

**IN ACCORDANCE WITH EXECUTIVE ORDER 2020-07, THE PUBLIC
CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com
Village Hall will be open to the public for this meeting

REGULAR BOARD MEETING AGENDA – JANUARY 17, 2023 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. December 19, 2022 – Board Meeting Minutes – **Exhibit A**
 - 4 – 2. December 28, 2022 – Board Meeting Minutes – **Exhibit B**
 - 4 – 3. January 3, 2023 – Board Meeting Minutes – **Exhibit C**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for January 17, 2023 – **Exhibit D**
9. Public Participation
10. Reports and Correspondence –
 - 10 – 1. Zoning Administrator’s Report – **Exhibit E**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
15. Ordinances –
 - 15 – 1. Ordinance #1759: An Ordinance Amending Chapter 24 of the Revised Code of the Village of Freeburg (Traffic Schedules) – **Exhibit F**
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, January 11, 2023 – 5:30 p.m. – **Exhibit G**
 - 19-1a. Recommend Approval of Ace Hardware’s Efficiency Grant Application in the amount of \$5,479.80
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, January 11, 2023 – 5:45 p.m. – **Exhibit H**
 - 19-2a. Recommend Approval of Change Order #3 at no cost – **Exhibit I**
 - 19-2b. Recommend Payment of Haier Plumbing & Heating Pay Request #16 in the amount of \$478,099.62 – **Exhibit J**
 - 19-2c. Recommend Payment of Volkert Invoice #812175 in the amount of \$2,129.21 – **Exhibit K**
 - 19 – 3. Streets Committee Meeting – Wednesday, January 11, 2023 – 6:00 p.m. – **Exhibit L**
 - 19-3a. Recommend Payment of Oats Invoice #36320 in the amount of \$1,000.00 – **Exhibit M**
 - 19-3b. Recommend Oates Associates 2023 MFT Maintenance Program – **Exhibit N**
20. Upcoming Meetings
 - 20 – 1. Finance Committee Meeting – Wednesday, January 25, 2023 – 5:30 p.m.
 - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, January 25, 2023 – 5:45 p.m.
 - 20 – 3. Personnel/Police Committee Meeting – Wednesday, January 25, 2023 – 6:00 p.m.
 - 20 – 4. Board Meeting – Monday, February 6, 2023 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 19, 2022 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 19, 2022, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, December 5, 2022 for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, December 5, 2022, and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene gave us an update on his December 19, 2022, ESDA Report.

PUBLIC PARTICIPATION: Resident Tiffani Toennies said she is here to find out what is going on about the wetland in an SR-1 Zoning District. Village Administrator Tony Funderburg addressed the issue.

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REPORTS AND CORRESPONDENCE:

EXHIBIT C:

ZONING ADMINISTRATOR'S REPORT FOR DECEMBER 19, 2022: Mayor Speiser said Zoning Administrator Matt Trout is not here tonight. If you have any questions on his report, please call him.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS:

EXHIBIT D:

Mayor Speiser stated we have the Combined Planning and Zoning Board Report. Mayor Speiser said the Combined Planning and Zoning Board turned down Mr. Despein's request for a variance to have a wetland in the SR-1 Zoning District. There will more on this later.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT E:

ORDINANCE: Mayor Speiser stated we have Ordinance #1758 An Ordinance Amending Chapter 40 of the Revised Code of the Village of Freeburg (Zoning Code)

Trustee Michael (Mike) Heap motioned to adopt Ordinance #1758 by title only and, Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: Trustee Albers said Village Administrator Tony Funderburg has received the proposal for the Health Insurance and Workmen's Comp. We did not have it on the agenda to be voted up on, she would like to have a Special Committee Meeting on December 28th after the Committee Meetings.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT F:

Electric Committee Meeting: Trustee James (Mike) Blaies (Chairperson) reported on the Electric Committee Meeting held on Wednesday, December 14, at 5:30 p.m.

The following item or items were talked about or discussed:

Village of Freeburg Board Meeting Minutes

Monday, December 19, 2022

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1. Customer Issues: Trustee Blaies said Head Lineman Shane Krauss reported on outages. He advised the committee we had another issue from the boring company that came through with the fiber. We found a bad spot where they sliced through our conduit. Trustee Blaies said Shane brought up the resident in Deerfield that is still experiencing high usage, and Public Works Director John Tolan advised the committee the resident is moving out.

2. IMEA Energy Efficiency Grant: Nothing new to report.

3. Generator Upgrades: Trustee Blaies said Head Lineman Shane Krauss advised the committee we will be generating all 5 Caterpillars, and our goal is to get them qualified and all put back on the IMEA system.

NEW BUSINESS: Public Works Director John Tolan said the Rush Island Power Plant in Festus was scheduled to be decommissioned, MISO said they need that plant for reliability. IMEA and EPA are supporting a bill where the Department of Energy will use the Defense Reduction Act to manufacture transformers.

GENERAL CONCERNS: There was an issue over at the Express Design. Head Lineman Shane Krauss said the issue was taken care of.

PUBLIC PARTICIPATION: None.

EXHIBIT G:

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, December 14, 2022 at 5:45 p.m.

The following item or items were talked about or discussed:

1. New Sewer Plant/Sewer Loan: Trustee Kaiser said under the new sewer plant he would like to make a motion.

*Trustee Robert (Bob) Kaiser motioned to the approval of Haier Plumbing & Contracting Pay Request #15 in the amount of \$275,200.22, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

Head Lineman Shane Krauss and the guys started up the new generator so we now have power throughout the site. They are going through the main buildings getting everything set up, windows are being installed, and all major concrete work is done.

Aeration equipment is supposed to be here by the end of the month. Public Works Director John Tolan believes we should be getting all our materials. Zoning Administrator Matt Trout said we are not interested in going past the July deadline and Burns & McDonnell are well aware of that. Public Works Director John Tolan said Burns & McDonnell have to account for all of the delays. Zoning Administrator Matt Trout said that will be coming to us soon in the form of a zero-cost change order.

2. Sewer Issues: Trustee Kaiser said Public Works Director John Tolan reported a resident on Lakeview had a sewer backup. Trevor met with resident who advised they hired Tiger Sewer. They only replace the line from the house to the street, but not across the street to main. Public Works Director John Tolan confirmed he has training set up, and our guy's clean sewers regularly. They have a list of approximately 10 places they take care of every 8-10 weeks.

3. FSH Minutes: Nothing to report.

4. Water System Study/ TWM Invoice #75025 in the amount of \$9,956.25: Trustee Kaiser said Works Director John Tolan is hoping to schedule the presentation on January 3rd at 6:30 p.m. If that date does not work out, he will try for January 17th at 6:30 p.m. Trustee Kaiser said he would like to make a motion.

Trustee Robert (Bob) Kaiser motioned to pay TWM Invoice #758025 in the amount of \$9,956.25, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

5. Repair/Replace Sewer Main East and West Apple: Trustee Kaiser said on the repair and replacement on Main Street and West Apple. At this time he would like to make a motion.

Trustee Robert (Bob) Kaiser motioned to pay Volkert Invoice #711163 in the amount of \$4,563.75, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Kaiser said he also has an invoice from Insituform Technologies in the amount of \$160,480.96

Trustee Robert (Bob) Kaiser motioned to pay Insituform Technologies Invoice #20221214 in the amount of \$160,480.96, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

NEW BUSINESS: Trustee Kaiser said Public Works Director John Tolan reported the hydrant from 1968 on Park Street was replaced, and our crew will be replacing another hydrant on Mill Street.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT K :

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)
Trustee Ramon Matchett, Jr.(Chairperson) reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, December 14, 2022 at 6:00 p.m.

The following items were talked about or discussed:

POOL: OLD BUSINESS:

1. Pool Safety Cover Estimate: Trustee Matchett said Public Works Director John Tolan advised the committee the cover has been ordered. They took the old one to them so they can measure for the holes.

NEW BUSINESS:

1. St. John the Baptist Donation Request: Trustee Matchett stated the committee agreed to donate a 10-day pass to the event.

STREETS:

OLD BUSINESS:

1. E. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan reported a washout area on West St. Clair by the railroad tracks. There was a 24" culvert rusted out, and they replaced a 20-foot section yesterday and will complete the repair shortly.
2. Customer Issues: Nothing to report.
3. MFT: Nothing to report.
4. Wolf Road Project: Zoning Administrator Matt Trout confirmed the reclassification has been submitted. He received an email from East-West Gateway advising we should have results in the next couple weeks.

Public Works Director John Tolan advised the committee the guardrail on West Street that was hit has been replaced. He is trying to finish one more sidewalk project. The leaf program is going very well, and will be picked up until the end of December.

NEW BUSINESS:

1 Village Liability Insurance Renewal: Trustee Matchett said there will be a meeting on this on December 28th.

Zoning Administrator Matt Trout advised there will be a zoning amendment on the agenda for Monday night to revise design standards to include the B-2 district not just Rt. 13/15. Matt advised the Combined Planning and Zoning Board denied Mr. Despain's area bulk variance request.

UPCOMING MEETINGS:

CLOSED IN OBSERVANCE OF Christmas – December 23rd and December 26th
Finance Committee Meeting – Wednesday, December 28, 2022 – 5:30 p.m.
Legal/Ordinance Committee Meeting – Wednesday, December 28, 2022 – 5:45 p.m.
Personnel/Police Committee Meeting – Wednesday, December 28, 2022 – 6:00 p.m.
Board Meeting – Tuesday, January 3, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – She would like to wish everyone Blessed Merry Christmas.
Trustee Elizabeth Meehling – Same
Trustee Michael (Mike) Heap – Same
Village Clerk Jerry Menard – Same
Mayor Seth Speiser –
Trustee James (Mike) Blaies – Same
Trustee Ramon Matchett, Jr. – Same
Trustee Robert (Bob) Kaiser – Same

STAFF COMMENTS:

Village Administrator Tony Funderburg –
Public Works Director John Tolan – Merry Christmas.
Zoning Administrator Matt Trout –
Chief of Police Mike Schutzenhofer – Merry Christmas.
Treasurer Bryan Vogel – absented
ESDA Coordinator Gene Kramer – Merry Christmas.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Denise Albers motioned to adjourn the Regular Board meeting of Monday, December 19, 2022 at 7:52 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS

SPECIAL BOARD MEETING MINUTES

WEDNESDAY, 28, 2022, @ 6:15 P.M.

CALL TO ORDER: Mayor Speiser called the Special Board Meeting to order at 6:15 p.m., on Wednesday 28, 2022, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum. Also presented was Village Administrator Tony Funderburg, Zoning Administrator Matt Trout, Public Works Director John Tolan, Chief Mike Schutzenhofer, Rich Sauget, Dave Miller and Village Clerk Jerry Menard.

NEW BUSINESS:

1. 2023 Village Liability Insurance: Mayor Speiser called upon Village Administrator Tony Funderburg to take the floor. Village Administrator Tony Funderburg introduced Rich Sauget from the Insurance Firm of ICRMT. Mr. Richard Sauget, and partner Dave Miller presented the board with a presentation on what they have to offer the Village on Liability Insurance. Rich explained they only do municipal insurance. After a presentation from Mr. Sauget his partner Dave Miller continued the presentation. During the presentation members, of the board asked questions, and Mr. Miller and Mr. Sauget answered the questions efficiently and to the point. After the presentation was over, and Mr. Sauget and Mr. Miller left the meeting, Village Administrator Tony Funderburg explained many details on what we could expect from both insurance companies. The board held a discussion on which insurance company is the best way to proceed for the Village Liability of Insurance. Attorney Keck explained a couple things that he has dealt with in the past-on insurance.

Mayor Speiser asked does this board have any other questions on the liability insurance. Hearing none Mayor Speiser asked for a motion.

Village of Freeburg Special Board Meeting Minutes

Wednesday, December 28, 2022

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Trustee Denise Albers motioned to approve Gallagher Insurance Company as our provider for the 2023-year Village Liability Insurance, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser asked, is there anything else under New Business.

Village Administrator Tony Funderburg and Public Works Director John Tolan talked on different issues.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Denise Albers motioned to adjourn the Special Board Meeting of Wednesday, December 28, 2022 at 7:13 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Denise Albers
Michael Heap
Robert Kaiser
Mike Blaies
Ray Matchett, Jr.
Lisa Meehling

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ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, JANUARY 3, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, January 3, 2023 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the board minutes of the Regular Board Meeting Monday, December 19, 2022, and Special Board Meeting Wednesday, December 28, 2022 is unavailable for approval.

FINANCE A:

Trustee Denise Albers (Chairperson) reported on the Finance Committee Meeting held on Wednesday, December 28, 2022 at 5:30 p.m.

- REVISE OF BOARD LISTS:** Trustee Albers said we Reviewed the Board Lists. We had some questions: Zurcher Tire, \$717.04 – police tires through state bid; Harlan Clark, \$172.34- deposit slips; Wolf Fabrication, \$730.00 welded a plate to replace the lid hatch at the lagoon.
- REVIEW OF INVESTMENTS:** Trustee Albers said Treasurer Bryan Vogel invested \$601,000 that was taken from the money market account at 4.25% for 5 years. We still have \$99,000 that will be invested shortly.
- INCOME STATEMENT:** Trustee Albers said Trustee Blaies commented, that we are low on all the utility revenues. Village Administrator Tony Funderburg said he did not notice that and does not see any major issues. Village Administrator Tony Funderburg said the facility plan will address that.

TREASURER'S REPORT: None.

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Tuesday, January 3, 2023
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OLD BUSINESS:

1. Attorney Invoices: Trustee Albers said attorney's invoice were not available.
2. Newsletter: Trustee Albers said the Newsletter went out last week to the residents, and the next one will go out in March.
3. 2023 Village Liability Insurance Renewal: Trustee Albers said this was discussed in the special board meeting last week.

NEW BUSINESS: Trustee Albers stated Village Administrator Tony Funderburg is starting to work on the budget.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT Mayor Speiser said ESDA Coordinator Gene Kramer will not be here this evening due to a conflict. If you have any questions on Gene's ESDA Report, please call Gene.

PUBLIC PARTICIPATION: Tiffani Toennies said she is present tonight to see if there is any news on Wolf Road. Village Administrator Tony Funderburg and Chief Schutzenhofer answered her questions.

REPORTS AND CORRESPONDENCE:

EXHIBIT C:

ZONING ADMINISTRATOR'S REPORT FOR DECEMBER 19, 2022: Mayor Speiser said does anyone have any questions on Zoning Administrator Matt Trout's report. Zoning Administrator Matt Trout said the police golf tournament will be held on May 13th, and the fall festival September 30th.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS:

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

ORDINANCE: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT D:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap (chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, December 28, 2022 at 5:45 p.m.

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap summarized Zoning Administrator Matt Trout report: there were 14 occupancy permits and 1 electric service upgrade permit. Matt has sent letters to Draco Drive for a cleanup, a camper on North West St., and the West Phillips property. They continue to work on Cardinal Court, and the demolition work has started on Kessler Road.

2. Meadow Pines/Edison Estates Subdivisions: None.

NEW BUSINESS: None.

GENERAL CONCERNS: Trustee Heap said resident Tiffani Toennies questioned the status of the Despain property.

PUBLIC PARTICIPATION: None.

EXHIBIT E:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, December 28, 2022 at 6:00 p.m.

POLICE:

OLD BUSIENSS: Trustee Meehling said Chief Mike Schutzenhofer summarized the calls over the last month. There was an outage on a cable line that was down, and the cable company never showed up, our officers took care of the issue.

NEW BUSINESS:

1. Full-Time Police Hire: Trustee Meehling said Chief Schutzenhofer said since Terry has left the police force, we now have an opening for a full-time police officer. He would like to open this up for that position, we are down an officer and need to get fully staffed.

Trustee Meehling said Village Administrator Tony Funderburg said our officers helped out during the extremely cold weather.

PERSONNEL:

OLD BUSINESS: None.

Village of Freeburg Board Meeting Minutes

Tuesday, January 3, 2023

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NEW BUSINESS:

1. Buddy Lannert's Request to Cash in 80 Compensatory Hours: Trustee Meehling said we have a request from one of our Public Works employees, and at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to recommend approval of Buddy Lannert's Request to Cash in 80 Compensatory Hours, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – ay; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

2. Eric McDonal and Cory Schaefer end of Probation Status: Trustee Meehling stated we have two Public Works employees who will end their probation status as of their anniversary date. At this time, she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to recommend Eric McDonald and Cory Schaefer be taken off probation status as of their anniversary date of January 10, 2023, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – ay; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

GENERAL CONERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning/Zoning Board – Tuesday, January 10, 2023 – 6:00 p.m. (canceled)

Electric Committee Meeting – Wednesday, January 11, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, January 1, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, January 11, 2023 – 6:00 p.m.

Board Meeting – Tuesday, January 17, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth Meehling – No thank you.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Mayor Seth Speiser – Bob Jenkins and Shane Krauss were on call over Christmas weekend, and they had 15 calls which they took care of them immediately and efficiently. Thanks to both of them.

Trustee James (Mike) Blaies – Thanks to the Public Works Department for all of their help.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Public Works Director John Tolan – No thank you.


Zoning Administrator Matt Trout – No thank you.

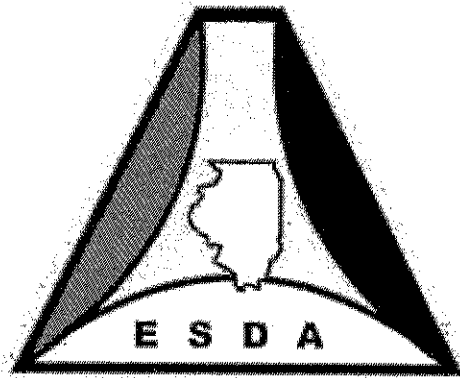
Chief of Police Mike Schutzenhofer – No thank you.

ESDA Coordinator Gene Kramer – absent.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Tuesday, January 3, 2023 at 7:39 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk



ESDA report to Mayor & Village Trustees for January 17,2023

1. Jan.3, conducted monthly Outdoor Tornado Warning Siren Activation from the ESDA office at 10 AM. Reported all sirens activated properly from site positioned Public Works Department personnel.
2. Jan. 3, conducted radio communication tests with Freeburg School District 70,77, St. Joseph Catholic School on FCC MOA on the school license KKL809 at 9:50 AM. Then conducted Village Emergency Communications test on local government FCC license KNGW976 and then the Trunked Communication test via the County FCC license under the County StarCom system. Last communication test conducted with IEMA Region 8B on the Starcom System, starting at 10:30 AM.
3. Conducted communication test with Countywide ARES/RACES from the ESDA office via the Amateur Radio. Conducted through the SCARC VHF repeater located at the SAVE Site and involves 6 counties, starting at 6:30PM and ending at 7:45 PM on Jan.3,2023 via FCC license KC9NPN.
4. Contact with Motorola Communications Solutions Center as it relates to not yet receiving all of the accessories for the new APX6000 Starcom Portable radios (two extra Impres batteries and two Impres Smart chargers for the batteries). Responded to a "late charge fee" on these items from Motorola, but advised their Regional Sales Representative on Jan. 11, 2023 that we did NOT receive the items that we were charged and were to receive after Dec. 19, 2022. Representative advised shipping and product supplies have still been delayed and now we can expect these items sometime in March 2023. We agreed to pay upon receipt of these items. I worked with Julie Polson on this issue since she received the "late payment notice" from Motorola for these items that have not been received at this time.
5. Check with and confirmed our two new Motorola APX6000 Trunked Starcom portable radios have been programmed by the County EMA office, per the Talk Group channel/frequencies allowed on the Network Zone areas within the County. Obtained portables from County EMA, checked programming and made the Excel Spreadsheet of the Zones and TG in each zone for use in ESDA office and testing of same as purchased a single OEM battery charger for use with the supplied portable batteries.

Portable units programmed with "name tags" of Mayor on one unit and ESDA Coord. on the second unit. Main portable radio channel / talk group display will be Freeburg CW (citywide). These "trunked" radios have the latest software to match the Motorola's On The Air programming changes to the system by Motorola and provide DIRECT radio communications with the National Weather Service in St. Louis via agreement with IEMA Region operations and Motorola Communications Solutions System (we had this feature only in the Motorola Base Starcom unit in the ESDA office prior to this upgrade. I will provide the simple operation training of this portable to the mayor if required and this portable compliments the Village FCC licensed use of our VHF Wouxum portable radio, especially if a Starcom/Trunked "system" failure-site trunking failure.

6. Inquiry made with County EMA, deputy coordinator, concerning the "punch list" for the Countywide new ATI outdoor tornado warning system installations. I advised on Jan. 11, 2023 that we would like to have the schedule of when Freeburg would be scheduled for the removal and reinstallation of the system so we can "coordinate" our present outdoor warning system sirens with the new unit(s) as well with our local Public Works Department electrical cross overs at each site. I also inquired as to the operations involved in the purchase of the Freeburg ESDA self-activation equipment, the computer system purchase procedure AND training schedule for the same.

Respectfully submitted by,

Eugene Kramer, Coord.
Freeburg ESDA

FREEBURG VILLAGE BOARD MEETING
ZONING REPORT

January 17th, 2023

Matt Trout Zoning Administrator

Several letters were sent this past month in regards to property cleanups. Work continues on the Cardinal Ct property cleanup and removal. The property on Kessler Rd has been wrecked. I spoke with the owner of the Southgate Duplex. He plans to come in with the building permit ASAP.

Work continues on the sewer plant. The expected substantial completion date is July 5th, 2023. The contractor is waiting on several key components currently. Everyone is hopeful the shipments will be received by the end of the month. The HVAC system is starting to be installed in the Administration Building. The blower structures are being installed along with the electrical systems throughout the plant.

The Freeburg Police and Public Safety Golf Outing is May 13th, 2023 and the Freeburg Fall Festival will be September 30th, 2023.

Jan 1st through Dec 12th

1 -- Occupancy Permit

2 - Permits

- 1 Electric Permit
- 2 Commercial Permits

ORDINANCE NO. 1759

AN ORDINANCE AMENDING CHAPTER 24 OF THE REVISED
CODE OF THE VILLAGE OF FREEBURG, ST. CLAIR
COUNTY, ILLINOIS (TRAFFIC SCHEDULES)

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF
TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

CHAPTER 24, SCHEDULE A, THROUGH AND STOP STREETS, Sub-schedule (III),
is hereby amended to add the following stop signs:

Four-Way Stops:

<u>Stop Street</u>		<u>Stop Street</u>
E. Apple Street	and	S. Vine Street

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS
_____ DAY OF January, 2023.

AYES _____

NAYS _____

ABSENT _____

ABSTAIN _____

Jerry Menard, Village Clerk

Approved this _____ day of January, 2023.

Seth Speiser, Village President

ATTEST:

Jerry Menard, Village Clerk

Approval as to Legal Form:

Village Attorney

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Denise Albers

Michael Heap

Robert Kaiser

Mike Blaies

Ray Matchett, Jr.

Lisa Meehling

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG**FREEBURG MUNICIPAL CENTER**

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

ELECTRIC COMMITTEE MEETING

(Blaies/Albers/Heap/Meehling)

Wednesday, January 11, 2023 at 5:30 p.m.

VILLAGE ADMINISTRATOR

Tony Funderburg

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

ZONING ADMINISTRATOR

Matt Trout

VILLAGE ATTORNEY

Weilmuenster Keck Brown, P.C.

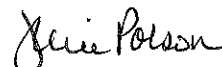
The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, January 11, 2023 by Chairperson Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Bob Kaiser, Trustee Ray Matchett, Public Works Director John Tolan, Head Lineman Shane Krauss, Zoning Administrator Matt Trout, Village Attorney Fred Keck, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of December 14, 2022 Minutes: Trustee Denise Albers motioned to recommend to the full Board approval of the December 14, 2022 minutes, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Customer Issues: Head Lineman Shane Krauss reported no outages but did have a pole hit on W. Apple St. The pole broke and has been braced for now. It will be repaired soon. MISO declared an emergency on December 23rd, and we had to generate for lack of power. Since Ameren had an emergency, we only had to generate for approximately an hour.
3. IMEA Energy Efficiency Grant: Public Works Director John Tolan advised Ace Hardware has submitted an application for an energy efficiency grant in the amount of \$5,479.80. They will be replacing T8 fixtures with LED bulbs. The committee approved Ace Hardware's request.
4. Generator Upgrades: Shane commented we still have some programming issues to work out. Once we are done and confident the quirks are out, he would like to simulate a black start. That is the only true way to know everything is working correctly. We would advise everyone through our emergency call system, newspaper and website. The committee agreed to the black start procedure. Shane stated BHM&G Engineers and Service Corp., have parted ways. Chuck will be in charge of service under VI Power Systems. Our contract will be turned over to them. Shane wants to stay with them. We will still use BHM&G for our compliance and EPA reporting.

B. NEW BUSINESS: None**C. GENERAL CONCERNS:** None.**D. PUBLIC PARTICIPATION:** None

E. ADJOURN: Trustee Denise Albers motioned to adjourn at 5:46 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.



Julie Polson
Office Manager

Electric Committee Meeting Minutes

Wednesday, January 11, 2023

Page 1 of 1

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Denise Albers
 Michael Heap
 Robert Kaiser
 Mike Blaies
 Ray Matchett, Jr.
 Lisa Meehling

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

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John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

ZONING ADMINISTRATOR

Matt Trout

VILLAGE ATTORNEY

Weilmuenster Keck Brown, P.C.

PUBLIC WORKS COMMITTEE MEETING

Trash/Water/Sewer

(Kaiser/Blaies/Heap/Meehling)

Wednesday, January 11, 2023 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:45 p.m., on Wednesday, January 11, 2023, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Peter Matusak. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of December 14, 2022 minutes: *Trustee Mike Blaies motioned to recommend to the full Board approval of the December 14, 2022 minutes, and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant/Sewer Loan – Haier Plumbing & Heating Change Order #3 at No Cost; and Haier Plumbing and Heating Pay Request #16 in the amount of \$478,099.62:

Trustee Mike Blaies motioned to recommend to the full Board approval of Change Order #3 at no cost, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

Trustee Mike Blaies motioned to recommend to the full Board Haier Plumbing Pay Request #16 in the amount of \$478,099.62 for approval, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

Zoning Administrator Matt Trout advised work is slow right now. We are waiting on some important equipment including the aeration equipment, garage doors and valves. The admin bldg is closed off to have the HVAC system installed. Public Works Director John Tolan commented he has Adam and Burns & McDonnell working on why we don't have the aeration equipment. Matt confirmed our loan extension has been approved.

3. Sewer issues: John reported several backups that are the responsibility of the homeowners.
4. FSH Minutes: John addressed the recent water conversation request issued by SLM. An operator on the evening shift was concerned about the chemical levels not acting fast enough. John said they did not call anyone else to conserve water. He stated this type of situation should be handled with one from public notice from SLM not individual communities.
5. Water System Study: John would like to have the presentation on the night of January 25th.

Water/Sewer Committee Meeting

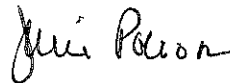
Wednesday, January 11, 2023

Page 1 of 2

6. Repair/Replace Sewer Main East and West Apple – Volkert Invoice #812175 in the amount of \$2,129.21: John commented this is the last invoice for this project. It is for Tim Pruett's time onsite for the manhole lining.

Trustee Lisa Meehling motioned to recommend to the full Board approval of Volkert Invoice #812175 in the amount of \$2,129.21, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

- B. NEW BUSINESS:** John advised the EPA was here for an inspection on the east water tower. We will get dinged, but we are addressing that with the water study. EPA is now requiring us to conduct a lead and copper inventory. The EPA representative advised there are grants to help with that project. John brought up the resident that had water testing positive for lead. John would like for residents to come to us first for our assistance before going out on social media. We are waiting on results of the testing. He commented we have had several water breaks and frozen pipes over the Christmas weekend; we repaired a hydrant on River King Drive. He complimented Bob and Shane for their assistance over the Christmas holiday. They were called out every 2 - 3 hours each day. They did a great job for us and he appreciates it.
- C. GENERAL CONCERNS:** None.
- D. PUBLIC PARTICIPATION:** None.
- E. ADJOURN:** *Trustee Mike Blaies motioned to adjourn the meeting at 6:09 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

Change Order No. 3

Date of Issuance: 12/30/2022 Effective Date: _____

Project: WWTP Renovation and Expansion	Owner: Village of Freeburg	Owner's Contract No.:
Contract: WWTP Renovation and Expansion Agreement - Construction		Date of Contract: May 5th, 2021
Contractor: Haier Plumbing and Heating, Inc.		Engineer's Project No.:
		113084

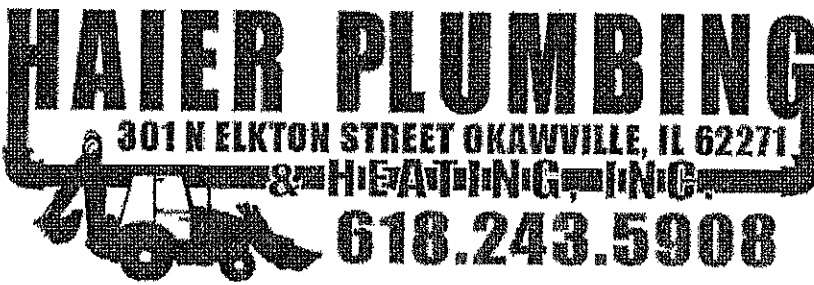
The Contract Documents are modified as follows upon execution of this Change Order:
This Change Order includes a change in contract time due to material delays.
Material delays are ongoing and attributable to worldwide supply chain issues outside the control of the Contractor.
An example letter of delay is provided from our piping supplier for reference.

Attached:

- 1) Letter from pipe manufacturer.
- 2) Change Order Tracking Log is attached for ease of reference.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>11,237,000.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): <u>N/A</u> Ready for final payment (days or date): <u>N/A</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> : \$ <u>27,358.38</u>	[Increase] [Decrease] from previously approved Change Orders No. _____ to No. _____ : Substantial completion (days): <u>N/A</u> Ready for final payment (days): <u>N/A</u>
Contract Price prior to this Change Order: \$ <u>11,264,358.38</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>November 3rd, 2022</u> Ready for final payment (days or date): <u>January 2nd, 2023</u>
[Increase] [Decrease] of this Change Order: \$ <u>0</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>244</u> Ready for final payment (days or date): <u>245</u>
Contract Price incorporating this Change Order: \$ <u>11,264,358.38</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>July 5, 2023</u> Ready for final payment (days or date): <u>September 4, 2023</u>

RECOMMENDED: By: <u></u> Engineer (Authorized Signature)	ACCEPTED: By: <u></u> Owner (Authorized Signature)	ACCEPTED: By: <u></u> Contractor (Authorized Signature)
Date: <u>December 30, 2023</u>	Date: <u>12/30/2022</u>	Date: <u>12-30-2022</u>
Approved by Funding Agency (if applicable): _____	Date: _____	Date: _____



PO Box 400
Office@haierplumbing.com
Fax: 618 243-5900

Project Name: WWTP Renovation and Expansion
Project No.: 113084
Owner: Village of Freeburg, IL

Haier Plumbing and Heating is currently working on the Freeburg WWTP Improvements project. This project was bid on March 1, 2021 and the Notice to Proceed was given to Haier Plumbing on May 17, 2022. During this period the construction industry experienced unprecedented supply chain issues. These issues, in turn, affected the delivery of many important materials required in the construction of the new plant. The main material that was lacking was ductile iron pipe that was to be installed under the tank base slabs to be used for drains and influent piping.

To complete the project within the contract time (May 2021 – November 2022), Haier Plumbing had expected to begin construction of the Aeration basins, at the latest, in August 2021, and subsequently the filter building, clarifiers and sludge holding basin and the remaining structures. Due to lack of necessary materials, construction of the first aeration basin did not begin until February of 2022. After another delay waiting for material, construction of the clarifiers began in April 2022. Construction of the second Aeration basin began as soon as the necessary ductile iron piping was delivered in May 2022.

Currently, the project is 8 months behind schedule and will require an extension. Haier Plumbing is requesting an additional 247 days due to material delays. At this time, many of the project's necessary materials, including all aeration equipment and bridges, control panels, miscellaneous valves, pumps, and other items have not been received at the project. Expected delivery on some of these items is as late March 2023.

Thank you,

Adam Rosset PE

Haier Plumbing and Heating



North Central Regional Office
38W686 West Mary Lane
St Charles, Illinois 60175
630 605 7489 Cell

Jason Weiss
Territory Manager
Midwest Municipal Supply
40 Tucker Drive
Caseyville, Illinois 62232

RE: Supply Chain Delays and Material Lead times
Haier Plumbing and Heating Inc. - Mr. Adam Rossel
Village of Freeburg WWTP
5516 Willow Springs Lane
Freeburg, Illinois 62243

Dear Mr. Weiss;

We are aware of your urgency for materials required for the above noted project. Our industry is experiencing unprecedented demand and supply chain delays impacting both Nondomestic and Domestic material channels. With the unforeseen and extraordinary global supply chain issues we have experienced, continue to significantly and negatively impact the cost, availability, and delivery times to both Domestic and Nondomestic infrastructure material.

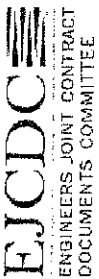
Domestic demand for ductile iron pipe continues to be higher than forecasted. We are experiencing average manufacturing lead times for ductile iron pipe growing to 16-18 weeks (or greater). With the application of P401 lined pipe material for this project is adding additional service times.

Current industry pressures have been prevalent throughout the year, and we expect that to continue well into 2022. Due to current lead time and supply delays, ductile pipe and fittings are subject to pricing changes; And lead times for production and deliveries cannot be guaranteed.

We are currently scheduled to deliver the pipe and most of the fittings for the noted above project by late December 2021 and some remaining fittings into mid-January 2022. We will do our very best to inform your team of any additional delays. Please free to contact my office for any updates and delivery requests needed.

Respectfully,

Dan Henrie
MPI - McWane Plant & Industrial
Regional Sales Manager - North Central Region
c 630 605 7489
mcwanepi.com



Contractor's Application for Payment No. 16

Application Period: November 21, 2022 - December 23, 2022	Application Date: Thursday, December 22, 2022
From (Contractor): Haler Plumbing & Heating, Inc.	Via (Engineer): Burns & McDonnell Engineering
Contractor's Project No.: 1185FWW.	Engineer's Contract Number:

Change Order Summary

Approved Change Orders Number	Additions	Deductions
Total changes approved in previous months by Owner	\$27,358.38	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$27,358.38	\$0.00
NET CHANGE BY CHANGE ORDERS	\$27,358.38	

Application For Payment

1. ORIGINAL CONTRACT PRICE \$11,237,000.00
2. Net Change By Change Order \$27,358.38
3. Current Contract Price (Line 1+2) \$11,264,358.38
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate) \$8,745,092.46
5. RETAINAGE:
 - a. 10.00% X \$8,745,092.46 Work Completed..... \$755,400.40
 - b. 10.00% X \$119,108.90 Stored Material..... \$119,108.90
 - c. Total Retainage (Line 5a + 5b) \$874,509.30
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c) \$7,870,583.16
7. LESS PREVIOUS REQUESTS (line 6 from prior Application)..... \$7,392,483.54
8. AMOUNT DUE THIS APPLICATION \$478,099.62
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above) \$3,393,775.22

Payment of: \$478,099.62

is recommended by: *Jeff Barnard* 1/5/2023
(Engineer) (Date)

Jeff Barnard, PE; Burns & McDonnell (Date)

Payment of: \$478,099.62
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner)

Approved by: _____
Funding Agency (if applicable) (Date)

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Mona Menese* Date: 12/22/2022

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		FREEBURG WWTP IMPROVEMENTS 2021										Application Number:	16	
Application Period:		November 21, 2022 - December 23, 2022										Application Date:	Thursday, December 22, 2022	
A		B				C				D		E	F	G
		Scheduled Value				From Prev Apps				This Period Completed				
No.	Item Description	Bid Item Quantity	Unit	Unit Price	Total Bid Value	Qty Installed	Value of Work Previously Installed	Qty Installed	Value of Work Installed to Date	Materials Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F/B)	Balance to Finish (B-F)	
55	Circular Clarifiers	1	LS	\$287,000.00	\$287,000.00		\$278,395.00				\$278,395.00	97.00%	\$8,605.00	
56	Secondary Treatment Equipment	1	LS	\$900,000.00	\$900,000.00					\$452,595.83	\$452,595.83	50.29%	\$447,404.17	
57	Disk Cloth Filter	1	LS	\$857,000.00	\$857,000.00		\$842,132.50				\$842,132.50	98.27%	\$14,867.50	
58	Precast Structures	1	LS	\$115,000.00	\$115,000.00		\$50,436.45		\$27,453.50		\$57,589.95	76.17%	\$27,410.05	
59	Box Culvert	1	LS	\$132,731.00	\$132,731.00		\$132,731.00				\$132,731.00	100.00%		
60	Survey Reference Points Addition	1	LS	\$16,790.85	\$16,790.85		\$8,116.00				\$8,116.00	48.34%	\$8,674.85	
61	CO #2: COR's 2, 3, 4	1	LS	\$4,535.43	\$4,535.43								\$4,535.43	
62	COR #3: Change 2" branch line to 6" with hydrant/g.v.	1	LS	\$3,546.11	\$3,546.11								\$3,546.11	
63	COR #4: Change 8" flange knife g.v. to 8" M.J plug valve	1	LS	\$2,485.99	\$2,485.99		\$2,485.99				\$2,485.99	100.00%		
TOTAL CONTRACT PRICE					\$11,264,358.38		\$6,985,030.11		\$568,973.24		\$1,181,069.11		\$8,745,092.46	\$2,519,265.92

VOLKERT

Volkert, Inc.
 Dept. #2040
 P.O. Box 11407
 Birmingham, AL 35246-2024
 251.342.1070

INVOICE

Village of Freeburg
 ATTN: Tony Funderburg
 14 Southgate Center
 Freeburg, IL 62243

Date: 12/31/2022
 Invoice No.: 00812175

Project: Village of Freeburg TO#2 Sewer Rehab

Work Completed this period:

FINAL INVOICE.

Coordination with contractor. Construction inspection for manhole lining. Coordination of pay request.

Invoice for Period Ending:	<u>12/09/2022</u>
Contract Amount:	<u>\$24,280.00</u>
Total Invoiced to Date:	<u>\$24,201.44</u>
Previously Billed:	<u>\$22,072.23</u>
Total Labor & Expenses:	<u>\$2,129.21</u>

Volkert, Inc.



Project Manager

12/20/22

Date

RECEIVED

JAN - 3 2023

Invoice

VOLKERT

Remittance address to lockbox:
Dept. #2042
Volkert, Inc.
P. O. Box 11407
Birmingham, AL 35246-2042

December 31, 2022
Project No: 1140600.000
Invoice No: 00812175

Village of Freeburg
Attn Tony Funderburg
14 Southgate Center
Freeburg, IL 62243

Professional Services from November 12, 2022 to December 9, 2022

	Hours	Rate	Amount	
Clerk I	.50	55.00	27.50	
Project Manager	12.00	175.00	2,100.00	
Totals	12.50		2,127.50	
Total Labor				2,127.50
Reimbursable Expenses				
SUPPLIES				
12/13/2022	QUADIENT FINANCE USA, INC.	posatge usage	1.71	
	Total Reimbursables		1.71	1.71
		Total this Invoice		\$2,129.21

Billing Backup

Wednesday, December 14, 2022

VOLKERT, INC

Invoice 00812175 Dated 12/31/2022

1:59:09 PM

			Hours	Rate	Amount	
65022	Lawrence, Karen	11/18/2022	.50	55.00	27.50	
15097	Pruett, Timothy	12/2/2022	12.00	175.00	2,100.00	
	Totals		12.50		2,127.50	
	Total Labor					2,127.50

Reimbursable Expenses

SUPPLIES

AP 00556702	12/13/2022	QUADIENT FINANCE USA, INC. / posatge usage			1.71	
	Total Reimbursables				1.71	1.71

Total this Project \$2,129.21

Total this Report \$2,129.21

VILLAGE PRESIDENT

Seth Speiser

VILLAGE CLERK

Jerry Menard

VILLAGE TRUSTEES

Denise Albers

Michael Heap

Robert Kaiser

Mike Blaies

Ray Matchett, Jr.

Lisa Meehling

VILLAGE TREASURER

Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER

14 SOUTHGATE CENTER, FREEBURG, IL 62243

PHONE: (618) 539-5545 • FAX: (618) 539-5590

Web Site: www.freeburg.com

VILLAGE ADMINISTRATOR

Tony Funderburg

PUBLIC WORKS DIRECTOR

John Tolan

POLICE CHIEF

Michael J. Schutzenhofer

ESDA COORDINATOR

Eugene Kramer

ZONING ADMINISTRATOR

Matt Trout

VILLAGE ATTORNEY

Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
 Streets/Municipal Center/Pool/Parks & Recreation
 (Matchett/Albers/Heap/Kaiser)
 Wednesday, January 11, 2023 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:10 p.m., on Wednesday, January 11, 2023, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Bob Kaiser, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guests present: Janet Baechle and Peter Matusak. There were no guests present via Zoom.

POOL: A. OLD BUSINESS:

1. Pool Safety Cover: Public Works Director John Tolan confirmed the cover has been ordered.

B. NEW BUSINESS:

1. FCHS Music Boosters Donation Request: The committee agreed to donate a 10-visit pass to the pool for this event.
2. Freeburg Library Trivia Night Donation Request: The committee agreed to donate a 10-visit pass to the pool for this event.

STREETS: A. OLD BUSINESS:

1. Approval of December 14, 2022 Minutes: *Trustee Denise Albers motioned to recommend to the full Board approval of the December 14, 2022 Minutes, and Trustee Mike Heap seconded the motion.* All voting yea, the motion carried.
2. E. Drainage Problem Areas/Stormwater Run-Off: John advised they found a sink hole where they recently replaced a portion of the culvert on W. St. Clair by the railroad and added additional pipe. They will be working on a few more culverts that have been requested by homeowners.
3. Customer Issues: None.
4. Wolf Road Project – Oates Associates Invoice #36320 in the amount of \$1,000.00: Zoning Administrator Matt Trout confirmed with Andy Mueller our request is still under review. Mayor Speiser commented East/West Gateway meets the last Thursday of the month, and we should hear something after that meeting.

Trustee Denise Albers motioned to recommend to the full Board approval of Oates Associates' Invoice #36320 in the amount of \$1,000.00, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

1. MFT – Oates Associates Proposal: John provided Oates' proposal for the 2023-24 MFT program. He would like TWM to close out 2022-23 and start fresh with Oates. He confirmed all of the monies will be cleared up. As far as MFT projects, he would like to address the roads in Savanna Oaks Subdivision, the pool parking lot, the side entrance to Village Hall, and concrete work in Sugar Creek. He said we have concentrated on oil and chipping for some time. He would like to scale that back and use the extra money towards these projects.

Trustee Denise Albers motioned to recommend to the full Board approval of Oates Associates 2023 MFT Maintenance Program, and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.

2. Resolution #23-01: A. Resolution in Support of Tax Increment Financing: Village Administrator Tony Funderburg advised IML has asked municipalities to send in resolutions of support for TIF financing. Attorney Keck said they have been doing this quite a lot lately as part of their legislative session. Since there was no background information as to why IML is asking for this, the committee did not want to move forward with the resolution. Item can be taken off the agenda.
3. St. Joseph Request to Barricade Alton Street on April 30, 2023: Matt advised they would like to close Alton Street for their Food Truck and Vendor Spring Festival on April 30th. The committee agreed with the request.

John stated they will be working on crack sealing, culvert replacements and replacing the stop signs at SAVE.

C. GENERAL CONCERNS: None.

- D. PUBLIC PARTICIPATION:** Peter Matusak was present to ask about his request for a stop sign at E. Apple and S. Vine. Due to increased traffic and safety reasons, the committee agreed to grant his request.

Trustee Denise Albers motioned to recommend to the full Board a stop sign be installed at the intersection of E. Apple and S. Vine, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

- E. ADJOURN:** *Trustee Bob Kaiser motioned to adjourn the meeting at 6:32 p.m., and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

Invoice

Oates Associates, Inc.
 Eastport Business Center 1
 100 Lanter Court Suite 1
 Collinsville, IL 62234
 United States of America

TONY FUNDERBURG
 VILLAGE OF FREEBURG
 14 SOUTHGATE CENTER
 FREEBURG, IL 62243

December 7, 2022
 Invoice No: 36320

Project Manager WILLIAM MUELLER
 Project 221089.002 WOLF ROAD FUNCTIONAL CLASSIFICATION APPLICATION

ESTIMATED FEE: \$1,000

Professional Services for the Period: October 29, 2022 to November 25, 2022

Fixed Fee

Current Fixed Fee	1,000.00		
Percent Complete	100.00	Total Earned	1,000.00
		Previous Fee Billing	0.00
		Current Fee Billing	1,000.00
		Current Fixed Fee	1,000.00
		Total Project - Current Invoice Amount	<u><u>\$1,000.00</u></u>

Billing Summary

	Current	Prior	Total
Fee	1,000.00	0.00	1,000.00
Totals	1,000.00	0.00	1,000.00

WORK THIS PERIOD: Prepared functional classification application, exhibits and submitted to East-West Gateway.

WORK NEXT PERIOD: None, project complete.



Collinsville
100 Lanter Ct, Ste 1
Collinsville, IL 62234
618.345.2200

St. Louis
720 Olive St, Ste 700
St. Louis, MO 63101
314.588.8381

Belleville
1 S Church St, Ste 200
Belleville, IL 62220
618.416.4688

St. Charles
820 S Main St, Ste 309
St. Charles, MO 63301
636.493.6277

January 9, 2023

John Tolan
Public Works Director
Village of Freeburg
14 Southgate Center
Freeburg, IL 62243

Re: Freeburg 2023 MFT Maintenance Program
OA Project No. 221089.003

Dear Mr. Tolan:

This letter will serve as our agreement to perform the following services connected with the 2023 MFT Maintenance Program (hereinafter called the "Project") subject to the General Conditions shown on the attached Exhibit A.

Scope: Our Scope of Services include initiating the 2023 MFT Maintenance Program, preparing bid documents for the 2023 oil and chip surface treatment material project and completing the year end closeout for the 2023 MFT Maintenance Program, all as further described in the attached Scope of Services. We will also furnish such Additional Services as you may request.

Schedule: To be coordinated with the Village throughout the project.

Estimated Cost: You agree to pay us for our Scope of Services and any authorized Additional Services at the hourly rates set forth in Exhibit A. Billings for Scope of Services are estimated at \$5,500.

This proposal and the attachments represent the entire understanding between you and Oates Associates, Inc. with respect to the Project and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of our agreement, please sign in the space provided below and return a copy to us. If you have any questions, please do not hesitate to contact me.

Sincerely,

OATES ASSOCIATES, INC.

William (Andy) Mueller, PE, PLS
Project Manager

Thomas L. Cissell, III, PE
Project Principal

Accepted on this date: _____

By: _____

Title: _____

EXHIBIT A
GENERAL CONDITIONS
HOURLY RATE SCHEDULE

Principal Engineer	230.00
Senior Professional II	220.00
Senior Professional I	205.00
Professional IV	185.00
Professional III	170.00
Professional II	140.00
Professional I	125.00
Junior Professional	100.00
Technician III	150.00
Technician II	125.00
Technician I	90.00
Technician	75.00
Technician Intern	60.00

The above hourly rates are effective as of July 1, 2022 and are subject to adjustment annually.

TERMS

When used below, the term "we" and "our" refers to Oates Associates, Inc. and its consultants, stockholders, agents, and employees. The term "you" and "your" refers to the person or entity to whom this proposal is addressed.

PAYMENT PROVISIONS

We will bill you monthly for services and reimbursable expenses. Our invoices are due and payable within 30 days of issuance. If invoices are not paid when due, we will stop work on the project until paid. In addition, a late charge of 1-1/2% per month will be assessed on invoices not paid within 30 days.

We will bill you for any direct costs we incur in the prosecution of this work. Direct costs may include subconsultants we contract to perform a portion of our scope. Reimbursable expenses will also include any out-of-pocket costs directly related to this project. Basis for billings of reimbursable expenses will be actual cost.

The above financial arrangements are based on the prompt payment of our bills and the orderly and continuous progress of the Project. We would expect to start our services promptly after receipt of your acceptance of this proposal. If there are protracted delays for reasons beyond our control, we would expect to negotiate with you an equitable adjustment of our compensation taking into consideration the impact of such delay including but not limited to changes in price indices and pay scales applicable to the period when services are in fact being rendered.

GENERAL LIABILITY AND LIMITATION THEREOF

We agree to hold you harmless and to indemnify you on account of any liability due to bodily injury or property damage arising directly out of our negligent acts, but such hold harmless and indemnity will be limited to that covered by our comprehensive general liability insurance. At your request, we will provide certificates evidencing such coverage and, if available, will purchase additional limits of liability that you may require as a separate cost item to be borne by you.

LIMITATION OF LIABILITY

You recognize that our fee includes an allowance for funding a variety of risks which are imposed on us by virtue of our involvement in and association with your project. One of these risks stems from the potential for human error. In order for you to obtain a reduction in fee by virtue of a smaller allowance for risk funding, you agree to limit our professional liability to you for any and all claims, losses, expenses, injuries or damages (including consequential damages) to the extent caused by our professional acts, errors, or omissions, such that our total aggregate liability to you shall not exceed the total compensation received by us under this agreement, or the sum of \$50,000, whichever is greater. If you wish to discuss higher limits and the charges involved, you should speak with our personnel.

THIRD PARTY CLAIMS

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either you or us. Our services under this Agreement are being performed solely for your benefit, and no other entity shall have any claim against us because of this Agreement or the performance or nonperformance of services hereunder. You agree to include a provision in all contracts with contractors and other entities involved in this project to carry out the intent of this paragraph.

OWNERSHIP AND USE

Upon full payment of all sums due or anticipated to be due us under this Agreement and upon performance of all your obligations under this Agreement, the latest original Drawings and Specifications and the latest electronic data prepared by us for the Project shall become your property. This conveyance shall not deprive us of the right to retain electronic data or other reproducible copies of the Drawings and Specifications or the right to reuse information contained in them in the normal course of our professional activities. We shall be deemed the author of such electronic data or documents, shall retain all rights not specifically conveyed, and shall be given appropriate credit in any public display of such Drawings and Specifications. We will, however, retain ownership and possession of original recorded plats.

EXHIBIT A

GENERAL CONDITIONS

You will not use or authorize any other person to use the Drawings, Specifications, electronic data and other Instruments of service on other projects, for additions to this Project or for completion of this Project by others so long as we are not adjudged to be in default under this Agreement. Reuse without our professional involvement will be at your sole risk and without liability to us. You agree to indemnify and hold us and our subconsultants or agents harmless from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of unauthorized reuse of Drawings, Specifications, electronic data or other instruments of service.

TIMING OF STANDARDS

We endeavor to perform our services in accordance with standards, building codes, and ordinances in effect at the time of service using that level of care and skill ordinarily exercised by members of the profession currently practicing in the same or similar locality and under similar conditions. You understand that these standards and level of care and skill change with time and that substantially delayed use of our documents without our involvement is at your own risk.

TERMINATION, SUSPENSION OR ABANDONMENT

You recognize that if you terminate, suspend or abandon this project we will incur many costs which we would not have incurred had the project continued to completion. Therefore it is agreed that an equitable adjustment to our compensation shall include but not be limited to all reasonable costs incurred by us on account of suspension or abandonment of the Project, for preparation of documents for storage; maintaining space and equipment pending resumption; orderly demobilization of staff; maintaining employees on a less than full-time basis; terminating employment of personnel because of suspension; rehiring former employees or new employees because of resumption; reacquainting employees with the Project upon resumption; and making revisions to comply with Project requirements at the time of resumption.

DISPUTE RESOLUTION

In an effort to resolve any conflicts that arise during the design or construction of the Project or following the completion of the Project, you and we agree that all disputes between us arising out of or relating to this Agreement or the Project shall be submitted to non-binding mediation unless the parties mutually agree otherwise.

UNFORESEEN CONDITIONS

Our services may be provided to assist you in making changes to an existing facility for which you shall furnish documentation and information upon which we may rely for its accuracy and completeness. Unless specifically authorized or confirmed in writing by you, we shall not be required to perform or to have others perform destructive testing or to investigate concealed or unknown conditions.

RELIANCE ON INFORMATION

In the event documentation or information furnished by you is inaccurate or incomplete, all resulting damages, losses and expenses, including the cost of our Additional Services, shall be borne by you. You shall indemnify and hold harmless Oates Associates, Inc. our subconsultants, and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, which arise as a result of documentation or information furnished by you.

CONSTRUCTION MEANS AND METHODS

Performance of our services does not imply liability by us for Contractor means, methods, techniques, sequences or procedures of construction selected by Contractor or safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor furnishing and performing their work. Accordingly, we can neither guarantee the performance of the construction contracts by Contractor nor assume responsibility for Contractor failure to furnish and perform work in accordance with Contract Documents.

JOBSITE SAFETY

Insofar as jobsite safety is concerned, we are responsible solely for our own and our employees' activities on the jobsite, but this shall not be construed to relieve you or any construction contractors from their responsibilities for maintaining a safe jobsite. Neither our professional activities nor the presence of our employees and subconsultants, shall be construed to imply we have any responsibility for methods of work performance supervision, sequencing of construction, or safety in, on, or about the jobsite. You agree that the general contractor is solely responsible for jobsite safety, and you warrant that this intent shall be made evident in your agreement with the general contractor. You also warrant we shall be made an additional insured under the general contractor's general liability insurance policy.

HAZARDOUS MATERIALS

As used in this Agreement, the term "hazardous materials" shall mean any substances, including but not limited to asbestos, toxic or hazardous waste, PCBs, combustible gasses and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site.

You and we acknowledge that our scope of services does not include any services related to the presence of any hazardous or toxic materials. In the event that we or any other party encounter any hazardous materials, or should it become known to us that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of our services, we may, at our option and without liability for consequential or any other damages, suspend performance of our services under this Agreement until you retain appropriate consultants or contractors to identify and abate or remove the hazardous materials and warrant that the jobsite is in full compliance with laws and regulations regarding such materials.

General

Services are requested to assist with the 2023 Motor Fuel Tax Maintenance Program.

The Scope of Services is summarized below:

2023 MFT Maintenance Program

- Meet with the Village to discuss the 2023 program and material allowances.
- Prepare the Resolution for Maintenance Under the Illinois Highway Code form (BLR 14220).
- Prepare the Municipal Estimate of Maintenance Costs form (BLR 14222).
- Prepare the Maintenance Engineering to be Performed by a Consulting Engineer form (BLR 05520).

2023 Oil & Chip Surface Treatment

- Prepare bid documents using BLR 12240 and BLR 11310 forms for the oil and chip surface treatment material bid project.

2023 MFT Year End Closeout

- Prepare the Municipal Maintenance Expenditure Statement form (BLR 14310) for the 2023 MFT Maintenance Program using receipts provided by the Village.

Excluded from the Scope of Services

- Engineering for MFT special projects