
MEDICAL 12/4/24	01-21-534.1			PD MEDICAL/REITREES		2107.35
WOLF, LAURA		12/04/24	72575		1412.42	
MEDICAL 12/4/24	25-30-501			INS DEDUCTIBLE		77.42
	25-30-502			INS OTHER		1335.00
** TOTAL CHECKS ISSUED					339575.89	
TOTAL FOR REGULAR CHECKS:					339,575.89	

SYS DATE: 12/06/24  
FROM: 11/06/24

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 3  
Friday December 6, 2024

SYS TIME: 13:58  
[NB]

TO: 12/06/24

PAGE 1

PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ALTORFER INC		12/06/24		80001305	12833.00	
WO430071773	53-40-517		EL SERVICES, CAT GEN			2589.00
WO430071794	53-40-517		EL SERVICES, CAT GEN			2589.00
WO430071797	53-40-517		EL SERVICES, CAT GEN			2589.00
WO430071812	53-40-517		EL SERVICES, CAT GEN			2533.00
WO430071813	53-40-517		EL SERVICES, CAT GEN			2533.00
FRANCOTYP-POSTALIA, INC		12/06/24		80001306	141.00	
RI106433923	01-11-652		AD OPERATING SUPPLIES			28.20
	51-42-619		WR SUPPLIES, OTHER			28.20
	52-43-619		SR SUPPLIES, OTHER			28.20
	53-40-652		EL OPERATING SUPPLIES			28.20
	13-44-652		GA BILL PRINTING /OP SUPPLIES			28.20
CITIZENS - PAYROLL #25-2024		12/06/24		80001307	69906.58	
	01-00-215		PR W/H FICA			7631.76-
	01-00-216		PR W/H RETIREMENT			6754.09-
	01-00-213		PR W/H FIT			10633.21-
	01-00-214		PR W/H SIT			4747.31-
	01-21-421		PD REGULAR SALARIES			27012.57
	01-21-422		PD OVERTIME			5286.51
	01-21-423		PD HOLIDAY OVERTIME			7734.44
	01-21-426		PD LONGEVITY/EDUCATION			284.65
	01-21-427		PD PUBLIC SAFETY STIPEND			450.00
	01-00-193		EXCHANGE - EMPLOYEE CELL PHONES			89.45-
	01-11-431		AD ELECTED SALARIES			2636.53
	01-11-421		AD REGULAR SALARIES			2485.29
	01-16-421		ZO REGULAR SALARIES			2148.56
	01-41-421		ST REGULAR SALARIES			4977.51
	01-41-423		ST OVERTIME			38.57
	12-23-421		ES REGULAR SALARIES			98.56
	01-00-110		CASH - GENERAL			98.56
	12-00-110		CASH - ESDA			98.56-
	13-44-421		GA REGULAR SALARIES			4155.20
	01-00-110		CASH - GENERAL			4155.20
	13-00-110		CASH - TRASH			4155.20-
	51-42-421		WR REGULAR SALARIES			9550.62
	51-42-423		WR OVERTIME			270.01
	01-00-110		CASH - GENERAL			9820.63
	51-00-110		CASH - WATER			9820.63-
	52-43-421		SR REGULAR SALARIES			8112.54
	52-43-423		SR OVERTIME			270.01
	01-00-110		CASH - GENERAL			8382.55
	52-00-110		CASH - SEWER			8382.55-
	53-40-421		EL REGULAR SALARIES			23783.17
	53-40-423		EL OVERTIME			467.66

SYS DATE: 12/06/24  
 FROM: 11/06/24

Village of Freeburg  
 A / P B O A R D L I S T  
 REGISTER # 3  
 Friday December 6, 2024

SYS TIME: 13:58  
 [NB]

TO: 12/06/24

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
	01-00-110			CASH - GENERAL	24250.83	
	53-00-110			CASH - ELECTRIC	24250.83-	
CITIZENS - PAYROLL TAXES #25-2024		12/06/24	80001308		30657.94	
	01-00-215			PR W/H FICA		7631.76
	01-00-213			PR W/H FIT		10633.21
	01-00-214			PR W/H SIT		4747.31
	01-21-461			PD SOCIAL SECURITY		3118.77
	01-11-461			AD SOCIAL SECURITY		201.69
	01-11-461			AD SOCIAL SECURITY		190.08
	01-16-461			ZO SOCIAL SECURITY		164.36
	01-41-453			ST UNEMPLOYMENT INSURANCE		3.47
	01-41-461			ST SOCIAL SECURITY		383.73
	12-23-461			ES SOCIAL SECURITY		7.54
	01-00-110			CASH - GENERAL		7.54
	12-00-110			CASH - ESDA		7.54-
	13-44-461			GA-SOCIAL SECURITY		317.87
	01-00-110			CASH - GENERAL		317.87
	13-00-110			CASH - TRASH		317.87-
	51-42-453			WR UNEMPLOYMENT INSURANCE		3.47
	51-42-461			WR SOCIAL SECURITY		751.28
	01-00-110			CASH - GENERAL		754.75
	51-00-110			CASH - WATER		754.75-
	52-43-453			SR UNEMPLOYMENT INSURANCE		3.47
	52-43-461			SR SOCIAL SECURITY		641.27
	01-00-110			CASH - GENERAL		644.74
	52-00-110			CASH - SEWER		644.74-
	53-40-453			EL UNEMPLOYMENT INSURANCE		3.47
	53-40-461			EL SOCIAL SECURITY		1855.19
	01-00-110			CASH - GENERAL		1858.66
	53-00-110			CASH - ELECTRIC		1858.66-
REGIONS COMMERICAL BANKCARD		12/06/24	80001309		1277.02	
6162 OCT-NOV 24	01-21-539			PD OTHER PROF SERVICES		200.00
	01-21-651			PD OFFICE SUPPLIES		14.99
	01-21-612			PD SUPPLIES, EQUIPMT		69.83
	01-21-651			PD OFFICE SUPPLIES		142.05
6262 OCT-NOV 24	53-40-562			EL TRAVEL EXPENSES		150.04
	53-40-652			EL OPERATING SUPPLIES		37.98
6900 OCT-NOV 24	01-11-561			AD DUES		27.60
7510 OCT-NOV 24	01-11-539			AD OTHER PROF SERVICES		21.24
	01-11-619			AD SUPPLIES, OTHER		48.00
	01-11-651			AD OFFICE SUPPLIES		42.49
	51-42-651			WR OFFICE SUPPLIES		18.82
	52-43-651			SR OFFICE SUPPLIES		18.82
7795 OCT-NOV 24	01-16-539			ZO OTHER PROF SERVICES		15.99
9358 OCT-NOV 24	01-41-653			ST SMALL TOOLS		313.99

SYS DATE: 12/06/24  
 FROM: 11/06/24

Village of Freeburg  
 A / P B O A R D L I S T  
 REGISTER # 3  
 Friday December 6, 2024

SYS TIME: 13:58  
 [NB]

TO: 12/06/24

PAGE 3

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
	01-41-659			ST OTHER GEN SUPPLIES		7.33
	51-42-619			WR SUPPLIES, OTHER		147.85
STANDARD INS CO DEC-24		12/06/24	80001310		247.62	
	01-21-451			PD HEALTH INSURANCE		4.60
	25-30-500			INS PREMUIM		243.02
ST CLAIR SERVICE COMPANY 688861		12/06/24	80001311		1177.80	
	01-41-655			ST AUTO FUEL/OIL		159.17
	51-42-655			WR AUTO FUEL/OIL		159.17
	52-43-655			SR AUTO FUEL/OIL		159.17
	53-40-655\			EL AUTO FUEL/OIL		159.17
688862	01-41-655			ST AUTO FUEL/OIL		135.28
	51-42-655			WR AUTO FUEL/OIL		135.28
	52-43-655			SR AUTO FUEL/OIL		135.28
	53-40-655			EL AUTO FUEL/OIL		135.28
VILLAGE OF FRG UTILITIES OCT-NOV 24		12/06/24	80001312		13167.52	
	01-11-571			AD UTILITIES		400.69
	01-21-571			PD UTILITIES		400.69
	01-41-571			ST UTILITIES		151.69
	51-42-571			WR UTILITIES		212.72
	52-43-571			SR UTILITIES		11337.01
	53-40-571			EL UTILITIES		664.72
WATTS COPY SYSTEMS INC 37886333		12/06/24	80001313		585.27	
	01-11-512			AD SERVICES, EQUIPMT		61.51
	01-21-512			PD SERVICES, EQUIPMT		190.95
	51-42-512			WR SERVICES, EQUIPMT		94.60
	52-43-512			SR SERVICES, EQUIPMT		94.60
	53-40-512			EL SERVICES, EQUIPMT		94.60
	01-16-652			ZO OPERATING EXPENSE		49.01
** TOTAL CHECKS ISSUED					129993.75	
TOTAL FOR REGULAR CHECKS:					0.00	
TOTAL FOR DIRECT PAY VENDORS:					129,993.75	

SYS DATE: 12/11/24  
FROM: 11/11/24

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 4  
Wednesday December 11, 2024

SYS TIME: 09:32  
[NB]

TO: 12/11/24

PAGE 1

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
COMPUTRON 95061		12/11/24	72576		2822.00	
	01-11-539			AD OTHER PROF SERVICES		257.00
	01-16-539			ZO OTHER PROF SERVICES		257.00
	01-21-539			PD OTHER PROF SERVICES		257.00
	01-41-539			ST OTHER PROF SERVICES		257.00
	51-42-539			WR OTHER PROF SERVICES		257.00
	52-43-539			SR OTHER PROF SERVICES		257.00
	53-40-539			EL OTHER PROF SERVICES		257.00
95063	01-21-512			PD SERVICES, EQUIPMT		399.00
95064	01-21-512			PD SERVICES, EQUIPMT		89.00
95065	01-21-512			PD SERVICES, EQUIPMT		149.00
95066	01-21-539			PD OTHER PROF SERVICES		297.00
95067	12-23-512			ES SERVICES, EQUIPMT		89.00
DUMSTORFF, DREW MEDI 12/11/24		12/11/24	72577		135.00	
	25-30-501			INS DEDUCTIBLE		135.00
FREEBURG COUNTRY MART NOV 2024		12/11/24	72578		21.90	
	01-11-659			AD OTHER GEN SUPPLIES		17.68
	52-43-657			SR LAB SUPPLIES		4.22
JENKINS, ROBERT MEDI 12/11/24		12/11/24	72579		575.24	
	25-30-501			INS DEDUCTIBLE		575.24
KEHRER EQUIPMENT 882927		12/11/24	72580		36.00	
	01-41-539			ST OTHER PROF SERVICES		36.00
KEY EQUIPMENT & SUPPLY CO STL207889		12/11/24	72581		555.46	
	01-41-612			ST SUPPLIES, EQUIPMT		555.46
KRAUSS SHANE MEDI 12/11/24		12/11/24	72582		279.63	
	25-30-502			INS OTHER		279.63
LEON UNIFORM COMPANY, INC 597549-01 610693		12/11/24	72583		3335.62	
	01-21-612			PD SUPPLIES, EQUIPMT		62.00
	01-21-833			PD PROTECTIVE VESTS		865.00
	01-21-471			PD UNIFORM		415.98
610693-01	01-21-833			PD PROTECTIVE VESTS		300.00
610765	01-21-833			PD PROTECTIVE VESTS		865.00
610765-01	01-21-833			PD PROTECTIVE VESTS		325.00
631639	01-21-471.1			PD NEW HIRE EQUIPMENT		1334.60
MICK'S AUTO REPAIR INC 000 90385		12/11/24	72584		145.00	
	01-41-512			ST SERVICES, EQUIPMT		20.00
	01-41-513			ST SERVICES, VEHICLE		125.00
NUDEAL OIL COMPANY		12/11/24	72585		2315.50	

SYS DATE: 12/11/24  
FROM: 11/11/24

Village of Freeburg  
A / P BOARD LIST  
REGISTER # 4  
Wednesday December 11, 2024

SYS TIME: 09:32  
[NB]

TO: 12/11/24

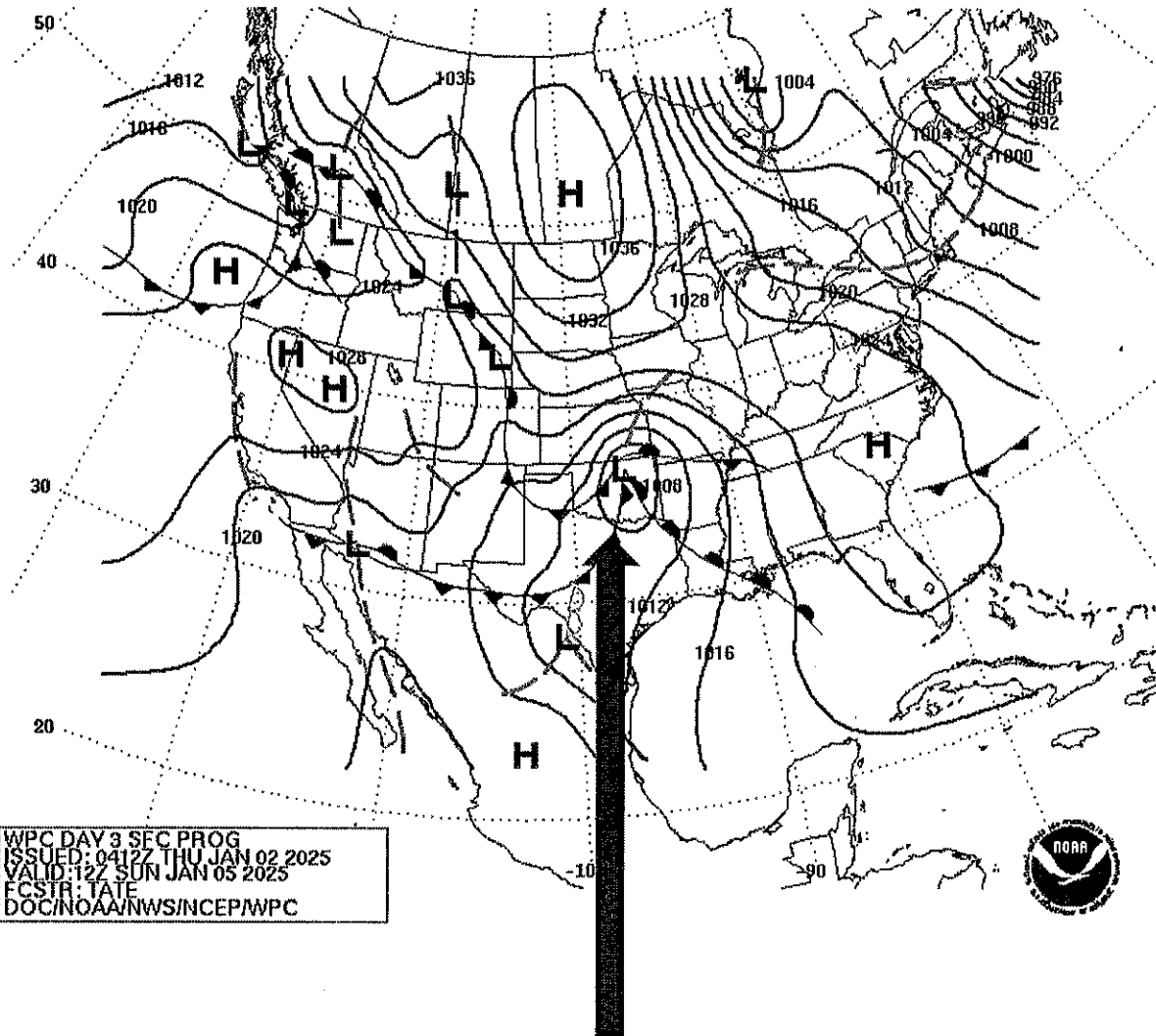
PAGE 2

PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
110163	01-41-513			ST SERVICES, VEHICLE		2315.50
PRUETT, TIM MEDI 12/11/24		12/11/24	72586	INS DEDUCTIBLE	893.29	592.35
	25-30-501			INS OTHER		300.94
	25-30-502					
TOLAN, JOHN MEDI 12/11/24		12/11/24	72587	INS DEDUCTIBLE	34.37	34.37
	25-30-501					
WATTS, JANET MEDI 12/11/24		12/11/24	72588	PD MEDICAL/REITREES	94.87	94.87
	01-21-534.1					
WOLF, LAURA MEDI 12/11/24		12/11/24	72589	INS DEDUCTIBLE	93.78	93.78
	25-30-501					
** TOTAL CHECKS ISSUED					11337.66	
TOTAL FOR REGULAR CHECKS:					11,337.66	



Freeburg ESDA-OHS  
Report for Jan. 6, 2025  
Respectfully submitted by Eugene Kramer, Coordinator

1. I am monitoring and have been in contact with NWS STL meteorologists concerning the potential Winter Storm for Jan.5/Jan. 6, 2024. ESDA office also using local weather instrumentation to detect potential development of the winter storm system and will continue advising our local Public Safety departs of the potential event. As more local data is monitored, my office will notify the Freeburg Schools and Child Care centers. See attachment).
2. Continue with contacts with the County EMA-OHS as it concerns our status on the last new siren installation status with ATI.
3. Continue contacts with County EMA-OHS concerning the status of repairs to the NEW ATI siren off of RT. 15 near the primary center school area. I did observe a "lift trunk" but did not receive any information through my office.
4. Conducted the ARES/RACES communications tests on Tuesday evening Jan. 1, 2025 from the ESDA-OHS office from 6:30 PM to 7:45 PM.
5. Monitored and repaired antenna system used for solar CME conditions on 5/10/15 and 20 MHz as a Solar Flare was issued for the last few days and continuing potential disruptions through Jan.2, 2025.
6. Office paper filing continues from home to office.
7. Continue work with IESMA on Freeburg ESDA membership "group" status for 2025.



WPC DAY 3 SFC PROG  
 ISSUED: 0412Z THU JAN 02 2025  
 VALID: 12Z SUN JAN 05 2025  
 FCSTR: TATE  
 DOC/NOAA/NWS/NCEP/WPC

Position of LOW pressure center for potential Winter Precipitation by Jan. 5-6, 2025. If the barometric pressure begins to “lower” rapidly late Friday/early Saturday. . . we will see rain/sleet/freezing rain, if the barometric pressure rises rapidly, then a 2-3 inch SNOW fall with dropping temperatures.

The other important componeny is the wind direction AND relative humidity, both of which Freeburg ESDA office cn monitor for these changes.

Freeburg ESDA-OHS

**FREEBURG VILLAGE BOARD MEETING  
ENGINEER'S REPORT  
Jan. 3, 2025  
Tim Pruett, Village Engineer**

**WATER PROJECTS:** Working to get plans and loan application completed to send to IEPA for permitting and the loan approval. Railroad permits and new water tower location at SAVE.

**Saturn Terrace:** Owner wants to combine parcels and is asking to vacate some street ROW. Village needs to determine what utilities are there and possible easements to require.

**Covered Bridge:** I have not heard back from Ray.

**Scooter's Coffee:** Nothing new

**Reiss- Murphy Project:** I have reviewed the latest set of plans and believe we are close to an approved set of plans. The developer has asked that the mayor and clerk sign the IEPA Sewer Permit Application. This will allow the permit process which can take 60-75 days to get started.

**St Clair County Parks Grant:** The County has sent the Contract for the Grant to be executed by the Mayor.

Reviewing sewer video for the Sewer and Manhole Lining project.

Working on drainage issues at Silverthorne and Torrington.

### ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in.

**The Combined Planning and Zoning Board:** Received a Variance request for a computer business at the old doctor's office on West Washington. A Combined Board meeting is scheduled for Jan. 14, 2025.

Dec. 14<sup>th</sup> through Jan. 3<sup>rd</sup>

3 -- Occupancy Permit  
3 -- Building Permits  
    2 - New Homes   404 Foxtail Dr.  
                    302 N Alton St  
1 - Fence

RECEIVED

ST. CLAIR COUNTY PARKS GRANT COMMISSION DEC 30 2024



10 Public Square • Room B561 • Belleville, Illinois 62220-1623

MARK KERN  
COUNTY BOARD CHAIRMAN

(618) 277-6600  
FAX: 825-2740

COMMISSION MEMBERS  
HERBERT SIMMONS, CHAIRMAN  
TOM SCHIRAG, VICE-CHAIRMAN  
JERRY ALBRECHT  
RICHARD BATTAS  
IRMA GOLLIDAY  
MICHAEL TODD

December 17, 2024

Tim Pruett  
Village of Freeburg  
14 Southgate Center  
Freeburg, IL 62243

RE: **Notice of Award** – Project No.: FR2024

Dear Mr. Pruett:

Thank you for submitting your recent grant application to the St. Clair County Parks Grant Commission. Your request for a Mower & Equipment has been approved for **\$30,000**.

We received 23 requests for consideration and this cycle we were able to fund 21 requests, totaling \$578,827.95. The members of the Parks Grant Commission reviewed each proposal on December 4, 2024 and their recommendations received approval from the Property & Recreation Committee, with final approval by the St. Clair County Board on December 16, 2024.

Congratulations on being one of the St. Clair County Parks Grant recipients! Enclosed are two copies of the contract for the project. Please 1) complete contractual Exhibits A, B, and C, 2) have both copies signed by the chief executive officer of your organization and 3) return both for county officials' signature. Once the contracts have been signed, one copy will be returned to you for your files. ***Both contracts must be returned no later than January 17, 2024.*** **THIS IS NOT AN AUTHORIZATION TO PROCEED.** Expenses incurred prior to contract execution will be the responsibility of the grantee.

**PLEASE REMEMBER THE EQUIPMENT FUNDED BY THIS GRANT IS FOR PARK USE ONLY.**

Should you have any questions, please contact Sami Gruberman, Executive Secretary at (618) 825-2203 or at [Samantha.Gruberman@co.st-clair.il.us](mailto:Samantha.Gruberman@co.st-clair.il.us).

Sincerely,

MARK A. KERN, Chairman  
St. Clair County Board

MAK:sg

**ST. CLAIR COUNTY PARKS GRANT COMMISSION**  
**CONTRACT**  
**ST. CLAIR COUNTY, ILLINOIS**

This Contract, entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between **St. Clair County, Illinois** (hereinafter called the **COUNTY**) and the **Village of Freeburg** hereinafter called **GRANTEE**, is for the purpose of conducting the park and recreation activities of **Funding Cycle 30 – Project Number FR2024 –Mower & Equipment - \$30,000** as enumerated under Section 30 of the Metro East Park & Recreation District Act, 70 ILCS 1605, hereinafter called the **ACT**.

WHEREAS, the COUNTY has funds authorized under the Metro East Park & Recreation District Act for park and recreation purposes.

WHEREAS, the COUNTY and GRANTEE desire to undertake cooperative park and recreation projects in accordance with the ACT,

THEREFORE, the COUNTY and GRANTEE agree as follows:

1. **Legal Authority**

The GRANTEE hereby certifies to the COUNTY that the GRANTEE has the legal authority to undertake the proposed project.
2. **Grantee Boards Approval**

The GRANTEE further certifies that its legislative body (township board, city and village council, etc.) has approved all resolutions necessary for the implementation of this contract.
3. **Grantee Responsibilities**
  - a. **Performance:**

The GRANTEE assumes responsibility for the implementation of the project herein described and shall perform all required services in a satisfactory and proper manner as determined by the COUNTY.
  - b. **Time Limitations:**

The services of the GRANTEE are to commence upon formal approval of this Contract. The described services shall be undertaken and completed within one (1) year from the date of the approval of the Contract. Project stages are to be completed in accordance with timetable submitted by GRANTEE, designated in Exhibit C.
  - c. **Extensions:**

Only written requests for contract extensions, for good cause shown, will be accepted. Such requests for contract extensions will be subject to the approval of COUNTY. The GRANTEE will be notified of the COUNTY's decision to either approve or disapprove the request, in writing. Under no circumstances will project be extended beyond eighteen (18) months of the execution of this Contract. All remaining funding will be subject to reprogramming toward other St. Clair County Parks Grant Committee eligible activities.
4. **Fund Limitation**

The GRANTEE agrees that any cost exceeding the Project Budget Estimate contained in Exhibit B shall be borne by the GRANTEE. The COUNTY'S responsibility to provide funds is limited to the amount of St. Clair County Parks Grant Commission funds received by the COUNTY that are committed to that portion of the project described in Exhibits A and B.
5. **Fund Application:**

St. Clair County Parks Grant Commission funds provided for this project shall be utilized only for actual project costs. The COUNTY will not disburse monies to the GRANTEE for anticipated project costs. Actual payments may be made directly to the appropriate vendor at the written request of the GRANTEE with presented invoiced receipts.

6. **Suspension and Termination:**

The GRANTEE agrees that the COUNTY can suspend or withdraw all project funds in accordance with Federal statutes, guidelines, rules and regulations, state criminal and civil laws and Contract terms. In the event that the COUNTY should identify any potential violation or discrepancy in GRANTEE's procedures that might conflict with any of the aforementioned stipulations, the COUNTY reserves the right to withhold payments until the potential violations or discrepancies are resolved to the satisfaction of COUNTY.
7. **Grant Criteria:**

The GRANTEE hereby agrees that all applicable federal, state, and local laws will be adhered to in the execution of this contract and acknowledges that the St. Clair County Parks Grant Commission Program requires that GRANTEE's projects meet one or more of the following criteria:

  - a. Increase park safety.
  - b. Provide neighborhood and community trails and enhances access to public areas for the disabled.
  - c. Improve, restore or expand parks.
  - d. Fill a documented recreational need for the community and surrounding area.
8. **Applicable Laws:**

GRANTEE also agrees this project shall be implemented in accordance with all other applicable Federal, State, County and municipal statutes and ordinances.
9. **Right of Access:**

The COUNTY, or the authorized representative shall be allowed the right of access to and the right to examine all books, records and other supporting documents involving any and all transactions and matters related to this contract at all times during which the provisions of the Contract are in effect, and for such period of time that GRANTEE is required to preserve such records.
10. **Accounting System:**

GRANTEE agrees to establish and maintain on a current basis an adequate accrual accounting system in accordance with generally accepted accounting principles and standards. GRANTEE agrees to maintain books, records, documents and other evidence sufficient to reflect properly all direct and indirect costs incurred during the performance of this Contract. In addition, GRANTEE agrees to prepare and maintain such documents and reports as may be required by COUNTY for preparation of reports.
11. **Amendments:**

Contract alterations of the project, for good cause shown, may be requested by either the COUNTY or the GRANTEE. If mutually agreed upon, the changes shall be incorporated in a written amendment to this Contract.
12. **"Harmless" Clause:**

GRANTEE agrees to protect, indemnify and hold harmless the COUNTY from all attorney's fees, costs, expenses and damages arising directly and exclusively out of any failure of GRANTEE to comply with all applicable Federal, State laws and regulations as they may apply to this Contract and all claims, suits, actions, costs, counsel's fees, expenses, damages, judgment or decrees by reason of any injury to persons or property directly or indirectly caused by GRANTEE, its officers, agents, employees or independent contractors in the performance of any St. Clair County Parks Grant Commission projects.
13. **Direct Involvement Prohibited:**

No member, officer or employee of the GRANTEE, or its designees or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any function or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under the Grant, and that it shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this certification.
14. **Reversion of Assets:**

GRANTEE agrees that, upon the expiration and fulfillment of this Contract, any unexpended St. Clair County Parks Grant Commission funds, shall be returned to the COUNTY within thirty (30) days (if applicable).

15. **Use of Real Property:**

GRANTEE agrees that any real property within the recipients' control, which is either acquired or improved, in whole or in part, using St. Clair County Parks Grant Commission funds shall be subject to the following standards.

- a. GRANTEE may not change the planned use of any subject acquired property from that for which it was originally intended, and
- b. The new use must meet grant criteria, and
- c. If the COUNTY determines, after consultation with the citizens, that it is appropriate to change the original use of the property to a use for which it does not qualify, the St. Clair County Parks Grant Commission shall be reimbursed an amount equal to the Fair Market Value of the property, after which the property no longer will be subject to any St. Clair County Parks Grant Commission requirements.

16. **Competitive Services:**

The GRANTEE hereby agrees that all contractual services will be competitively procured.

17. **Exhibits:**

It is understood and agreed that the Exhibits hereto attached are all essential documents of this Contract and are hereby made a part thereof and that the GRANTEE agrees to comply with all procedures found therein.

- Exhibit A- Project Description
- Exhibit B- Project Budget
- Exhibit C Project Timetable

This Contract is hereby executed by the below signed duly designated officials on behalf of the GRANTEE and the COUNTY.

ATTEST:

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
GRANTEE SIGNATURE  
  
By: \_\_\_\_\_  
Title: \_\_\_\_\_

The terms and provisions of this Contract are fully authorized under Federal, State and local law.

\_\_\_\_\_  
GRANTEE'S ATTORNEY  
  
\_\_\_\_\_  
PRINTED NAME

ST. CLAIR COUNTY, ILLINOIS  
By:

\_\_\_\_\_  
MARK A. KERN, CHAIRMAN  
ST. CLAIR COUNTY BOARD

ATTEST:

\_\_\_\_\_  
THOMAS HOLBROOK, COUNTY CLERK  
ST. CLAIR COUNTY, ILLINOIS

(County Seal)

DATE: \_\_\_\_\_

# EXHIBIT A

## Section 1: Project Description and Location

(Include quantitative data such as length, width, pipe sizes, material types, etc. and location of project. Attach map showing exact location and extent of planned project. Attach additional sheets for requested information as may be necessary.)

PROJECT LOCATION: VILLAGE OF FREEBURG

PROJECT DESCRIPTION: MOWER & EQUIPMENT

## Section 2: Description of How Project Will Be Accomplished

(Include labor type, i.e. all by contract labor, by municipal labor, by a combination of above or other means. Estimated timetable, i.e. contract award, start of construction and project completion dates.)

- a. Project timetable is imperative, See Exhibit "C".
- b. No Land Acquisition is required.
- c. Municipal labor shall not be eligible for reimbursement.

THE VILLAGE WILL PURCHASE  
THE EQUIPMENT AS SOON AS  
APPROVED BY ST LAIR COUNTY

Section 3: Designated Person. The GRANTEE must designate one person who will be the primary point of contact regarding all aspects of the planned project. This person should be the same one who approves and/or reviews all invoices, payrolls, etc. related to the project, completes all necessary reports and requests for payments.

Designated Person:

Name: TIM PRUETT  
Title: VILLAGE ENGINEER  
Address: 14 SOUTHWINGATE CENTER  
FREEBURG IL 62243  
City State Zip  
Telephone: 618 539 5545  
E-Mail: tpruett@freeburg.com

## Designated Contact Person for COUNTY:

Name: SAMI GRUBERMAN  
Title: EXECUTIVE SECRETARY  
Address: #10 PUBLIC SQUARE  
BELLEVILLE, IL 62220  
Telephone: (618) 825-2203  
E-Mail: [samantha.gruberman@co.st-clair.il.us](mailto:samantha.gruberman@co.st-clair.il.us)

# EXHIBIT B

## BUDGET *(Account For Total Project Costs)*

1. **Project Cost Summary**

- a. SCC Parks Grant Commission      \$ 30,000
- b. Other Funds Required      \$ 1819.94      \$ \_\_\_\_\_      \$ \_\_\_\_\_
- Source of Other Funds (Specify Each Source of Other Funds) \_\_\_\_\_
- c. Total Estimated Project Cost      \$ 31,819.94

2. **GRANTEE (In-House) Costs**      **Project Costs**

	Parks Grant Funds	Other Funds
a. <u>Donated Labor</u>	\$ <u>0.00</u>	\$ _____
b. <u>Capital Expenditures</u>		
Construction Materials and Supplies	_____	_____
Installed Equipment	_____	_____
Real Property Acquisition	<u>0</u>	_____
<b>TOTAL</b>	<u>ϕ</u>	<u>ϕ</u>

3. **Contractual Costs**

- a. Rental Equipment      \_\_\_\_\_      \_\_\_\_\_

**Project Costs**

	Parks Grant Funds	Other Funds
b. <u>Professional Services</u>		
Architect/Engineer	_____	_____
c. <u>Construction</u>		
Contract #1 - <i>Equipment</i>	<u>30,000</u>	<u>1819.94</u>
Contract #2	_____	_____
4. TOTAL (SCC Parks Grant Commission Funds)	<u>30,000</u>	_____
5. Combined (Estimated) Project Cost	<u>31,819.94</u>	

*\*The costs of reimbursement for Village/City/Township labor, materials or equipment will not be eligible.*

# EXHIBIT C

## TIMETABLE

- A. ST. CLAIR COUNTY PARKS GRANT COMMISSION CONTRACT EXECUTED: Jan 2025
- B. A/E CONTRACT EXECUTED: \_\_\_\_\_
- C. PLANS AND SPECIFICATIONS SUBMITTED, NO LATER THAN: \_\_\_\_\_
- D. ADVERTISE FOR BIDS: \_\_\_\_\_
- E. ~~AWARD OF PROJECT:~~ PURCHASE EQUIPMENT FEB 2025
- F. ~~ESTIMATED START OF CONSTRUCTION:~~ REQUEST REIMBURSE MARCH 2025
- G. ESTIMATED COMPLETION OF CONSTRUCTION: FROM COUNTY \_\_\_\_\_
- H. CONTRACT EXPIRATION DATE: \_\_\_\_\_

All other dates are intended as mandatory project guidelines.

Any later dates deviating from this schedule must be cleared, in writing, from the County.

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

**VILLAGE ADMINISTRATOR**  
Matt Trout

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**VILLAGE ENGINEER**  
Tim Pruett, P.E.

**VILLAGE ATTORNEY**  
Weilmuenster Keck Brown, P.C.

Legal and Ordinance Committee Meeting  
(Annexation; Building; Zoning; Subdivision)  
(Miller/Carpenter/Matchett/Meehling)  
Monday, December 16, 2024 at 6:15 p.m.

The meeting of the Legal and Ordinance Committee was called to order at 6:23 p.m., by Chairperson Dana Miller on Monday, December 16, 2024. Members present were Chairperson Dana Miller, Trustee Tom Carpenter, Trustee Ray Matchett, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Bob Kaiser, Village Administrator Matt Trout, Village Engineer Tim Pruett, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Attorney Fred Keck (absent), and Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

## A. OLD BUSINESS:

1. Approval of November 18, 2024 Minutes: Trustee Lisa Meehling motioned to approve the November 18, 2024 minutes, and Trustee Tom Carpenter seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Village Engineer Tim Pruett stated we will have a Combined Planning and Zoning hearing on January 14<sup>th</sup>. Application is for a variance, the property is 302 W. Washington St., the old doctor's office. He continues to deal with nuisance properties as they come in.
3. Development Update: Tim stated he did receive plans for the Murphy Development. He had a meeting with them last week and received revised plans from the engineer today. He will go through them and hopefully they have addressed all of our concerns. Trustee Dana Miller asked about Scooters. Tim responded that their next step will be applying for a building permit.
4. Despain Property: Tim said he received a request from Village Attorney Fred Keck and the insurance attorney for a sketch of easements and utilities. He got together with Public Works Director John Tolan and Village Administrator Matt Trout and put together a sketch and sent to Attorney Keck.
5. FOIA Requests: Reviewed by the Committee.

## B. NEW BUSINESS:

1. St. Clair County Board of Review Hearings: Village Administrator Matt Trout said we get these every year. They notify us when these larger properties are appealing their taxes.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

Legal and Ordinance Committee Meeting  
Monday, December 16, 2024

**E. ADJOURN:** *Trustee Tom Carpenter motioned to adjourn at 6:35 p.m., and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Mary Downen  
Office Manager

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Lisa Meehling  
Mike Blaies  
Tom Carpenter  
Dana Miller  
Robert Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
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Eugene Kramer

VILLAGE ENGINEER  
Tim Pruett, P.E.

VILLAGE ATTORNEY  
Weilmuenster Keck Brown, P.C.

## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Matchett/Miller) Monday, December 16, 2024 at 6:30 p.m.

Trustee Lisa Meehling called the meeting of the Personnel and Public Safety Committee to order on Monday, December 16, 2024 at 6:36 p.m. Those present were Chairperson Lisa Meehling, Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Tom Carpenter, Trustee Bob Kaiser, Village Attorney Fred Keck (absent), Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Village Engineer Tim Pruett, Village Administrator Matt Trout and Office Manager Mary Downen. Guest present: None. There were no guests present via Zoom.

### POLICE:

#### A. OLD BUSINESS:

1. K9 Program: Village Administrator Matt Trout said he spoke with the person that controls the trust. She confirmed that there is \$22,321 in the trust. She sent a list of what the money can and can't be used for. He let her know what our plan was and that this would probably utilize most of the money and she was fine with it. There was a discussion regarding pay and Matt said he will get more information and then discuss further.
2. Police Officer Hire: Police Chief Mike Schutzenhofer said the new officer will be sworn in tomorrow at noon. Trustee Meehling asked when does he start and Chief Schutzenhofer responded Wednesday night and went over his training schedule.

Chief Schutzenhofer summarized the 124 calls since last meeting

#### B. NEW BUSINESS:

1. SRO Contract: Matt said he has started talking to the grade school. Looking into doing a shorter contract to get in line with the union contract and once in line we can do a longer contract. He hasn't spoken with the high school yet.

### PERSONNEL:

#### A. OLD BUSINESS:

1. Approval of November 18, 2024 Minutes: Trustee Mike Blaies motioned to approve the November 18, 2024 Minutes, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS: None.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: Trustee Dana Miller motioned to adjourn at 6:52 p.m., and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.

Personnel/Police Committee Meeting  
Monday, December 16, 2024



*Mary Downen*

Mary Downen  
Office Manager