

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Ray Matchett, Jr.
Mike Blaies
Denise Albers
Bob Kaiser
Michael Heap
Lisa Meehling

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, MAY 6, 2019 @ 7:30 P.M.

VILLAGE ADMINISTRATOR
Tony Funderburg

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

ZONING ADMINISTRATOR
Matt Trout

VILLAGE ATTORNEY
Weilmuenster & Keck, P.C.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 6, 2019, in the Freeburg Municipal Board Room.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Michael (Mike) Heap – here; Trustee Denise Albers – here; Trustee Elizabeth (Lisa) Meehling – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting Monday, April 15, 2019, for approval.

Trustee Elizabeth (Lisa) Meehling motioned to accept the minutes from the Regular Board Meeting Monday, April 15, 2019 and Trustee Denise Albers seconded the motion. All voting aye, the motion carried.

TREASURER'S REPORT: None.

ATTORNEY'S REPORT: None.

EXHIBIT B:

FINANCE:

Trustee Roman Matchett reported on the Finance Committee Meeting held on Wednesday, April 24, 2019 at 5:45 p.m.

The following item or items were talked about or discussed:

- 1. REVIEW OF BOARD LISTS:** Trustee Matchett stated there were some questions asked about the following: Cady, MDI, Midland Bank to St. Clair St., Municipal Electronics, Wessel Detailing, CAD work, Department of Agriculture, Gregg Blomenkamp's pesticide license, Servpro, Econo Signs, MFT expense, and these questions were answered.
- 2. REVIEW OF INVESTMENTS:** Trustee Matchett stated Office Manager Julie Polson will talk to Village Treasurer Bryan Vogel about going out for bid on the June CD.

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3. **INCOME STATEMENT:** Trustee Matchett said there were no questions on the Income Statement.

TREASURER'S REPORT: None.

OLD BUSINESS:

1. Newsletter: Trustee Matchett said Office Manager Julie Polson will start working on it soon.

NEW BUSINESS: None.

TREASURER'S REPORT: Treasurer Vogel stated he will try and get some reports out to board.

EXHIBIT C

ESDA REPORT: Mayor Seth Speiser called on ESDA Coordinator Gene Kramer. ESDA Coordinator Gene updated us on his ESDA Report on the following:

1. Sent to Public Safety Chairperson Lisa Meehling, she received documents entitled "Freeburg Resolution to adopt the Multi-Hazard Mitigation Plan" from the SIPCC (Southwestern Illinois Planning Commission).
2. National Weather Service confirmation by Meteorologist Kevin Deistsch and Benjamin Herzog to Freeburg ESDA to provide "Event Weather Support" detailed forecast data for our following Outdoor Freeburg Events.
3. Freeburg ESDA participated in the ARRL/ARES Statewide.
4. Completed PO's for "Smart Impres" Motorola Starcom NiMh batteries to replace original.
5. Comprehensive report sent to Mayor on Severe Weather Events of this week.
6. Direct VHF radio communications performed with all three Schools in the Village during the Sever Weather events.
7. Assisted with School District #70 concerning their NOAA Weather Radio issue.

PUBLIC PARTICIPATION: Janet Baechle asked about the raises. Janet questions was answered by Village Administrator Tony Funderburg and Mayor Seth Speiser.

REPORTS AND CORRESPONDENCE:

**EXHIBIT D:
ZONING ADMINISTRATOR'S REPORT:**

1. Zoning Administrator Report: Mayor Speiser asked does anyone have any questions for Zoning Administrator Matt. Hearing none we will move on.

EXHIBIT E:

1. Nevois Construction's Pay Request #6: Mayor Speiser stated we have Nevois Construction's Pay Request #6 in the amount of \$72,000.

Trustee Ramon Matchett, Jr. motioned to pay Nevois Construction's Pay Request #6 in the amount of \$72,000 and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS: None.

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT F:

RESOLUTIONS: Mayor Speiser stated we have Resolution #19-09, A Resolution Adopting the St. Clair County Multi-Hazard Mitigation.

Trustee Elizabeth (Lisa) Meehling motioned to adopt Resolution #19-09 by title only and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). All voting aye, the motion carried.

ORDINANCES: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

EXHIBIT G:

APPOINTMENTS: Mayor Speiser stated he has the Appointed positions for 2019-2020 year.

Mayor Speiser stated we will start with the Treasurer position for the 2019-2020 year Bryan Vogel

Trustee James (Mike) Blaies motioned to approve the appointed position of Bryan Vogel as Treasurer for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Administrator appointed position for the 2019 and 2020 year Tony Funderburg.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Tony Funderburg as Village Administrator for 2019 and 2020 year and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Elizabeth Meehling – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Public Works Director appointed position for the 2019 and 2020 year John Tolan.

Trustee Denise Albers motioned to approve the appointed position of John Tolan as Village Public Works Director for 2019 and 2020 year and Trustee Elizabeth (Lisa) Meehling seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James Blaies – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Chief of Police appointed position for the 2019 and 2020 year Michael (Mike) Schutzenhofer.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Michael (Mike) Schutzenhofer as Chief of Police for 2019 and 2020 year and Trustee James (Mike) Blaies seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee Ramon Matchett, Jr. – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for ESDA Coordinator appointed position for the 2019 and 2020 year Gene Kramer.

Trustee James (Mike) Blaies motioned to approve the appointed position of Eugene Kramer for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Michael (Mike) Heap – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Attorney appointed position for the 2019 and 2020 year Weilmuenster & Keck, P.C...

Trustee James (Mike) Blaies motioned to approve the appointed position of Village Attorney Weilmuenster & Keck, P.C. for 2019 and 2020 year and Trustee Robert Kaiser seconded the motion. ROLL CALL: Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Elizabeth (Lisa) Meehling – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Village Zoning Administrator appointed position for the 2019 and 2020 year Matt Trout.

Trustee Elizabeth (Lisa) Meehling motioned to approve the appointed position of Mathew Trout as Village Zoning Administrator for 2019 and 2020 year and Trustee Denise Albers seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Denise Albers – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

Mayor Speiser stated for Combined Planning/Zoning Board appointed position for a seven year term Steve Woodward.

Trustee Denise Albers motioned to approve the appointed position of Steve Woodward for a 7 year term for the Combined Planning/ Zoning Commission Board and Trustee Michael (Mike) Heap seconded the motion. ROLL CALL: Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; (6 ayes, 0 nays, 0 absent). All voting aye, motion carried.

COMMITTEE MEETING REPORTS:

EXHIBIT H:

Legal/Ordinance Committee Meeting:

Trustee Michael (Mike) Heap reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 24, 2019 at 5:33 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Meadow Pines Subdivision: Trustee Heap stated the electric work continues on Meadow Pines Subdivision.

2. Code Revisions/Legal Review: Trustee Heap said Zoning Administrator Matt Trout has requested an updated quote from Municode. He has been working on adding solar and cannabis to the code as well as revising portions of the code regarding planned developments for clarification of the entire process.

NEW BUSINESS: Trustee Heap stated we have a developer looking to move forward with a planned development between Meadowbrook Estates at Woods Edge.

EXHIBIT I:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling reported on the Personnel/Police Committee Meeting held on Wednesday, April 24, 2019 at 6:00 p.m.

The following item or items were talked about or discussed:

POLICE:

OLD BUSINESS:

1. Police Department Expansion: Trustee Meehling said they have started the painting. We had a water issue, and a sump pump was installed. We also have a backup that doesn't rely on power. The target date for completion is May 20th – May 30th.

NEW BUSINESS:

1. Trustee Meehling stated Chief Schutzenhofer advised the committee he has had several conversations with a resident regarding a parking issue on Westview Drive. He would like to install on parking signs in the appropriate area. Trustee Meehling said we have not received any further information on the task force, and we will still work on the grant. Trustee Meehling said Village Administrator Tony Funderburg stated there are grants available for schools for security officers. Trustee Meehling said Zoning Administrator Matt Trout advised the committee Representative Mike Bost spoke at the Chamber luncheon. Trustee Meehling stated Mark Jansen from the high school has already submitted a lot of information for the grant program.

PERSONNEL:

OLD BUSINESS: Trustee Meehling stated Zoning Administrator Matt Trout will reach out to Buck Horn regarding the POW designation. We would present our request at Jefferson Barracks and they would then make a decision.

NEW BUSINESS:

1. Lifeguard Hires: Trustee Meehling said we had two more applications for a lifeguard, and at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to hire Landon Deutschman and Kelsey Lucheteld as lifeguards for the 2019 pool season at \$8.25 per hour and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Michael (Mike) Heap – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

2. Employee Raises: Trustee Meehling said we did discussed yearly raises. Trustee Meehling stated the union contracts have the yearly raise built in. She would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to grant raises of 2 ½% to Village Administrator Tony Funderburg, Zoning Administrator Matt Trout, Public Works Director John Tolan and Chief of Police Mike Schutzenhofer affected of May 6, 2019 and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Denise Albers – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Michael (Mike) Heap – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

Trustee Meehling said we have two police offers who have completed their Probationary Status, and at this time she would like to make a motion.

Trustee Elizabeth (Lisa) Meehling motioned to recommend the end of Probationary Status for Tyler Howes and James Perrine and Trustee Ramon Matchett, Jr. seconded the motion. ROLL CALL: Trustee Elizabeth (Lisa) Meehling – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Michael (Mike) Heap – aye; Trustee James Blaies – aye; Trustee Denise Albers – aye; (6 ayes, 0 nays, 0 absent). **All voting aye, the motion carried.**

UPCOMING MEETINGS:

Electric Committee Meeting – Wednesday, May 15, 2019 – 5:30 p.m.

Water/Sewer Committee Meeting – Wednesday, May 15, 2019 – 5:45 p.m.

Streets Committee Meeting – Wednesday, May 15, 2019 – 6:00 p.m.

Board Meeting – Monday, May 20, 2019 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Denise Albers – No thank you.

Trustee Elizabeth (Lisa) Meehling – Congratulations to all of the appointees.

Trustee Michael (Mike) Heap – Congratulations to all of the appointees.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blais – Congratulations to all of the appointees, and he is looking forward to serve on board for the next four years.

Trustee Ramon Matchett, Jr. – Same here.

Trustee Robert (Bob) Kaiser – Same here.

STAFF COMMENTS:

Village Administrator Tony Funderburg – Thank you everyone.

Public Director John Tolan – Thank you everyone.

Zoning Administrator Matt Trout – Thank you everyone. On May 21st will be a Combined Planning/Zoning Board at 6:00 p.m. to talk about Edison Estates.

Police Chief Mike Schutzenhofer – Thank you everyone.

Village Treasurer Bryan Vogel – Thank you everyone.

ESDA Coordinator Gene Kramer – Thank you everyone.

ADJOURNMENT:

Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, May 6, 2019 at 7:50 p.m. and Trustee Michael (Mike) Heap seconded the motion. All voting aye, the motion carried.


Jerry Lynn Menard
Village Clerk