

VILLAGE PRESIDENT  
Seth Speiser

VILLAGE CLERK  
Jerry Menard

VILLAGE TRUSTEES  
Mike Blaies  
Ray Matchett, Jr.  
Lisa Meehling  
Denise Albers  
Michael Heap  
Bob Kaiser

VILLAGE TREASURER  
Bryan A. Vogel

# VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER  
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## VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, JULY 1, 2019 @ 7:30 P.M.

VILLAGE ADMINISTRATOR  
Tony Funderburg

PUBLIC WORKS DIRECTOR  
John Tolan

POLICE CHIEF  
Michael J. Schutzenhofer

ESDA COORDINATOR  
Eugene Kramer

ZONING ADMINISTRATOR  
Matt Trout

VILLAGE ATTORNEY  
Weilmuenster & Keck, P.C.

**CALL TO ORDER:** Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, July 1, 2019, in the Freeburg Municipal Board Room.

**PLEDGE OF ALLEGIANCE:** Those present and the Board Members recited the Pledge of Allegiance.

**ROLL CALL:** Trustee Ramon Matchett, Jr. – here; Trustee Robert (Bob) Kaiser – here; Trustee James (Mike) Blaies – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Denise Albers – here; Trustee Michael (Mike) Heap – absent; Mayor Seth Speiser – here; (6 present, 1 absent) Mayor Seth Speiser announced there is a quorum.

### EXHIBIT A:

Mayor Speiser stated we have the minutes of the Public Hearing Meeting Monday, June 17, 2019, for approval.

*Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Public Hearing Meeting Monday, June 17, 2019 and Trustee James (Mike) Blaies seconded the motion. All voting aye, the motion carried.*

### EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, June 17, 2019, for approval.

*Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, June 17, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

**TREASURER'S REPORT:** None.

**ATTORNEY'S REPORT:** None.

### EXHIBIT C:

**FINANCE:** Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, June 26, 2019 at 6:12 p.m.

**The following item or items were talked about or discussed:**

1. **REVIEW OF BOARD LISTS:** Trustee Albers stated we Reviewed the Board Lists.

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2. **REVIEW OF INVESTMENTS:** Trustee Albers stated we Review the Investments. Trustee Albers said Treasurer Bryan Vogel confirmed renewal of the \$350,000 CD.

3. **INCOME STATEMENT:** Trustee Albers said they purchased tires in bulk for Police Department for \$1,700.

**TREASURER'S REPORT:** Trustee Albers said Treasurer Bryan Vogel provided us with Treasurer's Reports from October, 2018 through March, 2019 to be reviewed.

**OLD BUSINESS:**

1. Attorney Invoices: Trustee Albers said we did not have any Attorney Invoices to be review at the meeting.
2. Newsletter: Trustee Albers said Office Manager Julie Polson is waiting for the proof from the Tribune paper.

**NEW BUSINESS:**

1. Audit: Trustee Albers said Debbie Pierce stated the auditors finished the audit, they did not find any issues. Since our audit was scheduled earlier this year, we hope to get the audit within six weeks.
2. Moody's: Trustee Albers stated Village Administrator Tony Funderburg met with Moody's today. Trustee Albers said Moody's states we are in good shape even though we are in Illinois.
3. Domestic Partner Coverage: Trustee Albers said we are going to have domestic partner coverage. We will amend our plan at open enrollment and offer that coverage effective November 1, 2019.
4. Burns & McDonnell Invoices: Trustee Albers said we discussed the invoices from Burns & McDonnell.

Trustee Albers said at this time she would like to make a motion.

*Trustee Denise Albers motioned to pay Burns & McDonnell Pay Invoice #113084-4 in the amount of \$52,737.15 and Invoice #114528-4 in the amount of \$13,429.44 and Trustee Ramon Matchett, Jr. seconded the motion. **ROLL CALL:** Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.***

Trustee Denise Albers made a motion.

*Trustee Denise Albers motioned to accept the Treasurer's Reports for 10/31/2018, 11/30/2018, 12/31/2018, 1/31/2019, 2/28/2019 and 3/31/2019 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL:* Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, the motion carried.**

**EXHIBIT E:**

**TREASURER'S REPORT:** Treasurer Bryan Vogel said Village Administrator Tony Funderburg request to go out for a one million dollar construction bid for the new sewer treatment plant. Treasurer Bryan Vogel said he will be going out for that bid to all of the local banks for this project.

**ATTORNEY'S REPORT:** None.

**EXHIBIT F:**

**ESDA REPORT:** Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. Beginning work on StormReady Documentation for NWS St. Louis WCM
2. Meeting with NWS, WCM for SR Certification Freeburg ESDA, EOC set for July 31, 2019.
3. Conducted County ARES/RACES Communications Net Test.
4. Participated in SATERN Communications Net Test.
5. Obtained IEMA information on Damage Assessment training.
6. Numerous Severe Weather Watch/Warning events per attached pictorial NWS outline.
7. Notifications to Public Safety departments and Mayor & Administrator as Storm Prediction center making numerous changes and revisions with their data.
8. All issued NWS Severe Weather events.
9. Region 8 IEMA Coordinator Doug Downey, to issue training dates to County EMA/
10. Highest wind speed measurement of 45 mph recorded at local ESDA office.

**PUBLIC PARTICIPATION:** None.

**REPORTS AND CORRESPONDENCE:**

**EXHIBIT G:**

**ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser asked does anyone have any questions for Zoning Administrator Matt Trout.

Zoning Administrator Matt Trout said a letter was hand delivered to Mr. Herr.

The Board discussed the Fire Works Stand.

**EXHIBIT H:**

**RECOMMENDATIONS OF BOARDS AND COMMISSIONS:** Mayor Speiser stated the Combined Planning and Zoning Board approved a special permit to Jessica Pollock to have a yoga studio in her home. Mayor Speiser said it looks like we will be moving forward with the Edison Estates.

**CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS:** None.

**BIDS:** None.

**EXHIBIT I:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1684, An Ordinance Approving a Preliminary Concept Plan for a Planned Use Development

*Trustee James (Mike) Blais motioned to adopt Ordinance #1684 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee James (Mike) Blais – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

**EXHIBIT J:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1685, An Ordinance Authorizing the Village of Freeburg to Enter Into and the Mayor to Execute an Intergovernmental Agreement Between the Village of Freeburg Illinois Police Department and Metropolitan Enforcement Group of Southwestern Illinois.

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Ordinance #1685 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James (Mike) Blais – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

**EXHIBIT K:**

**ORDINANCES:** Mayor Speiser stated we have Ordinance #1686, An Ordinance Amending Chapters 11 and 22 of the Revised Code of the Village of Freeburg (Employee Working Hours and FOIA Officer Hours).

*Trustee Elizabeth (Lisa) Meehling motioned to adopt Ordinance #1686 by title only and Trustee Denise Albers seconded the motion. ROLL CALL:* Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – absent; (5 ayes, 0 nays, 1 absent). **All voting aye, motion carried.**

Mayor Speiser said he thinks this will be a good thing for the village, it will save us some money in the long run. Mayor Speiser said he is glad the board passed this ordinance.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

**APPOINTMENTS:** None.

**COMMITTEE MEETING REPORTS:****EXHIBIT L:****Legal/Ordinance Committee Meeting:**

Trustee Denise Albers reported on the Legal/Ordinance Committee Meeting held on Wednesday, June 26, 2019 at 5:31 p.m. in replacement of Trustee Michael (Mike) Heap.

**The following item or items were talked about or discussed:**

**OLD BUSINESS:**

1. Zoning Report/Nuisance Properties: Trustee Albers stated Zoning Administrator Matt Trout advised the committee 8 permits have been issued (2 electric, 1 wrecking, 1 driveway, 1 fence, 1 new home, 1 duplex, 1 covered patio, and 9 occupancy permits. Trustee Albers said Zoning Administrator Matt Trout provided the committee with a nuisance property list and Matt is working on some of the older outstanding issues.

2. Meadow Pines/Edison Estates Subdivision: Trustee Albers said Zoning Administrator Matt Trout took care of the extension cord issue in Meadow Pines. Trustee Albers said we discussed the sewer tap on fee procedure since no-one has come into pay for any. Trustee Albers said Mayor Speiser suggested requiring payment when they pay for a building permit. Trustee Albers said we approved an Ordinance for the Preliminary Concept Plan for a Planned Use Development earlier on the agenda. We discussed cannabis lounges and everything else that goes with this it will be legal January 1<sup>st</sup>. This is something we will be discussing in the future.

## **NEW BUSINESS:**

1. Bill's Auto Service: Trustee Albers said Zoning Administrator Matt Trout we are receiving more complaints about Herr's business property. Zoning Administrator Matt Trout and Trustee Mike Heap met with Mr. Herr, and the meeting did not go well. Zoning Administrator Matt Trout suggested a strongly worded letter for a final chance to clean up his property and have it delivered by Officer Ruhmann and go from there.

2. Village Hall Hours of Operation: Trustee Albers said we also changed the village hall hours as the Mayor just said.

3. IML Conference: Trustee Albers said we discussed the IML Conference that is coming up on September 19<sup>th</sup> – 21<sup>st</sup>. We will be sending some of our trustee's and village staff to this conference.

4. Side-by-Side Vehicles: Trustee Albers said Village Attorney Fred Keck stated he reviewed our previous ordinance and said it was very well written for the Side-by-Side Vehicles. We are going to discuss this issue at the next committee meeting when Village Administrator Tony Funderburg and Chief of Police Mike Schutzenhofer both are present.

## **EXHIBIT M:**

### **Personnel/Police Committee Meeting:**

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, June 26, 2019 at 6:26 p.m.

## **POLICE:**

### **OLD BUSIENSS:**

1. Police Department Expansion: Trustee Meehling said the new addition is very close to being done. Evidence lockers have been installed as of last week. Trustee Meehling said the concrete project starts tomorrow July 2<sup>nd</sup>. We have not come-up with an open house date just yet.

2. Parking on Westview: Trustee Meehling said this item will be discussed next month at our committee meeting since both Village Administrator Tony Funderburg and Chief of Police Mike Schutzenhofer were absent at the last meeting.

3. Stop sign request in Evergreen Acres: Trustee Meehling stated we will discuss this issue at our next committee meeting.

Trustee Meehling said Zoning Administrator Matt Trout received a telephone call from Hans from the fire department said the tractor trailers Lisa Fox is using for fireworks storage need to be 150 feet away from the building and highway, and they have then located 50 feet from Dollar General and they also need to be marked explosives. Both Zoning Administrator Matt Trout and Chief of Police Mike Schutzenhofer notified her of those issues.

Trustee Meehling said Zoning Administrator Matt Trout advised the committee there is a fake letter being circulated from Clayborne's office stating we were allowing an illegal fireworks stand. The State Fire Marshall called Officer Ruhmann and advise him it was a hoax. Again we will make sure she is to follow state rules.

**NEW BUSINESS:**

1. Citizen Thank You Note: Trustee Meehling stated Zoning Administrator Matt Trout received a thank you note from a citizen.

**PERSONNEL:**

**OLD BUSINESS:**

1. POW-MIA City Designation: Trustee Meehling said regards to the Purple Heart, Zoning Administrator Matt Trout has reached out to the Legion and VFW, and there aren't any active members. He is waiting to hear back from the nursing home and Cedar Trails.

2. Onboarding Program for board members: Trustee Meehling stated she, Zoning Administrator Matt Trout and Trustee Albers will compile the information. If anyone has any suggestions, please give them to her. Both Trustee Heap and Trustee Kaiser attended the Newly Elected Officials Workshop.

3. ID Badges: Trustee Meehling said Laura from the police department was given an employee's list, and she is working on the badges. Trustee Meehling stated Zoning Administrator Trout said we will need updated pictures, and asked everyone to wear their blue shirts to the July 15<sup>th</sup> board meeting. This will be nice to have ID Badges so when an employee go to a resident door they will be more identified.

**NEW BUSINESS:** None.

**GENERAL CONCERNS:** Trustee Meehling said the golf outing has been rescheduled to July 13<sup>th</sup>. We need golf teams if you know of anyone please have them sign up.

**UPCOMING MEETINGS:**

CLOSED IN OBSERVANCE OF INDEPENDENCE DAY – Thursday, July 4, 2019.

Combined Planning/Zoning Board Meeting – Tuesday, July 9, 2019 – 6:00 p.m. (canceled)

Electric Committee Meeting – July 10, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, July 10, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, July 10, 2019 – 6:00 p.m.

Board Meeting – Monday, July 15, 2019 – 7:30 p.m.

**VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:**

**Trustee Robert (Bob) Kaiser** – No thank you.

**Trustee Ramon Matchett, Jr.** – No thank you.

**Trustee James (Mike) Blaies** – No thank you.

**Village Clerk Jerry Menard** – No thank you.

**Trustee Elizabeth (Lisa) Meehling** – Enjoy the holiday and have a safe July 4<sup>th</sup>.

**Trustee Denise Albers** – No thank you.

**STAFF COMMENTS:**

**ESDA Coordinator Gene Kramer** – No thank you.

**Treasurer Bryan Vogel** – No thank you.

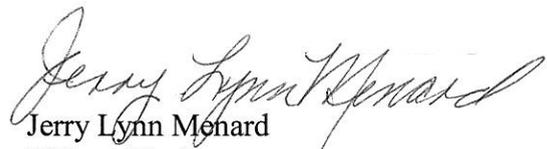
**Zoning Administrator Matt Trout** – Just the golf tournament if you know of anyone who wants to play golf, please have them sign-up with me.

**Village Administrator Tony Funderburg** – No thank you.

**ADJOURNMENT:**

Mayor Seth Speiser called for a motion to adjourn the meeting.

*Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, July 1, 2019 at 7:55 p.m. and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.*

  
Jerry Lynn Menard  
Village Clerk