

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Dean Pruett
Mathew Trout
Lisa Meehling

VILLAGE OF FREEBURG

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VILLAGE ADMINISTRATOR
Tony Funderburg

VILLAGE TREASURER
Bryan A. Vogel

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MAY 7, 2018 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 7, 2018, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee James (Mike) Blaise – here; Trustee Ramon (Ray) Matchett, Jr. – here; Trustee Bert (Dean) Pruett – here; Mayor Seth Speiser – here; (6 present, 0 absent) Mayor Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 16, 2018 for approval.

Trustee Elizabeth Meehling motioned to accept the minutes from the Regular Board Meeting Monday, April 16, 2018 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

FINANCE:

Finance Committee Meeting:

The following item or items were talked about or discussed:

Trustee Denise Albers reported on the Finance Committee Meeting held on Wednesday, April 25, 2018 at 5:45 p.m.

1. REVIEW OF BOARD LISTS: Trustee Albers stated we reviewed the Board Lists. Trustee Albers stated we reviewed the following transactions: Belleville Fence, \$4,768, Public Works Director John Tolan advised the committee the fence was installed to separate the public works yard from the substation; Police Department software from Omingo \$14,097; a repair to a resident front yard from the water main break \$2,365; Wessell Detailing, \$2,747.50 this was for the architect for the Police Department expansion.

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Trustee Albers stated T& R Electric shows as accounts payable and Account Finance Clerk Debbie Pierce stated she placed it in an exchange account because it should be in last year's budget.

2. **REVIEW OF INVESTMENTS:** None until October.

3. **INCOME STATEMENT:** Trustee Albers stated we did discussed serval postings on the Income Statement.

TREASURER'S REPORT: None.

OLD BUSINESS:

1. Approval of March 28, 2018 Minutes: Trustee Albers said we approved the March 28, 2018 Minutes.

2. Attorney Invoices: Trustee Albers said we reviewed the attorney's invoice.

3. Newsletter: Trustee Albers said Chief Schutzenhofer will write an article and put it in the Freeburg Tribune about locking your cars at night and taking your valuables inside.

NEW BUSINESS:

1. Trustee Albers stated Finance Clerk Debbie Pierce said the audit has been scheduled for July 16-18 of this year

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT C:

ESDA REPORT: ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene Kramer updated us on his ESDA Report:

1. The April 26th FEMA on Line Training course.
2. Removed "temporary" field set up HF Inverted V antenna system behind Municipal Center.
3. Monthly Statewide Tornado Siren testing.
4. Conducted Monthly Region 8B EMA Starcom Communications test.
5. Conducted Countywide ARES/RACES May 2, 2018.
6. Severe Thunderstorm Watch #68 issued on May 2, 2018 at 11:10 P.M.

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7. Received an invitation to Mr. James Kramper's retirement dinner.
8. Responded to and provided corrections to National Weather Service Meteorologist Jon Carney.

PUBLIC PARTICIPATION: Bill Herr, owner of Bill's Auto Body, addressed the Board members to express a concern over the manner in which his electric was recently shut off. A discussion took place with questions and answers. Mayor Speiser assured Mr. Herr that the Village will expedite reconnecting the electric to the business once the County inspectors approve the repairs and that they meet the code of the village.

REPORTS AND CORRESPONDENCE:

EXHIBIT D:

ZONING ADMINISTRATOR'S REPORT:

1. Zoning Administrator's Report: Mayor Speiser asked if anyone has any questions for Zoning Administrator Gary Henning on his report. Zoning Administrator Gary Henning thanked everyone for helping him from the office employees, police department, and public works department. Gary said these past 5 years as Zoning Administrator has been a great experience and he has really enjoyed it. Gary congratulated Matt Trout on his new position as Zoning Administrator. He said he knows Matt will do a great job in replacing him and he is looking forward to serving on the Combined Planning/ Zoning Commission Board.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

EXHIBIT E:

BIDS: Mayor Speiser stated we have a 2018 Ford Police Interceptor Utility AWD at a cost of \$34,840.

Trustee Elizabeth Meehling motioned to purchase a 2018 Ford Police Interceptor Utility AWD at a cost of \$34,840 and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

EXHIBIT \F:

BIDS: Mayor Speiser stated we have a 2018 Ford F150 Crew Cab 4x4 at a cost of \$31,680

Trustee Ramon Matchett motioned to purchase a 2018 Ford F150 Crew Cab 4x4 at a cost of \$31,680 and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Bert Pruett – aye; Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RESOLUTIONS: None.

EXHIBIT G:

ORDINANCES: Mayor Speiser stated we have Ordinance #1655, An Ordinance of the Board of Trustees of the Village of Freeburg Approving and Authorizing the Village to Enter into and the Mayor to Execute a Collective Bargaining Agreement Between the Village of Freeburg, Illinois and the Policemen's Benevolent Labor Committee.

Trustee Elizabeth Meehling motioned to adopt Ordinance #1655 by title only and Trustee Bert Pruett seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Bert Pruett – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting, the motion carried.

OLD BUSINESS: None.

NEW BUSINESS: Mayor Speiser stated we need to go into Executive Session to Discuss Litigation [5 ILCS 120/2-(c)(11)].

EXECUTIVE SESSION

Trustee Elizabeth Meehling motioned to go into Executive Session at 7:59 p.m. to Discuss Litigation [5 ILCS 120/2-(c)(11)] and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

EXECUTIVE SESSION ENDED

Trustee Bert Pruett motioned to reconvene the Regular Board Meeting at 8:11 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.

EXHIBIT H:

APPOINTMENTS: Mayor Speiser stated he has the Appointed positions for the 2018-2019 year.

Mayor Speiser stated we will start with the Treasurer position for the 2018-2019 year Bryan Vogel.

Trustee Elizabeth Meehling motioned to approve the appointed position of Bryan Vogel as Treasurer for 2018 and 2019 year and Trustee Ramon Matchett, Jr. seconded the motion.

ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for Village Administrator appointed position for the 2018 and 2019 year Tony Funderburg.

Trustee Elizabeth Meehling motioned to approve the appointed position of Tony Funderburg as Village Administrator for the 2018 and 2019 year and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies. – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for the Public Works Director appointed position for the 2018 and 2019 year John Tolan.

Trustee Elizabeth Meehling motioned to approve the appointed position of John Tolan as Village Public Works Director for the 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for Chief of Police appointed position for the 2018 and 2019 year Michael (Mike) Schutzenhofer.

Trustee Elizabeth Meehling motioned to approve the appointed position of Michael Schutzenhofer as Chief of Police for the Freeburg Police Department for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for ESDA Coordinator appointed position for the 2018 and 2019 year Gene Kramer.

Trustee Elizabeth Meehling motioned to approve the appointed position of Eugene Kramer for 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for Village Attorney appointed position for the 2018 and 2019 year Weilmuenster & Keck, P.C...

Trustee Elizabeth Meehling motioned to approve the appointed position of Village Attorney for Freeburg Weilmuenster & Keck, P.C. for the 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated for Village Zoning Administrator/Project Manager appointed position for the 2018 and 2019 year Matt Trout.

Trustee Elizabeth Meehling motioned to approve the appointed position of Mathew Trout as Village Zoning Administrator/ Project Manager for the 2018 and 2019 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

Mayor Speiser stated Rita Green will be appointed for another 5 year term.

Trustee Elizabeth Meehling motioned to approve the appointed position of Rita Green for a 5 year term for the Combined Planning/ Zoning Commission Board and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; Trustee James Blaies – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated the seat vacated by Mike Heap on the Combined Planning/ Zoning Commission Board will be appointed to Gary Henning.

Trustee Elizabeth Meehling motioned to approve the appointed position of Gary Henning for the remaining 5 year term for the Combined Planning/ Zoning Commission Board and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated the trustee seat vacated by Matt Trout on the Village Board will be appointed to Mike Heap as Village Trustee. Mayor Speiser stated Mike will serve as Trustee until the next election in April and this seat will have a two year period along with the seats for a four year election term.

Trustee Elizabeth Meehling motioned to approve the appointed position of Mike Heap as Village Board of Trustee for the remaining of the two year term and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

COMMITTEE MEETING REPORTS:

EXHIBIT I:

Legal/Ordinance Committee Meeting:

Trustee Bert (Dean) Pruett reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 25, 2018 at 5:30 p.m.

The following item or items were talked about or discussed:

1. Zoning Report/Nuisance Properties: None.

NEW BUSINESS:

1. Liquor License Class for Limited Wine Manufacturer: Trustee Pruett stated a request was brought to us by a resident asking if he could sell wine out of his home. Trustee Pruett said this would require a change in the code to allow this special use in the SR-1 district. The Illinois Liquor Commission stated there were only two in the state like this. We checked both of these communities and neither of them have an active business with this type of liquor license. Trustee Pruett stated the committee did not want to move forward with this.

Trustee Pruett stated an issue between the residents on Old Freeburg Road seems to be resolved.

EXHIBIT J:

Personnel/Police Committee Meeting:

The following item or items were talked about or discussed:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, April 25, 2018 at 6:01 p.m.

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling stated that Chief Mike Schutzenhofer has received the revised plans, but they still need to be reviewed. Trustee Meehling said Chief Mike Schutzenhofer advised the committee these are the rough drafts and still need minor corrections. Trustee Meehling stated she will review the plans and make sure they are designed to meet our code. Once the plans are cleaned up and ready to go out for bid, she said it will be advertised by SIBA. Trustee Meehling stated we are only bidding the building and finishes right now. Trustee Meehling said Chief Schutzenhofer will talk to Netmeyer Engineering Firm to make sure the designs do meet current code. Trustee Meehling stated she would also like it to be noted what is and is not going to be included on the bid. This way we should be able to handle some of items on our own.

Trustee Meehling stated Chief Mike Schutzenhofer advised the committee he would like to add three part-time officers to the police force.

Trustee Elizabeth Meehling motioned to hire Tyler Whitney, Josh Owens and Clayton Proffitt as part-time officers for the Village of Freeburg Police Department and Trustee James Blaies seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Bert Pruett – aye; (5 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

NEW BUSINESS:

1. Purchase of 2018 Ford Police Interceptor: Trustee Meehling stated Chief Schutzenhofer would like to add another Ford Interceptor to the fleet. Trustee Meehling said Chief Schutzenhofer said he plans to continue the program to purchase one new vehicle per year. Trustee Meehling stated the Village Board approved this item earlier on the agenda under Bids.
2. Executive Session to Discuss Collective Negotiations: Trustee Meehling said we discussed the policeman’s contract. Trustee Meehling stated this was approved earlier on the agenda under Ordinances.

PERSONNEL

OLD BUSINESS:

NEW BUSINESS:

1. Zoning Administrator/Project Manager Position: Trustee Meehling said the committee discussed the need for a full- time Zoning Administrator/Project Manager position this issue was taken care of tonight on the agenda under Appointed positions and was approved.

Trustee Meehling said we talked about raises for the Village Administrator, Public Works Director and Chief of Police. At this time she would like to make a motion.

Trustee Elizabeth Meehling motioned to recommend Village Administrator Tony Funderburg, Public Works Director John Tolan and Police Chief Mike Schutzenhofer receive a 2.5% raise retroactive to April 1, 2018 for a length of four years and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Denise Albers – aye; Trustee James Blaies – aye; Trustee Bert Pruett – aye; Trustee Ramon Matchett, Jr. – aye; (5 ayes, 0 nays, 0 absent). All voting aye, motion carried.

GENERAL CONCERNS: None.

UPCOMING MEETINGS:

- Combined Planning and Zoning Board – Tuesday, May 8, 2018 – 6:00 p.m.
- Electric Committee Meeting – Wednesday, May 16, 2018 – 5:30 p.m.
- Water/Sewer Committee Meeting – Wednesday, May 16, 2018 – 5:45 p.m.
- Streets Committee Meeting – Wednesday, May 16, 2018 – 6:00 p.m.
- Board Meeting – Monday May 21, 2018 – 7:30 p.m.

Mayor Speiser announced the new committee chairpersons will be Trustee Heap who will have Legal and Ordinance, Trustee Pruett will have Sewer and Water, Trustee Matchett will remain on Streets, Trustee Blaies will remain on Electric, Trustee Meehling will remain on Police and Personnel and Trustee Albers will remain on Finance.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – Congratulations to all the new appointees, and welcome to the three new part-time police offices.

Trustee Elizabeth (Lisa) Meehling – Congratulations to all the new appointees, welcome to the three new part-time police offices and thank you Gary for your service as Zoning Administrator.

Village Clerk Jerry Menard – Gary thank you for your service for the last 5 years and congratulations to all the new appointees and welcome to the three new part-time police offices.

Trustee James (Mike) Blaies – Same thing as what everyone else said.

Trustee Ramon (Ray) Matchett, Jr. – Same here.

Trustee Bert (Dean) Pruett – Same here.

STAFF COMMENTS:

Treasurer Bryan Vogel – Thank you for the reappointed position.

Public Works Director John Tolan – Thank you.

Chief of Police Mike Schutzenhofer – Thank you for the reappointed position and welcome to the new part-time police officers and appointees.

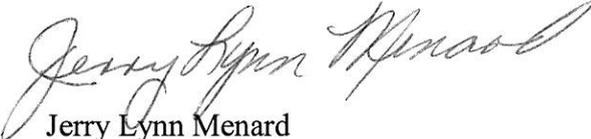
ESDA Coordinator Gene Kramer – Thank you for the reappointed position.

Mayor Seth Speiser – He would like to thank Gary Henning for his past 5 years of service. Gary has been a big help around here and he appreciates everything Gary has done for the village.

ADJOURNMENT:

Mayor Speiser called for a motion to adjourn the meeting.

Trustee Bert Pruett motioned to adjourn the Regular Board meeting of Monday, April 16, 2018 at 8:23 p.m. and Trustee Elizabeth Meehling seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard

Village Clerk

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