

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES TUESDAY, SEPTEMBER 4, 2018 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Tuesday, September 4, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Ramon Matchett, Jr. – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Michael (Mike) Heap – here; Trustee James (Mike) Blaies; Trustee Denise Albers – absent; Trustee Bert (Dean) Pruett – here; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, August 20, 2018 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, August 20, 2018 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B

FINANCE:

Trustee Ramon Matchett, Jr. reported on the Finance Committee Meeting held on Wednesday, August 15, 2018 at 5:45 p.m., in the absence of Trustee Denise Albers.

1. **REVIEW OF BOARD LISTS:** Trustee Matchett stated we reviewed the Board Lists. Some of the expenses were reviewed and discussed. Trustee Matchett stated Village Administrator Tony Funderburg advised the committee both St. Clair County grants have been submitted for reimbursement.

2. **REVIEW OF INVESTMENTS:** Trustee Matchett stated Trustee Albers said we have three CDs coming due in October. Trustee Matchett stated Trustee Albers asked if we can request bids for a certain length of time, and Village Administrator Tony Funderburg said, yes and our code states we have to take whatever the best bid is.

3. **INCOME STATEMENT:** None.

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TREASURER'S REPORT: Treasurer Bryan Vogel stated interest rates are at a good place right now and they should still be good when our three CDs are to be renewed.

OLD BUSINESS:

1. Attorney Invoices: None.
2. Newsletter: Trustee Matchett said Office Manager Julie is in the process of gathering information for October – December newsletter.
3. FY 2018 Audit: Trustee Matchett stated Finance Clerk Debbie Pierce advised the committee Trish from the audit firm is coming Friday to wrap up things and will provide us with a draft audit.

Trustee Matchett said both new businesses at the Industrial Park has picked up their building permits.

NEW BUSINESS:

1. Sewer Proposals: Trustee Matchett stated Village Administrator Tony Funderburg advised the committee the schedule has been set-up for the six firms to do their presentations for the sewer proposal.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: Mayor Speiser stated our ESDA Coordinator Gene is over in his office keeping an eye on the weather. Everyone should have the ESDA Report in their board packet to be reviewed. If you have any questions please call Gene.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator Report: Mayor Speiser asked does anyone have questions on the Zoning Report for Zoning Administrator Matt Trout. Mayor Speiser stated hearing none we will move forward.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

RESOLUTIONS: None.

EXHIBIT E:

ORDINANCES: Mayor Speiser stated we have Ordinance #1665, An Ordinance Annexing Certain Property into the Village of Freeburg, Illinois (Jung Property).

Trustee Michael (Mike) Heap motioned to adopt Ordinance #1665 by title only and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Michael Heap – aye; Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

OLD BUSINESS: None.

NEW BUSINESS: None.

APPOINTMENTS: None.

COMMITTEE MEETING REPORTS:

EXHIBIT F:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, August 29, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Heap stated Zoning Administrator Matt Trout issued 16 occupancy permits, 6 building permits and 3 electric permits.
2. Meadow Pines Engineering Plans: Trustee Heap said Meadow Pines Subdivision is progressing well.
3. Sinn Property: Trustee Heap stated nothing new on this.
4. Code Revisions/Legal Review: Nothing new on this.
5. Bill's Auto Body: Nothing new.

NEW BUSINESS: None.

EXHIBIT G:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, August 29, 2018 at 6:10 p.m.

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling stated Village Administrator Tony Funderburg said he would like to have the bids sent to the Village for a public bid opening. Trustee Meehling said we will have our Village Attorney Fred Keck to review the bid documents prior to Netemeyer sending them out. Trustee Meehling stated Village Administrator Tony Funderburg said we will be completing some of the site work ourselves. Trustee Meehling said we will make sure Netemeyer provides the plans to SIBA.

2. Emergency Radio Interoperability Program: Trustee Meehling stated Chief Schutzenhofer advised the committee the equipment has been ordered. Trustee Meehling said Chief Schutzenhofer has been talking to the schools administrators, and St. Clair County judges will also be coming out to talk to the students. Trustee Meehling stated Chief Schutzenhofer advised the committee he has been present at the schools in the mornings, and Officer Marquardt went at lunch time. Trustee Meehling said Chief Schutzenhofer stated he will begin to work with the daycares as well. Trustee Meehling said Public Works Director John Tolan and Chief Schutzenhofer have been discussing what to do in the event of a natural disaster. Chief Schutzenhofer is developing a plan for the police, fire and public works departments so all will know what to do and how to work together.

Trustee Meehling said Trustee Matchett asked about the sergeant position or night shift supervisor. Trustee Meehling said Chief Schutzenhofer stated he is not looking at that right now. Chief Schutzenhofer stated he is here at 7:00 a.m. to discuss any issues with night personnel, and also to keep the lines of communication opened.

NEW BUSINESS:

1. St. Joseph's Request for Parish Picnic: Trustee Meehling said we have a request from St. Joe's for their picnic.

*Trustee Elizabeth (Lisa) Meehling motioned to grant St. Joseph Church's request to close North Alton Street and the Alley between White and St. Clair Street from 8:00 a.m. on September 7th until 12:00 p.m. on September 9th and change the parking on the North side of White Street between State Street and Alton Streets to handicapped parking and Trustee James (Mike) Blais seconded the motion. **ROLL CALL: All voting aye, the motion carried.***

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Part-time Public Work Hire: Trustee Meehling stated Public Works Director John Tolan has received two applications and would like to hire both Dennis Vielweber and Bradley Lannert, Jr..

Trustee Elizabeth (Lisa) Meehling motioned that Dennis Vielweber and Bradley Lannert, Jr. be hired for the part-time Public Works positions and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Michael Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Denise Albers – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

UPCOMING MEETINGS:

Combined Planning and Zoning Board – Tuesday, September 11, 2018 – 6:00 p.m.
Electric Committee Meeting – Wednesday, September 12, 2018 – 5:30 p.m.
Water/Sewer Committee Meeting – Wednesday, September 12, 2018 – 5:45 p.m.
Streets Committee Meeting – Wednesday, September 12, 2018 – 6:00 p.m.
Board Meeting – Monday, September 17, 2018 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Elizabeth (Lisa) Meehling – She welcome the Jung's to Freeburg.

Trustee Michael (Mike) Heap – No thank you.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – He welcome the Jung's to Freeburg.

Trustee Ramon (Ray) Matchett, Jr. – No thank you.

Trustee Bert (Dean) Pruett – He welcome the Jung's to Freeburg and also welcome the two new hires.

STAFF COMMENTS:

Village Administrator Tony Funderburg – No thank you.

Zoning Administrator Matt Trout – *He* said the Chili Cook Off is September 29th. We are still looking for chili cookers if anyone knows someone who might be interested let us know. The volunteer list is close to being completed.

Mayor Speiser – He said Matt Trout does a great job on the Chambers Chili Cook Off. The money goes to the food pantry and the electric fund. It is very much appreciated what Matt does.

Public Works Director John Tolan – No thank you.

Chief of Police Mike Schutzenhofer – No thank you.

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee James (Mike) Blaies motioned to adjourn the Regular Board meeting of Tuesday, September 4, 2018 at 7:40 p.m. and Trustee Elizabeth (Lisa) Meehling seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard

Village Clerk