

VILLAGE PRESIDENT
Seth Speiser

VILLAGE CLERK
Jerry Menard

VILLAGE TRUSTEES
Tom Carpenter
Robert Kaiser
Dana Miller
Ray Matchett, Jr.
Lisa Meehling
Mike Blaies

VILLAGE TREASURER
Bryan A. Vogel

VILLAGE OF FREEBURG

FREEBURG MUNICIPAL CENTER
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VILLAGE ADMINISTRATOR
Matt Trout

PUBLIC WORKS DIRECTOR
John Tolan

POLICE CHIEF
Michael J. Schutzenhofer

ESDA COORDINATOR
Eugene Kramer

VILLAGE ENGINEER
Tim Pruett, P.E.

VILLAGE ATTORNEY
Keck Brown, P.C.

VILLAGE OF FREEBURG, ILLINOIS BOARD MEETING MINUTES MONDAY, May 5, 2025 @ 7:30 P.M.

CALL TO ORDER: Mayor Seth Speiser called the Regular Board Meeting to order at 7:30 p.m., on Monday, May 5, 2025 in the Freeburg Municipal Board Room. Presentation of the meeting was also conducted by Zoom video conferencing. Village Hall was open to the public.

PLEDGE OF ALLEGIANCE: Those present and the Board Members recited the Pledge of Allegiance.

ROLL CALL: Trustee Robert (Bob) Kaiser – here; Trustee Ramon Matchett, Jr. – here; Trustee James (Mike) Blaies – here; Trustee Tom Carpenter – here; Trustee Elizabeth (Lisa) Meehling – here; Trustee Dana Miller – here; Mayor Seth Speiser – here; (7 present, 0 absent) Mayor Seth Speiser announced there is a quorum.

EXHIBIT A:

Mayor Speiser stated we have the minutes of the Regular Board Meeting April 7, 2025.

Trustee Dana Miller motioned to accept the minutes from the Regular Board Meeting April 7, 2025 and Trustee Ramon Matchett, Jr. seconded the motion. All voting aye, the motion carried.

EXHIBIT B:

Mayor Speiser stated we have the minutes of the Regular Board Meeting April 21, 2025.

Trustee Ramon Matchett, Jr. motioned to accept the minutes from the Regular Board Meeting April 21, 2025 with correction and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.

EXHIBIT C:

Finance Committee Meeting: Trustee Tom Carpenter (Chairperson) reported on the Finance Committee Meeting held on Wednesday, April 30, 2025 at 5:30 p.m.

1. **REVISE OF BOARD LISTS:** None.

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2. **REVIEW OF INVESTMENTS:** Trustee Carpenter said, couple of 6-month CD's will be coming due July and August. Village Administrator Matt Trout said that we are going to have to watch it because the insurance stability has really taken a hit. We have a meeting with insurance provider on Monday and they we will set-up a meeting with the insurance committee. Trustee Carpenter said we will need to look at the Sewer CD as well.

3. **INCOME STATEMENT:** Trustee Carpenter said there isn't much as this is the first of the month. Our Accounting Clerk Laura Wolf print out the year end. Village Administrator Matt Trout went over a few items. Overall, everything went well.

4. **TREASURER'S REPORT:** None.

5. **FUND AND ACCOUNT BALANCE REPORT:** Trustee Carpenter said Village Administrator Matt Trout said he has been going back and comparing with this time last year. He discussed the funds and balance and everything seems to be improving. The insurance stability lost about \$118,000; the insurance committee will need to look at how they want to handle this.

OLD BUSINESS:

1. Attorney Invoices: Attorney Invoices were reviewed by the committee.

2. Newsletter: Office manager Mary said the Newsletter will go out in June.

3. Grocery Tax Ordinance: Trustee Carpenter said we have discussed this previously. This issue will be taken care under Ordinances.

4. Leaf Program: Trustee Carpenter said we discuss buying a new self-contained vehicle. They demoed the model Sparta has today. It is the more expensive one; however, it is belt driven.

NEW BUSINESS:

EXHIBIT D:

1. Project Request #25-02 10MVA Breaker Upgrade: Trustee Carpenter said we discussed the 10MVA Breaker. At this time, he would like to make a motion.

*Trustee Tom Carpenter motioned to purchase 10MVA Breaker from Fletcher-Reinhardt Company for \$81,875.00, Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.***

EXHIBIT E:

2. Transformer for Profession Metal Works \$12,950.00: Trustee Carpenter said we discussed the Transformer for Profession Metal Works. At this time, he would like to make a motion.

Trustee Tom Carpenter motioned to purchase Transformer for Profession Metal Works from T&R Electric for \$12,950.00, and Trustee James (Mike) Blaies seconded the motion.

ROLL CALL: Trustee Tom Carpenter – aye; Trustee James (Mike) Blaies – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett, Jr. – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

EXHIBIT F:

3. Copier and Printers Trustee Carpenter said we discussed the Copier and Printers. At this time, he would like to make a motion.

Trustee Tom Carpenter recommend purchase for proposal for copier and printers, and Trustee Ramon Matchett seconded the motion. **ROLL CALL:** Trustee Tom Carpenter – aye; Trustee Ramon Matchett Jr. – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee James (Mike) Blaies – aye; Trustee Robert (Bob) Kaiser – aye; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

Matt said everyone has a copy of the letter the mayor received from Hubbell officially giving notice that they are leaving.

GENERAL CONCERNS: None.

PUBLIC PARTICIPATION: None.

TREASURER’S REPORT: None.

ATTORNEY’S REPORT: None.

EXHIBIT G:

ESDA REPORT: Mayor Speiser called on ESDA Coordinator Gene Kramer. Gene updated us on his Monday, May 5, 2025 ESDA Report. Gene updated us on his ESDA Report.

PUBLIC PARTICIPATION: None.

REPORTS AND CORRESPONDENCE:

EXHIBIT H:

VILLAGE ENGINEER REPORT FOR MAY 5, 2025.

Mayor Speiser called on Village Engineer Tim Pruett. Mayor Speiser said does anyone have any questions for Tim.

RECOMMENDATIONS OF BOARDS AND COMMISSIONS:

CONTRACTS, RELEASES, AGREEMENTS & ANNEXATIONS: None.

BIDS: None.

EXHIBIT I:

ORDINANCES: Mayor Speiser stated we have Ordinance #1800 An Ordinance Implementing a Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax for the Village of Freeburg.

Trustee Ramon Matchett, Jr. motioned to adopt Ordinance #1800 by title only, and Trustee Robert (Bob) Kaiser seconded the motion. ROLL CALL: Trustee Ramon Matchett Jr. – aye; Trustee Robert (Bob) Kaiser – aye; Trustee James (Mike) Blaies – aye; Trustee Dana Miller – aye; Trustee Elizabeth (Lisa) Meehling – aye; Trustee Tom Carpenter – aye; (6 ayes, 0 nays, 0 absent 0 abstain). **All voting aye, motion carried.**

OLD BUSINESS: None.
NEW BUSINESS: None.
APPOINTMENTS: None.

COMMITTEE MEETING REPORTS/RECOMMENDATIONS:

EXHIBIT J:

Legal/Ordinance Committee Meeting:

Trustee Dana Miller (Chairperson) reported on the Legal/Ordinance Committee Meeting held on Wednesday, April 30, 2025 at 5:59 p.m.

The following item or items were talked about or discussed:

OLD BUSINESS:

1. Zoning Report/Nuisance Properties: Trustee Miller said, we've had 8 building permits and 8 occupancy permits since the last meeting. Village Engineer/Zoning Administrator has sent out 9 cleaning up letters in the last two weeks.
2. Development Updates: Trustee Miller said, a building permit was issued for the lot on Lake Drive in Saturn Terrace. They have a meeting with Mr. Threlkeld to discuss the remaining lots. Tim and Matt met with Klemme Construction and discussed their next phase.
3. Despain Property: Trustee Miller said, Attorney Keck said he should have something at the next meeting.
4. FOIA Requests: Trustee Miller said, the FOIA Requests were reviewed by the committee.

NEW BUSINESS: None.
GENERAL CONCERNS: None.
PUBLIC PARTICIPATION: None.

EXHIBIT K:

Personnel/Police Committee Meeting:

Trustee Elizabeth (Lisa) Meehling (Chairperson) report on Personnel/Police Committee Meeting held on Wednesday, April 30, 2025 at 6:09 p.m.. Trustee

The following item or items were talked about or discussed:

POLICE:

OLD BUSIENSS:

1. K9 Program: Trustee Meehling said we have the actual quote so we can officially approve the K9 program. At this time, she would like to make a motion.

*Trustee Elizabeth (Lisa) Meehling motioned for the approval of Project Request #25-04: New K9 and Training for New K9 Officer from Shallow Creek, Inc. for \$17,400.00, and Trustee James (Mike) Blaies seconded the motion. **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee James (Mike) Blaies – aye; Trustee Tom Carpenter – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Dana Miller – aye; Trustee Ramon Matchett Jr. – aye; (6 ayes, 0 nays, 0 absent 0 abstain). **All voting aye, motion carried.***

2. SRO Contract: Trustee Meehling said the SRO Contract are in our packets. Village Administrator Matt Trout would like for the board to look them over before he sends them to the schools. Both contracts are basically the same except he did clarify a few items. Trustee Meehling said they are for a 1-year term to keep in line with the Union Contract. Matt will be sending this over to the school.

Chief Mike Schutzenhofer summarized the 129 calls since our last committee meeting.

NEW BUSINESS:

1. Project Request #25=04 New K-9 and K-9 Officer Training: Trustee Meehling said this was taken care of already.

PERSONNEL:

OLD BUSINESS: None.

NEW BUSINESS:

1. Lifeguards: Trustee Meehling said we interviewed one of the applicants and the other two, Scott knew their family. This should get us to our number of lifeguards.

Trustee Elizabeth (Lisa) Meehling motioned to recommend to hire Jozilynn DeLa Ross, Charles Wilson and Sydney Wilson for lifeguards for the 2025 pool season and Trustee Dana Miller seconded the motion **ROLL CALL:** Trustee Elizabeth (Lisa) Meehling – aye; Trustee Dana Miller – aye; Trustee Robert (Bob) Kaiser – aye; Trustee Ramon Matchett Jr. – aye; Trustee Tom Carpenter – aye, Trustee James (Mike) Blaies – absent; (6 ayes 0 nays, 0 absent). **All voting aye, motion carried.**

GENERAL CONCERNS: None

PUBLIC PARTICIPATION: None

UPCOMING MEETINGS:

Combined Planning and Zoning Board Meeting **CANCELLED** - Tuesday, May 13, 2025 – 6:00 p.m.
Electric Committee Meeting – Wednesday, May 14, 2025 – 6:00 p.m.
Water/Sewer Committee Meeting – Wednesday, May 14, 2025 – 5:45 p.m.
Streets Committee Meeting – Wednesday, May 14, 2025 – 6:00 p.m.
Board Meeting – Monday, May 19, 2025 – 7:30 p.m.

VILLAGE MAYOR, VILLAGE CLERK & TRUSTEES' COMMENTS:

Trustee Tom Carpenter – He would like to give his condolence to Chief Schutzenhofer on the loss of his father.

Trustee Elizabeth Meehling – She would like to give her sympathy to Mike and his family. She would like to thank Gene and John for all their hard work during the storms.

Trustee Dana Miller – She would like to give her sympathy to Mike on the loss of his father.

Village Clerk Jerry Menard – No thank you.

Trustee James (Mike) Blaies – Same thing to Mike and his family. He would like to also thank the volunteers for their services that run the storm shelters.

Trustee Ramon Matchett, Jr. – Sympathy to Mike on the loss of his father.

Trustee Robert (Bob) Kaiser – Sympathy to Mike on the loss of his father.

Trustee Robert (Bob) Kaiser – Sympathy to Mike on the loss of his father.

Mayor Seth Speiser –

STAFF COMMENTS:

Village Engineer Tim Pruett – No thank you.

Public Works Director John Tolan -

Village Administrator Matt Trout – No thank you.

Chief of Police Mike Schutzenhofer – He thank everyone for their support.

ESDA Coordinator Gene Kramer – Sympathy to Mike on the loss of his father.

ADJOURNMENT: Mayor Seth Speiser called for a motion to adjourn the meeting.

Trustee Elizabeth (Lisa) Meehling motioned to adjourn the Regular Board meeting of Monday, May 5, 2025 at 7:43 p.m. and Trustee Dana Miller seconded the motion. All voting aye, the motion carried.



Jerry Lynn Menard
Village Clerk