

**REGULAR BOARD MEETING AGENDA – NOVEMBER 5, 2018 - 7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. Regular Board Meeting Minutes October 15, 2018 – **Exhibit A**
5. Finance
  - 5 – 1. Finance Committee Meeting – Wednesday, October 24, 2018 - 5:45 p.m. – **Exhibit B**

5 – a. Board Report - MFT:	\$ 22,323.89
5 – b. Board Report – Utility Refunds:	\$ 374.58
5 – c. Board Report – ACH Transfer/IMEA Bill	\$ 0.00
5 – d. Board Report - General:	\$ 593,450.46
6. Treasurer’s Report
7. Attorney’s Report
8. ESDA Report – November 5, 2018 Report – **Exhibit C**
9. Public Participation
10. Reports and Correspondence
  - 10 – 1. Zoning Administrator’s November 5, 2018 Report – **Exhibit D**
11. Recommendations of Boards and Commissions
12. Contracts, Releases, Agreements and Annexations –
  - 12-1a. Recommend the Most Qualified Firm of Burns & McDonnell for Wastewater Treatment Plant Improvements and Authorize Village Administrator Tony Funderburg to Negotiate an Engineering Agreement. If the Village is Unable to Reach an Agreement with Burns & McDonnell, then the Village will Recommend the Next Most Qualified Firm of TWM.
13. Bids
  - 13 – 1. Bid Tabulation for Police Department Expansion Project and Nevois Construction’s Bid – **Exhibit E**
14. Resolutions
15. Ordinances
  - 15 – 1. Ordinance #1669 – An Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims under PSEBA – **Exhibit F**
  - 15 – 2. Ordinance #1670 – An Ordinance Amending Chapter 22 of the Revised Code of Ordinances (Policy Prohibiting Sexual Harassment) – **Exhibit G**
  - 15 – 3. Ordinance #1671 – An Ordinance Amending Chapter 6 of the Revised Code of Ordinances (Building Code Agreement and Code Update) – **Exhibit H**
16. Old Business
17. New Business
18. Appointments
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Legal/Ordinance Committee Meeting – Wednesday, October 24, 2018 - 5:30 p.m. - **Exhibit I**
    - 19-1a. Recommend Approval of Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims under PSEBA – see item #15-1 above
    - 19-1b. Recommend Approval of Ordinance for St. Clair County Agreement for Building and Inspection Program – see Item #15-3 above
    - 19-1c. Recommend Revision to Policy Regarding Sexual Harassment – see Item #15-2 above
  - 19 – 2. Personnel/Police Committee Meeting – Wednesday, October 24, 2018 – 6:00 p.m. – **Exhibit J**
    - 19-2a. Recommend Acceptance of Nevois Construction Bid for Police Department Expansion – see Item #13-1 above
    - 19-2b. Recommend Approval of Chief Schutzenhofer’s Request to Cash in 40 Vacation Hours
20. Upcoming Meetings
  - 20 – 1. Closed in Observance of Veteran’s Day – Monday, November 12, 2018
  - 20 – 2. Combined Planning and Zoning Board – Tuesday, November 13, 2018 – 6:00 p.m.
  - 20 – 2. Electric Committee Meeting – Wednesday, November 14, 2018 – 5:30 p.m.
  - 20 – 3. Water/Sewer Committee Meeting – Wednesday, November 14, 2018 – 5:45 p.m.
  - 20 – 4. Streets Committee Meeting – Wednesday, November 14, 2018 – 6:00 p.m.
  - 20 – 5. Board Meeting – Monday, November 19, 2018 - 7:30 p.m.

21. Village President's and Trustees' Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 - (c)(2)].

**VILLAGE PRESIDENT**  
Seth Speiser

**VILLAGE CLERK**  
Jerry Menard

**VILLAGE TRUSTEES**  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

**VILLAGE TREASURER**  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, OCTOBER 15, 2018 @ 7:30 P.M.

**VILLAGE ADMINISTRATOR**  
Tony Funderburg

**PUBLIC WORKS DIRECTOR**  
John Tolan

**POLICE CHIEF**  
Michael J. Schutzenhofer

**ESDA COORDINATOR**  
Eugene Kramer

**ZONING ADMINISTRATOR**  
Matt Trout

**VILLAGE ATTORNEY**  
Weilmuenster & Keck, P.C.

**CALL TO ORDER:** President pro tem James (Mike) Blaies called the Regular Board Meeting to order at 7:30 p.m., on Monday, October 15, 2018, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Bert (Dean) Pruett– here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee Michael (Mike) Heap – here; President pro tem James (Mike) Blaies –here; Mayor Seth Speiser – absent; (6 present, 1 absent) President pro tem James (Mike) Blaies announced there is a quorum.

### EXHIBIT A:

President pro tem Blaies stated we have the minutes of the Regular Board Meeting Monday, October 1, 2018 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, October 1, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

**FINANCE:** None.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### EXHIBIT B:

**ESDA REPORT:** President pro tem Blaies called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report on the following:

1. The monthly outdoor tornado siren test.
2. Conducted Communication Test with School Districts.
3. Conducted Village wide (TG Starcom Freeburg City Wide) communications test.
4. Participated in the monthly IEMA Starcom Radio net/test.

Village of Freeburg Board Meeting Minutes  
Monday, October 15, 2018  
Page 1 of 6

5. Storm Prediction Center sent data concerning “MESO” data.
6. Contacted by the Salvation Army Team Emergency Radio Network.
7. Issued a Midland Weather Alert SAME radio receiver to Ms. Angela Kimmle, of the Imagination Station Daycare facility.
8. Storm Prediction Center issues another “Level 1” MESO data report.

**PUBLIC PARTICIPATION:** President pro tem Blaies called for Public Participation.

Marlana Blomenkamp and Don Gass were present to voice their opinion on why they would like the board to change the decision that was made by the Combined Planning and Zoning Board on the property located at 3695 Old Freeburg Road from SR-1 to Agricultural. A small discussion was held.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT C:**

**ZONING ADMINISTRATOR’S REPORT:**

1. Zoning Administrator Report: Zoning Administrator Matt Trout said the road base for Phase 1 of Meadow Pines has been prepped and is ready to go and should be finished by Thursday. LW is waiting on their subcontractor to prepare the road and curbs. Once the curbs are in, Head Lineman Shane Krauss will be able to start on the electric for Phase 1. It looks like they are getting prepare to start Phase 2. President pro tem Blaies asked if anyone has questions on the Zoning Report.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:**

**EXHIBIT D:**

**COMBINED PLANNING AND ZONING BOARD:**

1. Combined Planning and Zoning Board Recommendation for Bryan and Marlana Blomenkamp’s Zoning Amendment Request. President pro tem Blaies read the Combined Planning and Zoning Board Memorandum. After few questions and answers took placed, President pro tem Blaies asked for a motion on the Combined Planning and Zoning Board decision.

*Trustee Michael (Mike) Heap motioned to accept the Combined Planning and Zoning Board decision to denied Bryan and Marlana Blomenkamp’s request to rezone the property at 3695 Old Freeburg Road from SR-1 to Agricultural and Trustee Elizabeth (Lisa) Meehling seconded the motion.* **ROLL CALL:** Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – abstain; Trustee Bert (Dean) Pruett – aye; Trustee Denise Albers – aye; (4 ayes, 0 nays, 1 abstain 0 absent). **4 voting aye, 1 abstain, the motion carried.**

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**EXHIBIT E:**

**RESOLUTIONS:** President pro tem Blaies stated we have Resolution #18-08, A Resolution Authorizing The Mayor To Execute And The Village To Accept An Agreement Between The Village Of Freeburg and Blue Cross Blue Shield for Employees' Health Insurance.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #18-08 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Bert (Dean) Pruettt – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (5 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT F:**

**ORDINANCES:** President pro tem Blaies stated we have Ordinance #1668, An Ordinance Amending Chapter 7 Of The Revised Code Of The Village of Freeburg, St. Clair County, Illinois (Business Regulations – Raffle License)

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1668 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruettt – aye; (5 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT G:**

**Electric Committee Meeting:**

Trustee James (Mike) Blaies called the meeting of Electric Committee to order at 5:31 p.m. on Wednesday, October 10, 2018.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Customer Issues: Trustee Blaies said Public Works Director John Tolan is not aware of any issues at this time.
2. Freeburg High School Lighting Project: Trustee Blaies said it was agreed one year's grant money could be held back for this project.

## **NEW BUSINESS:**

1. IMEA Generation Scheduling: Trustee Blaies stated Head Lineman Shane Krauss advised the committee this is their annual notice. Public Works Director John Tolan said this letter acknowledges they will not ask us to do more than what we are capable of.

Trustee Blaies said we held an Executive Session to discuss real estate transaction and personnel. The committee meeting reconvened with a motion.

*Trustee Elizabeth (Lisa) Meehling motioned to hire Tyler Whitney as a full-time police officer for the Village of Freeburg and Trustee Bert (Dean) Pruett seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Bert (Dean) Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; (5 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.***

**OLD BUSINESS:** None.

## **EXHIBIT H:**

### **Public Works Committee Meeting: (Trash/Water/Sewer)**

Trustee Bert (Dean) Pruett called the meeting of the Water/Sewer Committee to order at 5:45 p.m. on Wednesday, October 10, 2018.

**The following item or items were talked about or discussed:**

## **OLD BUSINESS:**

1. New Sewer Plant: Trustee Pruett said we received our presentation from the 3 companies that we narrowed it down to.
2. FSH Minutes: Trustee Pruett said Public Works Director John Tolan reported they signed a renewal contract with Hydor Services.
3. Road/Old Freeburg Road Water Line: Trustee Pruett stated Public Works Director John Tolan asked Todd Peek to provide us with a more detailed plan since we will need to get easements in order to obtain soil bores that are required by the railroad. Mr. Peek is also working on obtaining more information for the railroad about the boring equipment that would be required. We have the permits ready for signature to be sent in to the EPA.
4. East and West Tower Work: Trustee Pruett stated Public Works Director John Tolan said one of the issues brought up from the water inspection was the leaks at the SAVE Standpipe, and the condition of the outside of the east tower. With the costs associated with these projects, John is hoping to include a water evaluation study in next year's budget to see if it is feasible to eliminate the east tower.

**NEW BUSINESS:**

Trustee Pruett said Public Works Director John Tolan advised us the sewer line at Meadow Pines is in. Public Worker Gregg Blomenkamp did the pressure testing on it and will wait 30 days to do the annual testing. A 14-inch water line was installed with chlorinated and we are waiting to collect samples. We will be flushing next month.

**EXHIBIT G:**

**Public Property Committee Meeting: (Streets/Municipal Center/Pool/Parks & Recreation)**

Trustee Ramon Matchett, Jr. reported on the Public Property Committee Meeting held on Wednesday, October 10 2018 at 6:04 p.m.

**The following items were talked about or discussed:**

**POOL: OLD BUSINESS:**

1. Pool: Trustee Matchett stated Village Administrator Tony Funderburg advised the committee we have still not received payment for the one grant.

**NEW BUSINESS:**

1. Freeburg High School Music Booster Association Request for Donation: Trustee Matchett said the committee agreed to donate a 10-day pool pass.

**STREETS:**

**OLD BUSINESS:**

1. East Apple Street Proposed Repair: Trustee Matchett said Public Works Director John Tolan said he would like to look at a more scaled-down version of this project.

2. Drainage Problem Areas (Hill Mine Road)/Stormwater Run-Off: Trustee Matchett said Public Works Director John Tolan said since we have the contractor at the Belleville Street project, John is going to ask them to fill it in and do the concrete work for us.

3. MFT Bid: Trustee Matchett said this project just started. Trustee Matchett stated this will include ADA complainant entrances on all corners, leveling out Belleville Street, in front of the post office, redoing the entrance to the post office, replacing sidewalk, curb and gutter.

**NEW BUSINESS:**

1. St. Joseph Annual 5K Run/Walk Saturday, October 13, 2018: Trustee Matchett said Village Administrator Tony Funderburg confirmed this is a yearly request from St. Joe's and a volunteer officer is used to help out. The committee was fine with the request.

Trustee Matchett said Meadow Pines streets will be put in the next couple of days. Trustee Matchett said Zoning Administrator Matt Trout went over everything with us earlier on the agenda under Zoning Report on the Meadow Pines subdivision on how it is progressing.

**UPCOMING MEETINGS:**

Joint Review Board (TIF) – Tuesday, October 23, 2018 – 10:30 a.m.  
Legal/ Ordinance Committee Meeting – Wednesday, October 24, 2018 – 5:30 p.m.  
Finance Committee Meeting – Wednesday, October 24, 2018 – 5:45 p.m.  
Personnel/Police Committee Meeting – Wednesday, October 24, 2018 – 6:00 p.m.  
Board Meeting – Monday, November 5, 2018 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – No thank you.

**Trustee Elizabeth (Lisa) Meehling** – Congratulations to Tyler Whitney.

**Trustee Michael (Mike) Heap** – No thank you.

**Village Clerk Jerry Menard** – No thank you.

**Trustee Ramon Matchett, Jr.** – Welcome to Tyler Whitney.

**Trustee Bert (Dean) Pruett** – Welcome to Tyler Whitney.

**STAFF COMMENTS:**

**Zoning Administrator Matt Trout** – The official profit for the Chili Cook Off stands at \$8,400, which we will be donating to the Food and Clothing Bank and the Utility Fund.

**Chief Mike Schutzenhofer** - No thank you.

**ESDA Coordinator Gene Kramer** – Welcome Tyler to Freeburg Police Department.

**President pro tem James (Mike) Blaies** –Welcome Tyler to the Police Department.

**ADJOURNMENT:**

President pro tem Blaies called for a motion to adjourn the meeting.

*Trustee Bert (Dean) Pruett motioned to adjourn the Regular Board meeting of Monday,, October 15, 2018 at 7:55 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard

Village Clerk

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
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VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

Finance Committee Meeting  
(Finance/Industrial Park/Economic Development/Budget)  
(Albers/Blaies/Matchett/Pruett)  
Wednesday, October 24, 2018 at 5:45 p.m.

Acting Chairperson Ray Matchett officially called the meeting of the Finance Committee to order at 6:00 p.m. on Wednesday, October 24, 2018. Those in attendance were Chairperson Denise Albers (absent), Trustee Mike Blaies, Trustee Ray Matchett, Trustee Dean Pruett, Mayor Seth Speiser, Treasurer Bryan Vogel, Trustee Lisa Meehling (via phone), Village Clerk Jerry Menard, Village Attorney Fred Keck, Public Works Director John Tolan, Village Administrator Tony Funderburg, Finance Clerk Debbie Pierce and Office Manager Julie Polson. Guest present: Janet Baechle.

- A. REVIEW OF BOARD LISTS:** Trustee Blaies questioned the Wissehr expense in the exchange account, and Debbie advised for any expense we are not responsible for, she places them in an exchange account; Visiting Nurse – employee flu shots.
- B. REVIEW OF INVESTMENTS:** Treasurer Vogel advised the cd's were renewed, and Debbie updated the CD list today.
- C. INCOME STATEMENT:** No questions.
- D. TREASURER'S REPORT:**
- Treasurer's Annual Financial Report for FY2018: Bryan advised the annual report was included for the committee's review and also published in the paper, there for review. He will be generating the monthly reports shortly.
- E. OLD BUSINESS:**
- Approval of September 26, 2018 Minutes: *Trustee Mike Blaies motioned to approve the September 26, 2018 minutes and Trustee Dean Pruett seconded the motion.* All voting yea, the motion carried.
  - Attorney Invoices: No questions.
  - Newsletter: The next edition will cover January through March. There aren't usually a lot of events going on, so Julie asked if anyone knows of any to please send her the information.
  - Phone System Quotes: Village Administrator Tony Funderburg provided phone quotes from Telecom Direct, Computron, Commercial Technology Systems and asked for everyone to review them. He further said Charter is coming in better than we thought, but also provided a quote from Clearwave. He wants to look at it more in depth. With the phone upgrade, he also plans on working on the recording system, pa system. This will also include a conference phone. He would like to discuss all of this in the next Streets committee meeting.

Tony provided a copy of the insurance plans offered and the one highlighted plan is what the committee chose.

**F. NEW BUSINESS:**

1. West Plant Engineering Firm: Tony believes the most qualified firm is Burns & McDonnell. He would like to go with the most qualified and stated if we can't come to an agreement, then we would go to the second firm. No matter who we use, we need to do what is best for the village. John and Gregg stated what stood out for them was Burns & McDonnell's team and how they presented options on what would work for both our present and future needs. Both John and Gregg talked to other municipalities that have used them, and they highly recommended them. Everything stays in house with Burns and McDonnell. It is their design and their process. John also said their controls and software are in house. Tony confirmed this is not a done deal until they bring us an engineering plan that we agree with and sign off on.

*Trustee Dean Pruett motioned to recommend Burns and McDonnell as the engineering firm for the Wastewater System Improvement Project and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*

**G. PUBLIC PARTICIPATION:** None.

- H. ADJOURN:** *Trustee Dean Pruett motioned to adjourn the meeting at 6:11 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

SYS DATE: 09/26/18  
FROM: 08/26/18

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 0  
wednesday Sept 26, 2018

SYS TIME: 12:47  
[NB]

TO: 10/26/18

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
10-8 VIDEO 7891	01-21-612	09/26/18	54990	PD SUPPLIES, EQUIPMT	567.75	567.75
AFFORDABLE AUTOMOTIVE 2867	01-21-513	09/26/18	54991	PD SERVICES, VEHICLE	239.87	239.87
ALTEC INDUSTRIES INC 11021387	53-40-615	09/26/18	54992	EL SUPPL, INFRASTRUCTURE	94.48	94.48
AMANN, MATT MEDICAL 9/26/18	01-21-534	09/26/18	54993	PD MEDICAL	2096.57	2096.57
ANIXTER POWER SOLUTIONS, LLC 3995624-00	53-40-617.1	09/26/18	54994	EL-STREET LIGHTING/IMEA GRANT	4136.80	4136.80
CHIEF SUPPLY 78554 80878	01-21-471 01-21-471	09/26/18	54995	PD UNIFORM ALLOWANCE PD UNIFORM ALLOWANCE	243.82	205.92 37.90
CLEAN THE UNIFORM CO 30008518	HIGHLAND 51-42-471 52-43-471 53-40-471	09/26/18	54996	WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL	1268.53	69.19 69.19 69.19
	51-42-652 52-43-652 53-40-652			WR OPERATING SUPPLIES SR OPERATING SUPPLIES EL OPERATING SUPPLIES		37.37 37.37 37.36
30010157	51-42-471 52-43-471 53-40-471			WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL		69.19 69.19 69.19
	51-42-652 52-43-652 53-40-652			WR OPERATING SUPPLIES SR OPERATING SUPPLIES EL OPERATING SUPPLIES		60.28 60.28 60.29
30011822	51-42-471 52-43-471 53-40-471			WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL		69.19 69.19 69.19
	51-42-652 52-43-652 53-40-652			WR OPERATING SUPPLIES SR OPERATING SUPPLIES EL OPERATING SUPPLIES		18.38 18.38 18.39
30013452	51-42-471 52-43-471 53-40-471			WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL		69.19 69.19 69.19
	51-42-652 52-43-652 53-40-652			WR OPERATING SUPPLIES SR OPERATING SUPPLIES EL OPERATING SUPPLIES		30.05 30.05 30.05
COVENTRY HEALTH CARE OF MO,		I09/26/18	54997		33735.65	

SYS DATE: 09/26/18  
FROM: 08/26/18

Village of Freeburg  
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[NB]

TO: 10/26/18

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
82682892	01-00-151			DUE FROM EMPLOYEE INSURANCE		286.94
	01-11-451			AD HEALTH INSURANCE		532.88
	01-16-451			ZN HEALTH INSURANCE		799.32
	01-21-451			PD HEALTH INSURANCE		10903.63
	01-41-451			ST HEALTH INSURANCE		2220.69
	51-42-451			WR HEALTH INSURANCE		5102.36
	52-43-451			SR HEALTH INSURANCE		4153.42
	53-40-451			EL HEALTH INSURANCE		9736.41
FLETCHER-REINHARDT CO. S1184155.001		09/26/18	54998	EL SUPPL, INFRASTRUCTURE	214.00	214.00
	53-40-615					
FREEBURG PRINTING & PUBLISHING 107673		09/26/18	54999	AD COMMUNITY RELATIONS	883.98	883.98
	01-11-913					
GOODALL TRUCK TESTING 1708		09/26/18	55000		99.00	
	01-41-513			ST SERVICES, VEHICLE		11.00
	01-41-513			ST SERVICES, VEHICLE		11.00
	51-42-513			WR SERVICES, VEHICLES		11.00
	51-42-513			WR SERVICES, VEHICLES		11.00
	52-43-513			SR SERVICES, VEHICLES		11.00
	52-43-513			SR SERVICES, VEHICLES		11.00
5724	01-41-513			ST SERVICES, VEHICLE		11.00
	51-42-513			WR SERVICES, VEHICLES		11.00
	52-43-513			SR SERVICES, VEHICLES		11.00
HARTMANN FARM SUPPLY 28157M		09/26/18	55001		18.90	
	01-41-652			ST OPERATING SUPPLIES		4.73
	51-42-652			WR OPERATING SUPPLIES		4.73
	52-43-652			SR OPERATING SUPPLIES		4.73
	53-40-652			EL OPERATING SUPPLIES		4.71
JENKINS, ROBERT MEDICAL 9/26/18		09/26/18	55002		61.19	
	01-41-534			ST MEDICAL		18.36
	51-42-534			WR MEDICAL		24.48
	52-43-534			SR MEDICAL		9.18
	53-40-534			EL MEDICAL		9.17
JIM'S AUTOMOTIVE INC 23543		09/26/18	55003		192.55	
	01-41-513			ST SERVICES, VEHICLE		64.18
	51-42-513			WR SERVICES, VEHICLES		64.18
	52-43-513			SR SERVICES, VEHICLES		64.19
JM TEST SYSTEMS S563398-IN		09/26/18	55004	EL SAFETY EQUIPMENT	958.21	958.21
	53-40-658					
KEHRER EQUIPMENT		09/26/18	55005		20.00	

SYS DATE: 09/26/18  
FROM: 08/26/18

Village of Freeburg  
A / P B O A R D L I S T  
REGISTER # 0  
wednesday Sept 26, 2018

SYS TIME: 12:47  
[NB]

TO: 10/26/18

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
305129	01-41-512		ST SERVICES, EQUIPMT			5.00
	51-42-512		WR SERVICES, EQUIPMT			5.00
	52-43-512		SR SERVICES, EQUIPMT			5.00
	53-40-512		EL SERVICES, EQUIPMT			5.00
KRAMPER, JANE MEDICAL 9/26/18		09/26/18		55006	106.46	
	01-11-534		AD MEDICAL			13.31
	51-42-534		WR MEDICAL			26.62
	52-43-534		SR MEDICAL			26.62
	53-40-534		EL MEDICAL			39.91
LEON UNIFORM COMPANY, INC 448457-01		09/26/18		55007	112.98	
	01-21-471		PD UNIFORM ALLOWANCE			112.98
MARQUARDT, TERRY MEDICAL 9/26/18		09/26/18		55008	149.67	
	01-21-534		PD MEDICAL			149.67
MIDWEST METER, INC. 0104369-IN 0104370-IN		09/26/18		55009	2250.90	
	51-42-843		WR RADIO READ METERS			1655.00
	51-42-843		WR RADIO READ METERS			595.90
QUALITY RENTAL 1-514702		09/26/18		55010	30.00	
	01-41-593		ST RENTALS			30.00
RHUTASEL & ASSOCIATES, INC 14245		09/26/18		55011	1592.50	
	01-16-532		ZO ENGINEERING			830.00
	53-40-532		EL ENGINEERING			762.50
SHAFFERS TIRE SERVICE 39345 39359 39375		09/26/18		55012	115.52	
	01-21-513		PD SERVICES, VEHICLE			20.00
	01-41-512		ST SERVICES, EQUIPMT			40.52
	01-41-512		ST SERVICES, EQUIPMT			13.75
	51-42-512		WR SERVICES, EQUIPMT			13.75
	52-43-512		SR SERVICES, EQUIPMT			13.75
	53-40-512		EL SERVICES, EQUIPMT			13.75
THOUVENOT, WADE & MOERCHEN 61012 61084		09/26/18		55013	12204.25	
	51-42-532		WR ENGINEERING			8606.00
	01-41-532		ST ENGINEERING			3598.25
TOLAN, JOHN MEDICAL 9/26/18		09/26/18		55014	317.79	
	01-41-534		ST MEDICAL			79.45
	51-42-534		WR MEDICAL			79.45
	52-43-534		SR MEDICAL			79.45
	53-40-534		EL MEDICAL			79.44
UNUM LIFE INSURANCE CO OF AME		09/26/18		55015	182.52	

SYS DATE: 09/26/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
OCT 2018	01-11-451		AD HEALTH INSURANCE			4.84
	01-16-451		ZN HEALTH INSURANCE			6.45
	01-21-451		PD HEALTH INSURANCE			56.53
	01-41-451		ST HEALTH INSURANCE			21.29
	51-42-451		WR HEALTH INSURANCE			21.93
	52-43-451		SR HEALTH INSURANCE			17.74
	53-40-451		EL HEALTH INSURANCE			53.74
WATSON'S OFFICE CITY 26250-1	01-21-651	09/26/18	PD OFFICE SUPPLIES	55016	160.43	160.43
WATTS COPY SYSTEMS INC 23359938	01-21-512	09/26/18	PD SERVICES, EQUIPMT	55017	122.10	122.10
WISSEHR ELECTRICAL CONTRACTOR 108032	01-00-195	09/26/18	EXCHANGE	55018	1474.91	1474.91
** TOTAL CHECKS ISSUED					63651.33	
TOTAL FOR REGULAR CHECKS:					63,651.33	

SYS DATE: 09/26/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
CHRIST BROS. PRODUCTS LLC 4955	15-41-891.1	09/26/18	MFT COLD PATCH	1577	4105.14	4105.14
DON ANDERSON CO 14981	15-41-893 15-41-894	09/26/18	MFT SEAL COAT (PRIME) MFT AGGREGATE (SEAL COAT)	1578	17998.00	920.53 17077.47
** TOTAL CHECKS ISSUED					22103.14	
TOTAL FOR REGULAR CHECKS:					22,103.14	

SYS DATE: 10/03/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
FLAKE, MIKE COMP HOURS	01-00-196	10/03/18	EXCHANGE -	55019 PAYROLL	3377.83	3377.83
** TOTAL CHECKS ISSUED					3377.83	
TOTAL FOR REGULAR CHECKS:					0.00	
TOTAL UNPOSTED MANUAL CHECKS:					3,377.83	

SYS DATE: 10/03/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	AMOUNT	DISTR
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UMB BANK NA		10/03/18	164	172311.25	
9/17/18	10-11-700		TIF PRINCIPAL		155000.00
	10-11-700.1		TIF INTEREST EXPENSE		17311.25

\*\* TOTAL CHECKS ISSUED 172311.25

TOTAL FOR REGULAR CHECKS: 172,311.25

SYS DATE: 10/03/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
AFFORDABLE AUTOMOTIVE 2872	01-21-513	10/03/18	PD SERVICES, VEHICLE	55020	393.99	393.99
ANIXTER POWER SOLUTIONS, LLC 3995624-01	53-40-617.1	10/03/18	EL-STREET LIGHTING/IMEA GRANT	55021	6240.00	6240.00
AT&T 6185384835/9/18	52-43-552	10/03/18	SR TELEPHONE	55022	511.08	54.51
6185390208/9/18	52-43-552		SR TELEPHONE			52.09
6185392107/9/18	52-43-552		SR TELEPHONE			104.21
6185393094/9/18	52-43-552		SR TELEPHONE			47.35
6185393654/9/18	52-43-552		SR TELEPHONE			49.45
6185394830/9/18	52-43-552		SR TELEPHONE			54.55
6185395625/9/18	52-43-552		SR TELEPHONE			49.87
6185395916/9/18	52-43-552		SR TELEPHONE			47.35
6185399719/9/18	53-40-552		EL TELEPHONE			51.70
DEAN'S CLEANING SERVICES SEPT 2018	01-11-539	10/03/18	AD OTHER PROF SERVICES	55023	360.00	360.00
FREEBURG TOWNSHIP OCT 2018	01-41-571	10/03/18	ST UTILITIES	55024	24.79	24.79
HEAP, MIKE IML 2018	01-11-560	10/03/18	AD IML CONFERENCE	55025	934.02	233.51
	51-42-560		WR IML CONFERENCE			233.51
	52-43-560		SR IML CONFERENCE			233.51
	53-40-560		EL IML CONFERENCE			233.49
HERZING, DENNIS MEDICAL10/03/18	01-11-534.1	10/03/18	AD MEDICAL/RETIRES	55026	239.40	59.85
	51-42-534.1		WR MEDICAL/RETIRES			59.85
	52-43-534.1		SR MEDICAL/REITRES			59.85
	53-40-534.1		EL MEDICAL/RETIRES			59.85
HOWES, TYLER MEDICAL10/03/18	01-21-534	10/03/18	PD MEDICAL	55027	800.80	800.80
ILLINOIS MUNICIPAL UTILITIES LM-18001	53-40-563	10/03/18	EL TRAINING	55028	200.00	200.00
KASPER, RANDY MEDICAL10/03/18	53-40-534	10/03/18	EL MEDICAL	55029	13.87	13.87
MEEHLING, LISA IML 2018	01-11-560	10/03/18	AD IML CONFERENCE	55030	961.27	240.32

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	51-42-560			WR IML CONFERENCE		240.32
	52-43-560			SR IML CONFERENCE		240.32
	53-40-560			EL IML CONFERENCE		240.31
METROPOLITAN ENFORCEMENT GROU 7/01/18-6/30/19	10/03/18 01-21-539		55031	PD OTHER PROF SERVICES	4354.00	4354.00
MOHR, JEFF MEDICAL	10/03/18 01-41-534		55032	ST MEDICAL	345.00	103.50
	51-42-534			WR MEDICAL		120.75
	52-43-534			SR MEDICAL		69.00
	53-40-534			EL MEDICAL		51.75
MCDONALD, TONY MEDICAL	10/03/18 01-41-534		55033	ST MEDICAL	1375.45	550.18
	51-42-534			WR MEDICAL		412.64
	52-43-534			SR MEDICAL		206.32
	53-40-534			EL MEDICAL		206.31
REGIONS COMMERCIAL BANKCARD	10/03/18		55034		1019.88	
2614 9/18	01-21-539			PD OTHER PROF SERVICES		111.53
2741-9/18	01-11-651			AD OFFICE SUPPLIES		32.95
	01-11-913			AD COMMUNITY RELATIONS		159.31
	51-42-651			WR OFFICE SUPPLIES		32.95
	52-43-651			SR OFFICE SUPPLIES		32.95
	53-40-651			EL OFFICE SUPPLIES		32.95
6262-9/18	01-11-913			AD COMMUNITY RELATIONS		21.16
	01-21-611			PD SUPPLIES, BUILDING		14.03
	53-40-615			EL SUPPL, INFRASTRUCTURE		105.22
	53-40-653			EL SMALL TOOLS		23.97
	53-40-659			EL OTHER GEN SUPPLIES		29.98
	58-55-659			SWP OTHER GEN SUPPLIES		2.99
9092-9/18	01-11-552			AD TELEPHONE		71.65
	01-11-619			AD SUPPLIES, OTHER		15.93
	51-42-552			WR TELEPHONE		71.65
	52-43-552			SR TELEPHONE		71.65
	53-40-552			EL TELEPHONE		71.66
	58-55-824			SWP UPGRADES		9.48
9358-9/18	01-41-612			ST SUPPLIES, EQUIPMT		3.00
	01-41-659			ST OTHER GEN SUPPLIES		14.97
	51-42-551			WR POSTAGE		67.95
	51-42-612			WR SUPPLIES, EQUIPMT		3.00
	51-42-652			WR OPERATING SUPPLIES		5.07
	52-43-612			SR SUPPLIES, EQUIPMT		3.00
	52-43-612			SR SUPPLIES, EQUIPMT		2.99
	52-43-652			SR OPERATING SUPPLIES		7.89
ROYAL OAK RETRIEVER, LLC	10/03/18		55035		240.00	

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408531	13-44-575		GA RECYCLING			240.00
SWITZER FOOD & SUPPLIES		10/03/18		55036	388.95	
90803	01-00-195		EXCHANGE			382.45
90804	01-11-652		AD OPERATING SUPPLIES			6.50
TOLAN, JOHN		10/03/18		55037	95.80	
AT HOME 9/23	01-11-887		AD GAZEBO/WELCOME SIGN			95.80
TROUT, MATTHEW		10/03/18		55038	948.57	
IML 2018	01-11-560		AD IML CONFERENCE			237.14
	51-42-560		WR IML CONFERENCE			237.14
	52-43-560		SR IML CONFERENCE			237.14
	53-40-560		EL IML CONFERENCE			237.15
WATTS, JANET		10/03/18		55039	279.60	
MEDICAL10/03/18	01-21-534		PD MEDICAL			279.60
WISSEHR ELECTRICAL CONTRACTOR		10/03/18		55040	265.00	
26927	01-41-515		ST MAINT SERVICE/SIGNAL LIGHT MA			265.00
** TOTAL CHECKS ISSUED					19991.47	
TOTAL FOR REGULAR CHECKS:					<del>19,991.47</del>	
					17,147.61	

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AFFORDABLE AUTOMOTIVE 2885	01-21-513	10/10/18	PD SERVICES, VEHICLE	55043	154.99	154.99
BHMG ENGINEERS 1019R.340	53-40-532	10/10/18	EL ENGINEERING	55044	1050.00	1050.00
BHMG SERVICE CORPORATION 1019.SC.323	53-40-532	10/10/18	EL ENGINEERING	55045	679.23	679.23
BOEVING, JOEL MEDICAL10/10/18	01-21-534	10/10/18	PD MEDICAL	55046	11.95	11.95
BREITWIESER, TREVOR MEDICAL10/10/18	01-41-534 51-42-534 52-43-534 53-40-534	10/10/18	ST MEDICAL WR MEDICAL SR MEDICAL EL MEDICAL	55047	4484.23	224.21 1569.48 1569.48 1121.06
CHARTER COMMUNICATIONS 24538092118	01-11-539 51-42-539 52-43-539 53-40-539	10/10/18	AD OTHER PROF SERVICES WR OTHER PROF SERVICES SR OTHER PROF SERVICES EL OTHER PROF SERVICES	55048	1078.63	56.04 56.04 56.04 56.04
30451092418	01-11-539 51-42-539 52-43-539 53-40-539		AD OTHER PROF SERVICES WR OTHER PROF SERVICES SR OTHER PROF SERVICES EL OTHER PROF SERVICES			12.50 12.50 12.50 12.49
30915092418 31145092318	01-21-552 01-41-539 51-42-539 52-43-539 53-40-539		PD TELEPHONE ST OTHER PROF SERVICES WR OTHER PROF SERVICES SR OTHER PROF SERVICES EL OTHER PROF SERVICES			132.35 41.15 41.15 41.15 41.16
35120092718	01-11-539 01-21-539 51-42-539 52-43-539 53-40-539		AD OTHER PROF SERVICES PD OTHER PROF SERVICES WR OTHER PROF SERVICES SR OTHER PROF SERVICES EL OTHER PROF SERVICES			56.25 56.25 112.50 112.50 112.50
5164092718	01-11-539 51-42-539 52-43-539 53-40-539		AD OTHER PROF SERVICES WR OTHER PROF SERVICES SR OTHER PROF SERVICES EL OTHER PROF SERVICES			14.38 14.38 14.38 14.38
CORE & MAIN, LP J306940	51-42-843	10/10/18	WR RADIO READ METERS	55049	717.28	717.28
DEERE CREDIT, INC		10/10/18		55050	10064.92	

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PAYABLE TO INV NO	GL NO	CHECK DATE DESCRIPTION	CHECK NO	AMOUNT	DISTR
2056702	01-41-831	ST EQUIP			3354.97
	51-42-831	WR EQUIPMENT			3354.97
	52-43-831	SR EQUIPMENT			3354.98
DRESSLER TRUCK SERVICE, INC 49056	10/10/18 01-41-614	55051 ST SUPPLIES, STREET		1593.75	1593.75
FREEBURG FIRE DEPARTMENT WISSEHR ELECTRI	10/10/18 01-21-539	55052 PD OTHER PROF SERVICES		947.37	947.37
GRAINGER 989236635CR 9914378733 9915981378	10/10/18 53-40-620 53-40-652 53-40-652	55053 EL POWER PLANT PARTS EL OPERATING SUPPLIES EL OPERATING SUPPLIES		336.70	336.70- 336.70 336.70
ILLINOIS ENVIRONMENTAL PROTEC L17-4944/3	10/10/18 52-43-714 52-43-724	55054 SR IEPA LOAN/PRIN L17-4944 SR IEPA LOAN/INT L17-4944		33757.31	23967.22 9790.09
ILLINOIS MUNICIPAL UTILITIES 18-10006	10/10/18 01-41-563 51-42-563 52-43-563 53-40-563	55055 ST TRAINING WR TRAINING SR TRAINING EL TRAINING		600.00	150.00 150.00 150.00 150.00
JERRY'S TRK & ATO BDY INC 2475	10/10/18 01-21-513	55056 PD SERVICES, VEHICLE		481.00	481.00
KRAMPER, JANE MEDICAL10/10/18	10/10/18 01-11-534 51-42-534 52-43-534 53-40-534	55057 AD MEDICAL WR MEDICAL SR MEDICAL EL MEDICAL		80.76	10.10 20.19 20.19 30.28
KRAUSS SHANE MEDICAL10/10/18	10/10/18 53-40-534	55058 EL MEDICAL		146.00	146.00
MCGARRY, LAURA MEDICAL10/10/18	10/10/18 01-21-534	55059 PD MEDICAL		306.14	306.14
MIDGET, LEA UTILITY DEPOSIT	10/10/18 51-00-257 52-00-257 53-00-257	55060 WATER CUSTOMER DEPOSITS SEWER CUSTOMER DEPOSITS ELECT CUSTOMER DEPOSITS		150.00	25.00 25.00 100.00
MIDLAND STATES BANK #2 OF 4	10/10/18 13-44-844.1	55061 GA EQUIPMENT-LEAF/LIMB		17933.93	17933.93

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PAYABLE TO INV NO	GL NO	CHECK DATE	CHECK NO	DESCRIPTION	AMOUNT	DISTR
MIDWEST EXCAVATING, INC 1304	52-43-515	10/10/18	55062	SR SERV, INFRAS/HYDRO CNT	8770.00	8770.00
MOHR, JEFF 2018 BOOT ALLOW	51-42-471 52-43-471 53-40-471	10/10/18	55063	WR UNIFORM RENTAL SR UNIFORM RENTAL EL UNIFORM RENTAL	222.58	74.19 74.19 74.20
POLSON, JULIE 10/08/18	01-11-559 01-11-562	10/10/18	55064	AD RECORDING FEES AD TRAVEL EXPENSE	40.25	35.25 5.00
SCHUTZENHOFER, MICHAEL MEDICAL10/10/18	01-21-534	10/10/18	55065	PD MEDICAL	537.88	537.88
ST CLAIR SERVICE COMPANY 670845 CLEAR	01-41-655 51-42-655 52-43-655 53-40-655	10/10/18	55066	ST AUTO FUEL/OIL WR AUTO FUEL/OIL SR AUTO FUEL/OIL EL AUTO FUEL/OIL	1707.87	293.86 293.86 293.86 293.89
6970845 DYED	01-41-655 51-42-655 52-43-655 53-40-655			ST AUTO FUEL/OIL WR AUTO FUEL/OIL SR AUTO FUEL/OIL EL AUTO FUEL/OIL		133.10 133.10 133.10 133.10
SWITZER FOOD & SUPPLIES 90878	01-21-666	10/10/18	55067	PD D.A.R.E.	50.45	50.45
THE FREEBURG TRIBUNE 10/18-10/19	01-11-659	10/10/18	55068	AD OTHER GEN SUPPLIES	25.00	25.00
TITAN INDUSTRIAL CHEMICALS 9418	52-43-656	10/10/18	55069	SR CHEMICALS	680.00	680.00
TOLAN, JOHN MEDICAL10/10/18	01-41-534 51-42-534 52-43-534 53-40-534	10/10/18	55070	ST MEDICAL WR MEDICAL SR MEDICAL EL MEDICAL	412.44	103.11 103.11 103.11 103.11
TRACTOR SUPPLY CREDIT PLAN SEPT 2018	01-41-652 01-41-613	10/10/18	55071	ST OPERATING SUPPLIES ST SUPPLIES, VEHICLE	21.11	13.12 7.99
TROUT, MATTHEW MEDICAL10/10/18	01-16-534	10/10/18	55072	ZO MEDICAL	28.29	28.29

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
TURNER, DAN MEDICAL10/10/18	01-21-534	10/10/18	PD MEDICAL	55073	580.28	580.28
URBANSKI, TYLER MEDICAL10/10/18	53-40-534	10/10/18	EL MEDICAL	55074	227.02	227.02
VERIZON WIRELESS 9815222007	01-11-552 01-21-552 51-42-552 52-43-552 53-40-552 01-00-193 01-00-193	10/10/18	AD TELEPHONE PD TELEPHONE WR TELEPHONE SR TELEPHONE EL TELEPHONE EXCHANGE-EMPLOYEE CELL PHONES EXCHANGE-EMPLOYEE CELL PHONES	55075	1396.26	118.71 156.08 99.29 99.29 99.29 472.36 351.24
WASTE MANAGEMENT OF ST LOUIS 703779020527	13-44-573	10/10/18	GA GARBAGE DISPOSAL	55076	17987.60	17987.60
WATTS COPY SYSTEMS INC 23471129	01-11-512 51-42-512 52-43-512 53-40-512 01-21-512	10/10/18	AD SERVICES, EQUIPMT WR SERVICES, EQUIPMT SR SERVICES, EQUIPMT EL SERVICES, EQUIPMT PD SERVICES, EQUIPMT	55077	178.95	27.24 27.24 27.24 27.24 69.99
** TOTAL CHECKS ISSUED					107440.17	
TOTAL FOR REGULAR CHECKS:					107,440.17	

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BEELMAN LOGISTICS LLC 630071	15-41-894.1	10/10/18	MFT AGGREGATE (CA-6)	1579	220.75	220.75
** TOTAL CHECKS ISSUED					220.75	
TOTAL FOR REGULAR CHECKS:					220.75	

SYS DATE: 10/15/18  
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ADP - CHARGES 521408077		10/05/18		80000292	225.87	
	01-11-539		AD OTHER PROF SERVICES			56.46
	51-42-539		WR OTHER PROF SERVICES			56.46
	52-43-539		SR OTHER PROF SERVICES			56.46
	53-40-539		EL OTHER PROF SERVICES			56.49
CITIZENS- PAYROLL #20-2018		10/05/18		80000293	55074.68	
	01-00-215		PR W/H FICA			5870.33-
	01-00-216		PR W/H RETIREMENT			3962.25-
	01-00-213		PR W/H FIT			7438.43-
	01-00-214		PR W/H SIT			3634.91-
	01-00-196		EXCHANGE - PAYROLL			262.20-
	01-21-421		PD REGULAR SALARIES			20521.22
	01-21-422		PD OVERTIME			1635.74
	01-21-425		PD PART-TIME SALARIES			1392.00
	01-21-426		PD LONGEVITY/EDUCATION			192.31
	01-21-427		PD PUBLIC SAFETY STIPEND			400.00
	01-00-193		EXCHANGE-EMPLOYEE CELL PHONES			494.23-
	01-11-431		AD ELECTED SALARIES			4086.53
	01-11-421		AD REGULAR SALARIES			1786.18
	01-11-423		AD OVERTIME			109.54
	01-16-421		ZO REGULAR SALARIES			2019.23
	01-41-421		ST REGULAR SALARIES			4753.96
	01-41-422		ST TEMPORARY SALARIES			677.44
	01-41-423		ST OVERTIME			61.82
	12-23-421		ES REGULAR SALARIES			98.56
	01-00-110		CASH - CITIZEN - GENERAL			98.56
	12-00-110		CASH - CITIZENS - ESDA			98.56-
	51-42-421		WR REGULAR SALARIES			8637.56
	51-42-422		WR TEMP SALARIES			677.44
	51-42-423		WR OVERTIME			454.74
	01-00-110		CASH - CITIZEN - GENERAL			9769.74
	51-00-110		CASH - CITIZENS - WATER			9769.74-
	52-43-421		SR REGULAR SALARIES			6893.36
	52-43-423		SR OVERTIME			677.44
	52-43-422		SR TEMP SALARIES			443.20
	01-00-110		CASH - CITIZEN - GENERAL			8014.00
	52-00-110		CASH - CITIZENS - SEWER			8014.00-
	53-40-421		EL REGULAR SALARIES			19752.27
	53-40-422		EL TEMP SALARIES			677.44
	53-40-423		EL OVERTIME			789.05
	01-00-110		CASH - CITIZEN - GENERAL			21218.76
	53-00-110		CASH - CITIZENS - ELECTRIC			21218.76-
CITIZENS - PAYROLL TAXES #20-2018		10/05/18		80000294	22847.85	
	01-00-215		PR W/H FICA			5870.33

SYS DATE: 10/15/18  
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Village of Freeburg  
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[NB]

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
	01-00-213		PR W/H FIT		7438.43	
	01-00-214		PR W/H SIT		3634.91	
	01-21-453		PD UNEMPLOYMENT INSURANCE		7.31	
	01-21-461		PD SOCIAL SECURITY		1740.32	
	01-21-461		PD SOCIAL SECURITY		106.49	
	01-11-461		AD SOCIAL SECURITY		312.63	
	01-11-461		AD SOCIAL SECURITY		145.06	
	01-16-453		ZO UNEMPLOYMENT INSURANCE		10.60	
	01-16-461		ZO SOCIAL SECURITY		154.47	
	01-41-453		ST UNEMPLOYMENT INSURANCE		3.64	
	01-41-461		ST SOCIAL SECURITY		420.23	
	12-23-461		ES SOCIAL SECURITY		7.54	
	01-00-110		CASH - CITIZEN - GENERAL		7.54	
	12-00-110		CASH - CITIZENS - ESDA		7.54-	
	51-42-453		WR UNEMPLOYMENT INSURANCE		4.12	
	51-42-461		WR SOCIAL SECURITY		747.39	
	01-00-110		CASH - CITIZEN - GENERAL		751.51	
	51-00-110		CASH - CITIZENS - WATER		751.51-	
	52-43-453		SR UNEMPLOYMENT INSURANCE		4.12	
	52-43-461		SR SOCIAL SECURITY		613.07	
	01-00-110		CASH - CITIZEN - GENERAL		617.19	
	52-00-110		CASH - CITIZENS - SEWER		617.19-	
	53-40-453		EL UNEMPLOYMENT INSURANCE		3.96	
	01-00-110		CASH - CITIZEN - GENERAL		1627.20	
	53-00-110		CASH - CITIZENS - ELECTRIC		1627.20-	
	53-40-461		EL SOCIAL SECURITY		1623.23	

\*\* TOTAL CHECKS ISSUED 78148.40  
TOTAL FOR REGULAR CHECKS: 0.00  
TOTAL FOR DIRECT PAY VENDORS: 78,148.40

SYS DATE: 10/15/18  
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SYS TIME: 16:41  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
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VILLAGE OF FRG UTILITIES		10/08/18		80000295	2738.52	
SEPT 2018	01-11-571		AD UTILITIES			448.07
	01-21-571		PD UTILITIES			298.72
	01-41-571		ST UTILITIES			44.05
	51-42-571		WR UTILITIES			170.58
	52-43-571		SR UTILITIES			1189.97
	53-40-571		EL UTILITIES			587.13

\*\* TOTAL CHECKS ISSUED 2738.52

TOTAL FOR REGULAR CHECKS: 0.00

TOTAL FOR DIRECT PAY VENDORS: 2,738.52

SYS DATE: 10/15/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ILL DEPT OF REVENUE OCT 2018	53-00-219.2	10/11/18	ACCRUED UTILITY TAX	80000296	12284.56	12284.56
** TOTAL CHECKS ISSUED					12284.56	
TOTAL FOR REGULAR CHECKS:					0.00	
TOTAL FOR DIRECT PAY VENDORS:					12,284.56	

SYS DATE: 10/15/18  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
ADP - CHARGES 522226141		10/19/18		80000297	166.02	
	01-11-539		AD OTHER PROF SERVICES			41.50
	51-42-539		WR OTHER PROF SERVICES			41.50
	52-43-539		SR OTHER PROF SERVICES			41.50
	53-40-539		EL OTHER PROF SERVICES			41.52
CITIZENS- PAYROLL #21-2018		10/19/18		80000298	50701.97	
	01-00-215		PR W/H FICA			5715.62-
	01-00-216		PR W/H RETIREMENT			3698.41-
	01-00-213		PR W/H FIT			7522.15-
	01-00-214		PR W/H SIT			3547.89-
	01-00-196		EXCHANGE - PAYROLL			3377.83-
	01-21-421		PD REGULAR SALARIES			18329.22
	01-21-421.1		PD VACATION			4867.09
	01-21-422		PD OVERTIME			596.68
	01-21-425		PD PART-TIME SALARIES			600.00
	01-21-426		PD LONGEVITY/EDUCATION			192.31
	01-21-427		PD PUBLIC SAFETY STIPEND			350.00
	01-00-193		EXCHANGE-EMPLOYEE CELL PHONES			150.00-
	01-11-431		AD ELECTED SALARIES			2336.53
	01-11-421		AD REGULAR SALARIES			1786.06
	01-11-423		AD OVERTIME			18.65
	01-16-421		ZO REGULAR SALARIES			2019.23
	01-16-431		ZO SALARIES, APPOINTED			350.00
	01-41-421		ST REGULAR SALARIES			4796.54
	01-41-422		ST TEMPORARY SALARIES			686.06
	01-41-423		ST OVERTIME			88.49
	12-23-421		ES REGULAR SALARIES			98.56
	01-00-110		CASH - CITIZEN - GENERAL			98.56
	12-00-110		CASH - CITIZENS - ESDA			98.56-
	51-42-421		WR REGULAR SALARIES			8613.72
	51-42-422		WR TEMP SALARIES			686.06
	51-42-423		WR OVERTIME			145.15
	01-00-110		CASH - CITIZEN - GENERAL			9444.93
	51-00-110		CASH - CITIZENS - WATER			9444.93-
	52-43-421		SR REGULAR SALARIES			6869.52
	52-43-423		SR OVERTIME			686.06
	52-43-422		SR TEMP SALARIES			101.39
	01-00-110		CASH - CITIZEN - GENERAL			7656.97
	52-00-110		CASH - CITIZENS - SEWER			7656.97-
	53-40-421		EL REGULAR SALARIES			19160.39
	53-40-422		EL TEMP SALARIES			686.06
	53-40-423		EL OVERTIME			650.10
	01-00-110		CASH - CITIZEN - GENERAL			20496.55
	53-00-110		CASH - CITIZENS - ELECTRIC			20496.55-
CITIZENS - PAYROLL TAXES		10/19/18		80000299	22529.94	

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
#21-2018	01-00-215		PR W/H FICA		5715.62	
	01-00-213		PR W/H FIT		7522.15	
	01-00-214		PR W/H SIT		3547.89	
	01-21-453		PD UNEMPLOYMENT INSURANCE		3.15	
	01-21-461		PD SOCIAL SECURITY		1489.32	
	01-21-461		PD SOCIAL SECURITY		45.90	
	01-11-461		AD SOCIAL SECURITY		178.75	
	01-11-461		AD SOCIAL SECURITY		138.04	
	01-16-453		ZO UNEMPLOYMENT INSURANCE		11.12	
	01-16-461		ZO SOCIAL SECURITY		181.25	
	01-21-461.1		PD SOCIAL SECURITY/VAC/COMP		372.33	
	01-41-453		ST UNEMPLOYMENT INSURANCE		3.60	
	01-41-461		ST SOCIAL SECURITY		426.19	
	12-23-461		ES SOCIAL SECURITY		7.54	
	01-00-110		CASH - CITIZEN - GENERAL		7.54	
	12-00-110		CASH - CITIZENS - ESDA		7.54-	
	51-42-453		WR UNEMPLOYMENT INSURANCE		3.60	
	51-42-461		WR SOCIAL SECURITY		722.54	
	01-00-110		CASH - CITIZEN - GENERAL		726.14	
	51-00-110		CASH - CITIZENS - WATER		726.14-	
	52-43-453		SR UNEMPLOYMENT INSURANCE		3.60	
	52-43-461		SR SOCIAL SECURITY		585.76	
	01-00-110		CASH - CITIZEN - GENERAL		589.36	
	52-00-110		CASH - CITIZENS - SEWER		589.36-	
	53-40-453		EL UNEMPLOYMENT INSURANCE		3.60	
	53-40-461		EL SOCIAL SECURITY		1567.99	
	01-00-110		CASH - CITIZEN - GENERAL		1571.59	
	53-00-110		CASH - CITIZENS - ELECTRIC		1571.59-	
**	TOTAL CHECKS ISSUED				73397.93	
	TOTAL FOR REGULAR CHECKS:				0.00	
	TOTAL FOR DIRECT PAY VENDORS:				73,397.93	

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
AIRGAS USA, LLC 9956512363	53-40-612	10/17/18	EL SUPPLIES, EQUIPMT	55081	38.00	38.00
ALTORFER INC W0420009269	53-40-517	10/17/18	EL SERVICES, CAT GEN	55082	2831.90	2831.90
AMANN, MATT MEDICAL10/17/18	53-40-534	10/17/18	EL MEDICAL	55083	600.69	600.69
BEL-O PEST SOLUTIONS, INC 179104	01-11-519 01-21-539	10/17/18	AD SERVICES, OTHER PD OTHER PROF SERVICES	55084	46.00	23.00 23.00
BOEVING, JOEL OCT 2018	01-21-670	10/17/18	PD POLICE CANINE	55085	49.44	49.44
CARTER WATERS CONST MATRL 30110208	01-41-659	10/17/18	ST OTHER GEN SUPPLIES	55086	15.39	15.39
CASEY'S GENERAL STORES 16290 9/18	01-41-655 51-42-655 52-43-655 53-40-655	10/17/18	ST AUTO FUEL/OIL WR AUTO FUEL/OIL SR AUTO FUEL/OIL EL AUTO FUEL/OIL	55087	2868.09	179.33 179.33 179.33 179.34
163290 9/18 PD	01-21-655		PD AUTO FUEL/OIL			2150.76
DOLLAR GENERAL-REGIONS 1000783922 1000786201	41052610 01-21-652 01-21-652	10/17/18	PD OPERATING SUPPLIES PD OPERATING SUPPLIES	55088	80.91	27.72 53.19
DURKIN EQUIPMENT, INC 120009484	52-43-512	10/17/18	SR SERVICES, EQUIPMT	55089	312.00	312.00
FKG OIL I-0074608	01-41-655 52-43-655 53-40-655 51-42-655	10/17/18	ST AUTO FUEL/OIL SR AUTO FUEL/OIL EL AUTO FUEL/OIL WR AUTO FUEL/OIL	55090	1303.03	101.88 101.88 101.88 101.88
I-0074608 PD	01-21-655		PD AUTO FUEL/OIL			895.51
FLETCHER-REINHARDT CO. S1183166.002	53-40-615	10/17/18	EL SUPPL, INFRASTRUCTURE	55091	897.00	897.00
FRANCOTYP-POSTALIA, INC R103811599	01-11-551 51-42-551	10/17/18	AD POSTAGE WR POSTAGE	55092	126.00	25.20 25.20

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
	52-43-551		SR POSTAGE			25.20
	53-40-551		EL POSTAGE			25.20
	13-44-551		GA POSTAGE			25.20
FREEBURG COUNTRY MART SEPT 2018	01-21-666	10/17/18	PD D.A.R.E.	55093	294.15	294.15
FREEBURG PRINTING & PUBLISHING 107841	01-11-651	10/17/18	AD OFFICE SUPPLIES	55094	733.69	164.84
	51-42-651		WR OFFICE SUPPLIES			164.85
	52-43-651		SR OFFICE SUPPLIES			164.85
	53-40-651		EL OFFICE SUPPLIES			164.85
107847	01-11-554		AD PRINTING, COPYING			57.20
107913	01-16-553		ZO PUBLISHING, ADVERTMT			17.10
FSH WATER COMMISSION 113505	51-42-575	10/17/18	WR WATER PURCHASES	55095	33369.60	33369.60
ILLINOIS PUBLIC RISK FUND 46087	01-11-454	10/17/18	AD WORKERS COMPENSATION	55096	9397.00	65.77
	01-16-454		ZO WORKERS COMPENSATION			45.10
	01-21-454		PD WORKERS COMPENSATION			1973.37
	01-41-454		ST WORKERS COMPENSATION			3758.80
	51-42-454		WR WORKER'S COMP INSURANCE			790.28
	52-43-454		SR WORKER'S COMP INSURANCE			1137.97
	53-40-454		EL WORKER'S COMP INSURANCE			1429.28
	58-55-454		SWP WORKER'S COMP INSURANCE			196.43
JACK'S AUTO WASH OCTOBER 2018	01-21-613	10/17/18	PD SUPPLIES, VEHICLE	55097	165.00	165.00
JERRY'S TRK & ATO BDY INC 2423	01-21-513	10/17/18	PD SERVICES, VEHICLE	55098	2240.02	2240.02
KRAMPER, JANE MEDICAL	01-11-534	10/17/18	AD MEDICAL	55099	1315.01	164.38
	51-42-534		WR MEDICAL			328.75
	52-43-534		SR MEDICAL			328.75
	53-40-534		EL MEDICAL			493.13
MCGARRY, LAURA MEDICAL	01-21-534	10/17/18	PD MEDICAL	55100	468.27	468.27
O'REILLY AUTOMOTIVE, INC SEPT 2018	01-41-613	10/17/18	ST SUPPLIES, VEHICLE	55101	237.82	20.60
	01-41-613		ST SUPPLIES, VEHICLE			33.80
	01-41-652		ST OPERATING SUPPLIES			12.00

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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
	51-42-613		WR SUPPLIES, VEHICLES		33.80	
	51-42-652		WR OPERATING SUPPLIES		12.00	
	52-43-613		SR SUPPLIES, VEHICLES		33.80	
	52-43-652		SR OPERATING SUPPLIES		12.00	
	52-43-653		SR SMALL TOOLS		8.99	
	53-40-613		EL SUPPLIES, VEHICLES		33.78	
	53-40-652		EL OPERATING SUPPLIES		11.99	
SEPT 2018 PD	01-21-613		PD SUPPLIES, VEHICLE		25.06	
PARRISH TRUCKING		10/17/18		55102	250.00	
UTILITY DEPOSIT	51-00-257		WATER CUSTOMER DEPOSITS			130.00
	53-00-257		ELECT CUSTOMER DEPOSITS			120.00
QUALITY RENTAL		10/17/18		55103	30.00	
1-515369	01-41-593		ST RENTALS			30.00
ROYAL OAK RETRIEVER, LLC		10/17/18		55104	240.00	
413724	13-44-575		GA RECYCLING			240.00
SHAFFERS TIRE SERVICE		10/17/18		55105	52.00	
39477	01-21-513		PD SERVICES, VEHICLE			52.00
SHORT CUTS LAWN & LANDSCAPING		10/17/18		55106	355.00	
6909	01-11-519		AD SERVICES, OTHER			355.00
SIPCA		10/17/18		55107	100.00	
2019 DUES	01-21-561		PD DUES			100.00
ST CLAIR COUNTY TREASURER		10/17/18		55108	2025.76	
2018-293	01-16-535		ZO COUNTY INSPECTIONS			59.43
2018-294	01-16-535		ZO COUNTY INSPECTIONS			108.04
2018-296	01-16-535		ZO COUNTY INSPECTIONS			108.04
2018-297	01-16-535		ZO COUNTY INSPECTIONS			960.48
2018-299	01-16-535		ZO COUNTY INSPECTIONS			789.77
TEKLAB, INC		10/17/18		55109	182.00	
219984	52-43-539		SR OTHER PROF SERVICES			81.00
220026	52-43-539		SR OTHER PROF SERVICES			101.00
TOLAN, JOHN		10/17/18		55110	361.20	
10/15/18 BLOOMI	01-41-562		ST TRAVEL EXPENSE			57.00
	51-42-562		WR TRAVEL EXPENSES			57.00
	52-43-562		SR TRAVEL EXPENSES			57.00
	53-40-562		EL TRAVEL EXPENSES			57.00
MEDICAL	01-41-534	10/17/18	ST MEDICAL			33.30
	51-42-534		WR MEDICAL			33.30
	52-43-534		SR MEDICAL			33.30

SYS DATE: 10/17/18  
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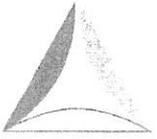
Village of Freeburg  
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PAYABLE TO INV NO	GL NO	CHECK DATE	DESCRIPTION	CHECK NO	AMOUNT	DISTR
	53-40-534		EL MEDICAL			33.30
TROUT, MATTHEW MEDICAL10/17/18	01-16-534	10/17/18	ZO MEDICAL	55111	40.29	40.29
URBANSKI, TYLER MEDICAL10/17/18	53-40-534	10/17/18	EL MEDICAL	55112	269.23	269.23
VERIZON WIRELESS 9815561151	58-55-519	10/17/18	SWP SERVICES, OTHER	55113	56.37	56.37
VISITING NURSE ASSOCIATION 140120-1	01-11-534	10/17/18	AD MEDICAL	55114	252.00	28.00
	01-16-534		ZO MEDICAL			28.00
	01-41-534		ST MEDICAL			8.40
	01-21-534		PD MEDICAL			28.00
	51-42-534		WR MEDICAL			46.20
	52-43-534		SR MEDICAL			39.20
	53-40-534		EL MEDICAL			74.20
WASTE MANAGEMENT OF ST LOUIS 284375-1841-9	13-44-575	10/17/18	GA RECYCLING	55115	1350.00	1350.00
** TOTAL CHECKS ISSUED					62952.86	
TOTAL FOR REGULAR CHECKS:					62,952.86	

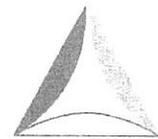


ESDA OFFICE: [618] 539-9996  
VILLAGE HALL: [618] 539-5545

# FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

*Freeburg Emergency Management Agency*

#14 SOUTHGATE CENTER  
FREEBURG, IL 62243



DIRECTOR:  
[618] 539-3764

## Report to Mayor- Administrator and Village Board Nov. 5, 2018

submitted by Eugene Kramer, Coordinator

1. Participated in Military Affiliated Radio System exercise : entitled COMEX 18-4, which was to demonstrate receipt of a National Level Emergency Broadcast : see page 2 attachment. I completed this exercise via identification of our Freeburg ESDA AuxCom/RACES/ARES FCC call KC9NPN and WA9TZL.

2. Participated in IEMA Communications Exercise "DarkWeb II": Freeburg ESDA via our ARES RACES (amateur radio communications interface) completed this operation for any STATE Wide communication to Springfield EMA "if" all other communication means failed or were disrupted for a considerable time period and we, Freeburg, required the resources from the State EMA in the event of a full Starcom Trunk Communications failure from County EMA.

See page 3 of 3 attachment for details.

3. Nov2., 2018 -Operated from the County EMA Emergency Operations Center in the Radio Amateur Civil Emergency Service communications area for both operation AND training within the FULL National Guard Communications exercise, entitled : " 2018 Nov IEMA-ILNG Earthquake Exercise. I have placed our local ESDA office on standby in the office for ARES/RACES interface VHF communications with me at the County. This drill will involve a National Guard Response for assistance and information for our Area and points South in Illinois from a "simulated 7.0 or greater magnitude earthquake. The 264th Combat Battalion in Illinois along with other groups-including Illinois State Police and the Civil Air Patrol will be involved as well as other Region VIII and IX EMAs . Again, this will be to interface "if" additional help for ALL emergency responders are needed, especially the military support and the means to maintain HF comms. when Cell Towers drop off the grid for long range communication areas.

4. The National Weather Service Office in St. Louis has been advised by NOAA Home office, that beginning on Dec. 1, 2018, will add Snow Squall Warnings to their suite of winter weather products. It will be a short fused polygon based warning of 30-60 minutes, similar to a severe thunderstorm or tornado warning. A Snow Squall is defined as an INTENSE period of snow fall accompanied by strong and gusty winds and possible lightning. This typically leads to WHITE-OUT CONDITIONS (VISIBILITY OF LESS THAN A 1/4 OF A MILE. Snow may be significant over a very short duration of time. Authority is Kevin Deitsch, the new NWS St. Louis Warning Coordinatin Meteorologist.

Fritz Bock <wd9fmb@gmail.com>

Oct 22 at 7:57 AM

MARS has a COMEX going on this week and there will be a 60 meter Channel 1 (5.330.5) high power broadcast (4kw) from the East coast and one from the West coast on 24 Oct 2018 at 0001Z targeting the Amateur Community. MARS stations will be using their MARS call signs on 60 meters. In addition to the high power broadcasts, MARS stations will also attempt to gather County Status Messages and weather observations from local Hams. In Illinois, MARS will be using 60 meter Channel 5 (5.403.5) to gather that info.

<http://www.arrl.org/news/mars-members-to-support-defense-department-radio-communication-readiness-exercise>

## MARS Members to Support Defense Department Radio Communication Readiness Exercise

10/03/2018

Military Auxiliary Radio System (MARS) members will support a Department of Defense HF radio communication exercise October 24 – 26. The readiness exercise will test the ability to communicate via voice and military standard communication protocols, simulating the loss of conventional communication systems. MARS members will interface with the Amateur Radio community to collect information at the county level regarding publicly available information.

Amateur Radio operators are asked to monitor 60-meter channel 1 (5.330.5 kHz, USB) at 0001 UTC on October 24, for a high-power broadcast of updated information regarding this exercise and how the Amateur Radio community can participate.

During the exercise, MARS members will communicate with Amateur Radio operators on all five 60-meter channels, as well as on other Amateur Radio bands. **Contact** MARS for more information regarding this exercise. As a simulation, this exercise will not affect any public or private communications or infrastructure. The exercise will end at 2359 UTC on October 26.

Fritz Bock  
 WD9FMB  
 309-256-2297  
 ARRL Illinois Section  
 Section Emergency Coordinator  
 RACES registered station  
[WD9FMB@winlink.org](mailto:WD9FMB@winlink.org)  
[WD9FMB@gmail.com](mailto:WD9FMB@gmail.com)  
[WD9FMB@arrl.net](mailto:WD9FMB@arrl.net)

Freeburg ESDA participated in this exercise with M.A.R.S. with the Military Amateur Radio Service station : AAR6ES on the frequency of 5.330.50 mhz at 2136 UTC from home on Oct 23, 2018. I conducted the "weekly" ARES/RACES communications test with St. Clair and the surrounding counties on this same date, but at 2330 UTC (6:30 PM) on the SCARC repeater 2 meters FM. Thus we confirmed that in a Statewide or National Emergency, when National Guard involvement may be present, Freeburg ESDA has the capability to establish communications with M.A.R.S. command operations for assistance.

Eugene K., ARRL ARES EC St. Clair County ARO-WA9TZL : KC9NPN St.Clair Co. R.A.C.E.S.

PAGE 2 of 3.

Please note that while there was no traffic for St. Clair County or from St. Clair Co. per day one of the two day exercise, St. Clair County ARES will be conducting its Appendix C: Amateur Radio / Auxcomm , , Part C on page B-2. Specific to our "local EMA", being Freeburg ESDA, the ARES will conduct "signal coverage" messaging:

- A. Base station VHF through the SCARC Repeater
- B. Mobile station VHF through the SCARC Repeater
- C. Portable / HT VHF use through the SCARC Repeater

Then the A-C above will be conducted on the National Simplex Frequency of 146.520 mhz with NCS noting as per a spreadsheet log of the data. This data will be kept for use between County EMA and City ESDA for use per expected coverage area (most all of our weekly nets concern base station VHF for the local ARES net0).

Today, Friday Oct. 26, 2018, I checked in to the NC9IL NCS at 1436 UTC on 3.905 mhz with , as WB9QPM stated : " Traffic Quality signal". I performed relay traffic for : WD9FMB and W9DSR/K9JEM/W9RY as it related to advising NC9IL about Winmor transmissions.

Advised by WB9QPM that NC9IL was going to secure around 1924 hours UTC.

Respectfully submitted,

WA9TZL/KC9NPN  
St. Clair County ARES ARRL EC  
St. Clair County EMA/Freeburg ESDA

## Dark Web II - Summary Report :IEMA Sponsored Exercise

This report submitted to County EMA Radio Amateur Civil Emergency Service for which Freeburg ESDA is the intertie Aux Com Communications support for this operation via our Amateur Radio Emergency Service interface FCC license : KC9NPN.

Page 3 of 3 of Freeburg ESDA Nov. 5, 2018 Village Board Report

# Weather-Ready Nation

National Oceanic and Atmospheric Administration

## NOAA Weather Radio All Hazards Service Changes and Emergency Alert System Information

National NWS-wide implementation occurs on November 1, 2018

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New operational NWS warning services on NOAA Weather Radio All Hazards (NWR) will be implemented at all WFOs effective on November 1, 2018.

### Snow Squall Warning

Short-fused, polygon-based **Snow Squall Warnings** may be issued by all WFOs.

Issuance criteria: Snow Squall Warnings are issued for intense, but limited duration, periods of moderate to heavy snowfall, accompanied by gusty surface winds resulting in greatly reduced visibilities and whiteout conditions. Snow accumulation is generally not significant, but may accumulate quickly on cold road surfaces. Rapidly falling temperatures in conjunction with the snow may cause dangerous impacts to transportation. Regional variation to the issuance criteria is expected.

### NWR Service Enhancements:

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NWS Offices will broadcast the Snow Squall Warning with Specific Area Message Encoding (SAME) and on initial (NEW) issuances the 1050 Hz Warning Alarm Tones.

The Snow Squall Warning will use the /SQW/ SAME code.



In general, citizens with SAME-equipped Public Alert™ receivers will receive the following notifications if their receiver is properly programmed with the appropriate Federal Information Processing Series (FIPS) codes:

**FREEBURG VILLAGE BOARD MEETING  
ZONING REPORT  
November 5, 2018**

Matt Trout Zoning Administrator

On Tuesday, October 23<sup>rd</sup>, the main section of the road for Phase 1 of the Meadow Pines Subdivision was poured. They were planning to complete the cul-de-sac and entrance on Wednesday October 31<sup>st</sup>, but the rain has delayed the completion. Once the road is complete they will backfill, set the final grade, survey the lot lines and set the pins. Once that takes place, the developers will officially begin selling the lots. Once the lots have been set, electric and gas will be ready for installation. On Tuesday October 30<sup>th</sup>, LW came out to conduct their final testing of the sanitary sewer. They did run into an issue at the very end of the sewer and are working to figure out what kind of an issue that is. Worst case, they will have to dig up that section of sewer. The developers hope to have a start on Phase 2 by the end of the year if all goes as planned.

Over the past few weeks I have been scanning in old building, electric, and wrecking permits and saving them on the server by lot pin number, address, and permit number. I have made it back to 2015 so far and will continue going back as I have free time. This will make the searching process much easier down the road.

Tony has passed his changes to the Zoning Code off to myself, and I am currently working on adding in new information. Please feel free to send me any changes you would like to see. In the next couple weeks, we will pass the Zoning Code to the Combined Planning and Zoning Board for their review and change requests as well.

October 1<sup>st</sup> through October 31<sup>st</sup>

I have continued to drive around town looking for properties that need a final mow or cleaned up. As I come across the properties, I have made courtesy calls or sent letters if I was unable to make contact. If you see anything, please let me know and I would be happy to take care of it.

17 -- Occupancy Permits

10-- Building Permits

1-- Wrecking Permit

3-- Electric Permits

1-- Fence Permit

1-- Sign Permit

1-- New Home

1-- Structural Remodel

1-- Deck

1-- Office Space Build Out

**Freeburg Police Department Expansion Bid Opening**

Nevois Construction, Inc	\$426,869.00
Hunter Construction Services	\$430,000.00
Henry Gasser Construction	\$437,000.00
Bruce Unterbrink Construction, Inc.	\$451,315.00
Millennium Construction	\$475,000.00
Korte & Luitjohan Contractors, nc.	\$484,250.00
R.W. Boeker Company, Inc.	\$488,000.00
R&W Builder's Inc.	\$497,000.00
Fager-McGee Commercial Construction, Inc.	\$497,000.00
Callhoun Construction, Inc.	\$504,862.00
Lake Contracting, Inc.	\$546,154.00
Placher Construction Company, Inc.	\$577,000.00

# Bid Form Begins

## BIDDING & CONTRACT DOCUMENTS

BID TO: Village of Freeburg, Owner  
14 Southgate Center  
Freeburg, Illinois 62243

BID FROM: Nevois Construction, Inc.

300 Lockwood Dr. Red Bud, IL 62278  
(Bidder's Address)

BID FOR : ADDITIONS and ALTERATIONS for the FREEBURG POLICE  
DEPARTMENT, FREEBURG MUNICIPAL BUILDING, 14 Southgate Center,  
Freeburg, Illinois 62243

## THE UNDERSIGNED

1. Acknowledges receipt of:
  - A. PROJECT MANUAL  
ADDITIONS and ALTERATIONS for the FREEBURG POLICE  
DEPARTMENT, FREEBURG MUNICIPAL BUILDING, 14 Southgate  
Center, Freeburg, Illinois 62243 DATED September 12, 2018
  - B. Drawings: Sheets C-1, S-1, S-2, A-1, A-2, A-3, A-4, A-5, A-6, M-1, P-1, E-1  
Dated: September 12, 2018
  - C. Addenda: 3 Addendums Noted
2. Has examined the site and all bidding documents and he shall be responsible for performing all work specifically required of him by all parts of the bidding documents, including all drawings and specifications for the entire project even though such work may be included as related requirements specified in other divisions or sections.
3. Agrees:
  - A. To hold this Bid open until 60 calendar days after Bid opening date or as otherwise noted.
  - B. To accept the provisions of the Instructions to Bidders (AIA A701) regarding disposition of bid security and to provide a Performance and Payment Bond, if awarded the contract, for the full amount of the Contract.

## Bid Form Continues

- C. To enter into and execute a contract with the Owner, if awarded on the basis of this Bid, and in connection therewith to:
1. Furnish all insurance required by the bidding documents.
  2. Accomplish the work in accordance with the Contract.
  3. Complete the work within the contract time herein specified.
- D. In submitting this Bid it is understood that the right is reserved by the Owner to reject any or all Bids.

**CONTRACT TIME:** The contractor shall complete ALL WORK by no later than 180 **calendar days from Contract signing date**. Contractor to pay liquidated damages, based on actual costs incurred by the Owner, if project is not completed within the above stated Contract times.

**REPRESENTATIONS AND CERTIFICATIONS:** The Bidder by the execution of this Bid Form makes the following representations and certifications as a part of this Bid on the project identified on the Bid Form. In the case of a joint venture Bid, each party represents and certifies as to his / her own organization.

1. **AVAILABILITY:** The number and amount of other contracts and awards pending which I am or will become obligated to perform, now and during the course of my work on this project, will not interfere with or hinder the timely prosecution of the work.
2. **INDEPENDENT PRICE DETERMINATION:** The contract sum in this Bid has been arrived at independently, without any consultation, communication, or agreement for the purpose of restricting competition.
3. **OPEN COMPETITION:** I have not offered any money or other valuable things to any person to induce him not to Bid on this project, or recompense for his not Bid on this project, and therefore have not violated the prevention of competition provisions in preparing my Bid.
4. **TAX EXEMPT STATUS:** I understand that the Owner is exempt from Sales Tax (Tax Exempt # **E9993-6100-07**) on products permanently incorporated in the work. Therefore, this Bid does not include sales tax on these products.
5. **PREVAILING WAGE:** I will pay and require each subcontractor to pay not less than the general prevailing rate of hourly wages for work of a similar character in the locality in which the work is performed, and not less than general prevailing rate of hourly wages for legal holidays and overtime work, as determined by the Illinois Department of Labor.
6. The parties may mutually agree in writing to extend the completion date for good cause shown.
7. This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois.
8. The winning bidder and the Owner agree that the exclusive venue for any and all disputes arising under, out of, and/or in relation to this Contract and/or the job in question, shall be the Circuit Court for the Twentieth Judicial Circuit, St. Clair County, Illinois.

# Bid Form Continues

I hereby certify that all the statements herein are made on behalf of:

Nevois Construction, Inc.  
(Name of Corporation, Partnership, or Individual submitting Bid)

## BIDDING AND CONTRACT DOCUMENTS

**BASE BID:** All Work and Materials, for a completed project, as outlined on Project Plans and in the project Manual.

Four hundred twenty six thousand  
**LUMP SUM** Eight hundred sixty nine & 00/100 Dollars \$426,869.00

BIDDER'S NAME Nevois Construction, Inc.  
Address 300 Lockwood Dr. Red Bud, IL 62278  
Phone and Fax 618-282-3030 Fax 618-282-6671  
Email Address rnevois@nevoisconstruction.com

Bidder certifies he has examined and carefully prepared this Bid Form from the Plans and Specifications and has checked the same in detail before submitting this Proposal; that has been fully authorized to make such statements and submit this Proposal on his company's behalf; and that the statements are true and correct.

RESPECTFULLY SUBMITTED, signed and sealed this 19th day of October 2018.

Kimberly Nevois President (SEAL)  
Contractor's signature Title

ATTEST:

Rodney A. Nevois  
Secretary

300 Lockwood Dr. Red Bud, IL 62278  
Official Address

[Signature] Telephone and Fax Numbers  
**SIGNATURE REQUIRED** 618-282-3030 618-282-6671

***This bid shall be personally delivered to the Board representative, along with all required paperwork to the Bid Opening, at the time and location as listed in the Advertisement for Bids; or may be mailed to:***

The Village of Freeburg

Attn: Police Department Addition Bid

14 Southgate Center

Freeburg, IL 62243

Mark the envelope clearly:

SEALED BID

ADDITIONS and ALTERATIONS for the FREEBURG POLICE DEPARTMENT

Bids shall be placed in a second envelope for mailing purposes. The Bid Documents shall be sealed in another envelope inside the mailing envelope. All Bids must be submitted to the Village of Freeburg Attn: Police Department Addition Bid, 14 Southgate Center, Freeburg, IL 62243, Illinois, prior to 3:00 p.m. the date of the bid or delivered to the Village of Freeburg Municipal Building five minutes prior to the bid opening time established in the Project Manual.

#### PERMITS AND LICENSES

Unless otherwise provided, the Owner will procure all construction permits. The contractor shall give all notices necessary and incident to the due and lawful for prosecution of the work.

**Bid Form Ends**

**ORDINANCE NO. 1669**AN ORDINANCE ESTABLISHING AN ADMINISTRATIVE PROCEDURE FOR  
ASSESSING AND DETERMINING CLAIMS UNDER PSEBA

**WHEREAS**, the legislature granted non-home rule municipalities the broad authority to “pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities” (65 ILCS 5/1-2-1); and

**WHEREAS**, while “non-home rule municipalities have the authority to enact ordinances, such ordinances may in no event conflict with state law or prohibit what a state statute expressly permits . . . A local ordinance may impose more rigorous or definite regulations in addition to those enacted by the state legislature so long as they do not conflict with the statute” (*Village of Wauconda v. Hutton*, 291 Ill. App 3d 1058, 1060 (1997)); and

**WHEREAS**, the Public Safety Employee Benefits Act (“PSEBA” or “Act”) was enacted in 1997 to provide free health insurance benefits when a “full-time law enforcement, correctional or correctional probation officer, or firefighter, who . . . suffers a catastrophic injury or is killed in the line of duty” (820 ILCS 320/10(a)); and

**WHEREAS**, Illinois courts have noted that “although the legislature made [PSEBA benefits] contingent upon the existence of a ‘catastrophic injury,’ the Act nowhere defines ‘catastrophic injury’” (*Krohe v. City of Bloomington*, 204 Ill. 2d 392, 395 (2003)); and

**WHEREAS**, *Englum v. The City of Charleston*, 2017 IL App (4<sup>th</sup>) 160747 (2017) found that a non-home rule municipality’s ordinance establishing an administrative procedure for assessing claims under PSEBA “complemented the determinations of the legislature by enacting a procedural process to fulfill the substantive requirements of the [Act]” and such an ordinance “facilitate[s] the purpose of the [Act]” ¶ 73; and

**WHEREAS**, the Court in *Englum* found that non-home rule municipalities have the authority to enact an ordinance establishing a local administrative procedure to determine eligibility for PSEBA benefits; and

**WHEREAS**, as a result of the decision in *Englum*, the Village now desires to adopt the following ordinance and finds that this is in the best interest of the citizens’ health, safety, and welfare.

**NOW, THEREFORE**, be it ordained by the corporate authorities of the Village of Freeburg as follows:

**Section 1.****PURPOSE.**

The purpose of this ordinance is to provide a fair and efficient method for determining the eligibility of a full-time employee for the benefits enumerated under PSEBA through an administrative process, including if necessary, an administrative hearing.

**ORDINANCE NO. 1669 cont.**

**Section 2.**

**DEFINITIONS.**

For the purpose of this Ordinance, the following terms will have the following meanings. These definitions are derived from the federal Public Health and Welfare Act, which was enacted in 1944 and amended in 1984 to define, by inclusion or reference, the following terms.

For use in this Ordinance, provisions containing the words “mayor,” “commissioner,” “alderman,” or “city council” also apply to the president, trustee, councilmember and boards of trustees so far as the provisions are applicable to them.

Catastrophic injury	An injury, the direct and proximate consequences of which permanently prevent an individual from performing any gainful work.
Gainful work	Full- or part-time activity that actually is compensated or commonly is compensated.
Injury	A traumatic physical wound (or a traumatized physical condition of the body) directly and proximately caused by external force (such as bullets, explosives, sharp instruments, blunt objects, or physical blows), chemicals, electricity, climatic conditions, infectious disease, radiation, virii, or bacteria, but does not include— (1) Any occupational disease; or (2) Any condition of the body caused or occasioned by stress or strain.

**Section 3.**

**APPLICATION PROCEDURE.**

As noted by the Court in *Englum*, “while the [Act] contained *substantive* requirements for section 10 eligibility, the [Act] contained no *procedural* requirements for determining whether a former employee met the substantive criteria.” ¶ 55. This ordinance and the application procedure of this section establishes guidance on the proper procedural requirements for Public Safety Officers seeking PSEBA benefits in the Village.

- A. Public Safety Officers, or family member(s) of an injured or deceased Public Safety Officer, (“Applicant”) must file a full and complete PSEBA application in writing within thirty (30) days of filing a pension claim with the Village or within thirty (30) days of the date of the adoption of this Ordinance in the event that an Applicant has filed for a PSEBA claim prior to the date of adoption of this Ordinance, whichever is later, if the Applicant is seeking benefits under PSEBA. The Village shall notify Applicant if the PSEBA application is incomplete and Applicant shall have five (5) days to remedy their

**ORDINANCE NO. 1669 cont.**

application. Failure to timely file the full and complete application shall result in a forfeiture of benefits under PSEBA by failure to properly submit a complete application.

- B. A complete PSEBA application includes the following:
1. The name of the Applicant, date of hire, detailed information regarding the incident, including information relating to how the injury was sustained in the line of duty (date, time, place, nature of injury, and other factual circumstances surrounding the incident giving rise to said claim);
  2. The Applicant's firsthand knowledge explaining, to the Village's satisfaction, how the injury/death directly resulted from:
    - i. Response to fresh pursuit;
    - ii. Response to what is reasonably believed to be an emergency;
    - iii. An unlawful act perpetrated by another; or
    - iv. Participation during the investigation of a criminal act;
  3. A signed PSEBA medical authorization release which authorizes the collection of information related to the incident including, but not limited to, disability pension proceedings, worker's compensation records, and medical records and specifies the name and address for pertinent health care provider(s);
  4. A signed PSEBA general information release specifying the name and signature of the Applicant or her/his authorized representative along with legal proof of said representation and name and signature of witness authorizing the collection of information pertinent to the incident review process;
  5. The name(s) of witnesses to the incident;
  6. The name(s) of witnesses the Applicant intends to call at the PSEBA hearing;
  7. Information and supporting pension documentation filed with the appropriate pension board;
  8. Information supporting the PSEBA eligibility requirements; and
  9. Other sources of health insurance benefits currently enrolled in or received by the Applicant and/or family members if the Applicant is deceased.
- C. The PSEBA application must be submitted to **Village Administrator, Administration Department** in its entirety.
- D. The PSEBA application must be sworn and notarized to certify the truthfulness of the content of the information. A review of the application shall not occur until the application is complete.
- E. On the date that the PSEBA application is deemed complete by the Village, the completed application shall then be submitted to the Village as the Preliminary Record, and a copy of the same shall be date stamped and provided to the Applicant.
- F. Upon receipt of a complete application for PSEBA benefits, the Village shall set the matter for an administrative hearing before a hearing officer to make a determination on whether to grant the Applicant PSEBA benefits based on the result of the administrative hearing.

**ORDINANCE NO. 1669 cont.**

- G. The Applicant will be given written notice of the date for the scheduled administrative hearing to be served not less than ten (10) days prior to the commencement of the hearing. If the Applicant, upon receiving written notice of the administrative hearing, cannot attend said date, the Applicant must contact the hearing officer in writing within seven (7) days after being served. The hearing officer shall establish an alternative hearing date which is within thirty (30) days of the original hearing date. Failure to appear at the administrative hearing shall result in denial of PSEBA benefits.

**Section 4.**

**ADMINISTRATIVE COMPOSITION.**

The administrative hearing shall be scheduled and conducted by a hearing officer whose authority and limitations are as follows:

- A. Authority of the hearing officer. The hearing officer shall have all of the authorities granted to her/him under common law relative to the conduct of an administrative hearing, including the authority to:
1. Preside over Village hearings involving PSEBA;
  2. Administer oaths;
  3. Hear testimony and accept evidence that is relevant to the issue of eligibility under PSEBA;
  4. Issue subpoenas to secure attendance of witnesses and the production of relevant papers or documents upon the request of the parties or their representatives;
  5. Rule upon objections in the admissibility of evidence;
  6. Preserve and authenticate the record of the hearing and all exhibits in evidence introduced at the hearing; and
  7. Issue a determination based on the evidence presented at the hearing, the determination of which shall be in writing and shall include a written finding of fact, decision and order.
- B. Hearing officer. The Mayor, with the advice and consent of the Village Board, is hereby authorized to appoint a person to hold the position of hearing officer for each hearing on PSEBA benefits that shall come before this Village. In making said selection, the following information should be considered, at a minimum:
1. The individual's ability to comply with the job description as set forth herein; and
  2. The individual must be an attorney licensed to practice law in the State of Illinois and have knowledge of and experience in employment and labor law, general civil procedure, the rules of evidence, and administrative practice.

**Section 5.**

**ADMINISTRATIVE HEARING.**

The system of administrative hearings for the determination of eligibility for benefits under PSEBA shall be initiated either by the Village or by the Applicant after the submission of a full and complete PSEBA application. An administrative hearing shall be held to adjudicate and determine whether the Applicant is eligible for benefits under PSEBA. If the Applicant is found eligible, the benefits shall be consistent with the Act.

**ORDINANCE NO. 1669 cont.**

- A. Record. The Village shall ensure that all hearings are attended by a certified court reporter and a transcript of all proceedings shall be made by said certified court reporter and a copy be provided to the Applicant within twenty-eight (28) days of the date of the administrative hearing.
- B. Procedures. The Village and the Applicant shall be entitled to representation by counsel at said administrative hearing and present witnesses, testimony and documents, may cross-examine opposing witnesses, and may request the issuance of subpoenas to compel the appearance of relevant witnesses or the production of relevant documents.
- C. Evidence. The Illinois Rules of Evidence shall apply to the extent practicable unless, by such application, the Hearing Officer determines that application of the rule would be an injustice or preclude the introduction of evidence of the type commonly relied upon by a reasonably prudent person in the conduct of her or his affairs. Such determination shall be in the sole discretion of the Hearing Officer. The Hearing Officer must state on the record her or his reason for that determination.
- D. Final Determination. A written determination by the hearing officer of whether the petitioning Applicant is eligible for the benefits under PSEBA shall constitute a final administrative determination for the purpose of judicial review under the common law writ of certiorari.
- E. Burden of Proof. At any administrative hearing, the Applicant shall have the obligation and burden of proof to establish that the Applicant is eligible and qualified to receive PSEBA benefits. The standard of proof in all hearings conducted under this Ordinance shall be by the preponderance of the evidence.
- F. Administrative Records. All records pertaining to the administrative process shall be held in a separate file under the Applicant's name with the Village.

**Section 6.**

**SEVERABILITY.**

If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**Section 7.**

**CONFLICT OF LAWS.**

Where the conditions imposed by any provisions of this Ordinance are more restrictive than comparable provisions imposed elsewhere in any other local law, ordinance, resolution, rule or regulation, the regulations of this Ordinance will govern.

**Section 8.**

**PUBLICATION OF ORDINANCE.**

The Village Clerk shall publish this ordinance in pamphlet form.

ORDINANCE NO. 1669 cont.

**Section 9.**

EFFECTIVE DATE.

That this Ordinance shall be in full force and effect on the \_\_\_ day of November, 2018, nunc pro tunc.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

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\_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved this 5th day of November, 2018.

\_\_\_\_\_  
Seth E. Speiser  
Village President

ATTEST:

\_\_\_\_\_  
Jerry Menard, Village Clerk

Approved as to Legal Form:  
\_\_\_\_\_

**ORDINANCE NUMBER: 1670**  
**AN ORDINANCE AMENDING CHAPTER 22 OF THE**  
**REVISED CODE OF THE VILLAGE OF FREEBURG**  
**(POLICY PROHIBITING SEXUAL HARASSMENT)**

**WHEREAS**, the Illinois General Assembly has recently enacted Public Act 100-1066, an Act concerning government, which became effective immediately, dated August 24, 2018;

**WHEREAS**, all prior existing sexual harassment policies of the Village of Freeburg shall be superseded by the Policy Prohibiting Sexual Harassment adopted by this Ordinance; and

**WHEREAS**, should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

**NOW, THEREFORE**, be it ordained by the corporate authorities of the Village of Freeburg the following:

Section 1. The Policy Prohibiting Sexual Harassment, included as Exhibit A to this Ordinance, is hereby adopted.

Section 2. This ordinance shall be in full force and effect upon passage of this Ordinance.

PASSED THIS \_\_\_\_\_ day of November, 2018.

YEAS \_\_\_\_\_ NAYS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
Jerry Menard  
Village Clerk

APPROVED THIS \_\_\_\_\_ day of November, 2018.

ATTEST: \_\_\_\_\_  
Seth E. Speiser, Village President

\_\_\_\_\_  
Jerry Menard  
Village Clerk

## POLICY PROHIBITING SEXUAL HARASSMENT<sup>i</sup>

### *I. PROHIBITION ON SEXUAL HARASSMENT*

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of [INSERT NAME OF CITY/TOWN/VILLAGE] to prohibit harassment of any person by any municipal official, municipal agent, municipal employee or municipal agency or office on the basis of sex or gender. All municipal officials, municipal agents, municipal employees and municipal agencies or offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

### *II. DEFINITION OF SEXUAL HARASSMENT*

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

### III. *PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT*

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, a director of human resources, an ethics officer, the city manager or administrator, or the chief executive officer of the municipality.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the municipality will not be presumed to have knowledge of the harassment.

- *Resolution Outside Municipality.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the municipality. However, all municipal employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 300 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must also be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the municipality. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

*IV. PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS*

No municipal official, municipal agency, municipal employee or municipal agency or office shall take any retaliatory action against any municipal employee due to a municipal employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any municipal employee that is taken in retaliation for a municipal employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – either due within 300 days of the alleged retaliation.

*V. CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT*

In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the municipality and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the municipality shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

*VI. CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT*

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline or discharge pursuant to applicable municipal policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

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<sup>i</sup> This policy was drafted using the Illinois Department of Human Rights Sexual Harassment Model Policy and has been modified to conform to Public Act 100-0554.

The provisions of this policy will apply only insofar as they do not conflict with any state or federal law.

**BEFORE ADOPTING ORDINANCE, MUNICIPAL OFFICIALS SHOULD CONSULT WITH RETAINED LEGAL COUNSEL OR OTHER QUALIFIED ATTORNEY.**

**ORDINANCE NO. 1671**

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FREEBURG, ILLINOIS, AUTHORIZING THE VILLAGE TO ENTER INTO AND THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF FREEBURG, ILLINOIS AND ST. CLAIR COUNTY BUILDING AND ZONING DEPARTMENT

**WHEREAS**, the Board of Trustees of the Village of Freeburg, Illinois believes it is in the best interest of the Village to enter into an Agreement with St. Clair County Building and Zoning Department as described in the attached Agreement for Building Inspection Program, and

**WHEREAS**, pursuant to the Illinois Municipal Code, the Village is authorized to enter into the Agreement attached hereto and made a part hereof.

**NOW THEREFORE**, be it ordained by the Board of Trustees of the Village of Freeburg, St. Clair County, Illinois, as follows:

**SECTION 1.** The recitals set forth above are hereby adopted, found true and correct and are incorporated by reference as if fully set forth herein.

**SECTION 2.** The Board of Trustees hereby determines that it is advisable, necessary and in the public interest that the Municipality enter into the Agreement attached hereto and made a part hereof.

**SECTION 3.** The Mayor of the Village of Freeburg, Illinois is hereby authorized and directed to execute the Agreement attached hereto as "Exhibit A" and made a part hereof, and to do all other things necessary and essential, including the execution of any documents and certificates necessary to carry out the provisions of said Agreement.

**SECTION 4.** This Ordinance shall be in full force and effect after its passage and approval as provided by law.

PASSED BY THE VILLAGE BOARD OF THE VILLAGE OF FREEBURG, ILLINOIS, ST. CLAIR COUNTY, AND APPROVED BY THE VILLAGE PRESIDENT THIS 5th DAY OF NOVEMBER, 2018.

AYES _____	NAYS _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ABSENT \_\_\_\_\_ ABSTAIN \_\_\_\_\_

ORDINANCE NO. 1671 cont.

Approved this \_\_\_\_\_ day of November, 2018.

\_\_\_\_\_  
Seth Speiser

Village President

ATTEST:

\_\_\_\_\_  
Jerry Menard  
Village Clerk

Approval as to Legal Form:

\_\_\_\_\_  
Village Attorney

**ST. CLAIR COUNTY**  
**BUILDING & ZONING DEPARTMENT**  
**AGREEMENT FOR BUILDING INSPECTION PROGRAM**

**I. Purpose of the Agreement:**

THIS AGREEMENT IS MADE AND ENTERED THIS 1st DAY OF **November, 2018**, BY AND BETWEEN ST. CLAIR COUNTY BUILDING AND ZONING DEPARTMENT AND THE **VILLAGE OF FREEBURG**, ST. CLAIR COUNTY, ILLINOIS, TO PROVIDE BUILDING INSPECTIONS IN THE **VILLAGE OF FREEBURG**.

**II. Village of Freeburg agrees to:**

- 1) Adopt “The International Building Code 2012”, “The International Residential Code 2012”, “The International Fuel Gas Code 2012”, “The International Mechanical Code 2012”, “The International Commercial Energy Conservation Code 2012”, “The International Energy Conservation Code 2012”, “The National Electrical Code NEC 2011”, “The International Code Council Electrical Code Administrative Provisions 2012”, “The International Code of Administrative Provisions”, “The International Swimming Pool and Spa Code 2012”, “NFPA 72 – National Fire Alarm and Signaling Code 2013”, “The Illinois Accessibility Code” and “The current Illinois State Plumbing Code” (hereinafter “codes”), consistent with the codes utilized by the St. Clair County Building and Zoning Department and abide by the requirements therein.
- 2) Accept applications for building permits and to forward the same to St. Clair County Building and Zoning Department (hereinafter “County”) on a daily basis.
- 3) Collect the fees as required in Section III(1)(b) and forward them to the County prior to the 5<sup>th</sup> day of any given month.
- 4) Provide the homeowner/tenant with all St. Clair County materials regarding the Codes’ requirements.
- 5) Maintain an official record of all actions and activities related to building inspections conducted by the County in the **Village of Freeburg** and any such notices, orders, or building permits issued by the **Village of Freeburg**; as specified in the provisions of the Codes, and all such records shall be open for public inspection at appropriate times and within the provisions of Illinois Law.
- 6) Notify the County ten (10) days prior to all building code hearings and board meetings pertaining to the building inspection program or appeals thereby generated. The **Village of Freeburg** shall provide written notice to the County within forty-eight (48) hours of a special or emergency meeting of the board. The **Village of Freeburg** shall appoint a separate board to hear all appeals at the municipal level. All costs of appeals shall be the **Village of Freeburg’s** responsibility.

- 7) Perform inspections of pre-manufactured buildings under 300 square feet, driveways, sidewalks, decks, porches, parking lots, fences, and existing building appurtenances only.
- 8) HOLD THE COUNTY HARMLESS FROM ANY AND ALL LIABILITY, CLAIMS, DAMAGE OR CAUSES OF ACTION WHICH MAY BE SUSTAINED OR ASSERTED AGAINST SAID COUNTY AS A RESULT OF THE **VILLAGE OF FREEBURGS'S** ADMINISTRATIVE PERFORMANCE OF THE INSPECTIONS AND FUNCTIONS DESCRIBED IN THE FOREGOING PARAGRAPHS.
- 9) INDEMNIFY AND HOLD HARMLESS THE COUNTY OF ST. CLAIR AND THE DEPARTMENT OF BUILDING AND ZONING, AND ALL EMPLOYEES AND ASSIGNS FROM ANY AND ALL LIABILITY, CLAIMS, DAMAGE OR CAUSES OF ACTION WHICH MAY BE SUSTAINED OR ASSERTED AGAINST SAID COUNTY OR DEPARTMENT AS THE RESULT, DIRECTLY OR INDIRECTLY, OR IN ANY MANNER OF THE PERFORMANCE OR FAILURE OF PERFORMANCE ON THE PART OF THE COUNTY OR DEPARTMENT DURING THE PERFORMANCE OF ANY INSPECTION OR ACTIVITY TO BE CONDUCTED BY THE COUNTY OR DEPARTMENT UNDER THIS AGREEMENT. THE **VILLAGE OF FREEBURGS** AGREES TO DEFEND ST. CLAIR COUNTY AND THE ST. CLAIR COUNTY BUILDING AND ZONING DEPARTMENT ITS EMPLOYEES, REPRESENTATIVES, AND ASSIGNS IF NAMED IN A SUIT BROUGHT PURSUANT TO THIS AGREEMENT.

### **III. St. Clair County agrees to:**

- 1) Provide building inspection services to the **Village of Freeburg** as follows:
  - a) The County will conduct all required inspections on new construction for framing of the building, plumbing installation, electrical installation, and existing appurtenances.
  - b) All inspections and services will be subject to the following fees:
    - i) Fifty percent (50%) of the cost of the building permit for any improvement based on the Schedule A & B permit fees. (*Attached Schedule A & B*). Schedule is set for 5 years.
    - ii) Fifty dollars (\$50.00) for inspections of electrical service upgrades.
    - iii) Twenty-five dollars (\$25.00) additional for additional electrical inspections (rewires).
    - iv) Fifty dollars (\$50.00) for all re-inspections, which result from either the premises failing an initial inspection or for no access to the building.

- v) All fees shall be NON-REFUNDABLE.
- vi) Upon ninety (90) days written notice to the municipality the above fees are subject to change by St. Clair County, said change in any contractual period (one year period) is limited to a maximum of ten percent (10%).
- c) The County agrees to secure and maintain during the life of this Agreement the following types of insurance with an insurance company licensed to do business in the State of Illinois or provide proof of self-insurance to the City, to wit:
  - i) Worker's Compensation Insurance and Unemployment Insurance as prescribed by the Statutes of the State of Illinois.
  - ii) In the event any insurance policy herein required is canceled; the County shall notify the **Village of Freeburg** within thirty (30) days prior to such cancellation, if it is possible to do so.

**IV. Term of Agreement:**

This Agreement will automatically renew on its anniversary date (yearly) unless written notice to terminate is received by either party sixty (60) days prior to the anniversary date at the addresses indicated below. Notice of termination of the agreement to be sent via the U.S. Mail or via facsimile.

Any and all written communication between the parties to this agreement will be addressed to the representatives and addresses below.

**Village of Freeburg**  
 Attn: Mayor Seth Speiser  
 14 Southgate Center  
 Freeburg IL 62243  
 Phone (618) 539-5545  
 Fax (618) 539-5590

St. Clair County  
 Building & Zoning Department  
 Attn: Anne Markezich  
 #10 Public Square  
 Belleville IL 62220  
 Phone (618) 825-2530  
 Fax (618) 277-0482

\_\_\_\_\_  
 County Board, Chairman

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Building & Zoning Department, Director

\_\_\_\_\_  
 Date

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Environment Committee, Chairman

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Date

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**Village of Freeburg**, Mayor

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Date



**County of St. Clair  
Building & Zoning Department  
10 Public Square  
Belleville, Illinois 62220**

**Anne Markezich, Director (618) 277-6600 Ext. 2530  
Schedule Inspections (618) 277-6600 Ext. 2644  
Hours 8:00 a.m. – 4:30 p.m.**

**BUILDING INFORMATION SHEET**

All ground disturbing activities in the unincorporated area of St. Clair County MUST FIRST FILE A SEDIMENTATION AND EROSION CONTROL PLAN with the St. Clair County Soil and Water Conservation District prior to a building permit being issued. Soil and Water Conservation office is located at 2031 Mascoutah Road, Belleville, Illinois; phone number is (618) 233-5577. (Ord. 09-989 06/30/09)

Prior to applying for a building permit you must first generate a Energy Code Compliance Certificate using [energycodes.gov/rescheck](http://energycodes.gov/rescheck) for residential or [energycodes.gov/comcheck](http://energycodes.gov/comcheck) for commercial.

Property must have an assigned address from the 9-1-1 Coordinating office prior to a building permit being issued. The 9-1-1 Coordinating office is located at 101 First St., Belleville, Illinois, phone number is (618) 277-7316.

A copy of the recorded deed must accompany this application for Zoning Compliance. All contracts for deed must be recorded in the Recorder of Deeds office prior to applying for a building permit.

If this is an application for a commercial/industrial structure, (2) two sets of plans and specifications designed by the architect that is licensed and registered in the State of Illinois must accompany this application. The seal must appear on all sheets of the plans and specifications. You must also have a letter from the architect indicating that the plans are for construction as being submitted.

If this is an application for a residential structure **(1) one set of plans drawn to scale** to be submitted with Building Application (Application for Zoning Compliance).

**INSPECTIONS GUIDELINES**

1. Property shall be marked with address.
2. Building permit shall be posted.
3. Must call **24 hours** prior to needing any inspection. Please have your permit number; construction address and owners name prior to calling.
4. All required inspection is covered under building permit.
5. Upon failing an inspection a **\$75.00 re-inspection fee** must be paid prior to next inspection.

**BUILDING CODE REGULATION**

St. Clair County has adopted the International Building Code 2012 with the following amendments for the unincorporated areas of the County.

**Building Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Building Code – 2012 Edition.

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- A. Chapter 11 Accessibility Insert the following text.** When there is a conflict between this Chapter and the Illinois Accessibility Code the stricter of the two shall apply.
- B. Establishment of flood hazard areas** amended to read as follows. To establish flood hazard areas, the governing body shall adopt a flood hazard map and supporting data. The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for County of St. Clair," dated November 5, 2003, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data along with any revisions thereto. The adopted flood hazard map and supporting data are hereby adopted by reference and declared to be part of this section.
- C.** Section 1805 Footings and Foundation all references to wood footings and foundation are deleted. The use of wood footings and foundation is prohibited.
- D.** Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- E.** Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.
- F.** Section 2902 Plumbing Systems delete this section in its entirety and replace with Article XII.
- G.** Section 3410.2 **Applicability** amended to read the following. Structures existing prior to 1978, in which there is work involving additions, alterations or changes of occupancy shall be made to conform to the requirements of this section or the provisions of Sections 3403 through 3407. The provisions in Sections 3410.2.1 through 3410.2.5 shall apply to existing occupancies that will continue to be, or are proposed to be, in Groups A, B, E, F, M, R, S and U. These provisions shall not apply to buildings with occupancies in Group H or I.
- H.** Adopt Appendix F – Rodent proofing.
- I.** Adopt Appendix F – Flood-Resistant Construction.
- J.** Adopt Appendix J – Grading.

## RESIDENTIAL CODE REGULATIONS

St. Clair County has adopted the International Residential Code 2012 with the following amendments for the unincorporated areas of the County.

**Residential Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Residential Code – 2012 Edition.

- A.** Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B.** Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the revisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or

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modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

- C. Delete all and any reference to wood footings and foundation are deleted. The use of wood footings and foundations is prohibited.
- D. Adopt Appendix G Swimming Pools, Spas and Hot Tubs
- E. Adopt Appendix H Patio Covers.

### MECHANICAL CODE REGULATIONS

St. Clair County has adopted the International Mechanical Code 2012 with the following amendments for the unincorporated areas of the County.

**Mechanical Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Mechanical Code – 2012 Edition.

- A. Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B. Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

### FUEL GAS CODE REGULATIONS

St. Clair County has adopted the International Fuel Gas Code 2012 with the following amendments for the unincorporated areas of the County.

**Fuel Gas Code; Amendments.** The following provisions shall further apply and shall supersede any and all references listed within the adopted edition of the International Fuel Gas Code – 2012 Edition.

- A. Delete all and any reference to the ICC Electrical Code and insert the National Electric Code 2011 edition.
- B. Delete all and any reference to the International Plumbing Code and add the following: The County Building Official shall require that the provisions of the current "Illinois Plumbing Code Law", 225 Illinois Compiled Statutes 320/1 et seq., as presently in force or as the same may be hereafter amended or modified and the same is hereby incorporated herein by reference and adopted as the standard for the purposes of this Chapter. Any conflicts concerning the provisions of these codes shall be determined by the strictest standard contained in the code provisions.

### ENERGY CONSERVATION CODE REGULATIONS

As of January 3, 2011 St Clair County will be enforcing all the regulations in the Illinois Conservation Code. Prior to applying for a building permit you must first generate a Compliance Certificate using [energycodes.gov/rescheck](http://energycodes.gov/rescheck), or a RESCheck for residential or [energycodes.gov/comcheck](http://energycodes.gov/comcheck) or COMCheck for commercial which must be e-mailed to the Building & Zoning Department at [zoning@co.st-clair.il.us](mailto:zoning@co.st-clair.il.us). The next step would be to complete a building permit application that will be accompanied by the plan drawn to scale and submit said documents to the Building & Zoning Department.

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After **Public Act 096-0778** was signed into law on August 28, 2009 amending the Energy Efficient Commercial Building Act by including residential buildings and amending the name of the act to the Energy Efficient Building Act. The new requirements for residential buildings became effective on January 29, 2010. (Ord. 10-1035 12/20/10)

**A. Certificate.** A permanent certificate shall be posted on the electrical distribution panel. The certificate shall list the types and efficiencies of heating, cooling and service water heating equipment. Compliance Certificate must list property address, name of individual completing certificate and the version of compliance software tool. NFRC labels must remain on windows for final inspection.

**B. Clime Zone. 4A**

Location	Min. R-Value	Comment
Ceiling/Roof	R-38	R-30 allowed up to 500 sq ft or 20% of total ceiling area.
Walls	R-13	
Foundation Walls	R-10 / 13	R-10 = Continuous insulated sheathing on interior or exterior. R-13 = Cavity insulation at interior of basement wall.
Foundation Slab	R-10 (2ft)	Must be 2 ft below grade add R-5 for heat slab.
Crawl Space Wall and/or Floor	R-10 / 13	R-10 = Continuous insulated sheathing on interior or exterior. R-13 = Cavity insulation at interior wall.
Ducts Outside Conditioned Space	See below under HVAC	
Steel Frame Walls/Floor	Check with Code Official	

**C. U-Factors.** Windows 0.35 Max. Skylights 0.60 Max.

**Exception:** Fenestration (Windows).

**D. Air Leakage.** Following shall be caulked, gasketed, weatherstripped or otherwise sealed with an air barrier material, suitable film or solid material.

1. All joints, seams and penetrations.
2. Site-built windows, doors and skylights.
3. Openings between window and door assembled and their respective jambs and framing.
4. Utility penetrations.
5. Dropped ceilings or chases adjacent to the thermal envelope.
6. Knee Walls.
7. Walls and ceilings separating a garage from conditioned spaces.
8. Behind tubs and showers on exterior walls.
9. Common walls between dwelling units.
10. Attic access openings.
11. Rim joist junction.
12. Other sources of infiltration.

**E. Air sealing and insulation.** Building envelope tightness and insulation installation shall be considered acceptable when tested air leakage is less than five (5) air changes per hour (ACH) when

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tested with a blower door at a pressure of 50 pascals (1 PSF). Testing shall occur after rough in and after installation of penetrations of the building envelope, including penetrations for utilities, plumbing, electrical, ventilation and combustion appliances.

- F. **Fireplaces.** New wood-burning fireplaces shall have gasketed doors and outdoor combustion air.
- G. **Recessed lighting.** Recesses luminaries installed in the building thermal envelope shall be sealed to limit air leakage between conditioned and unconditioned spaces. All recessed luminaries shall be IC-rated and labeled as meeting ASTM E 283.
- H. **Programmable thermostat.** A programmable thermostat is required for each separate heating and cooling system.

I. **Ducts.**

- 1. **Insulation (Prescriptive).** Supply ducts in attics shall be insulated to a minimum of R-8. All other ducts shall be insulated to a minimum of R-6.

**Exception:** Ducts or any portion thereof located completely inside the building thermal envelope requires no insulation.

- 2. **Sealing (Mandatory).** All ducts, air handlers, filter boxes and building cavities used as ducts shall be sealed with mastic. **NO DUCT TAPE**

3. **NOTE - Building Cavities cannot be used for return air (must be metal and sealed)**

- J. **Lighting equipment.** A Minimum of 50 percent of the lamps in permanently installed lighting fixtures shall be high-efficiency lamps.

- K. **Pools (Mandatory).** Pools shall be provided with energy-conserving measures in accordance with the following.

- 1. **Pool heaters.** All pool heaters shall be equipped with a readily accessible on-off switch to allow shutting off the heater without adjusting the thermostat setting. Pool heaters fired by natural gas or LPG shall not have continuously burning pilot lights.
- 2. **Time switches.** Time switches that can automatically turn off and on heaters and pumps according to a preset schedule shall be installed on swimming pool heaters and pumps.
- 3. **Pool covers.** Heated pools shall be equipped with a vapor-retardant pool cover on or at the water surface. Pools heated to more than 90°F (32°C) shall have a pool cover with a minimum insulation value of R-12.

<b>ELECTRICAL CODE REGULATION</b>
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St. Clair County has adopted the **2011 National Electrical Code** in its entirety for the unincorporated areas of the county and all communities that have contracted with the county to do their inspections, with the following 10 exceptions:

- A. **Disconnecting Means and Branch-Circuit Protective Equipment.** The minimum size service is 100 Amp. (Article 550-11 NEC 2011)

- B. Ground Electrode Conductor.** Ground wire shall be copper wire in PVC conduit from meter socket to ground rod. (Article 250-64B NEC 2011)
- C. Feeder or Service Neutral Load.** Entrance conductors and neutral must be of the same size and rating. (Article 220-61 NEC 2011)
- D. Maximum Number Of Disconnects.** All dwelling units' service panels shall have a single main disconnect. On new construction, all service panels shall have **three (3) spaces** for future circuit. No **one-half (1/2) size** circuit breakers permitted on new construction. (Article 230-71 NEC 2011) Note: Also, workspace shall be maintained and center of main breaker no more than 6'6".
- E. Ground Blocks.** All new services, service upgrade or service panel changes require ground blocks. (Article 250-94 NEC 2011)
- F. Conductors Material.** Aluminum wire is permitted for dwelling units. Minimum size aluminum will be 100 AMP capacity. (Article 310-15(B) NEC 2011)
- G. Conductors – Minimum Ampacity and Size.** All power wire 110 volts or higher shall be 12 AWG and larger. (Article 210-24 NEC 2011)
- H. Dwelling Unit Receptacles Outlet, Maximum of four (4) receptacles** per circuit in kitchen. Dining room receptacles shall be on a separate circuit from kitchen. All major appliances shall be on a dedicated circuit [dishwasher, disposal, microwave, refrigerator, etc.]. Heating and/or cooling unit blowers shall be on a dedicated circuit. (Article 210-52 NEC 2011) Note: All outlets shall be installed so cords hang down properly.
- I. Non Metallic Sheathed "NM" (Romex).** Is permitted only in residential or dwelling not commercial buildings.
- J. Smoke Detectors & Carbon Monoxide Detectors.** All dwelling shall have smoke detectors and carbon monoxide detectors, they shall be hard wired (110V) with battery backup and interconnected. Smoke detectors shall be located in every bedroom and halls outside of bedroom with in 15' of the bedroom door and each level of the home. Carbon monoxide detectors shall be within 15' of every bedroom door. Smoke detectors and carbon monoxide detectors in security systems will not be acceptable.

Before you begin work on a job, you are responsible for contracting the appropriate electric company. Each electric company's guidelines slightly vary and it is best to know what rules need to be followed before beginning a job.

St. Clair County is serviced by the following (7) Electric Utility Companies:

- 1. Ameren Illinois .....(800) 775-5000
- 2. Clinton County Electric Cooperative .....(618) 526-7282
- 3. Egyptian Electric .....(618) 684-2143
- 4. Freeburg Power .....(618) 539-5545
- 5. Monroe County Electric.....(618) 939-7171
- 6. Southwestern Cooperative Electric .....(618) 288-6166
- 7. Tri-County Electric .....(618) 244-5151

**Application for Appeal.** The owner of a building or structure or any other person may appeal from a decision of the Electrical Inspector refusing to grant a modification to the provisions of standards and specifications applicable thereto. The Board of Appeals application for appeal may be made when it is claimed that; the true intent of the standards and specifications applicable thereto do not apply, or any equally good or better form of electrical installation can be used. (See Chapter 5 Article VI Division II – Electrical Board of Appeals)

## **ROUGH IN AND CIRCUITS**

- 1.** All work shall be done in a workman like manner.
- 2.** All wiring shall be #12 AWG copper or larger excluding phone, sound, security and data etc.
- 3.** All wiring conductors shall be copper unless provided for in the code.
- 4.** All dwellings shall have smoke detectors; they shall be hard wired with battery back-up and shall be interconnected. Locations are to be: each bedroom, halls outside of bedrooms, within 15 feet of bedrooms and each level of the home. These are mandatory even if an alarm system is installed. New technology style detectors shall be preapproved by the authority having jurisdiction.
- 5.** All dwelling shall have carbon monoxide detectors within 15 feet of the outside of all bedroom doors. They shall be interconnected to the smoke detectors and be both 110 volt and battery backup.
- 6.** All conduits installed shall use proper electrical fittings, plumbing fittings are not allowed.
- 7.** Non metallic sheathed cable (Romex) is only allowed in residential or dwellings.
- 8.** All rough-in wiring shall be completed and made up, all wiring shall be spliced and tailed out with at least 6 inches of wire extending outside the box. All receptacles shall be tailed, feed thru on receptacles is allowed only on GFCI for down line protection.
- 9.** All wiring in a basement 8/3 or smaller shall be installed in a chase or in drilled holes in the joists. Holes shall be drilled as to not damage the integrity of the joists. Wire larger than 8/3 may run on the bottom of the joists, but not in the center of the room.
- 10.** Dryers, ranges and ovens shall be wired with three conductors and a ground, they shall use a four wire receptacle and not have the frame tied to neutral.
- 11.** Sump pumps, washers, refrigerators, freezers and any other appliance which require a dedicated circuit shall have a single outlet. GFCI receptacles are not required if this article is followed.
- 12.** All outlets in garages and accessory buildings that have floors at or below grade level, which are not intended as habitable rooms such as storage areas, work areas, unfinished areas of basements etc. shall be GFCI protected.
- 13.** GFCI are required in crawl spaces, wet bars, all kitchen countertops, bathrooms, garages, outdoor outlets, above ground pools and receptacles within 6 feet of a sink or standing water.
- 14.** All 120 volt, 15 and 20 amp circuits supplying outlets in bedrooms shall be Arc Fault Protected.
- 15.** It is recommended that grounds on receptacles be installed on top.
- 16.** All "disconnecting Means" shall be legibly marked to indicate its purpose.
- 17.** "Working Space" requirements at all electrical equipment including meters, electric panel, air conditioning equipment etc. is enforced.
- 18.** Illumination is required for all working spaces for service equipment, switch boards, panel boards that are installed indoors.
- 19.** The white conductor on NM Cable (Romex) shall be identified with a continuous black tape when used as an ungrounded conductor.
- 20.** Multiple branch circuits, where two or more branch circuits supply devices or equipment a means of simultaneously disconnecting power shall be provided.
- 21.** Balconies, decks and porches that are accessible from inside the dwelling shall have at least one receptade with in the perimeter of the balcony, deck or porch.
- 22.** Raceway sealing, where a raceway enters a building or structure it shall be sealed with sealants that are identified for use with cable insulation. It shall be sealed in the conduit and around the exterior of the conduit.
- 23.** Grounding and bonding is required on metal pipes, metal equipment, support beams, and concrete – encased electrodes stubbed up or turned out (rebar as grounds) in basements.
- 24.** New homes or houses being remodeled require a spare switched conductor for ceiling fans and support for the ceiling fan.
- 25.** Neutrals are required in "switch boxes" for the purpose of automatic room lighting.
- 26.** Ground Fault circuit interrupter protection shall be provided for cables installed in electrically heated floors of bathrooms, kitchens and hydro-massage bathtubs.
- 27.** All closet lights shall be covered (no bare bulbs are allowed) a minimum of 12 inches is required between fixture and stored material.

- 28. On final inspection all plates, devices and electrical components shall be installed and operational. All fixtures are to be installed, have lamps and be working, all electric work is to be complete.
- 29. All electric panels require circuit identification and a legible panel directory.

## **SERVICE**

- 1. Minimum Dwelling service is 100 amp.  
100 amp service require #3 copper or larger or #1 aluminum or copper clad aluminum or larger.  
200 amp services require 2/0 copper or larger or 4/0 aluminum or copper clad aluminum or larger.  
Services require #6 copper ground wire for 100 amp or #4 copper ground wire for 200 amp.
- 2. Entrance conductors and neutrals must be the same size and rating.
- 3. Neutrals shall be identified with white tape or white insulation and unbroken from the weather head thru the meter to the panel. \*CONTACT UTILITY FOR METER CAN TYPE\* Ameren Approved Meter Cans do not require unbroken neutrals.
- 4. All service entrance conductors shall be installed in conduit from the meter to the panel. When using PVC conduit it shall have a ground wire in it. There shall be no splices in these conductors.
- 5. The ground wire from the meter to the ground rod shall be in PVC conduit from meter can into earth.
- 6. All PVC conduit shall have the proper size ground wire in it.
- 7. All service panels must have a single main disconnect. On new construction, panels will have at least three spaces for future circuits.
- 8. Panel boxes shall be mounted with a maximum height of 6 feet 6 inches to the center of the main breaker.
- 9. Panel boxes are not permitted to be mounted in closets or bathrooms.
- 10. Panel boxes require work clearance of 36 inches wide, 3 feet deep and floor to ceiling height unobstructed area. There shall be nothing in this area, including below grade sump pump.
- 11. Meters shall be 5 feet 6 inches to the center of the meter above final grade.
- 12. Weather heads shall be a minimum height of 13 feet above ground.
- 13. Conduit ditches shall remain open until the inspection.
- 14. Service conductors shall extend 24" to 30" out of the weatherhead and be marked within 12" of the weatherhead.
- 15. Service conductors are required to be a minimum of ten feet over yards, decks and patios, 12 feet over driveways and 18 feet over roadways.

<b>ILLINOIS ACCESSIBILITY CODE REGULATIONS</b>
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St. Clair County has adopted the Illinois Accessibility Code 1997 in its entirety for the unincorporated areas of the County.

<b>ILLINOIS PLUMBING CODE REGULATIONS</b>
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St. Clair County has adopted the Illinois Plumbing Code current year in its entirety for the unincorporated areas of the County.

Any individuals who installs, alters, extends, repairs and/or maintain plumbing systems shall be an Illinois License Plumber.

**Exception:** The owner of single family residence being constructed for his/her own occupancy, must occupy for a period of not less than 6 months after the completion of construction of the residence.

The following section cover some of the most commonly asked questions and mistakes seen by inspectors.

### **FOOTINGS**

Required footing inspections for pole buildings, piers, trenches, thickened slabs, supporting a structure bearing walls, porch, roofs, sunrooms etc.

1. 32" minimum depth.
2. Continuous including jumps.
3. One story minimum 16" x 8".
4. Two story brick 20" x 10".
5. 2 # 4 bars horizontal continuous 15" minimum lap.
6. Dowel pins #4 at 40".
7. Subgrade not frozen.
8. No water in trench.
9. Minimum 2500 P.S.I. concrete.

### **FOUNDATIONS**

\*No Inspection Required – Spot checks Only

1. 8" thick 8' high 7' backfill (#6 @ 40" o.c. or equal to vertical).
2. 8" thick 9' high 8' backfill (#6 @ 24" o.c. or equal to vertical).
3. 10" thick 8' high 7' backfill (#6 @ 56" o.c. or equal to vertical).
4. 10" thick 9' high 8' backfill (#4 @ 16" o.c. or equal to vertical).
5. 2 # 4 (horizontal) bars in top and bottom (12") of wall.
6. 10" wall where 4" brick ledge (leaves minimum 6" wall).
7. Drainage – Waterproofing.
8. Egress window or swinging door to outside required for all basements. Window sill height maximum 44" off floor.
9. Crawlspace vents within 3' of corners.

### **ANCHOR BOLTS**

1. ½" galvanized anchor bolts embedded 7" into masonry or concrete every 6' minimum 4' if over (2) two stories.
2. Two bolts per plate section and one bolt within 12" from each end.
3. Plate washers (galvanized) 3"x3"x¼" required when braced walls sit directly on foundation.

### **FRAMING**

1. Framing 8" above grade including basement walkouts.
2. Treated wood against concrete.
3. ¼" x 3" x 3" galvanized washer plates on braced walls directly on foundation.
4. Attic access 22" x 30".
5. Floor and roof trusses braced per manufacturer.
6. Trusses tied down.
7. Additional studs under girders.
8. Point loads supported.

9. Fire blocking.
10. Dryer vents maximum 25' deduct 5' for each 90° elbow – no screws. ALL METAL
11. Bathrooms exhaust clear to outside (not soffit).
12. Columns anchors to floor and beam.
13. Stair clearance 6'-8' vertical from front edge step, width 3' riser maximum 7 ¾", tread minimum 10" nose to nose.
14. Sleeping room egress window.
15. Garage floor slopes to door or drain.
16. No duct opening into garage.
17. Water heater 18" above floor.

### **WALL BRACING**

1. No 1x4 or metal strap diagonal bracing.
2. Braced wall length limit 25' includes garage walls (3 car garage requires braced offset wall), unless within 4' of braced wall line of building.
3. One 900 square foot maximum room of residence allowed 35' wall length.
4. Corner bracing for garage door and portal openings require corner bracing with a 4:1 ratio (height to width) (8' to 2') for light frame roof only for living area above check with code official.
5. Corner bracing other walls full 48" wide structural sheathing panel at each end and at least every 25' o.c. but not less than 20% of wall for (1) one story and 45% of 1<sup>st</sup> of 2<sup>nd</sup> story.
6. For 2<sup>nd</sup> story with brick veneer corners must have tie downs from top to foundation.
7. Corner panels nail edges every 6" minimum.

### **FIREPLACES – MEETING CODE**

1. Fire-stopped joist and rafter space.
2. Fire-stopped at every floor, ceiling or roofline around chimney area.
3. Chimney must be 2" from combustibles.
4. Chimney-less fireplaces no vents 3' of windows that open.
5. Masonry chimneys must have reinforcing bars installed.

### **FIRE AND GARAGE SEPARATION**

1. Duplex separation walls 2 hours fire rating double wall 5/8 both sides or equivalent.
2. Between garage and living area ½" drywall and garage ceiling.
3. Fire retardant disappearing stair in garage ceiling.
4. All penetrations at floor and ceiling levels fire blocked at wires, pipes, ducts, drop ceilings, soffits, shafts, under tubs, etc. (flash return ducts at floor).
5. Open web floor trusses – fire block every 1000 square feet.
6. Drywall walls and ceiling under accessible stairs.
7. All electrical, plumbing, and mechanical located in wall cavities will be draft stopped at floor level and top of wall.
  - a. Draft stop will be fire rated foam.

### **SAFETY GLASS**

**Hazardous locations.** The following shall be considered specific hazardous locations for the purposes of glazing:

1. Glazing in swinging doors except jalousies.

2. Glazing in fixed and sliding panels of sliding door assemblies and panels in sliding and bi fold closet door assemblies.
3. Glazing in storm doors.
4. Glazing in all unframed swinging doors.
5. Glazing in doors and enclosures for hot tubs, whirlpools, saunas, steam rooms, bathtubs and showers. Glazing in any part of a building wall enclosing these compartments where the bottom exposed edge of the glazing is less than 60 inches (1524 mm) measured vertically above any standing or walking surface.
6. Glazing, in an individual fixed or operable panel adjacent to a door where the nearest vertical edge is within a 24-inch (610mm) arc of the door in a closed position and whose bottom edge is less than 60 inches (1524 mm) above the floor or walking surface.
7. Glazing in an individual fixed or operable panel, other than those locations described in Items 5 and 6 above, that meets all of the following conditions:
  - a. Exposed area of an individual pane greater than 9 square feet (0.836 m<sup>2</sup>).
  - b. Bottom edge less than 18 inches (457 mm) above the floor.
  - c. Top edge greater than 36 inches (914 mm) above the floor.
  - d. One or more walking surfaces within 36 inches (914 mm) horizontally of the glazing.
8. All glazing in railings regardless of an area or height above a walking surface. Included are structural baluster panels and nonstructural in-fill panels.
9. Glazing in walls and fences enclosing indoor and outdoor swimming pools, hot tubs and spas where the bottom edge of the glazing is less than 60 inches (1524 mm) above a walking surface and within 60 inches (1524mm) horizontally of the waters edge. This shall apply to single glazing and all panes in multiple glazing.
10. Glazing adjacent to stairways, landings and ramps within 36 inches (914 mm) horizontally of a walking surface when the exposed surface of the glass is less than 60 inches (1524 mm) above the plane of the adjacent walking surface.
11. Glazing adjacent to stairways within 60 inches (1524 mm) horizontally of the bottom tread of a stairway in any direction when the exposed surface of the glass is less than 60 inches (1524 mm) above the nose of the tread.

### **EGRESS WINDOW (SLEEPING ROOM/BASEMENT)**

1. Sill not more than 44" above floor.
2. Minimum of 5.7 square feet (basement) clear opening.
3. Minimum of 5.0 square feet (grade level).
4. Minimum height clears opening 24".
5. Minimum width 20" clearing opening.

### **STAIRWAYS**

**Width.** Stairways shall not be less than 36 inches (914 mm) in clear width at all points above the permitted handrail height and below the required headroom height. Handrails shall not project more than 4.5 inches (114mm) on either side of the stairway and the minimum clear width of the stairway at and below the handrail height, including treads and landings, shall not be less than 31.5 inches (787 mm) where a handrail is installed on one side and 27 inches (698 mm) where handrails are provided on both sides. (R311.5.1)

**Exception:** The width of spiral stairways shall be in accordance with Section R311.5.8.

**Headroom.** The minimum headroom in all parts of the stairway shall not be less than 6 feet 8 inches (2036 mm) measured vertically from the sloped plane adjoining the tread nosing or from the floor surface of the landing or platform. (R311.5.2)

## **STAIR TREADS AND RISERS (DECKS INCLUDED)**

**Riser height.** The maximum riser height shall be 7 3/4 inches (196 mm). The riser shall be measured vertically between leading edges of the adjacent treads. The greatest riser height within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm). (R311.5.3.1)

**Tread depth.** The minimum tread depth shall be 10 inches (254 mm). The tread depth shall be measured horizontally between the vertical planes of the foremost projection of adjacent treads and at a right angle to the treads leading edge. The greatest tread depth within any flight of stairs shall not exceed the smallest by more than 3/8 inch (9.5 mm). Winder treads shall have a minimum tread depth of 10 inches (254 mm) measured as above at a point 12 inches (305mm) from the side where the treads are narrower. Winder treads shall have a minimum tread depth of 6 inches (152 mm) at any point. Within any flight of stairs, the greatest winder tread depth at the 12 inch (305 mm) walk line shall not exceed the smallest by more than 3/8 inch (9.5 mm). (R311.5.3.2)

**Profile.** The radius of curvature at the leading edge of the tread shall be no greater than 9/16 inch (14.3 mm). A nosing not less than 3/4 inch (19 mm) but not more than 1 1/4 inch (32 mm) shall be provided on stairways with solid risers. The greatest nosing projection shall not exceed the smallest nosing projection by more than 3/8 inch (9.5mm) between two stories, including the nosing at the level of floors and landings. Beveling of nosing shall not exceed 1/2 inch (12.7 mm). Risers shall be vertical or sloped from the underside of the leading edge of the tread above at an angle not more than 30 (0.51 rad) degrees from the vertical. Open risers are permitted, provided that the opening between treads does not permit the passage of a 4-inch diameter (102 mm) sphere. (R311.5.3.3)

### **Exceptions:**

1. A nosing is not required where the tread depth is a minimum of 11 inches (279 mm).
2. The opening between adjacent treads is not limited on stairs with a total rise of 30 inches (762 mm) or less.

**Handrails.** Handrails shall be provided on at least one side of each continuous run of treads or flight with four or more risers. (R311.5.6)

**Height.** Handrail height, measured vertically from the sloped plane adjoining the tread nosing, or finish surface of ramp slope, shall be not less than 34 inches (864 mm) and not more than 38 inches (965 mm). (R311.5.6.1)

**Continuity.** Handrails for stairways shall be continuous for the full length of the flight, from a point directly above the top riser of the flight to a point directly above lowest riser of the flight. Handrail ends shall be returned to wall or shall terminate in newel posts or safety terminals. Handrails adjacent to a wall shall have a space of not less than 11/2 inch (38mm) between the wall and the handrails. (R311.5.6.2)

### **Exceptions:**

1. Handrails shall be permitted to be interrupted by a newel post at the turn.
2. The use of a volute, turnout, starting easing or starting newel shall be allowed over the lowest tread.

**Handrail grip size.** Handrails with a circular cross section shall have an outside diameter of at least 1 1/4 inches (32 mm) and not greater than 2 inches (51 mm). If the handrail is not circular it shall have a perimeter dimension of at least 4 inches (102 mm) and not greater than 6 1/4 inches (160 mm) with a maximum cross section of dimension of 2 1/4 inches (57 mm). (R311.5.6.3)

**Guards required.** Porches, balconies or raised floor surfaces located more than 30 inches (762 mm) above the floor or grade below shall have guards not less than 36 inches (914 mm) in height. Open sides of stairs with a total rise of more than 30 inches (762 mm) above the floor or grade below shall have guards not less than 34 inches (864 mm) in height measured vertically from the nosing of the treads. (R312.1)

Porches and decks which are enclosed with insect screening shall be provided with guards where the walking surface is located more than 30 inches (762 mm) above the floor or grade below.

**Guard opening limitations.** Required guards on open sides of stairways, raised floor areas, balconies and porches shall have intermediate rails or ornamental closures which do not allow passage of a sphere 4 inches (102mm) or more in diameter. (R312.2)

**Exceptions:**

1. The triangular openings formed by the riser, tread and bottom rail of a guard at the open side of a stairway are permitted to be of such a size that a sphere 6 inches (152 mm) cannot pass through.
2. Openings for required guards on the sides of stair treads shall not allow a sphere  $4\frac{3}{8}$  inches (107mm) to pass through.

**BUILDER'S STATEMENT OF UNDERSTANDING,  
ACCEPTANCE AND AGREEMENT**  
*St. Clair County Building & Zoning Department*

**READ CAREFULLY AND SIGN**

1. I understand, accept and agree that any permit issued for any building, electrical, plumbing or mechanical work, does not grant the privilege to erect any structure or to use any property for a purpose or in a manner prohibited by the adopted codes, ordinances or regulations of the County of St. Clair.
2. I understand, accept and agree that the responsibility for assuring that the plans for any proposed construction are in compliance with the provisions of adopted codes shall rest solely with me as the applicant.
3. I understand, accept and agree that the County Building & Zoning Office does not consider subdivision covenant restrictions when reviewing plans.
4. I understand, accept and agree that the County Building & Zoning Office does not consider American Disability Act requirement when reviewing plans.
5. I understand, accept and agree that all required setbacks for any building or structure are to be measured from property lines, the location of which be identified by stakes in the "SR", "MR", and "RR-1" zone district, and the measurements from curbs or similar landmarks can produce errors which may halt construction and require that any part of any structure built in error, be removed.
6. I understand, accept and agree that property corners will be properly staked in the "SR", "MR", and "RR-1" zone district and that said stakes will remain in place and undisturbed until after the footing/foundation inspection.
7. I understand, accept and agree that all fees for all permits must be paid prior to the issuance of any permit in accordance with Chapter 7, Article I Division IX.
8. I understand, accept and agree that permits for private sewage disposal system and private wells must be obtained from the St. Clair County Health Department.
9. I understand, accept and agree that law requires inspection of all work and that failure to request and secure such inspection is a violation of the County code.
10. I understand, accept and agree that as the applicant for a permit, I am solely responsible for notifying the Code Administrator when work has progressed to a point requiring inspection and for preventing any further work until such inspection has been made and the work determined to be in compliance with applicable codes.
11. I understand, accept and agree that any request for inspection must be made by calling the St. Clair County Building & Zoning Office between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday, at least 24 hours prior to time when the inspection is needed. The County attempts to complete each inspection within 48 hours of its request, but offers no guarantee to do so.

12. I understand, accept and agree that inspections are required at the following stages:

**FOOTING INSPECTION**

-Upon completion of the footing and foundation excavation, but prior to pouring any concrete

**FOUNDATION/SLAB INSULATION INSPECTION**

-Prior to pouring any concrete

**UNDERGROUND PLUMBING INSPECTION**

-Upon completion of underground plumbing, but prior to covering

**ROUGH-IN PLUMBING INSPECTION**

-Upon completion of rough-in plumbing but prior to insulation or covering

**ROUGH-IN ELECTRICAL INSPECTION**

-Upon completion of rough-in electric, but prior to insulation or covering

-Pools under pool grounding

-Pools conduits and grounding loop around pool under sidewalks or walkways

**ELECTRICAL SERVICE INSPECTION**

-Upon completion of permanent service

**FRAMING INSPECTION**

-Prior to insulation and the covering of structural members

**INSULATION INSPECTION**

-Prior the covering of structural members

**FINAL ELECTRICAL INSPECTION**

-Following completion but prior to occupancy

-Pools completion of all electrical work and equipment prior to use of pool

**FINAL PLUMBING INSPECTION**

-Following completion but prior to occupancy

**FINAL BUILDING INSPECTION**

-Following completion but prior to occupancy

**ABSOLUTELY CAN NOT OCCUPY RESIDENCE UNTIL ALL FINAL INSPECTIONS HAVE BEEN COMPLETED AND OCCUPANCY PERMIT HAS BEEN ISSUED**

PRIVATE SEWAGE DISPOSAL – CONTACT ST. CLAIR COUNTY HEALTH DEPARTMENT

PUBLIC SEWERS – CONTACT APPROPRIATE TOWNSHIP FOR APPLICABLE PERMITS

13. I understand, accept and agree that should any work performed under a permit issued by St. Clair County fail inspection, I am subject to a re-inspection fee, as established by law.

14. I understand, accept and agree that no Final Certificate of Zoning Compliance shall be issued until all inspection have been made and passed.

15. I understand, accept and agree that prior to occupying the building or structure I will obtain the

necessary Occupancy permit from the St. Clair County Building & Zoning Department.

16. I understand, accept and agree that every temporary electrical service must have G.F.I protection.

17. I understand, accept and agree that the Illinois Roofing industry Licensing Act (225 ILCS 335)

*"It is hereby declared to be the public policy of this State that, in order to safeguard the life, health, property and public welfare of its citizens, the business of roofing construction, reconstruction, alteration, maintenance and repair is a matter affecting public interest, and any person desiring to obtain to obtain a license to engage in the business as herein defined shall be required to establish his or her qualifications to be licensed as herein provided. And that is St. Clair County should issue a permit to me it does so with the understanding that I will comply with the requirements of said Act.*

*Nothing in this Act shall be constructed to require a person who performs roofing or waterproofing work to his or her own property, or for no consideration, to be licensed as a roofing contractor. (225 ILCS 335/11(3))*

18. I Understand accept and agree that all trash, debris and scrap materials must be placed into appropriate containers and disposed of properly. Burning of any kind is prohibited.

19. I understand, accept and agree that if any permitted work is not completed within six (6) months from the date a permit is issued, that permit shall become null and void.

**I CERTIFY BY MY SIGNATURE BELOW, THAT I HAVE READ, UNDERSTAND, AND ACCEPT EACH OF THE PROVISIONS ABOVE, AND WILL ABIDE BY THEM AND BY THE CODES, ORDINANCES, REGULATIONS AND STATUES OF THE COUNTY OF ST. CLAIR AND THE STATE OF ILLINOIS.**

OWNER/APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PLEASE LIST YOUR CONTRACTORS**

BUILDING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

ELECTRICAL CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PLUMBING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_

ROOFING CONTRACTOR \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS \_\_\_\_\_

LICENSE NUMBER \_\_\_\_\_

## CONTRACTORS NOTIFICATION

As of January 3, 2011, St. Clair County will be enforcing all the regulations in the Illinois Conservation Code. Prior to applying for a building permit, you must first generate a Compliance Certificate using REScheck.Web for residential or COMcheck.Web for commercial which must be e-mailed to the Building & Zoning Department at [amar@co.st-clair.il.us](mailto:amar@co.st-clair.il.us).

Public Act 096-0778 was signed into law on August 28 2009, amending the Energy Efficient Commercial Building Act by including residential buildings and amending the name of the act to the Energy Efficient Building Act. The new requirements for residential buildings became effective on January 29, 2010.

### WHAT THE LAW REQUIRES

The Law requires all new commercial and residential construction for which a building permit application is received by a municipality or county to follow a comprehensive statewide energy conservation code. Renovations alterations, additions, and repairs to most existing commercial and residential buildings must follow the Illinois Energy Conservation Code. The Law requires design and construction professionals to follow the latest published edition of the International Energy Conservation Code which is currently the 2009 International Energy Conservation Code and the American Society of Heating, Refrigeration and Air-conditioning Engineers (ASHRAE) Standard 90.1, 2007 "Energy Standard for Buildings except Low-Rise Residential Buildings." Under the law, the Capital Development Board has the power to modify the Illinois Energy Conservation Code.

### REScheck Program

The REScheck (formerly MECcheck) product group enables designers and builders to quickly and easily determine whether new homes, additions, and low-rise apartment buildings will meet the requirements of the Model Energy Code (MEC) or the International Energy Conservation Code (IECC). REScheck also simplifies code compliance determinations for building officials, plan checkers and inspectors.

States, counties or cities may require compliance with the MEC or the IECC for new residential construction. Financial guarantees through the Farmers Home Administration, Rural Economic and Community Development (Department of Agriculture) and Veterans Administration also require compliance with the MEC.

<http://energycode.pnl.gov/REScheckWEB/>

### COMcheck Program

COMcheck-Web offers an easy-to-understand process for demonstrating compliance with all commercial energy code requirements for envelope, lighting and mechanical systems. It eliminates calculation tasks other than determining square footages and requires no specialized technical knowledge of commercial codes. When applied to simple buildings, it is self-contained, requiring no additional resources or reference books. Finally, COMcheck-Web uses terminology familiar to the design, construction and enforcement communities.

COMcheck-Web can be used with most commercial energy codes based on ASHRA/IES Standard 90.1-1989/1999 or the 1998, 2000, 2001, 2003 or 2006 IECC. Contractors and designers who use COMcheck-Web can save time and effort in documenting code compliance. Officials who receive COMcheck-Web certification forms can confidently view these submissions as "deemed to comply" with the code.

<http://energycode.pnl.gov/COMcheckWeb/>

VILLAGE OF FREEBURG

UTILITY SERVICE FEES – RESIDENTIAL – IN VILLAGE LIMITS

Electric tap on.....	\$550.00*
Sewer tap on.....	\$750.00
Water tap on.....	\$500.00 – plus labor and materials**
Temporary electric connection.....	\$50.00
Temporary electric deposit.....	\$100.00
Electric meter deposit.....	\$20.00
Water meter deposit.....	\$15.00
Sewer meter deposit.....	\$15.00
Total.....	\$2,000.00

Tap-on fees must be paid before tap-on is made. Meters will not be turned on until tap-on fees and deposits are made. Deposit amounts are for owners. If you are building rental property, your tenants' deposits will be at a higher rate. Meter deposits are applied to final bills.

Multi-unit structures require tap-on fees and meter deposits for each unit.

**Electric:**

Temporary electric is for construction purposes only. Village will provide meter & connection. Temporary service inspected by Village and billed monthly.

\*Standard overhead service installation will include the first 150 feet of wire and the meter. Standard underground service installation will include the first 100 feet of wire and the meter. Any additional length beyond the first 100 feet will be charged at \$1.50 per foot for 200 amp wire and \$2.50 per foot for 400 amp wire. If a line extension is needed, it will be subject to labor and material costs.

Line extensions: Extensions of primary lines and the addition of poles or transformers will be subject to labor and material costs.

**Sewer:**

Sewer tap-on must be inspected by an authorized village employee during normal working hours of 7:00 am to 3:30 pm, Monday through Friday. No sewer inspection will be done after hours, on weekends or holidays. Plastic underground sewer piping shall have a continuous 12 gauge (or larger) solid copper tracer wire installed with and attached to the plastic sewer piping material every eight feet. This wire shall extend from the sewer pipe connection at the property or right of way line to the connection at the building drain. This tracer wire shall terminate (in a visible location) 12" above ground at the sewer/building drain connection or the cleanout.

**Water:**

\*\*The cost of a water meter installation ranges from approximately \$500.00 to \$2,500.00 depending on whether a bore is required, a pressure reducing yoke is installed and the length and size of copper tubing required. An invoice for these charges will be sent to the contractor/homeowner once the service has been installed. These costs are in addition to the water tap-on fee. Plastic underground water piping shall have a continuous 12 gauge (or larger) solid copper tracer wire installed with and attached to the top of the plastic water piping material every eight feet. This wire shall extend from the visible area in the meter pit to the exterior of the building served.

## VILLAGE OF FREEBURG

**40-24-13 FEES.** The Board of Trustees establishes the following schedule of fees for the various permits and procedures listed in this Chapter. The fees are intended to defray the administrative costs connected with the processing/conducting of such permits or procedures; the fees do not constitute a tax or other revenue-raising device. All such fees shall be paid in advance by the applicant to the Village Clerk as follows:

(A) (1) **Zoning Occupancy Fees:**

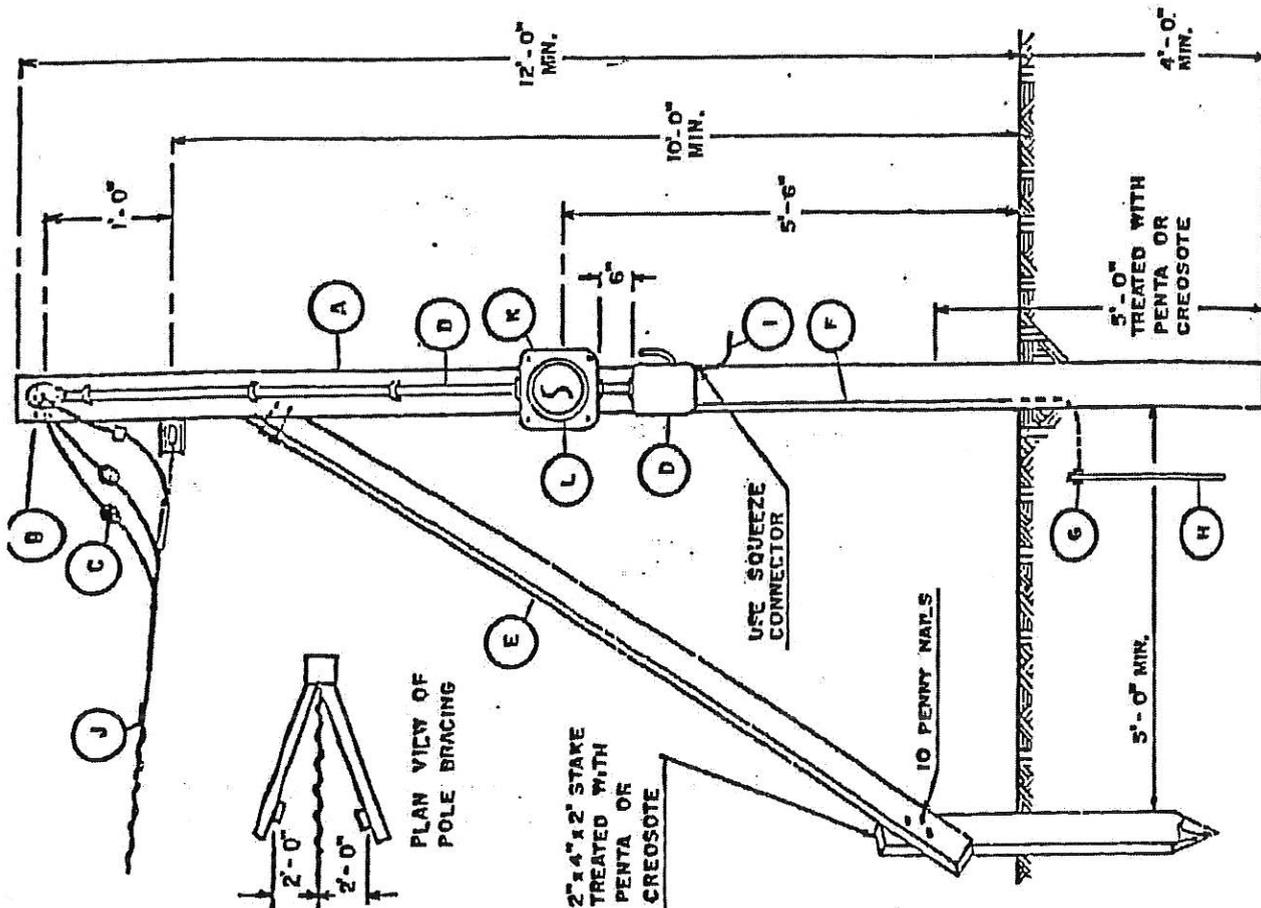
Single-Family Residence	\$25 or \$.04 per sq. ft. (whichever is greater)
Multi-Family Residence	\$25 per unit or \$.04 per sq. ft. (whichever is greater)
Commercial or Business Structure	\$100 or \$.04 per sq. ft.; (whichever is greater)
Industrial Structure	\$150 or \$.04 per sq. ft.; (whichever is greater)
Manufactured Home Unit/Immobilized	\$125
Accessory Building	\$10 per building or \$.04 per sq. ft.; (whichever is greater)
Structural Additions	\$10 or \$.04 per sq. ft.; (whichever is greater)
Plan Development	\$500 or \$.04 per sq. ft.; (whichever is greater)
Mobile Home Park Permit	\$500 or \$25.00 per pad; (whichever is greater, plus engineering costs, if any)
Miscellaneous Permit (I.E. Parking Lot, Patio, Driveway, Etc.)	\$.02 per sq. ft. (\$10 Minimum) (\$25 Maximum)
Sign Permit	\$10 or \$.10 per sq. ft.; (whichever is greater)

(2) All fees for the above projects that are started prior to obtaining the zoning occupancy permit and/or paying the fees shall be doubled.

# TEMPORARY OVERHEAD SERVICE

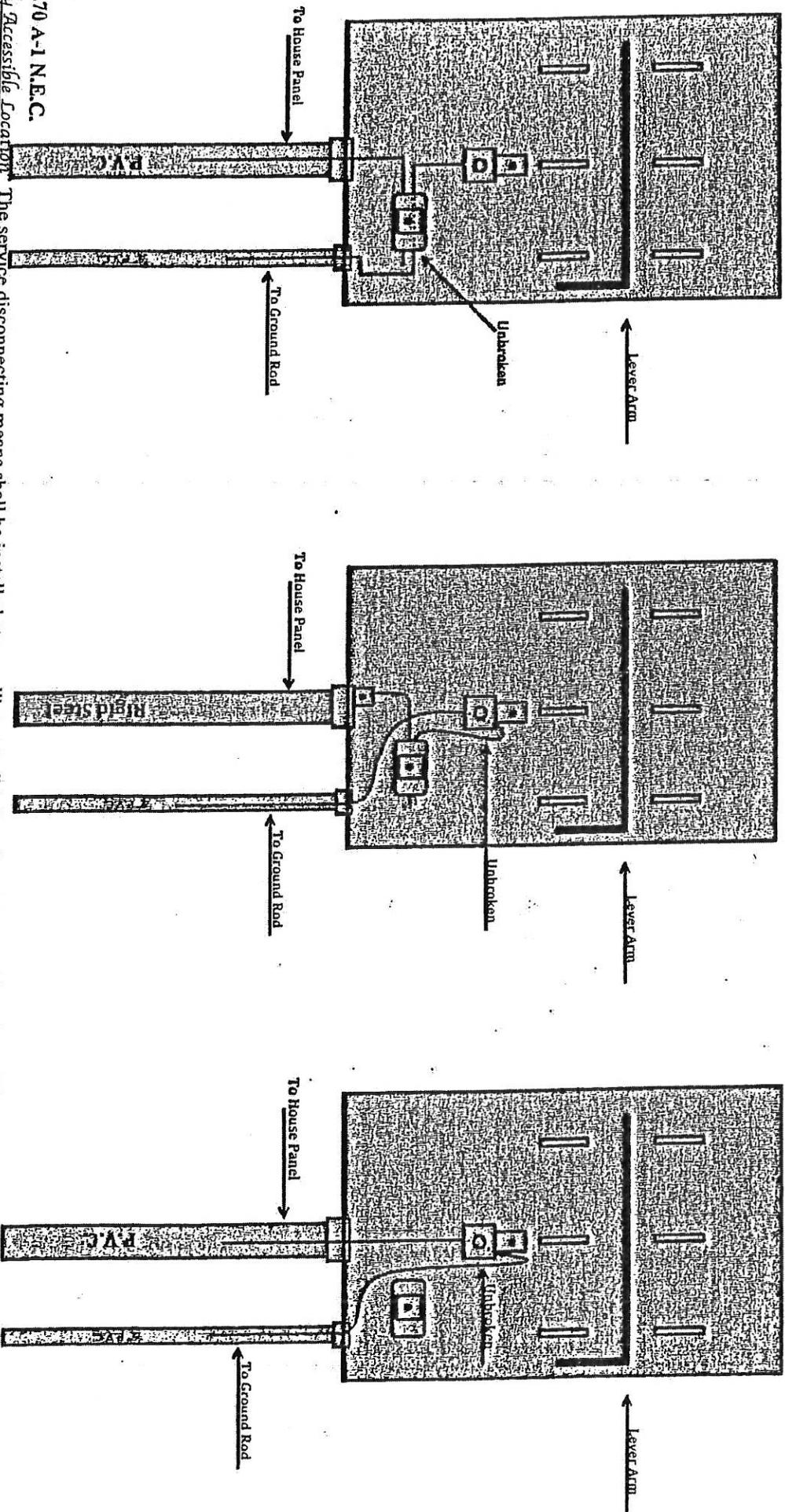
ITEMS TO BE FURNISHED BY CUSTOMER:

- (A) 4" x 4" Timber or equal. Timber acceptable only for temporary installations. For permanent installations, a 16' creosoted pine pole is required. 100' is maximum service length permitted without intermediate support being furnished and installed by customer. Where service crosses streets a higher support may be required to provide clearance. Customer should advise service from Company if in doubt.
  - (B) Weatherhead conduit (2" minimum conduit).
  - (C) Cable with 3'-0" pigstails for connecting to utility power lines. Cable to be U.L. approved and suitable for service.
  - (D) Raintight fuse switch 60 amp. minimum.
  - (E) 2" x 4" brace.
  - (F) No. 6 Copper Conductor (Min.)
  - (G) Standard MERA Ground Clamp.
  - (H) 5/8" x 8'-0" Copper Clad Ground Rod.
  - (I) Cable to trailer or service cable to be U.L. approve.
- ITEMS TO BE FURNISHED BY CITY:
- (J) Triplex service drop.
  - (K) Meter socket base (Installed by Customer).
  - (L) Meter (Installed by city).





# Correct Connections of Unbroken ground wire To By-Pass Lever Meter Housing Neutral Position



30.70 A-1 N.E.C. Readily Accessible Location The service disconnecting means shall be installed at a readily accessible location either outside of a building or structure or inside nearest point of the service conductors.

30.91 NEC

Service Equipment Location The service over current device shall be an integral part of the service disconnecting means or shall be located immediately adjacent thereto. The electrical inspector will discuss "unusual circumstance" with utility company engineering staff to resolve any particular issues that may arise.

**BUILDER'S STATEMENT OF UNDERSTANDING,  
ACCEPTANCE AND AGREEMENT**

VILLAGE OF FREEBURG ZONING DEPARTMENT  
14 SOUTHGATE CENTER  
FREEBURG, IL 62243 (539-5545)

**READ CAREFULLY AND SIGN**

1. I understand, accept and agree that any permit issued for any building, electrical, plumbing or mechanical work does not grant the privilege to erect any structure or to use any property for a purpose or in a manner prohibited by the adopted codes, ordinances or regulations of the Village of Freeburg.
2. I understand, accept and agree that the responsibility for assuring that the plans for any proposed construction are in compliance with the provisions of adopted codes, shall rest solely with me as the applicant.
3. I understand, accept and agree that the Village of Freeburg Zoning Office does not consider subdivision covenant restrictions when reviewing plans.
4. I understand, accept and agree that the Village of Freeburg Zoning Office does not consider American Disability Act requirements when reviewing plans.
5. I understand, accept and agree that all required setbacks for any building or structure are to be measured from property lines, the location of which must be identified by stakes in all the zone districts, and that measurement from curbs or similar landmarks can produce errors which may halt construction and require that any part of any structure built in error be removed.
6. I understand, accept and agree that property corners will be properly staked in all zone districts and that said stakes will remain in place and undisturbed until after the footings/foundation inspection.
7. I understand, accept and agree that all fees for all permits must be paid prior to the issuance of any permit.
8. I understand, accept and agree that permits for private sewage disposal systems and private wells must be obtained from the St Clair County Health Department.
9. I understand, accept and agree that inspection of all work is required by law and that failure to request and secure such inspections is a violation of the Village of Freeburg's code.
10. I understand, accept and agree that as the applicant for a permit, I am solely responsible for notifying the Code Administrator when work has progressed to a point requiring inspection, and for preventing any further work until such inspection has been made and the work determined to be in compliance with applicable codes.
11. I understand, accept and agree that any request for inspection must be made by calling the St. Clair County Zoning Office, 618-277-6600 ext. 2644, between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, at least 24 hours prior to the time when the inspection is needed.
12. I understand, accept and agree that inspections are required at the following stages:

**FOOTING INSPECTION** – Upon completion of the footing and foundation excavation, but prior to pouring any concrete.

UNDERGROUND PLUMBING INSPECTION – Upon completion of underground plumbing, but prior to covering.

ROUGH-IN ELECTRICAL INSPECTION – Upon completion of rough-in electric, but prior to covering.

ABOVE GROUND ROUGH-IN PLUMBING INSPECTION – Upon completion of rough-in plumbing, but prior to covering.

ELECTRICAL SERVICE INSPECTION – Upon completion of permanent service.

FRAMING INSPECTION – Prior to the covering of structural members.

FINAL ELECTRICAL INSPECTION – Following completion but prior to occupancy.

FINAL PLUMBING INSPECTION – Following completion but prior to occupancy.

FINAL BUILDING INSPECTION – Following completion but prior to occupancy.

**ABSOLUTELY CANNOT OCCUPY OR USE STRUCTURE UNTIL  
ALL FINAL INSPECTIONS HAVE BEEN COMPLETED**

PUBLIC SEWERS, WATER, ELECTRIC – CONTACT VILLAGE OF FREEBURG

PRIVATE SEWAGE DISPOSAL – CONTACT ST. CLAIR COUNTY HEALTH DEPARTMENT

13. I understand, accept and agree that should any work performed under a permit issued by the Village of Freeburg fail inspection, I am subject to a re-inspection fee, as established by law.

14. I understand, accept and agree that no Final Certificate of Zoning Compliance shall be issued until all inspections have been made and passed.

15. I understand, accept and agree that every temporary electrical service must have G.F.I. protection.

16. I understand, accept and agree that the Illinois Roofing Industry Licensing Act states in part:

“It is hereby declared to be the public policy of this State that in order to safeguard the life, health, property, and public welfare of its citizens, the business of roofing construction, reconstruction, alteration, maintenance and repair, is a matter affecting public interest, and any person desiring to obtain a certificate to engage in such business as herein defined, shall be required to establish his qualifications to be certified as herein provided,”

and that if the Village of Freeburg should issue a permit to me, it does so with the understanding that I will comply with the requirements of said Act.

17. I understand, accept and agree that all trash, debris and scrap materials must be placed into appropriate containers and disposed of properly. Burning of any kind is prohibited.

18. I understand, accept and agree that if any permitted work is not begun within twelve (12) months from the date a permit is issued, that permit shall become null and void.

I CERTIFY BY MY SIGNATURE BELOW THAT I HAVE READ, UNDERSTAND AND ACCEPT EACH OF THE PROVISIONS ABOVE, AND WILL ABIDE BY THEM, AND BY THE CODES, ORDINANCES, REGULATIONS AND STATUTES OF THE VILLAGE OF FREEBURG AND THE STATE OF ILLINOIS.

OWNER SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**APPLICATION FOR BUILDING AND ZONING OCCUPANCY PERMIT**

(VALID FOR TWELVE (12) MONTHS)

Village of Freeburg  
Office of the Zoning Administrator  
Municipal Center  
14 Southgate Center  
Freeburg IL 62243

Permit No.: \_\_\_\_\_  
Zoning Application No: \_\_\_\_\_  
Date: \_\_\_\_\_

\*\*\*\*\*

**DO NOT WRITE IN THIS SPACE - FOR OFFICE USE ONLY**

St. Clair County permit fee: \$ \_\_\_\_\_ (County receives half of this amount - \$ \_\_\_\_\_)

Village of Freeburg zoning fee: \$ \_\_\_\_\_

Total building permit fee: \$ \_\_\_\_\_

\*\*\*\*\*

1. Name of Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

2. Applicant's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Property interest of applicant: \_\_\_\_\_

4. Address of proposed construction: \_\_\_\_\_

5. Permanent parcel number: \_\_\_\_\_

6. Cost of improvement: \_\_\_\_\_ Total sq. ft of Construction: \_\_\_\_\_

7. Driveway: \_\_\_\_\_ concrete ( ) asphalt ( ) oil & chip ( ) total square feet: \_\_\_\_\_

Parking Lot: \_\_\_\_\_ concrete ( ) asphalt ( ) oil & chip ( ) total square feet: \_\_\_\_\_

8. Proposed construction information: (Check all that apply)

( ) New building ( ) Residence ( ) Business ( ) Accessory building

( ) Frame with siding ( ) Mobile Home ( ) Modular ( ) Site built

( ) Pre-fabricated ( ) Deck ( ) Patio ( ) fence

( ) Other: (explain) \_\_\_\_\_

( ) Combination: (explain) \_\_\_\_\_

\_\_\_\_\_

( ) Crawl space      Type foundation: ( ) concrete block      ( ) poured concrete (formed)  
( ) Basement      Type basement: ( ) concrete block      ( ) poured concrete (formed)  
Other foundation type: \_\_\_\_\_

Alterations or additions to existing buildings: (explain) \_\_\_\_\_

9. Use of existing and proposed structures:

Existing use: \_\_\_\_\_

Proposed use: \_\_\_\_\_

Check appropriate zoning district:

- |                                  |   |
|----------------------------------|---|
| ( ) A (agricultural)             | ( ) SR-1 (single-family residence, large) |
| ( ) MH-1 (mobile home residence) |   |
| ( ) MR-1 (two-family residence)  | ( ) MR-2 (multiple family residence)      |
| ( ) B-1 (community business)     | ( ) B-2 (highway business)                |
| ( ) I-1 (light industrial)       | ( ) I-2 (moderate industrial)             |

10. Utilities: Check appropriate Services

- |                          |                          |
|--------------------------|--------------------------|
| ( ) Public Water Service | ( ) Public Sewer Service |
| ( ) Well or Cistern      | ( ) Septic Tank/Aeration |
| ( ) Other: _____         | ( ) Other: _____         |

11. A copy of a plot plan (drawn to scale) shall be attached, showing the following:

- a. Dimensions and use of all building.
- b. Dimensions of the zoning lot.
- c. Distance of each building from zoning lot lines.
- d. Distance of principal building from principal buildings on adjacent lot(s).
- e. Distance between accessory buildings and principal buildings.
- f. Location (with dimensions) of driveways and off-street parking spaces.
- g. Location of all easements.
- h. Location of all underground utilities, including septic tanks, tile fields, and wells.
- i. Any additional information as may be reasonably required by the Zoning Administrator and applicable requirements of the Zoning Code.

12. As required by the Village of Freeburg's Zoning Code, the Village in compliance with the Illinois Architecture Practice Act and the Structural Engineers Practice Act, and the Professional Engineering Act, as in effect in the State of Illinois, requires that all new construction and structural renovations of buildings used by the general public, including multiple housing, but excluding one and two family residences, shall require sealed plans. These plans shall be sealed by the appropriate licensed design professional and comply with all relevant Federal, State and local laws and regulations. Sealed drawings to include: floor plan, elevations, building section, foundation type and two (2) sets each.

I, the undersigned, do hereby certify that I have affixed my seal and I am an appropriate design professional for drawings (numbered) \_\_\_\_\_ as Attachment A to this instrument.

\_\_\_\_\_  
(Signature of Appropriate Design Professional)

\_\_\_\_\_  
Date

13. **INITIAL CERTIFICATES OF ZONING COMPLIANCE.** Upon the effective date of the Zoning Code, no land shall be developed, no new use or structure shall be established or erected, and no existing use or structure shall be enlarged, extended, altered, relocated, or reconstructed until an initial certificate of zoning compliance has been issued. The Administrator shall not issue an initial certificate of zoning compliance unless he or she determines that the proposed activity conforms to the applicable provisions of this Zoning Code.

I, the applicant/owner, do hereby certify that all electrical and plumbing portions of the construction shall be installed and or erected in compliance with the National Electrical Code and the Illinois Plumbing Code by affixing my signature to this "Application for Building and Zoning Occupancy Permit". I further understand that if any portion of said construction does not fulfill, upon completion, these code requirements, I may be denied the use of this Temporary Certificate of Zoning nor issued a permanent certificate until such time as appropriate corrections are made.

It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinance, or by other ordinances, codes, or regulations of the Village of Freeburg. The Village of Freeburg does not enforce private restrictive covenants which may affect the construction of the proposed improvement.

(APPLICANT) \_\_\_\_\_

**TEMPORARY CERTIFICATE OF ZONING OCCUPANCY**  
(valid for twelve (12) months)

The plans and specifications submitted with this application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate Village officials.

Failure to comply with the above shall constitute a violation of the provisions of the Village Zoning Ordinance.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator, Village of Freeburg

**FINAL CERTIFICATES OF ZONING COMPLIANCE**

According to the Village of Freeburg's Zoning Ordinance:

No lot or plat thereof recorded or developed after the effective date of this chapter, and no structure or use, part thereof, that has been erected, enlarged, altered, relocated, or reconstructed after the effective date of this chapter shall be used, occupied, or put into operation until a final certificate of zoning compliance has been issued. The Zoning Administrator shall not issue a final certificate of zoning compliance until it has been determined, inspected, that the work authorized by the initial certificate of zoning compliance has been completed in accordance with approved plans. Failure to obtain a final certificate of zoning compliance shall constitute a separate violation of this chapter.

**PLEASE NOTIFY THE ZONING ADMINISTRATOR WHEN ALL INSPECTIONS AND CONSTRUCTION HAVE BEEN COMPLETED AND THE FINAL CERTIFICATE WILL BE ISSUED.**

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mathew Trout  
Dean Pruett  
Elizabeth Niebruegge  
Lisa Meehling  
Ray Matchett, Jr.  
Mike Blaies

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: [www.freeburg.com](http://www.freeburg.com)

VILLAGE ADMINISTRATOR  
Tony Funderburg

VILLAGE TREASURER  
Bryan A. Vogel

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Stanley Donald

VILLAGE ATTORNEY  
Weilmuenster Law Group, P.C

The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in this program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/national origin of individual applicants on the basis of visual observation or surname.

I do not wish to furnish this information

Ethnicity:

Hispanic or Latino  
 Not Hispanic or Latino

Race: (Mark one or more)

White  
 Black or African American  
 American Indian/Alaskan Native  
 Asian  
 Native Hawaiian or Pacific Islander

Gender:

Male  
 Female

Non-Discrimination Statement:

This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request your form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).

**Residential Fire Sprinkler Waiver**

**Department of Zoning & Building  
Office of Director  
St. Clair County Building  
Belleville IL 62220-1623**

Zoning Application No. \_\_\_\_\_

Date: \_\_\_\_\_

(DO NOT WRITE IN THIS SPACE – FOR OFFICE USE ONLY)

Permanent Parcel No: \_\_\_\_\_

**Instructions to Applicants:** All information required by this application must be completed and submitted herewith.

1. Name of Owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY ZIP CODE

2. Contractor: \_\_\_\_\_ Phone \_\_\_\_\_

Address: \_\_\_\_\_  
STREET CITY ZIP CODE

3. Address of proposed construction \_\_\_\_\_  
STREET CITY

4. Was the option of installing a fire sprinkler system offered to you by the constructor or contractor representative? YES NO

5. Were you given a printed informational sheet about residential sprinklers?  
YES NO

6. Were you given cost estimate for the installation of residential sprinklers?  
YES NO

7. Did you choose to purchase a residential sprinkler system for your new residence?  
YES NO

8. If not, what was the reason for the decision?

- a. Cost
- b. Do Not believe it is necessary
- c. Maintenance/Accidental Discharge Concerns
- d. Uncertainty

I understand that the 2012 International Residential Code requires sprinkler systems in new residential construction and I understand that by signing below I waive this section of the Code.

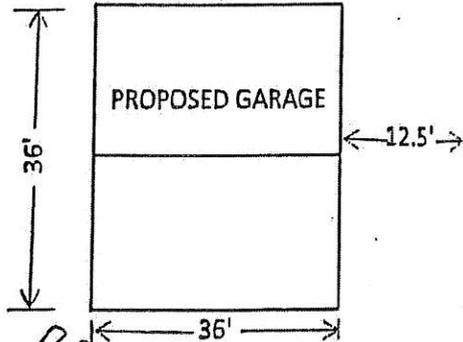
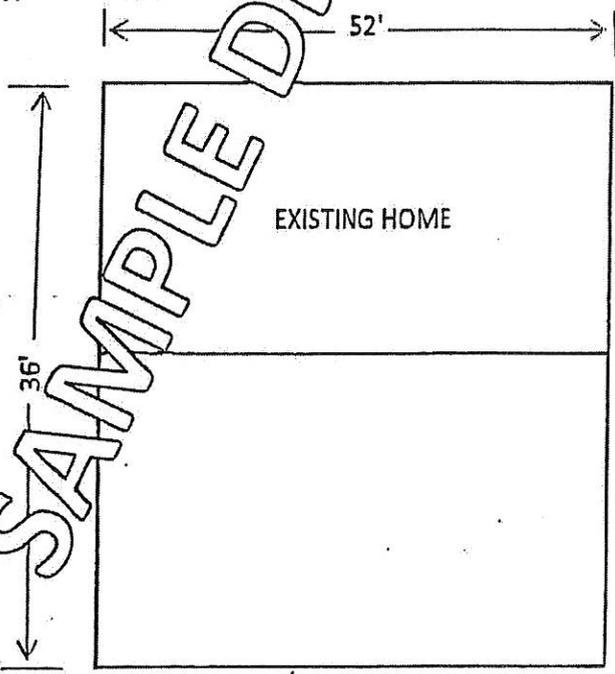
Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Ord No. \_\_\_\_\_ 03/24/2017

"LOT LINE"

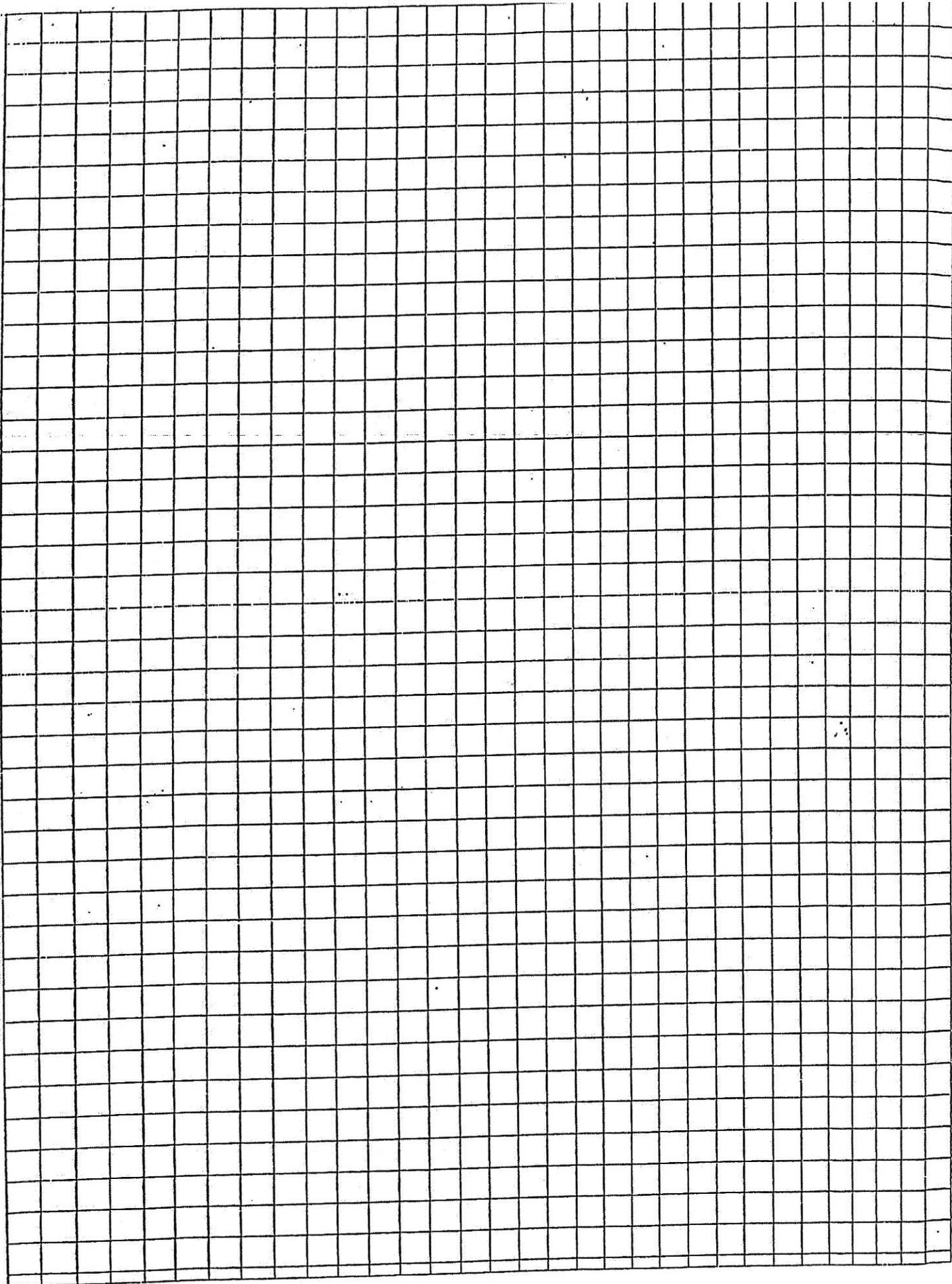
162.5'

SAMPLE DRAWING



129'

"LOT LINE"



**SCHEDULE "A"**  
**RESIDENTIAL PERMIT FEE SCHEDULE**  
City/Village

**Effective Date 11/01/2018**

<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>
Up to 1	\$54	Up to 34	\$415	Up to 94	\$854	Up to 300	\$2,234
Up to 2	\$86	Up to 35	\$415	Up to 96	\$871	Up to 310	\$2,306
Up to 3	\$119	Up to 36	\$428	Up to 98	\$884	Up to 320	\$2,362
Up to 4	\$151	Up to 37	\$430	Up to 100	\$899	Up to 330	\$2,418
Up to 5	\$184	Up to 38	\$441	Up to 105	\$925	Up to 340	\$2,487
Up to 6	\$216	Up to 39	\$443	Up to 110	\$968	Up to 350	\$2,548
Up to 7	\$248	Up to 40	\$458	Up to 115	\$996	Up to 360	\$2,615
Up to 8	\$281	Up to 42	\$471	Up to 120	\$1,039	Up to 370	\$2,673
Up to 9	\$311	Up to 44	\$486	Up to 125	\$1,065	Up to 380	\$2,727
Up to 10	\$315	Up to 46	\$497	Up to 130	\$1,111	Up to 390	\$2,803
Up to 11	\$315	Up to 48	\$514	Up to 135	\$1,139	Up to 400	\$2,859
Up to 12	\$315	Up to 50	\$527	Up to 140	\$1,180	Up to 420	\$2,973
Up to 13	\$315	Up to 52	\$540	Up to 145	\$1,210	Up to 440	\$3,099
Up to 14	\$315	Up to 54	\$568	Up to 150	\$1,251	Up to 460	\$3,237
Up to 15	\$315	Up to 56	\$568	Up to 155	\$1,281	Up to 480	\$3,341
Up to 16	\$318	Up to 58	\$586	Up to 160	\$1,307	Up to 500	\$3,455
Up to 17	\$328	Up to 60	\$599	Up to 165	\$1,353	Up to 520	\$3,570
Up to 18	\$328	Up to 62	\$612	Up to 170	\$1,396	Up to 540	\$3,695
Up to 19	\$341	Up to 64	\$624	Up to 175	\$1,424	Up to 560	\$3,773
Up to 20	\$341	Up to 66	\$642	Up to 180	\$1,452	Up to 580	\$3,924
Up to 21	\$341	Up to 68	\$657	Up to 185	\$1,480	Up to 600	\$4,036
Up to 22	\$341	Up to 70	\$670	Up to 190	\$1,519	Up to 620	\$4,151
Up to 23	\$341	Up to 72	\$683	Up to 195	\$1,551	Up to 640	\$4,265
Up to 24	\$357	Up to 74	\$700	Up to 200	\$1,580	Up to 660	\$4,378
Up to 25	\$357	Up to 76	\$713	Up to 210	\$1,651	Up to 680	\$4,494
Up to 26	\$374	Up to 78	\$726	Up to 220	\$1,722		
Up to 27	\$374	Up to 80	\$739	Up to 230	\$1,789		
Up to 28	\$382	Up to 82	\$756	Up to 240	\$1,850		
Up to 29	\$382	Up to 84	\$769	Up to 250	\$1,921		
Up to 30	\$382	Up to 86	\$782	Up to 260	\$1,977		
Up to 31	\$400	Up to 88	\$797	Up to 270	\$2,046		
Up to 32	\$400	Up to 90	\$828	Up to 280	\$2,107		
Up to 33	\$400	Up to 92	\$841	Up to 290	\$2,176		

**SCHEDULE "B"**  
**COMMERCIAL AND INDUSTRIAL PERMIT FEE SCHEDULE**

City/Village

**Effective Date 11/01/2018**

<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>	<b>Cost Thousand</b>	<b>Fee Amount</b>
Up to 1	\$140	Up to 37	\$635	Up to 115	\$1,506	Up to 390	\$4,284
Up to 2	\$192	Up to 38	\$656	Up to 120	\$1,575	Up to 400	\$4,373
Up to 3	\$226	Up to 39	\$659	Up to 125	\$1,616	Up to 420	\$4,548
Up to 4	\$263	Up to 40	\$678	Up to 130	\$1,685	Up to 440	\$4,745
Up to 5	\$328	Up to 42	\$700	Up to 135	\$1,728	Up to 460	\$4,922
Up to 6	\$373	Up to 44	\$721	Up to 140	\$1,793	Up to 480	\$5,116
Up to 7	\$393	Up to 46	\$741	Up to 145	\$1,836	Up to 500	\$5,291
Up to 8	\$436	Up to 48	\$767	Up to 150	\$1,901	Up to 520	\$5,466
Up to 9	\$455	Up to 50	\$786	Up to 155	\$1,946	Up to 540	\$5,665
Up to 10	\$460	Up to 52	\$810	Up to 160	\$1,990	Up to 560	\$5,838
Up to 11	\$460	Up to 54	\$851	Up to 165	\$2,054	Up to 580	\$6,015
Up to 12	\$460	Up to 56	\$853	Up to 170	\$2,098	Up to 600	\$6,186
Up to 13	\$460	Up to 58	\$872	Up to 175	\$2,167	Up to 620	\$6,363
Up to 14	\$460	Up to 60	\$898	Up to 180	\$2,210	Up to 640	\$6,540
Up to 15	\$460	Up to 62	\$918	Up to 185	\$2,253	Up to 660	\$6,713
Up to 16	\$462	Up to 64	\$942	Up to 190	\$2,318	Up to 680	\$6,888
Up to 17	\$479	Up to 66	\$961	Up to 195	\$2,361	Up to 700	\$7,065
Up to 18	\$479	Up to 68	\$985	Up to 200	\$2,404	Up to 720	\$7,238
Up to 19	\$505	Up to 70	\$1,006	Up to 210	\$2,515	Up to 740	\$7,413
Up to 20	\$505	Up to 72	\$1,028	Up to 220	\$2,623	Up to 760	\$7,588
Up to 21	\$505	Up to 74	\$1,050	Up to 230	\$2,724	Up to 780	\$7,763
Up to 22	\$507	Up to 76	\$1,071	Up to 240	\$2,822	Up to 800	\$7,940
Up to 23	\$507	Up to 78	\$1,093	Up to 250	\$2,930	Up to 820	\$8,113
Up to 24	\$525	Up to 80	\$1,114	Up to 260	\$3,016	Up to 840	\$8,265
Up to 25	\$525	Up to 82	\$1,138	Up to 270	\$3,128	Up to 860	\$8,440
Up to 26	\$548	Up to 84	\$1,160	Up to 280	\$3,128	Up to 880	\$8,615
Up to 27	\$548	Up to 86	\$1,179	Up to 290	\$3,325	Up to 900	\$8,790
Up to 28	\$568	Up to 88	\$1,203	Up to 300	\$3,409	Up to 920	\$8,943
Up to 29	\$568	Up to 90	\$1,246	Up to 310	\$3,450	Up to 940	\$9,118
Up to 30	\$568	Up to 92	\$1,268	Up to 320	\$3,610	Up to 960	\$9,291
Up to 31	\$589	Up to 94	\$1,292	Up to 330	\$3,692	Up to 980	\$9,447
Up to 32	\$589	Up to 96	\$1,311	Up to 340	\$3,803	Up to 980	\$9,447
Up to 33	\$589	Up to 98	\$1,335	Up to 350	\$3,891		
Up to 34	\$611	Up to 100	\$1,354	Up to 360	\$3,999		
Up to 35	\$611	Up to 105	\$1,400	Up to 370	\$4,090		
Up to 36	\$633	Up to 110	\$1,465	Up to 380	\$4,174		

**SCHEDULE "B"**  
**COMMERCIAL AND INDUSTRIAL PERMIT FEE SCHEDULE**

City/Village

**Effective Date 11/01/2018**

<b>Cost Millions</b>	<b>Fee Amount</b>	<b>Cost Millions</b>	<b>Fee Amount</b>	<b>Cost Millions</b>	<b>Fee Amount</b>	<b>Cost Millions</b>	<b>Fee Amount</b>
Up to 1.1	\$10,453	Up to 5.4	\$11,437	Up to 16.5	\$12,512	Up to 34.5	\$13,689
Up to 1.2	\$10,479	Up to 5.6	\$11,465	Up to 17.0	\$12,543	Up to 40.0	\$14,031
Up to 1.3	\$10,506	Up to 5.8	\$11,494	Up to 17.5	\$12,575	Up to 40.5	\$14,382
Up to 1.4	\$10,532	Up to 6.0	\$11,523	Up to 18.0	\$12,606	Up to 41.0	\$14,742
Up to 1.5	\$10,558	Up to 6.2	\$11,551	Up to 18.5	\$12,638	Up to 41.5	\$15,110
Up to 1.6	\$10,585	Up to 6.4	\$11,580	Up to 19.0	\$12,669	Up to 42.0	\$15,488
Up to 1.7	\$10,611	Up to 6.6	\$11,609	Up to 19.5	\$12,701	Up to 42.5	\$15,875
Up to 1.8	\$10,638	Up to 6.8	\$11,638	Up to 20.0	\$12,733	Up to 43.0	\$16,272
Up to 1.9	\$10,664	Up to 7.0	\$11,667	Up to 20.5	\$12,765	Up to 43.50	\$16,679
Up to 2.0	\$10,691	Up to 7.2	\$11,696	Up to 21.0	\$12,797	Up to 44.0	\$17,096
Up to 2.1	\$10,718	Up to 7.4	\$11,726	Up to 21.5	\$12,829	Up to 44.5	\$17,523
Up to 2.2	\$10,744	Up to 7.6	\$11,755	Up to 22.0	\$12,861	Up to 45.	\$17,961
Up to 2.3	\$10,771	Up to 7.8	\$11,784	Up to 22.5	\$12,893	Up to 45.5	\$18,410
Up to 2.4	\$10,798	Up to 8.0	\$11,814	Up to 23.0	\$12,925	Up to 46.0	\$18,871
Up to 2.5	\$10,825	Up to 8.2	\$11,843	Up to 23.5	\$12,957	Up to 46.5	\$19,342
Up to 2.6	\$10,852	Up to 8.4	\$11,873	Up to 24.0	\$12,990	Up to 47.0	\$19,826
Up to 2.7	\$10,879	Up to 8.6	\$11,903	Up to 24.5	\$13,022	Up to 47.5	\$20,322
Up to 2.8	\$10,907	Up to 8.8	\$11,932	Up to 25.0	\$13,055	Up to 48.0	\$20,830
Up to 2.9	\$10,934	Up to 9.0	\$11,962	Up to 25.5	\$13,087	Up to 48.5	\$21,351
Up to 3.0	\$10,961	Up to 9.2	\$11,992	Up to 26.0	\$13,120	Up to 49.0	\$21,884
Up to 3.1	\$10,989	Up to 9.4	\$12,022	Up to 26.5	\$13,153	Up to 49.5	\$22,431
Up to 3.2	\$11,016	Up to 9.6	\$12,052	Up to 27.0	\$13,186	Up to 50.0	\$22,992
Up to 3.3	\$11,044	Up to 9.8	\$12,082	Up to 27.5	\$13,219		
Up to 3.4	\$11,071	Up to 10.0	\$12,113	Up to 28.0	\$13,252		
Up to 3.5	\$11,099	Up to 10.5	\$12,143	Up to 28.5	\$13,285		
Up to 3.6	\$11,127	Up to 11.0	\$12,173	Up to 29.0	\$13,318		
Up to 3.7	\$11,155	Up to 11.5	\$12,204	Up to 29.5	\$13,351		
Up to 3.8	\$11,182	Up to 12.0	\$12,234	Up to 30.0	\$13,385		
Up to 3.9	\$11,210	Up to 12.5	\$12,265	Up to 30.5	\$13,418		
Up to 4.0	\$11,238	Up to 13.0	\$12,295	Up to 31.0	\$13,452		
Up to 4.2	\$11,266	Up to 13.5	\$12,326	Up to 31.5	\$13,485		
Up to 4.4	\$11,295	Up to 14.0	\$12,357	Up to 32.0	\$13,519		
Up to 4.6	\$11,323	Up to 14.5	\$12,388	Up to 32.5	\$13,553		
Up to 4.8	\$11,351	Up to 15.0	\$12,419	Up to 33.0	\$13,587		
Up to 5.0	\$11,380	Up to 15.5	\$12,450	Up to 33.5	\$13,621		
Up to 5.2	\$11,408	Up to 16.0	\$12,481	Up to 34.0	\$13,655		

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

Legal and Ordinance Committee Meeting  
(Annexation; Building; Zoning; Subdivision)  
(Heap/Albers/Matchett/Meehling)  
Wednesday, October 24, 2018 at 5:30 p.m.

EXHIBIT I

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The meeting of the Legal and Ordinance Committee was called to order at 5:32 p.m. by Chairman Mike Heap on Wednesday, September 26, 2018, in the Freeburg Municipal Center. Members attending were Chairman Mike Heap, Trustee Denise Albers (absent), Trustee Ray Matchett, Trustee Lisa Meehling (via phone), Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Dean Pruett, Zoning Administrator Matt Trout, Village Attorney Fred Keck, Police Chief Mike Schutzenhofer, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

## A. OLD BUSINESS:

1. Approval of September 26, 2018 Minutes: Trustee Ray Matchett motioned to approve the September 26, 2018 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.
2. Zoning Report/Nuisance Properties: Zoning Administrator Matt Trout issued 4 building permits, 1 electric permit, 1 wrecking permit and 11 occupancy permits. He has sent letters out to Mr. Stout, Mr. Groh, and Ms. Duffy on nuisance and pool issues.
3. Meadow Pines Subdivision: Matt stated the road was poured yesterday. The developer is interested in taking the overhead electric in front of subdivision underground and offered to pay for it. Matt said Shane estimated the cost to be in the \$14,000 range. Public Works Director John Tolan said that is not as high a priority as installing the electric in the subdivision.
4. Code Revisions/Legal Review: Village Administrator Tony Funderburg stated everyone received the proposed code revisions. He would like to send that onto the Combined Planning and Zoning Board. Matt has added his suggestions, and only received some suggestions from Steve Woodward. He said the Combined Board wants to look at changing the standards for variance. Attorney Keck advised the Combined Board must determine the findings of fact so the court can review them if needed. He also said there is no statutory framework regarding them. Matt questioned when the legal review would be done, and Tony stated after the Combined Board has made all of their changes.

## B. NEW BUSINESS:

1. PSEBA Ordinance: Attorney Keck advised this proposed ordinance from IML establishes a statutory framework to determine whether or not an officer is injured in line of duty and if it is catastrophic. The ordinance would set out the process and procedures involved for this type of situation. Fred advised the hearing officer should be an attorney, but he could not be chosen because it would be a conflict of interest. He can recommend an attorney to be the hearing officer.

Legal and Ordinance Committee Meeting  
Wednesday, October 24, 2018

*Trustee Ray Matchett motioned to recommend to the full Board Ordinance #1669, An Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims under PSEBA and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

2. St. Clair County Building & Zoning Dept. Agreement for Building and Inspection Program: Matt attended a meeting 2 weeks ago regarding the building permit packet that has been updated. They added a sprinkler system waiver for new homes, and instead of just the summary and certification for Res checks, they want the entire package. The fee structure has been changed and rounded to the nearest dollar amount. Matt updated our rates in the packet as well. It is an automatic yearly renewal.

*Trustee Ray Matchett motioned to recommend to the full Board St. Clair County Building & Zoning Department's Agreement for Building and Inspection Program for approval and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

IML has updated their policy regarding sexual harassment, and Attorney Keck did not have any objection to adopting the policy.

*Trustee Ray Matchett motioned to recommend to the full Board Ordinance No. 1670, An Ordinance Adopting IML's Policy Prohibiting Sexual Harassment and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet wanted to know why the couple's request to raise rabbits and chickens was denied at the last board meeting. Tony said they live in a single-family district and those animals are not allowed. They could be considered a nuisance to the neighbors. The surrounding properties are zoned single-family residential also.

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 5:55 p.m. and Trustee Ray Matchett seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
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Denise Albers  
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## PERSONNEL AND PUBLIC SAFETY COMMITTEE MEETING (Meehling/Blaies/Heap/Matchett) Wednesday, October 24, 2018 at 6:00 p.m.

EXHIBIT J  
VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weillmuenster & Keck, P.C.

Acting Chairperson Mike Blaies called the meeting of the Personnel and Public Safety Committee to order on Wednesday, October 24, 2018 at 6:14 p.m. Those present were Chairperson Lisa Meehling (via phone), Trustee Mike Blaies, Trustee Mike Heap, Trustee Ray Matchett, Mayor Seth Speiser, Trustee Denise Albers (absent), Trustee Dean Pruett, Village Clerk Jerry Menard (left at 6:22 p.m.), Police Chief Mike Schutzenhofer, Village Attorney Fred Keck, Public Works Director John Tolan, Village Administrator Tony Funderburg and Office Manager Julie Polson. Guest present: Janet Baechle.

### POLICE:

#### A. OLD BUSINESS:

- Police Department Expansion: Village Administrator Tony Funderburg provided the bid tabulation and said Nevois Construction has the low bid at \$426,869. Mayor Speiser stated they are more than qualified to build this project. They did the library addition and also the Hecker Village Hall project. Attorney Keck confirmed we cannot get rid of 2% bond to save the \$8,400. Tony advised we have the \$330,000 from the lawsuit and \$70,000 from the general fund available. He recommends accepting the bid as is. He would like everyone to review the project sheet showing the extras. He talked about possibly taking out a loan for the extras and limiting the police to one car per year for the next three years. He would like to firm up the figures and discuss at the next Streets' committee meeting. Trustee Meehling thinks the price looks good but is concerned about some things we need and if we can afford them. Attorney Keck also felt Nevois Construction was a company that did good work.

*Trustee Ray Matchett motioned to recommend to the full Board to accept Nevois Construction's bid for the Police Expansion Project in the amount of \$426,869.00 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

#### B. NEW BUSINESS:

- Amendment to Police and Community Relations Improvement Act as it related to Officer-Involved Shootings: Attorney Keck advised it is now a statutory requirement for us to have a written policy for an internal review due to an officer-involved shooting. It must include the requirements that the officer must immediately report such shooting to the appropriate supervisor, and also that our police department must conduct a thorough review of the circumstances of the shooting. This needs to be in effect by January 1, 2019. Mike will have Fred review what he has and make sure it is placed in the policy manual.
- Police Fleet: Chief Schutzenhofer would like to discuss this in the next Streets committee.
- Chief Schutzenhofer's Request to Cash in Vacation Time: Chief Schutzenhofer would like to cash in 40 hours from last year that he was unable to use.

*Trustee Ray Matchett motioned to recommend to the full Board Chief Schutzenhofer's request to cash in 40 hours of unused vacation for approval and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

**PERSONNEL:**

**A. OLD BUSINESS:**

1. Approval of September 26, 2018 Minutes: *Trustee Ray Matchett motioned to approve the September 26, 2018 Minutes and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

**B. NEW BUSINESS:**

1. Health Insurance Renewal: Tony said this was discussed in a previous committee meeting tonight. If anyone has any questions, please let him know.

He also provided a copy of the TIF informational sheet that was provided to the Joint Review Board on October 23, 2018. Our goal is to pay off the bonds in 2022. After they are paid off, the \$232,000 in property taxes will go back to the community.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** Janet asked if Nevois Construction was the lowest bidder and Tony said yes.

**E. ADJOURN:** *Trustee Ray Matchett motioned to adjourn at 6:27 p.m. and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*



Julie Polson  
Office Manager