

**THE PUBLIC CAN PARTICIPATE THROUGH THE ZOOM CLOUD MEETING
APPLICATION AND CLICKING ON THE FOLLOWING LINK:**

Meeting ID: 447 872 7673

<https://us02web.zoom.us/j/4478727673>

We ask the public to mute their phone or mic until Public Participation
If you have any questions, please contact Matt Trout at mtrout@freeburg.com

REGULAR BOARD MEETING AGENDA – DECEMBER 18, 2023 - 7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
 - 4 – 1. November 20, 2023 – Board Meeting Minutes – **Exhibit A**
 - 4 – 2. December 4, 2023 – Board Meeting Minutes – **Exhibit B**
5. Finance
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – ESDA Report for December 18, 2023 – **Exhibit C**
9. Public Participation
10. Reports and Correspondence
 - 10 – 1. Village Engineer’s Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations
13. Bids
14. Resolutions
 - 14 – 1. Resolution #23-18: A Resolution Authorizing the Village to Accept and the Mayor to Execute an Agreement with Arthur J. Gallagher Risk Management Services – **Exhibit E**
 - 14 – 2. Resolution #23-19: A Resolution Amending the Solid Waste Collection Fees – **Exhibit F**
15. Ordinances
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
 - 19 – 1. Electric Committee Meeting – Wednesday, December 13, 2023 – 5:30 p.m. – **Exhibit G**
 - 19 – 2. Water/Sewer Committee Meeting – Wednesday, December 13, 2023 – 5:45 p.m. – **Exhibit H**
 - 19-2a. Recommend TWM Invoice #82478 in the amount of \$1,000 – **Exhibit I**
 - 19-2b. Recommend Volkert Invoice #1307346 in the amount of \$2,300 – **Exhibit J**
 - 19 – 3. Streets Committee Meeting – Wednesday, December 13, 2023 – 6:00 p.m. – **Exhibit K**
 - 19-3a. Recommend Village Liability Insurance Renewal – see item #14 – 1
 - 19-3b. Recommend Volkert Invoice #3511051 in the amount of \$956.25 – **Exhibit L**
 - 19-3c. Recommend Solid Waste Collection Fee Increase – see item #14 – 2
 - 19-3d. Recommend Brittney Borkowski be hired as the Police Department Secretary and Mary Downen be hired as the Office Manager
 - 19 – 4. Finance Committee Meeting – Monday, December 18, 2023 – 5:30 p.m. – **Unavailable**
 - 19 – 5. Legal/Ordinance Committee Meeting – Monday, December 18, 2023 – 5:45 p.m. – **Unavailable**
 - 19 – 6. Personnel/Police Committee Meeting – Monday, December 18, 2023 – 6:00 p.m. - **Unavailable**

20. Upcoming Meetings
 - 20 - 1. CLOSED IN OBSERVANCE OF CHRISTMAS – December 25th and December 26th
 - 20 - 2. CLOSED IN OBSERVANCE OF NEY YEAR'S DAY – January 1, 2024
 - 20 - 3. Combined Planning and Zoning Meeting – Tuesday, January 9, 2024 – 6:00 p.m.
 - 20 - 4. Electric Committee Meeting – Wednesday, January 10, 2024 – 5:30 p.m.
 - 20 - 5. Water/Sewer Committee Meeting – Wednesday, January 10, 2024 – 5:45 p.m.
 - 20 - 6. Streets Committee Meeting – Wednesday, January 10, 2024 – 6:00 p.m.
 - 20 - 7. CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR., DAY – Monday, January 15th
 - 20 - 8. Board Meeting – Tuesday, January 16, 2024 – 7:30 p.m.
21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2).

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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**INTERIM
VILLAGE ADMINISTRATOR**
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, NOVEMBER 20, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 20, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Tom Carpenter – here; Trustee Michael (Mike) Heap – absent, Mayor Seth Speiser – here; Mayor Seth Speiser (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, November 6, 2023 for approval.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting Monday, November 6, 2023 with corrections, and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.

FINANCE: None.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report.

PUBLIC PARTICIPATION: Janet asked about the employees Christmas Bonus. Mayor Speiser said this will be taken care of at another meeting. Village Administrator Matt Trout said if you notice it is not on the agenda.

Village of Freeburg Board Meeting Minutes
Monday, November 20, 2023
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REPORTS AND CORRESPONDENCE:

EXHIBIT C

VILLAGE ENGINEER'S REPORT

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett asked is there any questions on his report. He did combine Engineer and Zoning Reports together on his printed out. Tim updated us on his reports.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT D:

ORDINANCE: Mayor Speiser stated we have Ordinance #1781. An Ordinance Regarding the Illinois Paid Leave for all Workers Act for the Village of Freeburg.

Trustee Ramon Matchett, Jr. motion to adopt Ordinance #1781 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT E:

ORDINANCE: Mayor Speiser stated we have Ordinance #1782. An Ordinance Annexing Certain Territory to the Village of Freeburg (Campen Property)

Trustee Ramon Matchett, Jr. motion to adopt Ordinance #1782 by title only, and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

EXHIBIT F:

ORDINANCE: Mayor Speiser stated we have Ordinance #1783. An Ordinance Annexing Certain Territory to the Village of Freeburg, St. Clair County (Trout Property)

Trustee Tom Carpenter motion to adopt Ordinance #1783 by title only, and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we have the Resignation of Mike Heap.

Trustee Elizabeth (Lisa) Meehling motioned to accept Trustee Mike Heap Resignation, and Trustee Tom Carpenter second the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser asked do we need an Executive Session. Village Administrator Matt Trout replied with a no.

APPOINTMENTS: Mayor Speiser stated he would like to Appoint Dana Miller as Trustee.

Trustee Ramon Matchett, Jr. motioned to accept the Appointment of Dana Miller as Trustee, and Trustee Elizabeth (Lisa) Meehling second the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Michael (Mike) Heap – absent (5 ayes 0 nays, 1 absent). **All voting aye, motion carried.**

Trustee Dana Miller was sworn in as a trustee by Village Clerk Jerry Menard.

COMMITTEE MEETING REPORTS:

Committee As A Whole Meeting:

Mayor Speiser called Committee As A Whole Meeting on Monday, November 15, 2023 at 5:43 p.m.

The following item or items were talked about or discussed:

EXHIBIT F:

Electric Committee Meeting: Mayor Speiser stated Electric Committee Meeting was held on Wednesday, November 15, 2023 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Customer Issues: No issues
2. IMEA Energy Efficiency Grant: Trustee Blaies said, Head Lineman Shane Krauss said the final on Professional Metal Works lighting project is done and IMEA has issued the check.
3. Cemetery Road Line Extension: Head Lineman Shane Krauss said no one has requested power. We are extending our line out to the last lot.

4. South substation Switchgear Preventative Maintenance: Trustee Blaies said the maintenance has been scheduled for November 21st and 22nd.

5. BHMG Cost of Service Study – Invoice #E03244-2 in the amount of \$1,105.00: Trustee Blaies said, Head Lineman Shane Krauss we need to get the number of electric customers in each class. Village Administrator Matt Trout said BHNG has collected a lot of information, and this study is going to be very thorough.

*Trustee James (Mike) Blaies motioned to pay BHMG Invoice #E03244-2 in the amount of \$1,105.00, and Trustee Tom Carpenter seconded the motion. **ROLL CALL:** Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

6. Equipment Service Invoice Update: Public Works Director John Tolan advised us he and Shane met with Brian and advised him the Village was concerned about the invoice, also expressed our desire to continue our relationship with his company. Brian was frustrated that Drake Scruggs didn't want to sell him the parts which had nothing to do with us. Brian cleared that invoice.

Head Lineman Shane talked to Drake Scruggs today, and they have not started work on our truck. "Shane also advised we don't have an estimated completion date on the Worthington turbo charger.

NEW BUSINESS: Public Works Director John Tolan advised the committee IMEA adopted a rate increase effective January 1, 2024 from \$7.01 per kw/month to 8.06 per kw/month which is a 2.8% increase; \$2.34/megawatt hour, and last month was \$3.00 megawatt hour which increase \$0.66. The increase will cover Ameren's transmission cost. We are lower in energy now compared to 2021 or 2022.

GENERAL CONCERNS: None.

Public Works Committee Meeting: (Trash/Water/Sewer) Trustee Robert (Bob) Kaiser (Chairperson) reported on the Trash/Water/Sewer Committee Meeting held on Wednesday, November 15, 2022 at 5:45 p.m.

The following item or items were talked about or discussed:

1. New Sewer Plant/Sewer Loan: Trustee Kaiser said Public Works Director John Tolan and Village Administrator Matt Trout met today with Burns & McDonnell and Adam on the remaining items that need to be completed. The main items that need to be completed include the fence, influent screen, and HVAC system controls.

The substantial completion is being moved back to November 27th with hope of a completion date of December 15th. John also commented we have been trained on the whole SCADA system. Another issue is the DO probers. One is broken and the other is not here. In order to run the plant automatically, we run it off how much dissolved oxygen is in each plant, and the blower runs depending on that. Right now, we are running them at intervals. That has to be faced before we can get substantial completion. Burns & McDonnell are about 50% complete on the punch list. John sent another quarterly report to EPA along with a note asking if we can stop submitting the reports. We have not received a response from them. Head Lineman Shane Krauss stated he is getting closer with the fiber which will get the plant on the Village internet. John stated they were able to purchase some used office furniture for \$335.00.

2. Sewer Issues: Village Engineer Tim Pruett is putting together a plan to do the sewer lining in quadrants.

3. FSH Minutes: Public Works Director John Tolan advised the committee they installed the last two hydrants and switched two residents over to the FSH line.

4. Water System Study-TWM Invoices #82070 in the amount of \$2,500.00: Trustee Kaiser said Village Engineer Tim Pruett advised the committee we have received one response from the letters sent out to the tribal nations. Trustee Kaiser said at this time he would like to make a motion.

*Trustee Robert (Bob) Kaiser motioned to the pay TWM Invoice #82070 in the amount of \$2,500.00, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

NEW BUSINESS: Public Works Director John Tolan advised the committee the hydrant flushing has been completed. We took the old alarm system that was on the excess flow clarifier at the west plant and put it on the Shampoodles lift station. Trustee Kaiser said leaf pickup has begun.

EXHIBIT J:

Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)

Trustee Ramon Matchett, Jr. reported on the Streets/Municipal Center/Pool/Parks & Recreation Committee Meeting held on Wednesday, November 15, 2022 at 6:03 p.m.

The following item or items were talked about or discussed:

POOL:

OLD BUSINESS: Trustee Matchett said Village Administrator Matt Trout advised the committee we received the contract for the pool grant.

NEW BUSINESS:

1. St. John the Baptist donation request for Annual School Fundraiser: The committee agreed to donate a 10-visit pool pass.

STREETS:

OLD BUSINESS:

1. Drainage Problem Areas/Stormwater Run-Off Public Works Director John Tolan had nothing to report.

2. Customer Issues: Public Works Director John Tolan advised the committee our crews were in Sugar Creek cutting out the bad spots and filling those in, and doing the same in Evergreen Acres on some curbs; replaced a block of sidewalk in the 300-400 block.

3. Wolf Road Project: Village Engineer Tim Pruett there won't be any movement on Wolf Road until there is more development in that area.

4. MFT: Nothing to report.

NEW BUSINESS: 1

1. Date Change for December 27, 2023 Committee Meetings: Trustee Matchett said the committee agreed to move the December 27th committee meetings to December 18th.

2. Ordinance #1781: Trustee Matchett said we discussed Ordinance #1781. Which we passed earlier on the agenda under Ordinance.

UPCOMING MEETINGS:

CLOSED IN OBSERVANCE OF THANKSGIVING – Friday, November 23RD and November 24, 2023.

Finance Committee Meeting – Wednesday, November 29, 2023 – 5:30 p.m.

Legal/Ordinance Committee Meeting – Wednesday, November 29, 2023 – 5:45 p.m.

Personnel/Police Committee Meeting – Wednesday, November 29, 2023 – 6:00 p.m.

Board Meeting – Monday, Monday, December 4, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He would like to welcome Dana to the board.

Trustee Elizabeth (Lisa) Meehling – Welcome Dana.

Trustee Dana Miller – She said she is excited to be here.

Village Clerk Jerry Menard – Welcome Dana.

Trustee James (Mike) Blaies – He would like to thank Mike Heap for serving on the board for the year's he did, and thanks to Gene and welcome Dana.

Trustee Ramon Matchett, Jr. – Welcome Dana and thank you Gene for all you do.

Trustee Robert (Bob) Kaiser – Welcome Dana.

Mayor Seth Speiser –

STAFF COMMENTS:

Engineer Tim Pruett – He explain on an issue he forgot to bring up.

Administrator Matt Trout – Welcome Dana and am looking forward to working with you.

Gene he thoroughly enjoyed your talk with the weather service and thank you for everything you do. The employee Christmas Party is December 1st.

Public Works Director John Tolan –

Chief of Police Mike Schutzenhofer – Welcome Dana and Congratulations to Mike on his retirement from the board.

EDA Coordinator Gene Kramer – Welcome Dana and everyone have a nice Thanksgiving.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, November 20, 2023 at 7:53 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, DECEMBER 4, 2023 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, December 4, 2023, in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee James (Mike) Blaies – here; Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

Mayor Speiser stated the minutes of the Regular Board Meeting Monday, November 20 , 2023 Unavailable

EXHIBIT A:

FINANCE:

Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, November 29, 2023 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** Trustee Carpenter said we Reviewed the Board Lists and discussed specific listings: Blue Cardinal, Rural Family Medicine, Verlan Funk, Active Internet technologies, Earthworks, and Metro East Gastroenterology, Shorts Cuts and BHMG.

2. **REVIEW OF INVESTMENTS:** Trustee Carpenter stated we are good right now.

3. **INCOME STATEMENT:** Trustee Carpenter said Village Administrator Matt Trout advised the committee the water fund has increased about 66%.

TREASURER'S REPORT: None.

Village of Freeburg Board Meeting Minutes
Monday, December 4, 2023
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FUND AND ACCOUNT BALANCE REPORT:

Trustee Carpenter said Wolf Road impact fees was talked about. Village Administrator Matt Trout commented we had an increase of almost \$20,000 in the water fund in 1.5 months.

OLD BUSINESS:

1. Attorney Invoices: The invoice was reviewed by the committee.
2. Newsletter: Julie is working on the next edition that will come out in late December.

NEW BUSINESS:

1. Village Liability Insurance Renewal: Trustee Carpenter said, we talked about the Village Liability Insurance Renewal. We will bring the finalized quote to the Streets committee meeting on December 13th.
2. Employee Christmas Bonus: Trustee Carpenter stated at this time he would like to make a motion.

Trustee Tom Carpenter motioned to give the full-time employees a \$100 Christmas Bonus and the part-time employees a \$50 Christmas Bonus and Trustee Elizabeth Meehling seconded the motion. ROLL CALL: Trustee Tom Carpenter – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his ESDA Report.

PUBLIC PARTICIPATION:

1. Mark from Monroe County took the floor to talk about Public Transportation for St. Clair County.
2. Janet Baechle asked could you put an \$25.00 increase for the employees Christmas bonus. Mayor Speiser said we will bring this up in the budget meeting.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

1. Mayor Speiser said, everyone should have a print out of the Village Engineer's Reports. Village Engineer Tim Pruett updated the board on his engineer report.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

OLD BUSINESS: None.

NEW BUSINESS: Village Administrator asked to go into an Executive Session.

Trustee Elizabeth Meehling motioned to go into an Executive Session to discuss Personnel, 5ILCS 120/2-(c)(1), and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.

Reconvene Regular Board Meeting 7:57 p.m.

Trustee Elizabeth Meehling motioned to reconvene back to our Regular Board Meeting and Trustee James (Mike) Blaies seconded the motion. All voting aye, motion carried.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

Legal/Ordinance Committee Meeting:

Trustee Ramon Matchett, Jr. reported on the Legal/Ordinance Committee Meeting held on Wednesday, November 29, 2023 at 5:47 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Village Engineer issued 2 building permits for a home addition and a deck, and one occupancy permit. He sent letter to Cardinal Court and Railroad St.
2. Development Updates: Trustee Miller said, Village Engineer Tim Pruett met and talked to developer of the Parrish property. There are some items that need to be added or addressed which include a detention area, back porches in setback areas, spruce up rear building facing Urbana/Adele, and emphasis on adding an entrance on Urbana. They will come back with a revised site plan.
3. Despain Property: Village Administrator Matt advised the committee this has been turned over to our insurance company and it has been assigned to an attorney.

4. Sunset Ridge/Phil Sheets Detention Area: Nothing new on this.

5. Vacation of Village Easement on Regions Bank Property: Village Engineer Tim explained to Wendy Williams, the manager in Freeburg, that we are looking to give them the property.

NEW BUSINESS:

1. Em Wiegmann's Board of Review Hearing: Trustee Miller said Village Administrator Matt Trout advised the committee Wiegmann's want to protest their taxes.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

EXHIBIT S:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) reported on the Personnel/Police Committee Meeting held on Wednesday, November 29, 2023 at 6:06 p.m.

POLICE:

OLD BUSIENSS:

Trustee Meehling said Chief Schutzenhofer updated on the new camera system. They have now been installed in all of the cars, and training has been completed. Each officer has one assigned to them. It is synced to the car, and once the lights are activated, the car body cam start recording. The recordings are uploaded to the cloud. Chief Schutzenhofer advised the committee that Sergeant Ruhmann and Laura are the only people that have access to reviewing everything. Village Administrator Matt Trout is working with Stan and Buddy Parker outlining all of this. We want our officers to be comfortable using the new system. Matt would like there be parameters in police so you don't have someone forget 6 times and nothing happens to them. Buddy wants everyone to be treated equally. Chief Schutzenhofer summarize 125 calls that have received by the police department since our last meeting.

NEW BUSINESS:

1: Projects #23-10 and #23-11 Purchase of Toughbook's, Docking Stations and Microsoft Office License.: Trustee Meehling said we discussed electrical issue that happen.

Trustee Elizabeth (Lisa) Meehling motioned to approve Project #23-10, Purchase of 2 Toughbook's, 6 Docking Stations and 2 Microsoft Office Licenses, and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Tom Carpenter – aye; Trustee Dana Miller – aye; (6 ayes 0 nays, 0 absent). All voting aye, motion carried.

2. CDL: Village Administrator Matt Trout will review this with Attorney Fred Keck. Public Works Director John Tolan has a couple of guys lined up to take the training.

3. Office Staff and Public Works Memorandum of Understanding Regarding Vacation: We have been discussing this issue and Attorney Fred Keck will try to talk with Tony Fisher.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, December 2, 2023 – 6:00 P.M. (Canceled)

Electric Committee Meeting – Wednesday, December 13, 2023 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, December 13, 2023 – 5:45 p.m.

Streets Committee Meeting – Wednesday, December 13, 2023 – 6:00 p.m.

Finance Committee Meeting – Monday, December 18, 2023 – 5:30 p.m.

Legal/Ordinance Committee Meeting – Monday, December 18, 2023 – 5:45 p.m.

Personnel/Police Committee Meeting – Monday, December 18, 2023 – 6:00 p.m.

Board Meeting – Monday, December 18, 2023 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He told the board he talked to someone about the SAVE Site and he told him we do not have to worry about it.

Trustee Elizabeth Meehling – She wanted to thank everyone that help to organize, participated and attended the Christmas lighted Parade.

Trustee Dana Miller – She just want to thank those who organize the village Christmas Party.

Village Clerk Jerry Menard – The lighted parade was awesome .

Trustee James (Mike) Blaies – No thank you.

Trustee Ramon Matchett, Jr. – No thank you.

Trustee Robert (Bob) Kaiser – No thank you.

Mayor Seth Speiser – The lighted parade had 40 entrees. They did run out of cookies and hot chocolate. Thanks to the Public Work guys for helping us out.

STAFF COMMENTS:

Public Works Director John Tolan – No thank you.

Administrator Matt Trout – The Chamber did a great job.

Engineer Tim Pruett – No thank you.

Chief of Police Mike Schutzenhofer – It was great to see such a good turnout.

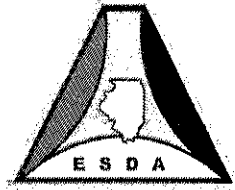
ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, December 4, 2023 at 8:05 p.m. and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk

Freeburg ESDA Report for Mayor & Village Board of Trustees

Monday Dec. 18, 2023



1. Monthly outdoor tornado siren test performed without issue Dec. 5, 2023.
2. Conducted Weekly (Tuesday evenings at 6:30 PM) County ARES/Aux Com communication tests from office Dec. 5th & 12th,2023.
3. Participated in H.A.R.N. radio ARES communication test Friday Dec. 8th with area hospitals with no issues.
4. Completed FEMA/Homeland Security 2-hour webinar, 12 PM to 2 PM concerning training on “Physical Security Performance Goals for Faith-Based Communities”, Version 1.0 December 2023 and from CISA (Cybersecurity and Infrastructure Security Agency) with a presentation on “The Power of Hello Guide for Houses of Worship”. Submitted data to our two main M.O.S.E.S. ESDA section (Ministers On Special Emergency Services).
5. Dec. 9, 2023, received Severe Weather data from NOAA/NWS and SPC concerning a Severe weather event projected for the extreme southern portion of Illinois and the Boot Hill of Mo. The severe weather event erupted in Ky and Tn. Emergency nets were activated in the late afternoon and evening. Locally monitored the ARES response in both areas on ARES designated frequency of 3.980 Mhz, LSB.

Respectfully submitted by,

Eugene Kramer, Coordinator
Freeburg ESDA

**FREEBURG VILLAGE BOARD MEETING
ENGINEER'S REPORT
Dec. 15, 2023
Tim Pruett, Village Engineer**

Talking with Scott Simmons with TWM. I advised Scott to proceed with completing the Loan Application. We need to authorize TWM to start the design of the 2 projects.

Met with residents of Covered Bridge to discuss water. Very preliminary, suggested they gather support within the subdivision.

Met with Representative from Illinois Commerce Commission regarding railroad crossings in Freeburg. ICC has funds available. Old Freeburg Road is on the schedule for gates but not approaches. Trying to get surface approaches added to the project.

The deadline to return Income Surveys was Dec. 15, 2023. As of Dec. 15, the county received 5 of 16 surveys.

Finishing up bid documents to receive bids for the video inspection of approximately 22,000 LF of sewer main. Phase 1 is the north west quadrant of the old part of town along with some other problem areas. Will receive bids end of January.

The West Wastewater Treatment Facility Sludge Management Permit renewal is complete. Mailed to IEPA on Dec. 15. Permit expires on Feb. 29, 2024. Must renew permit every 5 years.

Continue working on a folder within the network for construction plans and subdivision plats. Creating Village utility maps with easements for AutoCad.

ZONING REPORT

We continue to send letters and make calls on complaints for unmaintained properties. We continue to receive complaints about various issues, and we are dealing with them as they come in. Sent 1 letter out this week. Deadline for derelict cars at 212 N Railroad is Jan. 8, 2024.

The Combined Planning and Zoning Board: Nothing to Report

Dec. 1 through Dec. 15th

4 -- Occupancy Permit

4 - Building Permits

- New Home at 347 Sleeping Indian
- 1 Sign
- 1 Electrical Service
- 1 Porch Replacement

RESOLUTION NO. 23-18**A RESOLUTION OF THE VILLAGE OF FREEBURG, ILLINOIS
AUTHORIZING THE VILLAGE TO ACCEPT AND THE MAYOR TO
EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF FREEBURG
AND ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC.**

WHEREAS, Arthur J. Gallagher, Inc., has submitted its proposal dated December 11, 2023 to provide risk management services for the Village of Freeburg during the 2024 calendar year; and

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into an agreement with Arthur J. Gallagher, Inc., to provide such professional services;

WHEREAS, the Board of Trustees of the Village of Freeburg, Illinois, believe it is in the best interest of the Village to renew its property and liability coverage with as noted in the renewal quote attached as "Exhibit A," and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THAT:

SECTION 1: The recitals set forth above hereby adopted are found to be true and correct and are incorporated by reference as if fully set forth herein.

SECTION 2: The Mayor of the Village of Freeburg, Illinois, is hereby authorized to execute the Agreement between the Village and Arthur J. Gallagher, Inc., a copy of which is attached hereto as "Exhibit A."

SECTION 3: This Resolution shall be in full force and effect after its passage and approval as provided by law.

SECTION 4: Any and all Resolutions, sections or subsections of Resolutions in conflict herewith are hereby repealed.

ADOPTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, THIS 18th DAY OF DECEMBER, 2023.

RESOLUTION NO. 23-18 cont.

Vote Recorded:

AYES: _____

NAYS: _____

ABSENT: _____

Seth E. Speiser
Village President

ATTEST:

Jerry Menard
Village Clerk

Approval as to Legal Form:

Frederick W. Keck
Village Attorney
Weilmuenster, Keck & Brown, P.C.

Premium Summary

The estimated program cost for the options are outlined in the following table:

Line of Coverage		Expiring	Renewal Options
U.S. Specialty Insurance Company			
Package	Premium		\$103,520.00
	Estimated Cost*	\$96,738.00	\$103,520.00
	Change (\$)		
	Change (%)		
Allmenca Financial Benefit Insurance Co			
Crime	Premium		\$1,166.00
	Estimated Cost*	\$1,155.00	\$1,166.00
	Change (\$)		
	Change (%)		
Greenwich Insurance Company			
Law Enforcement Liability - Primary \$3M limit	Premium		\$20,142.00
	Estimated Cost*	\$16,291.00	\$20,387.00
	Change (\$)		
	Change (%)		
Kinsale Insurance Company			
Law Enforcement Liability - \$4M xs \$3M	Premium		\$19,498.00
	Estimated Cost*	\$17,487.00	\$19,548.00
	Change (\$)		
	Change (%)		
Underwriters at Lloyd's London			
Cyber Liability	Premium		\$3,804.00
	Taxes & Fees		\$236.00
	TRIA (Optional)		\$38.00
	Estimated Cost*	\$5,703.00	\$4,078.00
Liberty Mutual Fire Insurance Company			
Equipment Breakdown	Premium		\$47,454.00
	Estimated Cost*	\$39,545.00	\$47,454.00
	Change (\$)		
	Change (%)		
Illinois Public Risk Fund			
Workers Compensation	Estimated Cost*	\$89,926.00	\$80,901.00
Total Program Cost		\$279,689.00	\$290,480.00

RESOLUTION NO. 23-19

**A RESOLUTION AMENDING THE SOLID WASTE
COLLECTION FEES**

BE IT ORDAINED BY THE VILLAGE PRESIDENT AND VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ST. CLAIR COUNTY, ILLINOIS, THAT:

WHEREAS, the Village of Freeburg provides for the collection and proper processing of residential solid waste generated by Freeburg Village residents along with dumpster rental and yard waste collection, and

WHEREAS, the Village of Freeburg Board desires to effect changes to its fee structure for solid waste collection fees as outlined below:

Monthly Fee Per Customer:

12/18/24 – 8/31/24: \$15.65

This Resolution shall be in full force and effect effective upon its passage, approval and recordation according to the law.

Yeas _____ Nays _____

Absent _____ Abstain _____

RESOLUTION NO. 23-19 cont.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG,
ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE
PRESIDENT THIS _____ DAY OF **DECEMBER**, 2023.

Vote Recorded By:

Jerry Lynn Menard, Village Clerk

Approved by the Village President of the Village of Freeburg, St. Clair County,
Illinois, this _____ day of **DECEMBER**, 2023.

Seth E. Speiser
Village President

ATTEST:

Jerry Lynn Menard
Village Clerk

Approval as to Legal Form:

Frederick W. Keck
Village Attorney
Weilmuenster, Keck & Brown, P.C.

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
Michael Heap
Robert Kaiser

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
14 SOUTHGATE CENTER, FREEBURG, IL 62243
PHONE: (618) 539-5545 • FAX: (618) 539-5590
Web Site: www.freeburg.com

**INTERIM
VILLAGE ADMINISTRATOR**
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

ELECTRIC COMMITTEE MEETING (Blaies/Carpenter/Kaiser/Meehling) Wednesday, December 13 2023 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, December 13, 2023 by Chairperson Mike Blaies. Committee members present were Chairperson Mike Blaies, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Lisa Meehling (5:40 p.m.), Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Ray Matchett, Trustee Dana Miller, Public Works Director John Tolan, Police Chief Mike Schutzenhofer (absent), Head Lineman Shane Krauss, Village Attorney Fred Keck, Village Administrator Matt Trout, Village Engineer Tim Pruett and Office Manager Julie Polson. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of Minutes: No minutes to approve, presented in the Committee as a Whole meeting on 11/13/23.
2. Customer Issues: Head Lineman Shane Krauss advised there were no outages. We did have a call out this weekend for a broken tree limb in the alley between State/Edison.
3. IMEA Energy Efficiency Grant: John Tolan stated nothing new to report. Will carry over about \$3,000 towards next year. Shane participated in a conference call concerning an emergency preparedness grant that IMEA will apply for. This grant will be used for mutual aid situations, and they sent out a questionnaire to all municipalities asking what we would need (transformers, poles). Shane said it would be nice to have some of those times available south of Springfield. John said they also looking at generators which could generate a cooling station.
4. Cemetery Road Line Extension: Shane has not received any requests for power. He did get a 911 address assignment out there. Village Administrator Matt Trout said the construction easement is only good through July.
5. South Substation Switchgear Preventative Maintenance: had Shane advised we there were two engineers that inspected the breaker, and the tests came back good. It is the oldest breaker we have and is a very significant part of the substation. We need to look at getting that in a future budget for replacement. Shane stated this inspection was to see if we could do a retrofit.
6. BHMG Cost of Service Study: John advised we don't have a timeline yet. Matt feels there are close to providing us with some preliminary numbers.
7. Versalift and Worthington Turbo Charger Service Update: John advised the Versalift went to Springfield last week, and there are 3 trucks ahead of us. They are hoping to get to it within the next 2 weeks. The turbocharger quote came in \$2200 less than the original quote. We are

Electric Committee Meeting Minutes
Wednesday December 13, 2023
Page 1 of 2

hoping to get it shipped out in late December. Shane said we will get it back in service as quickly as we can.

B. NEW BUSINESS: John attended IMEA's year end meeting. They are looking to extend all the member contracts starting in 2035 – 2055. IMEA has 170 megawatts of renewable solar and wind that are coming off our books around 2035. When you start looking to get new contracts, the affordability of the loan comes into play, and renewalbe companies don't want to talk to us with a 12-year payback. John also commented there could be some members that don't extend or resign. If they are large customers, we may not need to purchase anymore power. IMEA initially approved the contract. There is a webinar on January 25th that Matt and Attorney Keck will attend. IMEA would then approve the contract at their February meeting. Each community will then have a year to approve the contract. Attorney Keck will review the contract prior to the webinar. John commented the state is at 3% renewables and IMEA is at 11%. There is a lot of pressure from Naperville and St. Charles who want a more aggressive approach to renewables. Matt talked to John about the southern communities who generate staying together to make sure the larger communities don't steamroll us. Prairie State will be paid for in 2035.

Shane advised the diaelectric truck testing was done this week came back good. Dissolved gas analysis samples were taken on each transformer, butwe don't have the results back yet. Shane tracks our safety hours and we have reached 1,000 hours with no accidents.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None.

E. ADJOURN: *Trustee Tom Carpenter motioned to adjourn at 5:56 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson
Office Manager

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
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VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

PUBLIC WORKS COMMITTEE MEETING
Trash/Water/Sewer
(Kaiser/Blaies/Meehling/Miller)
Wednesday, December 13, 2023 at 5:45 p.m.

The Public Works Committee Meeting was called to order at 5:56 p.m. on Wednesday, December 13, 2023, by Chairman Bob Kaiser. Members present were Chairman Bob Kaiser, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Tom Carpenter, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer (6:09 p.m.), Village Administrator Matt Trout, Village Engineer Tim Pruett and Office Manager Julie Polson. Guest present: Janet Baechle. There were no guests present via Zoom.

A. OLD BUSINESS:

1. Approval of Minutes: No minutes to approve.
2. New Sewer Plant/Sewer Loan: Public Works Director John Tolan said the electric crew installed fiber, and VIpower spliced everything together and now have internet. We have training on Friday for the equipment and SCADA. We will then get all the phones and alarms done. The substantial completion date is 12/15, and we have 4 - 5 big tickets items that need to be completed. The auger for the influent screen was replaced and appears to be working; the dissolved oxygen probes were replaced, the HVAC controllers are in and hopefully Guarantee will have them in by Friday; they are replacing doors that were ordered wrong; and a vent needs to be moved. We do have an issue with the digester that controls the sludge. Burns is working on a solution. The IEPA sludge permit is up for renewal and Tim is working on that.
3. Sewer issues: Village Engineer Tim Pruett is working on the sewer line project for next year. Tim and John chose the northwest quadrant and also a few areas on the east side of town that amount to 22,000 feet of sewer. The northwest quadrant is the one with the highest infiltration. Matt confirmed there is \$300,00 in the budget that we have been collecting for the last 3 years for this type of work. Tim will work on the bid advertisement to video every line. We will then have a catalog and can then choose the ones to line.
4. FSH Minutes: River levels are extremely low.
5. Water System Study – TWM Invoices #82478 in the amount of \$1,000: Tim continues to push Scott on the loan application.

Trustee Mike Blaies motioned to recommend to the full Board approval of TWM Invoice #82478 in the amount of \$1,000.00, and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.

B. NEW BUSINESS:

1. Volkert Invoice #1307346 in the amount of \$2,300: This invoice is for the NPDES permit renewal.

Trustee Lisa Meehling motioned to recommend to the full Board approval of Volkert Invoice #1307346 in the amount of \$2,300.00, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

MT said around 12 years ago covered bridge wanted water. They have come back asking for it, doesn't know how many of them do. Supposed to meet with 2 people tomorrow. We are at SAVE. About 5,000 feet to get there, and another 5,000 feet inside. JT said need a commitment of a good number of people to do this. Tim said it's closer to 15,000 feet of water main, and estimates about \$900,000 w/o engineering. 55 lots with houses on them in CB. May pick up 4-5 on the way. At those numbers it would be about \$18K per person. Need 85% to come on board.

JT said on samples collected in November, instead of quarterly collecting, now every 90 days plus or minus 2 days.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: None

E. ADJOURN: *Trustee Mike Blaies motioned to adjourn the meeting at 6:19 p.m., and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Julie Polson,
Office Manager

Invoice

Thouvenot, Wade, & Moerchen Inc.
 Exceptional Service.
 Nothing Less.



RECEIVED
 DEC 01 2023

Mathew Trout
 Village of Freeburg, IL
 14 Southgate Center
 Freeburg, IL 62243

November 30, 2023
 Project No: E39230313
 Invoice No: 82478

Project E39230313 Freeburg - Phase 2 Water Main Upgrades

Consulting Services from October 23, 2023 to November 16, 2023

Fee

Total Fee	198,500.00		
Percent Complete	8.1612	Total Earned	16,200.00
		Previous Fee Billing	15,200.00
		Current Fee Billing	1,000.00
		Total Fee	1,000.00
		Total this Invoice	\$1,000.00

Please Remit Payment to: Thouvenot, Wade, and Moerchen Inc.- 4940 Old Collinsville Road - Swansea IL 62226 - TWM Reserves the Option to charge 1 1/2% (18% annual) against accounts more than 30 days past due. - Please return a copy of this invoice with payment. - Telephone 618.624.4488 - Fax 618.624.6688

Billing Backup

Thursday, December 14, 2023

Thouvenot, Wade, and Moerchen Inc.

Invoice 82478 Dated 11/30/2023

10:09:32 AM

Project	E39230313	Freeburg - Phase 2 Water Main Upgrades
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Professional Personnel

			Hours
Project Engineer II			
SJS	1210 - Simmons, Scott	10/23/2023	.50
	Follow up with IEPA		
SJS	1210 - Simmons, Scott	10/24/2023	1.00
	Tribal consultation letters		
SJS	1210 - Simmons, Scott	10/26/2023	1.25
	Tribal consultation letters		
SJS	1210 - Simmons, Scott	11/10/2023	.50
	Tribal consultation letter		
SJS	1210 - Simmons, Scott	11/16/2023	.50
	Phone call with IEPA regarding items to complete plan review		
Engineer I			
ERF	1290 - Fraboni, Elena	10/23/2023	.25
	TRIBAL LETTERS		
ERF	1290 - Fraboni, Elena	10/25/2023	1.50
	TRBAL LETTERS		
ERF	1290 - Fraboni, Elena	10/30/2023	.50
	TRIBAL CORRESPONDANCE		
ERF	1290 - Fraboni, Elena	10/31/2023	.50
	TRIBAL		
ERF	1290 - Fraboni, Elena	11/9/2023	1.00
	tribal letter documentation		
	Totals		7.50



Volkert, Inc.
Dept. #2040
P.O. Box 11407
Birmingham, AL 35246-2024
251.342.1070

INVOICE

Village of Freeburg
14 Southgate Center
Freeburg, IL 62234

Date: 7/31/2023
Invoice No.: 01307346

Project: 1086605.000 - Village of Freeburg


Work Completed this period:
West WWTF NPDES Permit Application.

RECEIVED
NOV 22 2023

Invoice for Period Ending: 07/21/2023

Total Labor & Expenses: \$2,300.00

Volkert, Inc.


Project Manager

11/10/23
Date

Invoice



Remittance address to lockbox:
Dept. #2042
Volkert, Inc.
P. O. Box 11407
Birmingham, AL 35246-2042

July 31, 2023
Project No: 1086605.000
Invoice No: 01307346

Village of Freeburg

Professional Services from April 22, 2023 to July 21, 2023

Task	GENRL	GENERAL	Hours	Rate	Amount
Sr Project Manager			11.50	200.00	2,300.00
Totals			11.50		2,300.00
Total Labor					2,300.00
				Total this Task	\$2,300.00
				Total this Task	\$2,300.00
				Total this Project	\$2,300.00
				Total this Invoice	\$2,300.00

Billing Backup

VOLKERT, INC

Invoice 01307346 Dated 7/31/2023

Monday, July 31, 2023

9:32:29 AM

Task	GENRL	GENERAL	Hours	Rate	Amount
15102	Rhutasel, Larry	6/2/2023	1.00	200.00	200.00
15102	Rhutasel, Larry	6/16/2023	7.50	200.00	1,500.00
15102	Rhutasel, Larry	7/21/2023	3.00	200.00	600.00
	Totals		11.50		2,300.00
	Total Labor				2,300.00
				Total this Task	\$2,300.00
				Total this Task	\$2,300.00
				Total this Project	\$2,300.00
				Total this Report	\$2,300.00

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies
Tom Carpenter
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Robert Kaiser

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VILLAGE OF FREEBURG

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ESDA COORDINATOR
Eugene Kramer

VILLAGE ATTORNEY
Weilmuenster Keck Brown, P.C.

Public Property Committee Meeting
Streets/Municipal Center/Pool/Parks & Recreation
(Matchett/Carpenter/Kaiser/Miller)
Wednesday, December 13, 2023 at 6:00 p.m.

The meeting of the Public Property Committee was called to order at 6:20 p.m., on Wednesday, December 13, 2023, by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Tom Carpenter, Trustee Bob Kaiser, Trustee Dana Miller, Mayor Seth Speiser, Village Clerk Jerry Menard (absent), Trustee Mike Blaies, Trustee Lisa Meehling, Village Attorney Fred Keck, Public Works Director John Tolan, Crew Leader Bob Jenkins (absent), Police Chief Mike Schutzenhofer, Village Administrator Matt Trout, Village Engineer Tim Pruett and Office Manager Julie Polson. Guest present: Janet Baechle. Guests present via Zoom: None.

POOL: A. OLD BUSINESS: None.

B. NEW BUSINESS:

1. FCHS Donation Dinner, Dance and Auction Donation Request: The committee agreed to donate a 10-visit pool pass.
2. Smithton Athletic Association Trivia Night Donation Request: The committee agreed to donate a 10-visit pool pass.

STREETS: A. OLD BUSINESS:

1. Approval of Minutes: No minutes to approve.
2. Drainage Problem Areas/Stormwater Run-Off: Public Works Director John Tolan advised there are no issues. Our crews have been replacing culverts on Peabody and Wolf Roads and will continue to do more.
3. Customer Issues: Nothing to report.
4. Wolf Road Project: Item can be taken off the agenda.
5. MFT: John said we will start to plan for next year. The overlay in Savanna Oaks will be the big project.
6. St. Clair County Parks Grant Update: Nothing new to report.

B. NEW BUSINESS:

1. Village Insurance Renewal Update: Matt advised our renewal came in from at \$290,480, an increase of \$10,791. Most of that increase was due to law enforcement, new sewer plant, and our power plant generators. Our deductibles remain the same. Overall, this is a minimal increase.

Trustee Tom Carpenter motioned to recommend to the full Board approval of Arthur Gallagher's Liability Insurance Renewal in the amount of \$290,480.00, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

Street Committee Meeting Minutes
Wednesday, December 13, 2023

Page 1 of 2

2. Volkert Invoice #3511051 in the amount of \$956.25: Trustee Tom Carpenter motioned to recommend to the full Board Volkert Invoice #3511051 in the amount of \$956.25 for approval, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.
3. Solid Waste Collection Fee: Matt advised our current rate of \$13.57 expires 12/31. The \$1.40 increase imposed by Waste Management in 2022 was due to extenuating circumstances. We reviewed our old invoices, and Matt advised we are not being charged the correct amount. Matt presented several scenarios ranging from \$14.27 which would cover the budget, \$15.65 which includes covering the budget and salary, \$15.27 which includes a \$1 per resident charge towards a new leaf machine and \$16.65 which would include the leaf machine and salary. Matt commented Smithton is at \$18.85 and \$20.65. John stated this would help the street fund if we include the salaries. The committee agreed on the \$15.65 rate increase.

Trustee Tom Carpenter motioned to amend the agenda in order to hear Public Participation, and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried.

4. Executive Session to Discuss Personnel, 5 ILCS 120/2-(c)(1):

EXECUTIVE SESSION

6:43 P.M.

Trustee Bob Kaiser motioned to enter Executive Session to Personnel, 5 ILCS 120/2-(c)1 and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

EXECUTIVE SESSION ENDED

7:03 P.M.

Trustee Ray Matchett motioned to reconvene the regular session at 7:03 p.m., and Trustee Bob Kaiser seconded the motion. All voting yea, the motion carried. The regular session reconvened at 7:03 p.m.

Trustee Ray Matchett motioned to recommend to the full Board the hire of Brittney Borkowski as the Police Department Secretary, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

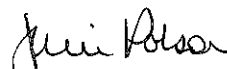
Trustee Bob Kaiser motioned to post the Police Officer in-house notice, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

Trustee Bob Kaiser motioned to recommend to the full Board the hire of Mary Downen as Office Manager, and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.

C. GENERAL CONCERNS: None.

D. PUBLIC PARTICIPATION: Janet thanked the street department for the work on her street.

E. ADJOURN: Trustee Bob Kaiser motioned to adjourn the meeting at 7:05 p.m., and Trustee Dana Miller seconded the motion. All voting yea, the motion carried.


Julie Polson
Office Manager



Volkert, Inc.
Dept. #2040
P.O. Box 11407
Birmingham, AL 35246-2024
251.342.1070

RECEIVED
DEC - 1 2023

INVOICE

Village of Freeburg
14 Southgate Center Dr
Freeburg, IL 62243

Date: November 30, 2023
Invoice No.: 03511051

Project: 1086605.000 Village of Freeburg General Services

Work Completed this period:
Annexation plats for Campen and Trout properties.

Invoice for Period Ending: 11/17/2023

Total Labor & Expenses: \$956.25

Volkert, Inc.

Brian R. Mello
Project Manager

11/30/2023
Date

Invoice



Remittance address to lockbox:
 Dept. #2042
 Volkert, Inc.
 P. O. Box 11407
 Birmingham, AL 35246-2042

November 30, 2023
 Project No: 1086605.000
 Invoice No: 01511063

Village of Freeburg

Professional Services from September 23, 2023 to November 17, 2023

Task	GENRL	GENERAL	Hours	Rate	Amount
Clerk I			.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
				Total this Task	\$13.75
				Total this Task	\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
Professional Land Surveyor			6.50	145.00	942.50
	Totals		6.50		942.50
	Total Labor				942.50
				Total this Task	\$942.50
				Total this Task	\$942.50
				Total this Project	\$956.25
				Total this Invoice	\$956.25

Billing Backup

Monday, November 27, 2023

VOLKERT, INC

Invoice 01511063 Dated 11/30/2023

2:43:48 PM

Task	GENRL	GENERAL	Hours	Rate	Amount
65022	Lawrence, Karen	9/29/2023	.25	55.00	13.75
	Totals		.25		13.75
	Total Labor				13.75
				Total this Task	\$13.75
				Total this Task	\$13.75

Task	SURVY	Survey	Hours	Rate	Amount
15095	Hahn, Greg	10/13/2023	.50	145.00	72.50
15095	Hahn, Greg	11/10/2023	6.00	145.00	870.00
	Totals		6.50		942.50
	Total Labor				942.50
				Total this Task	\$942.50
				Total this Task	\$942.50
				Total this Project	\$956.25
				Total this Report	\$956.25