

**REGULAR BOARD MEETING AGENDA – NOVEMBER 19, 2018 - 7:30 P.M.**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Minutes of Previous Meeting
  - 4 – 1. November 5, 2018 – Board Meeting Minutes – **Exhibit A**
5. Finance – None.
6. Treasurer’s Report –
7. Attorney’s Report –
8. ESDA Report – ESDA Report for November 19, 2018 – **Exhibit B**
9. Public Participation
10. Reports and Correspondence –
  - 10 – 1. Zoning Administrator’s Report – **Exhibit C**
11. Recommendations of Boards and Commissions –
12. Contracts, Releases, Agreements and Annexations –
13. Bids –
  - 13 – 1. Computron Technology Solution’s Quotation for Phone System – **Exhibit D**
14. Resolutions –
15. Ordinances –
16. Old Business –
17. New Business –
18. Appointments –
19. Committee Meeting Minutes/Recommendations
  - 19 – 1. Electric Committee Meeting – Wednesday, November 14, 2018 – 5:30 p.m. – **Exhibit E**
  - 19 – 2. Water/Sewer Committee Meeting – Wednesday, November 14, 2018 – 5:45 p.m. – **Exhibit F**
  - 19 – 3. Streets Committee Meeting – Wednesday, November 14, 2018 – 6:00 p.m. – **Exhibit G**
  - 19-3a. Recommend Computron’s Quote for Phone System – see item 13-1 above
20. Upcoming Meetings
  - 20 – 1. CLOSED IN OBSERVANCE OF THANKSGIVING – Thursday, November 22, 2018 and Friday, November 23, 2018
  - 20 – 2. Legal/Ordinance Committee Meeting – Wednesday, November 28, 2018 – 5:30 p.m.
  - 20 – 3. Finance Committee Meeting – Wednesday, November 28, 2018 – 5:45 p.m.
  - 20 – 4. Personnel/Police Committee Meeting – Wednesday, November 28, 2018 – 6:00 p.m.
  - 20 – 5. Lights in the Park – Sunday, December 3, 2018 – 5:30 p.m.
  - 20 – 6. Board Meeting – Monday, December 3, 2018 – 7:30 p.m.
21. Village President’s and Trustees’ Comments
22. Staff Comments
23. Adjournment

At said Board Meeting, the Village Board of Trustees may vote on whether or not to hold an Executive Session to discuss the selection of a person to fill a public office [5 ILCS, 120/2 - (c)(3)]; personnel [5 ILCS, 120/2 - (c)(1)]; litigation [5 ILCS, 120/2 - (c)(11)]; real estate transactions [5 ILCS, 120/2 - (c)(5)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (C)(2)].

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
14 SOUTHGATE CENTER, FREEBURG, IL 62243  
PHONE: (618) 539-5545 • FAX: (618) 539-5590  
Web Site: www.freeburg.com

## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, NOVEMBER 5, 2018 @ 7:30 P.M.

EXHIBIT A  
VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, November 5, 2018, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Trustee Ramon Matchett, Jr. – here; Trustee Denise Albers – here; Trustee Bert (Dean) Pruett – here; Trustee Elizabeth (Lisa) Meehling – here; Mayor Seth Speiser – here: (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, October 15, 2018 for approval.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, October 15, 2018 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B

#### FINANCE:

Trustee Ramon Matchett, Jr. reported on the Finance Committee Meeting held on Wednesday, October 24, 2018 at 6:05 p.m.

**The following item or items were talked about or discussed:**

- 1. REVIEW OF BOARD LISTS:** Trustee Matchett stated we reviewed the Board Lists. Questions were asked and answered.
- 2. REVIEW OF INVESTMENTS:** Trustee Matchett said Treasurer Bryan Vogel advised the committee the CD's were renewed, and Debbie Pierce updated the CD list.
- 3. INCOME STATEMENT:** No questions.

Village of Freeburg Board Meeting Minutes  
Monday, November 5, 2018  
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**TREASURER'S REPORT:** Trustee Matchett stated our Village Treasurer Bryan Vogel advised the Annual Report was included for the committee to review and it will be published in the paper. Trustee Matchett said Treasurer Bryan Vogel will generate the monthly reports shortly.

**OLD BUSINESS:**

1. Attorney Invoices: No questions.
2. Newsletter: Trustee Matchett said the next Newsletter edition will cover January through March. If anyone has news or know of any events, please call the village office and let them know.
3. Phone System Quotes: Trustee Matchett said Village Administrator Tony Funderburg provided phone quotes from several companies and asked for everyone to review them. Trustee Matchett said Village Administrator Tony Funderburg said he would like to discuss all of this in the next Streets Committee meeting.

**NEW BUSINESS:**

1. West Plat Engineering Firm: Trustee Matchett stated this will be addressed later on the agenda.

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

**EXHIBIT B:**

**ESDA REPORT: ESDA REPORT:** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report on the following:

1. What to expect on the next couple days on the weather.
2. Participated in Military Affiliated Radio System Exercise.
- 3 Participated in IEMA Communications Exercise "DarkWeb II".
4. Operated from the County EMA Emergency Operations Center.
5. The National Weather Service Office in St. Louis.
6. Mars Members to Support Defense Department.

**PUBLIC PARTICIPATION:** Mayor Speiser called for Public Participation.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT D:**

**ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Matt Trout on his Zoning Report.

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** None.

**COMBINED PLANNING AND ZONING BOARD:**

**EXHIBIT E:**

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:**

Mayor Speiser stated the Village Board Recommend the Most Qualified Firm of Burns & McDonnell for Wastewater Treatment Plant Improvements and Authorize Village Administrator Tony Funderburg to Negotiate an Engineering Agreement. If the Village of Freeburg is Unable to Reach an Agreement with Burns & McDonnell then the Village of Freeburg will Recommend the next most Qualified Firm of TWM.

*Trustee Bert (Dean) Pruett motioned to hire the most Qualified Firm of Burns & McDonnell for Wastewater Treatment Plant Improvements and Authorize Village Administrator Tony Funderburg to Negotiate an Engineering Agreement. If the Village of Freeburg is Unable to Reach an Agreement with Burns & McDonnell then the Village of Freeburg will Recommend the next most Qualified Firm of TWM. ROLL CALL:* Trustee Bert (Dean) Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – abstain; Trustee Denise Albers – aye; Trustee James (Mike) Blaies – aye; (5 ayes, 0 nays, 0 absent, 1 abstain). **5 ayes and 1 abstain, the motion carried.**

**EXHIBIT F:**

**BIDS:**

Mayor Speiser stated we have the Bid Tabulation for Police Department Expansion Project and Nevois Construction's Bid.

*Trustee Elizabeth (Lisa) Meehling motioned to accept the bid from Nevois Construction for the expansion of the Freeburg Police Department in the amount of \$426,869.00 and Trustee James (Mike) Blaies seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruett – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**RESOLUTIONS:** None.

**EXHIBIT G:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1669, An Ordinance Establishing an Administrative Procedure for Assessing and Determining Claims under PSEBA.

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1669 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruettt – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT H:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1670, An Ordinance Amending Chapter 22 of the Revised Code of Ordinances (Policy Prohibiting Sexual Harassment).

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1670 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruettt – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**EXHIBIT I:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1671, An Ordinance Amending Chapter 6 of the Revised Code of Ordinances (Building Code Agreement and Code Update).

*Trustee Michael (Mike) Heap motioned to adopt Ordinance #1671 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL:* Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruettt – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:**

**EXHIBIT J:**

**Legal/Ordinance Committee Meeting:**

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, October 24, 2018 at 5:32 p.m.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Heap stated Zoning Administrator Matt Trout issued 4 building permits, 1 electric permit, 1 wrecking permit and 11 occupancy permits. Trustee Heap said Matt has sent 3 letters out on nuisance and pool issues. Trustee Heap said we just passed 3 Ordinances on the agenda.
2. Meadow Pines Engineering Plans: Trustee Heap said we discuss Meadow Pine Subdivision, it is progressing well. The streets have been poured, they still have to put in the culver sac and the entrance.
3. Code Revisions/Legal Review: Trustee Heap said we discussed the Code Revisions and Legal Review. We sent it to the Combined Planning and Zoning Board to be reviewed.

**NEW BUSINESS:**

**EXHIBIT K:**

**Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, October 24, 2018 at 6:45 p.m.

**The following item or items were talked about or discussed:**

**POLICE:**

**OLD BUSIENSS:**

1. Police Department Expansion: Trustee Meehling stated we discussed the police department project and the contactor bid.

**NEW BUSINESS:**

1. Amendment to police and Community Relations Improvement Act as it related to Officer Involved Shootings: Trustee Meehling said we have been advised by our Village Attorney Fred Keck it is now a statutory requirements for us to have a written policy for an internal review due to an officer involved shooting. Chief Mike Schutzenhofer and Village Attorney Fred Keck will work on this. Trustee Meehling said this needs to be in effect by January 1, 2019.

2. Chief Schutzenhofer's Request to Cash in Vacation Time: Trustee Meehling said we disused Chief Schutzenhofer request to cash in vacation time.

*Trustee Elizabeth (Lisa) Meehling motioned to approve Chief Mike Schutzenhofer's request to cash in 40 hours of unused vacation and Trustee James (Mike) Blaies seconded the motion.* **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Bert (Dean) Pruett – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Village of Freeburg Board Meeting Minutes

Monday, November 5, 2018

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**PERSONNEL:**

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. TIF Informational Sheet: Trustee Meehling said Village Administrator Tony Funderburg provided a copy to the committee of the TIF informational sheet. Our goal is to pay off the bonds in 2022. Trustee Meehling stated after they are paid off, the \$232,000 in property taxes will go back to the community.

**UPCOMING MEETINGS:**

Closed in Observance of Veteran's Day – Monday, November 12, 2018  
Combined Planning and Zoning Board – Tuesday, November 13, 2018 – 6:00 p.m.  
Electric Committee Meeting – Wednesday, November 14, 2018 – 5:30 p.m.  
Water/Sewer Committee Meeting – Wednesday, November 14, 2018 – 5:45 p.m.  
Streets Committee Meeting – Wednesday, November 14, 2018 – 6:00 p.m.  
Board Meeting – Monday, November 19, 2018 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Denise Albers** – No thank you.

**Trustee Elizabeth (Lisa) Meehling** – Thanks to Shane and the public works department on getting the electric back up and running and the repair on the water break.

**Trustee Michael (Mike) Heap** – No thank you.

**Village Clerk Jerry Menard** – No thank you.

**Trustee James (Mike) Blaies** – Thanks to John and Shane and the public works department on getting the electric back on quickly. Good luck all of the candidate's on tomorrow's election and get out and vote.

**Trustee Ramon Matchett, Jr.** – Thanks to John and all the guys on getting the electric restored quickly. He would like to congratulate the Freeburg High School Football Team and the Boys and Girls Cross Country Team.

**Trustee Bert (Dean) Pruett** – Same thing to everything that was said. Like to congratulate David Helfrich and Gary Henning on their Bicentennial Honor.

**STAFF COMMENTS:**

**Zoning Administrator Matt Trout** – Freeburg High School Football Team had a great game. It look like half of the town was there to support them. Get out and vote tomorrow.

**Chief Mike Schutzenhofer** – No thank you.

**ESDA Coordinator Gene Kramer** – No thank you.

**ADJOURNMENT:**

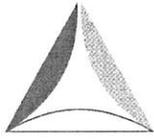
Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Bert (Dean) Pruett motioned to adjourn the Regular Board meeting of Monday, November 5, 2018 at 7:52/ p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.*



Jerry Lynn Menard

Village Clerk

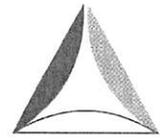


ESDA OFFICE: [618] 539-9996  
VILLAGE HALL: [618] 539-5545

# FREEBURG EMERGENCY SERVICES AND DISASTER AGENCY

*Freeburg Emergency Management Agency*

#14 SOUTHGATE CENTER  
FREEBURG, IL 62243



DIRECTOR:  
[618] 539-3764

## Report to Mayor -Administrator -Village Board Nov. 19, 2018

- A. Nov. 6, 2018 : Conduct VHF Radio Communications Test with School District 70 & 77: 9:55 AM
2. Nov. 6, 2018: Conduct Outdoor Tornado Siren system test : 10:00 AM-FEMA Monthly Test.
3. Nov. 6, 2018: Conduct Starcom Radio Network "Local" Radio Communications Test, assisted by Support Communications ESDA & ARO Phillip Carreon (KC9WXF): Talk Group Freeburg CW: 10:15 AM.
4. Nov. 6, 2018: Participated in IEMA Region 8 Starcom Communication Network Test, assisted by Support Communications ESDA member and ARO Phillip Carreon (KC9WXF): 10:45 AM.
5. Nov. 6 & 13, 2018 - 6:30 PM - Conduct Countywide Amateur Radio Emergency Service/AuxCom Radio Communications exercise from the Freeburg ESDA office, by Coordinator. This exercise includes surrounding county participation of Madison, Monroe, Clinton, Bond and Randolph as well as St. Louis County.
6. Nov. 13th, 2018 sent an email from National Weather Service Office in St. Louis from Warning Coordinating Meteorologist Kevin D., concerning a Conference Call & Webinar centering on the Winter Storm Warning that is expected to be issued on Wednesday Nov. 14 late, thru Nov. 15th. Provided data from this conference with St. Louis NWS to ALL Freeburg Government Officials, Public Works Dept., Police Department , Fire Department and Divisions of Freeburg ESDA. Also included same information and follow ups to Winter Storm System potential impacts to School Districts 70 & 77 as well as St. Joesph's School.
7. Nov. 15th - contacted by St. Clair Co. EMA , checking status on any needs to Freeburg ESDA as a result of the Winter Storm Snow impacts. Reminded IDOT road conditions can be verified by telephone by calling : 1-800-452-4368.
8. IEMA advised the next Statewide Communications Test-in particular to AuxCom use of ARES® will be in April 2019 with more interaction with National Guard communications and interface of the NIMS system structure . Preliminary ARES® Connect program training to be held at John Logan College in early Dec. 2018.
9. Salvation Army Team Emergency Radio Network (SATERN) HF ARO communications conducted on 14.265 mhz USB during Nov. 7 - 14 related to Health & Welfare links to families affected by the California fires.. participated for Southern Illinois potential contacts.

Respectfully submitted by : Eugene Kramer, Coordinator

# FREEBURG VILLAGE BOARD MEETING ZONING REPORT

November 19, 2018

Matt Trout Zoning Administrator

Keller Construction is still waiting on the weather to cooperate to pour the last little section of the Meadow Pines Road for Phase 1. Once that is complete, they will come back to seal all the saw cuts. LW has begun to backfill and final grade Phase 1. Once the phase is to final grade, Rhutasel will come in to set the lot lines.

I have continued to scan in old Building, Electric, and Wrecking permits and saving them on the server by lot pin number, address, and permit number. I have made it back to 2015 so far and will continue going back as I have free time. This will make the searching process much easier down the road.

As I have time, I continue to look at the Zoning Code changes. Once Tony and myself get time to sit down to go over the changes, I will pass it along to the Combined Planning and Zoning Board for their recommendations. I have started a list of things to be changed or edited in the Subdivision Code as we come across issues in our code.

November 1<sup>st</sup> through November 16<sup>th</sup>

I have continued to drive around town looking for properties that need a final mow or cleaned up. As I come across the properties, I have made courtesy calls or sent letters if I was unable to make contact. If you see anything, please let me know and I would be happy to take care of it.

3 -- Occupancy Permits

6 -- Building Permits

1-- New Shed

2-- Fence Permit

1-- Structural Remodel

1-- Deck

1-- Structural Addition



6 Sunset Hills Prof. Centre  
Edwardsville, IL 62025

# Quotation

Quote Number: 91063CF  
Quote Date: Sep 18, 2018  
Page: 1

Voice: 618-656-3440  
Fax: 618-656-3450

Quotation For:
VILLAGE OF FREEBURG 14 SOUTHGATE CENTER FREEBURG, IL 62243

Reference:
REF: CISCO BE6000 PHONE SYSTEM

Customer ID	Good Thru	Payment Terms	Sales Rep
FRE554	10/18/18	Net Due	LKB

Quantity	Item	Description	Unit Price	Amount
1		CISCO BUSINESS EDITION 6000W/SW/HW/ SUP	6,486.00	6,486.00
20		CISCO 8841 COLOR EXECUTIVE IP PHONE	179.99	3,599.80
2		CISCO 8851 COLOR RECEPTION IP PHONE	199.99	399.98
1		CISCO PRI	969.00	969.00
1		BUSINESS EDITION 6000 USER LIC 35-USER	2,299.00	2,299.00
1		ECMUBE 1U 1XCU	399.00	399.00
1		SMARTNET 24X7X4 BE6K	449.00	449.00
1	-	CISCO 8831 CONFERENCE PHONE	899.00	899.00
1	-	INSTALLATION AND CONFIGURATION	1,499.00	1,499.00

Subtotal	16,999.78
Sales Tax	
<b>TOTAL</b>	<b>16,999.78</b>

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

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VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

## ELECTRIC COMMITTEE MEETING (Blaies/Albers/Heap/Meehling) Wednesday, November 14, 2018 at 5:30 p.m.

The meeting of the Electric Committee was called to order at 5:30 p.m. on Wednesday, October 10, 2018 by Chairman Mike Blaies. Committee members present were Chairman Mike Blaies, Trustee Denise Albers, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Ray Matchett, Trustee Dean Pruett, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Head Lineman Shane Krauss, Water/Sewer Department Leader Gregg Blomenkamp, Zoning Administrator Matt Trout, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent).

### A. OLD BUSINESS:

1. Approval of October 10, 2018 Minutes: *Trustee Denise Albers motioned to approve the October 10, 2018 minutes and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*
2. Customer Issues: Head Lineman Shane Krauss reported a small outage between Edgewood and Lakeview due to a failed arrestor.
3. Meadow Pines Subdivision: Shane advised they are getting very close for him to get in there. Shane confirmed Mr. Klemme does want the electric lines along Wolf Road buried. He provided an estimate and they have agreed to it. He would like to get that work done with Phase 1.

### B. NEW BUSINESS:

1. Traffic Lights Battery Backup: Shane advised this came about during the Ameren's November 4<sup>th</sup> outage. We found several issues one of them being our traffic signals went dark instead of flashing. Village Administrator Tony Funderburg advised it would be at our expense, and we will get quotes from Wissehr Electric and Electrico. Our phones are also down when the power is out. Tony has that addressed in the phone quote.

With the police expansion, Shane would like to look into getting a generator along with a transfer switch for the whole building. He is meeting with Bel-Clair to get a price on that. Public Works Director John Tolan commented this is the command center, and if there is ever an issue with generation, we need a reliable backup.

Tony stated the some of the December committee meetings fall on December 26<sup>th</sup> and asked if they could be rescheduled. He suggested holding them before the board meeting on the 17<sup>th</sup>, and the board agreed.

**C. GENERAL CONCERNS:** John updated everyone on last month's IMEA meeting. They have changed their planned outages from June – August to include September, so we cannot plan our outages during that time. John advised our apprentices have been working well throughout the outages and generation. IMEA is providing further clarification on the solar program. You have to be an approved vendor. IMEA projects only 10% of the projects will be accepted through a lottery. If the solar vendor has 5 or 6 projects in the lottery and get picked, they can choose which one they want to move forward with. John said Ameren is looking at a 16% increase on the transmission side which will raise the megawatt hour to 48 cents. There is a new chief financial officer at IMEA with a government background.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Denise Albers motioned to adjourn at 5:43 p.m and Trustee Lisa Meehling seconded the motion. All voting yea, the motion carried.*



Transcribed from tape by  
Julie Polson  
Office Manager

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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Web Site: www.freeburg.com

PUBLIC WORKS COMMITTEE MEETING  
Trash/Water/Sewer  
(Pruett/Blaies/Heap/Meehling)  
Wednesday, November 14, 2018 at 5:45 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The Public Works Committee Meeting was called to order at 5:45 p.m. on Wednesday, November 14, 2018, by Chairman Dean Pruett. Members present were Chairman Dean Pruett, Trustee Mike Blaies, Trustee Mike Heap, Trustee Lisa Meehling, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Denise Albers, Trustee Ray Matchett, Village Attorney Fred Keck, Public Works Director John Tolan, Water/Sewer Department Leader Gregg Blomenkamp, Police Chief Mike Schutzenhofer, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent). Guests present: Jeff Barnard, Dustin Hill, Joe Darlington and Alison White from Burns & McDonnell.

## A. OLD BUSINESS:

1. Approval of October 10, 2018 minutes: *Trustee Mike Blaies motioned to approve the October 10, 2018 minutes and Trustee Lisa Meehling seconded the motion.* All voting yea, the motion carried.
2. New Sewer Plant: Jeff Barnhard of Burns & McDonnell provided their project scope along with a fee schedule. Jeff explained each task order will tie up to professional services agreement, meaning each task will have a funding amount tied to it and subject to our approval. It will also have a maximum fee tied to it that cannot be exceeded. Jeff also explained the Qualifiers' list which is used when they develop their scope and fee. He used an example if they drill for samples in the undeveloped area next to the west plant and find something unexpected, they would have to come back to us to discuss that. Jeff then explained that the 30% design submittal fee includes the survey and technical information on what our project will look like which will be shared with us. It also represents all of the design drawings and specs. That will also include a more defined estimate of what the project will cost. The final design phase is the actual bid documents that would go out. He then explained the bid and construction phases. They would be manage and oversee the contractor RFI's, pay requests, and also check the contractor specifications to make sure they would work with the project. The SRF/Regulatory/Rate Assessment is the loan program we would use and dictates certain criteria and would ensure the appropriate documents are submitted in order for us to receive the loan. Jeff further explained they would have to conduct a cash flow analysis to understand if our financial indicators are going to stay in place the way they want them to. The most critical indicator is the debt service coverage ratio which is the how much we have in reserves compared to how much annual debt service payments we have to make. We have to hold a certain sum of money in a checking account until the debt service can be paid off.

Jeff then discussed the collection system or CMOM plan and how to repair and rehabilitate that system. They would monitor the system on a wet and dry day and measure the flow to see what type of rainfall affects a certain response at the sewer plant. The optional tasks were listed and briefly reviewed. They did not include weekly site visits but will meet with us on a bi-weekly basis. They will provide an O&M for the plant as a whole so Gregg will have that as a resource. Trustee Albers asked about the current facility plan, and Tony confirmed we are

Water/Sewer Committee Meeting  
Wednesday, November 14, 2018  
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going to amend our current plan. Tony suggested taking this to Finance and advised everyone to email them with any questions they may have. He would also like a discussion on ways to finance the project. He also advised the committee that this is a proposal and they will have the final say on the project. Jeff explained they will provide a professional services agreement that outlines the terms of the agreement, the project scope for each phase and will include each of the task orders with an amount of money associated with it. Once each task is completed, it is then closed and no further monies can be expended against them.

3. Sewer issues/Sewer Main Jack's Car Wash: John advised we had a small backup on Vine St. This item can be taken off the agenda.
4. FSH Minutes: John said it's pretty quiet.
5. Old Freeburg Road Water Line: John advised Todd has given him a more detailed plan to show Fred Helms where we would need the easement. Tony is working with both Fred and Arden Weiss on that. Tony said there is a fee to the railroad but does not think it will be an extensive process. There will not be extensive casing or testing.
6. Private Sewer at Potter/West Street: John advised this can be taken off the agenda.
7. East and West Tower Work: John would like to see the cost survey placed in next year's budget. We have several leaks on the SAVE standpipe. John said our crew does not feel comfortable fixing those leaks. John has reached out to Aquastore, and Mike will use our drone to get pictures of them.

**B. NEW BUSINESS:** Trustee Blaies asked about the water leak at Meadow Pines, and John advised the bacteria tests passed. He will get that information to Tim Pruett so he can get the operating permit for the water side. On the sewer side, they did the pressure testing and everything came out alright. After 30 days, it was tested again and couldn't get through a section. John would like them to jett it out and televise it. It is not in the contract with the developer. He is going to work to get that done before we accept it.

We have the last THM sampling for the last quarter of the year tomorrow. Burns & McDonnell has asked for some additional wastewater testing to help give them a better idea of what they need to design for. One flag is our phosphorus testing since last month's reading at Wiegmanns was 58 and we thought it should be around .5 to 3. They have a new quality/safety guy there.

**C. GENERAL CONCERNS:** None.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** Trustee Mike Heap motioned to adjourn the meeting at 6:17 p.m. and Trustee Mike Blaies seconded the motion. All voting yea, the motion carried.



Transcribed from tape by  
Julie Polson,  
Office Manager

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Ray Matchett, Jr.  
Mike Blaies  
Denise Albers  
Dean Pruett  
Michael Heap  
Lisa Meehling

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

## FREEBURG MUNICIPAL CENTER

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Public Property Committee Meeting  
Streets/Municipal Center/Pool/Parks & Recreation  
(Matchett/Albers/Heap/Pruett)  
Wednesday, November 14, 2018 at 6:00 p.m.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

The meeting of the Public Property Committee was called to order at 6:25 p.m., on Wednesday, November 14, 2018, in the Municipal Center by Chairman Ray Matchett. Members present were Chairman Ray Matchett, Trustee Denise Albers, Trustee Mike Heap, Trustee Dean Pruett, Mayor Seth Speiser, Village Clerk Jerry Menard, Trustee Mike Blaies, Trustee Lisa Meehling, Trustee Matt Trout, Village Attorney Fred Keck, Public Works Director John Tolan, Police Chief Mike Schutzenhofer, Water/Sewer Department Leader Gregg Blomenkamp Gregg Blomenkamp, Village Administrator Tony Funderburg and Office Manager Julie Polson (absent).

### POOL: A. OLD BUSINESS:

1. Pool: Public Works Director John Tolan advised it is winterized except for wrapping the spray features.

### B. NEW BUSINESS:

1. Smithton Athletic Association Donation Request: The committee agreed to donate a 10-day pool pass.
2. Fight for Lindsey Donation Request: The committee agreed to donate a 10-day pool pass.
3. Freeburg Boys Basketball Donation Request: The committee agreed to donate a 10-day pool pass.

### STREETS: A. OLD BUSINESS:

1. Approval of October 10, 2018 Minutes: *Trustee Dean Pruett motioned to approve the October 10, 2018 minutes and Trustee Denise Albers seconded the motion. All voting yeas, the motion carried.*
2. E. Apple Street Proposed Repair: Public Works Director John Tolan has nothing to report at this time.
3. Drainage Problem Areas (Hill Mine Rd.)/Stormwater Run-Off: John has nothing to report at this time.
4. Customer Issues: John said we will be addressing culverts and ditches over the winter time.
5. MFT/Belleville St. in front of Post Office Repair: John stated Jeff Reis has done a very good job on this project. There is an issue with the water lines on both W. High and W. White, so we pulled the paving of High and White out of this contract. He is replacing the water line, and stated it doesn't make sense to put new pavement over an old water line. By doing that, there was a substantial increase to the contract, and Bryne & Jones wanted a price adjustment. John further explained the water line issue stating he did not feel comfortable laying new pavement over old cast iron water lines. He did not think they would hold up under the weight.
6. Phone System: Tony advised the committee he would like to use Computron. The work they have done for the Village on other issues has improved our computer system. Tony asked for all the firms to bid one thing, and everyone provided something different. Tony explained you will have one quote

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Wednesday, November 14, 2018

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VILLAGE BOARD OF TRUSTEES MEETINGS ARE HELD ON THE FIRST AND THIRD MONDAY OF EVERY MONTH

for Charter and one for Clearwave. If you have Clearwave, and they have to include more equipment due to older fiber. We already have Charter. CPS wanted us to use Charter. Telecom Direct has 2 systems, one that you own and the other where the system is housed in Pennsylvania. CTS's system is not being sold anymore, and Tony said that guy quoted us what he wanted to sell us. Tony confirmed our problem is not with Charter, it is with the phone system. He also stated that the new phones will be able to record, we would also have conference phones for the board rooms. Tony confirmed this new system will cover our locations, and everything will be located in our maintenance room.

*Trustee Denise Albers motioned to recommend to the full Board to accept Computron's phone system not to exceed \$16,999.78 and Trustee Mike Heap seconded the motion. All voting yea, the motion carried.*

Trustee Albers asked John if we could get the flashing stop sign back up and also a radar sign on Main St.

**B. NEW BUSINESS:**

1. Police Expansion and Police Fleet: Tony said we had briefly talked about getting a loan to cover the cost of a parking lot all the way around the expansion. We can do the sidewalk out front, and we would hire someone to do the driveway. Tony also has a meeting with Interface to discuss extending our current system to the expansion, garage doors and a professional camera system. He would also like the cameras to extend to our sewer and electric plants. Tony will get three quotes on the additional costs. Chief Schutzenhofer asked the board's thoughts about the officers being able to take their cars home until the construction is done. Trustee Heap would like to see the cars stay in town since we don't have jurisdiction outside of town. He thinks having a car parked at the school would be a good idea and suggested Bel-Clair Electric as well. Trustee Meehling was concerned about the additional fuel costs and stated we are already at 73% of our budgeted amount.
2. Resident Request for Sidewalk Repair: Tony said there is an issue on the side of the house. John confirmed there is a trip hazard. John said if you do that area, he would take out the whole sidewalk and it wouldn't be done until spring. have 17 lots sold and will start on phase 2 once 10 of those have been paid for. John will try to fix the affected section for now. Mike will take a look at the stop sign request and report in police.

Trustee Meehling said Mrs. Stuhlsatz asked for a stop sign at Pitt and High. Tony said it is really tight through there, and Trustee Meehling asked Mike to look at that area as well. Trustee Meehling also had a resident ask about trains having a speed limit through town. It has gotten worse the past couple of months.

**C. GENERAL CONCERNS:** John advised the plows are ready.

**D. PUBLIC PARTICIPATION:** None.

**E. ADJOURN:** *Trustee Dean Pruett motioned to adjourn the meeting at 7:09 p.m. and Trustee Denise Albers seconded the motion. All voting yea, the motion carried.*



Transcribed from tape by  
Julie Polson  
Office Manager